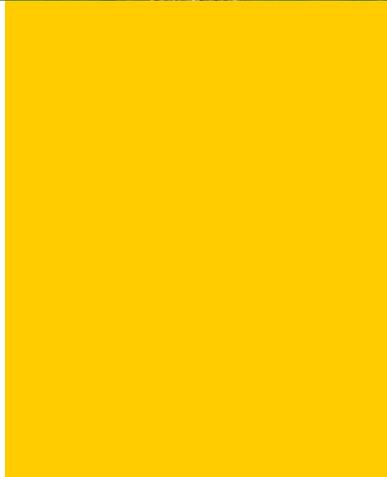


Anne Arundel County Annual Action Plan

Local Fiscal Year 2014





ANNE ARUNDEL COUNTY ANNUAL ACTION PLAN

LOCAL FISCAL YEAR 2014

COUNTY EXECUTIVE

Laura Neuman

County Council

Jerry Walker, Chairman
John J. Grasso, Vice Chairman
Derek Fink
G. James Benoit
Richard B. Ladd
Peter I. Smith
Chris Trumbauer

Arundel Community Development Services, Inc.

Kathleen M. Koch, Executive Director



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EXECUTIVE SUMMARY

OVERVIEW

The *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* constitutes a strategic plan for addressing the County's housing and community development goals. The plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, strategies, and outcomes which will be used to address those needs over a five year period.

The *Anne Arundel County Annual Action Plan Local Fiscal Year 2014* is the fourth annual addendum to the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*. The Action Plan outlines the resources allocated and the programs and projects selected through the County's budget process to achieve the Consolidated Plan's goals for the time period of July 1, 2013 to June 30, 2014.

RESOURCES

Anne Arundel County will allocate approximately **\$28,208,308** in federal entitlement, housing choice vouchers, and nationally competitive SuperNOFA funds from the U.S. Department of Housing and Urban Development (HUD) and equity from low income housing tax credits. Additionally, these federal funds will further leverage State, County, foundation, and private funding to implement the County's housing and community development projects and programs.

GUIDING PRINCIPLES

During the County's consolidated planning process, three guiding principles were established as a guide for investing the County's limited housing and community development funds. The three guiding principles are as follows:

1. The County will make as its utmost priority the stabilization, maintenance, redevelopment and expansion of affordable housing, whether it be for homeowners, renters, or the special needs populations.

2. The County will concentrate housing and community development activities in the neighborhood revitalization areas of the Severn, Brooklyn Park, and Glen Burnie communities.
3. Priority for public service dollars will be given to (i) housing-related programs and services that improve housing stability and quality of life and (ii) programs that benefit those living in neighborhood revitalization areas.

It is through the combination of these guiding principles and the County's goals and outcomes defined within the Consolidated Plan, that the County demonstrates its priorities for funding projects and programs.

SUMMARY OF GOALS, STRATEGIES, OBJECTIVES, OUTCOMES & OUTPUTS

The table on the following pages summarizes the County's goals, strategies, objectives, outcomes and outputs expected to be achieved through the funding of various projects, programs and activities during Local Fiscal Year 2014. While the goals, strategies, objectives and outcomes will remain consistent throughout the five year Consolidated Plan period, the outputs and projects change on an annual basis in response to immediate and timely housing and community development needs in the County. Additionally, the Consolidated Plan includes various strategies focusing on addressing particular housing and community development concerns or issues, such as exploring changes to zoning laws, that do not easily translate into numeric outputs. The progress made towards achieving these strategies is addressed in more detail in Chapter Three. The table is a snapshot of where the County will be investing its housing and community development funds and its planned accomplishments during Local Fiscal Year 2014.

HOMEOWNERSHIP HOUSING GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
<p>Strategy 1 - Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock.</p> <p>Strategy 2 - Provide financial counseling and technical assistance to low and moderate income homeowners throughout the rehabilitation process to ensure that (i) the scope of work meets the homeowner's rehabilitation needs and financial capacity; and (ii) quality work is completed in a timely manner by qualified contractors.</p>	Provide Decent Affordable Housing	Affordability	90 Owner-Occupied Units	64 Units	25 units will be rehabilitated or reconstructed for low to moderate income households through the Property Rehabilitation Program
<p>Strategy 3 - Increase the supply of quality affordable housing units through the acquisition and rehabilitation of existing housing, including foreclosed units, and through the acquisition of land and construction of new units for qualified households.</p> <p>Strategy 4 - Explore opportunities for use of surplus Board of Education properties and County owned surplus properties for adaptive reuse as workforce housing.</p>	Provide Decent Affordable Housing	Affordability	6 units	6 Units	Affordable Housing Units reported under Rental Housing
<p>Strategy 5 - Provide homeownership education and counseling to prepare potential homebuyers for the financial commitment and responsibilities of purchasing a home, through intensive individual budget and credit counseling and group seminars on the homebuying process, ensuring future homeownership success.</p>	Provide Decent Affordable Housing	Availability	1,600 persons	803 persons	350 persons will be provided homeownership counseling through the Homeownership Counseling Program

HOMEOWNERSHIP HOUSING GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 6 - Increase homeownership opportunities for first time homebuyers by lowering the upfront purchase cost through the provision of funds for mortgage write-down, closing cost and down payment assistance.	Provide Decent Affordable Housing	Affordability	125 households	39 households	18 households will be aided with mortgage assistance through the Mortgage Assistance Program
Strategy 7 - Continue to develop opportunities to partner with the federal and State government, private lenders, and nonprofit organizations to create new financing tools to assist first time homebuyers with their purchase of a home.	Provide Decent Affordable Housing	Affordability	Process Strategy	--	County will explore opportunities for additional State and federal funding
Strategy 8 - Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, assist with loan modifications and lender negotiations, and legal referrals to avoid foreclosure.	Provide Decent Affordable Housing	Sustainability	600 households	1584	700 households will be provided foreclosure counseling through the Foreclosure Prevention Counseling Program
Strategy 9 - Promote all homeownership programs throughout the entire County for all households, regardless of race, religion, ethnicity, sex, disability or other protected class status by marketing these programs through specially targeted housing fairs, community meetings, and seminars.	Provide Decent Affordable Housing	Availability	Process Strategy	--	Housing programs will be marketed to targeted neighborhoods, a housing expo and a “Disability Awareness Day” will be held and outreach efforts to the Hispanic community will be conducted

RENTAL HOUSING GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
<p>Strategy 1 - Provide financing and technical assistance to rehabilitate and modernize large multifamily affordable rental housing projects and small scattered site rental units.</p> <p>Strategy 2 - Monitor, encourage and assist owners of privately owned rental properties, previously financed with federal subsidies, to secure new financing for the rehabilitation and continuation of these properties as affordable or encourage them to sell their properties to new owners who are able to rehabilitate and continue to offer the units as affordable housing to limited income tenants.</p>	Provide Decent Affordable Housing	Affordability	400 Units	157 Units	<p>8 units through the CDBG funded Affordable Housing Program</p> <p>88 units to be preserved in the City of Annapolis with the redevelopment of Timothy House</p>
<p>Strategy 3 - Encourage and facilitate construction by private developers of new affordable rental units by providing funds, in the form of gap financing, to make such projects feasible. Priority shall be given to projects that serve low income families, projects located in the County's targeted growth areas, projects located near transit stations and employment centers, projects that are mixed use or mixed income, and projects serving areas of the County that have been traditionally less affordable.</p>	Provide Decent Affordable Housing	Affordability	250 Units	248 units	<p>40 units of affordable rental housing for families will be constructed through the Rental Housing Production Program</p>
<p>Strategy 4 - Provide a Payment in Lieu of Taxes (PILOT) Program to encourage developers to produce affordable multifamily housing by reducing operating expenses and maximizing private financing. Encourage developers to serve an increased number of low income tenants by structuring PILOT agreements such that the PILOT payment is prorated to reflect the number of units being set aside for very low income tenants.</p>	Provide Decent Affordable Housing	Affordability	Reported under Strategies 1, 2 & 3	--	Work with developers interested in a PILOT

RENTAL HOUSING GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 5 - Explore changes to land use regulations which would allow affordable multifamily housing in nonresidential zoning districts or in lower density residential zoning district traditionally limited to single-family housing.	Provide Decent Affordable Housing	Sustainability	Zoning Change	<i>The County passed Workforce housing legislation (Bill 56-11) which allows for multi-family with a density development of up to 22 units per acre as a special exception use in R-2, R-5, R-10, and R-15 residential zones.</i>	No projects identified in Local Fiscal Year 2014

PUBLIC HOUSING & RENTAL SUBSIDY PROGRAM GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 1 - Support the Housing Commission's efforts to maintain and expand its tenant based rental subsidy programs. Strategy 2 - Encourage outreach efforts to potential landlords facilitating increased acceptance of tenant based rental subsidies throughout the County thus avoiding concentration of subsidized or assisted housing and allowing for full utilization of available vouchers.	Provide Decent Affordable Housing	Affordability	50 Rental Vouchers	191 Rental Vouchers	See Homeless and Special Needs Housing goal areas for specific outputs for Tenant Based Rental Assistance Programs
Strategy 3 - Encourage and facilitate efforts to complete renovations or modernization improvements to the County's public housing inventory to ensure long term viability.	Provide Decent Affordable Housing	Availability	400 Units	344 units	Explore installing solar powered hot waters system at the Pine Wood Village Property

<i>PUBLIC HOUSING & RENTAL SUBSIDY PROGRAM GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.</i>					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 4 - For public housing communities being developed, priority will be given to mixed income family housing serving a variety of income levels and include opportunities for homeownership.	Provide Decent Affordable Housing	Availability	400 Units	344 Units	No activity in fiscal year
Strategy 5 - Encourage supportive service programs that support the most vulnerable public housing residents, including recreation and education programs for youth and congregate services for the elderly.	Create Suitable Living Environment	Availability	2,500 Persons	711	200 low to moderate income youth will be served by the Meade Village Boys & Girls Club and the Freetown Village Boys & Girls Club

<i>HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs – including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly – to live independently as possible in the community of their choice.</i>					
Strategy	Objective	Outcomes	Five Year Output goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 1 - Expand or maintain the supply of housing for persons with special needs through various mechanisms such as the acquisition and rehabilitation of group housing, and expansion of tenant based rental assistance programs which enable independent living.	Create Suitable Living Environment	Availability	200 Households	101 households; 13 group homes	13 units, serving 26 individuals with disabilities, will be rehabilitated through the CHDO Housing Acquisition/Rehab Program 45 special needs households will be assisted through the Housing Commission's HOPWA Rental Assistance Program
Strategy 2 - Assist supportive housing nonprofit organizations maintain, rehabilitate, and make accessible the existing supply of supportive housing serving persons with special needs.	Provide Decent Affordable Housing	Availability	10 Group Homes	2 Group Homes	No funds were budgeted for this activity
Strategy 3 - Assist elderly and low income homeowners with disabilities to make accessibility repairs and alterations to their homes thereby allowing them to remain in their homes.	Provide Decent Affordable Housing	Sustainability	45 Households	21 Households	No funds were budgeted for this activity
Strategy 4 - Support programs and explore financing opportunities for providing supportive services for the elderly which enable them to remain in their homes or in rental communities, allowing them to age in place.	Create Suitable Living Environment	Availability	40 Persons	20 Persons	5 seniors will be assisted through the CDBG funded Services for Seniors Aging in Place Program
Strategy 5 - Support the efforts of special needs providers to maintain and/or develop facilities that provide community based services, such as vocational and day programs to persons with disabilities.	Create Suitable Living Environment	Availability	Process	--	No funds were budgeted for this activity

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATIONS GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs – including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly – to live independently as possible in the community of their choice.

Strategy	Objective	Outcomes	Five Year Output goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 6 - Increase the capacity and sustainability of nonprofit organizations enabling these organizations to maintain and expand their ability to provide housing and support services to the special needs populations.	Create Suitable Living Environment	Availability	Process	--	The County will explore opportunities to assist nonprofit organizations increase organizational capacity

HOMELESSNESS GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 1 - Provide financial assistance and counseling to households, preventing them from losing their homes and becoming homeless.	Provide Decent Affordable Housing	Affordability	800 Households	573 Households	110 low to moderate income households will receive CDBG funded emergency financial assistance through the Calvary Rental Counseling Program and the CAA Emergency Assistance Program
Strategy 2 - Assist homeless persons, including chronically homeless, veterans, and unaccompanied youth, quickly access permanent affordable housing with accompanying supportive services.	Provide Decent Affordable Housing	Affordability	20 Households	27 Households	6 homeless persons will receive ESG funded financial assistance and case management through the Rapid Re-Housing Program

HOMELESSNESS GOAL: *Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.*

Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
<p>Strategy 3 - Expand and maintain the supply of permanent supportive housing for homeless persons, including chronically homeless, veterans, and unaccompanied youth, through various mechanisms such as the acquisition and rehabilitation of group housing, development of transitional and permanent housing, and expansion of tenant based rental assistance programs.</p>	<p>Provide Decent Affordable Housing</p>	<p>Affordability</p>	<p>525 Households</p>	<p>239 Total</p>	<p>Permanent housing will be provided to 122 homeless households through the following CoC Programs:</p> <p>Anne Arundel Partnership for Permanent Housing 25 households</p> <p>Permanent Supportive Housing Program 25 households</p> <p>Supportive Housing Opportunity Program 9 households</p> <p>Safe Haven I 4 households</p> <p>Safe Haven II 4 households</p> <p>Samaritan Housing Program 5 households</p> <p>Shelter Plus Care 26 households</p> <p>WISH House 5 households</p> <p>Housing First I 5 households</p> <p>Housing First II 8 households</p> <p>Community Housing Program 6 households</p>

HOMELESSNESS GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 4 - Support the continued operation of existing day programs, emergency, transitional, and domestic violence shelters, as well as, the development or enhancement of those facilities and accompanying services.	Provide Decent Affordable Housing	Availability	3,000 Persons	2,280 Persons	<p>682 homeless persons will receive services through the following CoC and CDBG funded programs:</p> <p>Sarah's House Emergency Shelter 425 homeless persons</p> <p>Sarah's House Transitional Shelter 125 homeless persons</p> <p>Fouse Center Transitional Shelter 20 homeless persons</p> <p>Anchor House Transitional Shelter 12 homeless persons</p> <p>Homeless Resource & Outreach Center 100 homeless persons</p>
Strategy 5 - Support and develop projects which provide supportive services such as case management, counseling, literacy, life skills, workplace training, and child care serving homeless families and individuals, and victims of domestic violence.	Provide Decent Affordable Housing	Availability	1,000 Persons	454	Essential support services will be provided to 20 homeless persons through the following CoC and CDBG funded Programs through the Homeless Supportive Services Program
Strategy 6 - Support and develop programs which attempt to engage the homeless, including the chronically homeless, and connect them with the resources they need to work toward independence.	Create Suitable Living Environment	Availability	Process	--	Funds allocated to Homeless Resource & Outreach Center reported under Strategy 4
Strategy 7 - Increase the capacity and sustainability of nonprofit organizations to provide housing and supportive services to homeless populations.	Create Suitable Living Environment	Availability	Process	--	The County will explore opportunities to assist nonprofit organizations increase organizational capacity

NEIGHBORHOOD REVITALIZATION (A) Severn Area, (B) Brooklyn Park, and (C) Glen Burnie Area GOAL: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 1 - Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.	Provide Decent Affordable Housing	Affordability	16 Units	11 Units	8 units will be acquired and rehabilitated through the Affordable Housing Program
Strategy 2 - Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.	Provide Decent Affordable Housing	Affordability	60 Households	21 Units	10 of the 25 units reported under the Property Rehabilitation Program will be completed in the County's Neighborhood Revitalization areas
Strategy 3 - Support programs and efforts which seek to improve the quality of life for the residents of the County neighborhood revitalization areas, such as after school and child care programs, elderly services, health services, family support programs, and job training opportunities.	Create Suitable Living Environment	Availability	1,000 Persons	565 people	Approximately 40 youth from the Severn area will be served at the CDBG funded Meade Village Boys & Girls Club In Brooklyn, 75 youth will be served through the following CDBG funded programs: Chesapeake Arts Scholarship Program – 40 youth Brooklyn Park Youth Program – 35 youth In Glen Burnie, 50 households will be provided with emergency financial assistance through the CDBG funded Calvary Rental Counseling Program

HOMELESSNESS GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed

Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 4 – Intensively market the County’s homeownership counseling and foreclosure prevention programs within the community to help residents increase and maintain successful homeownership	Provide Decent Affordable Housing	Availability	Process	--	ACDS will intensively market its housing programs to neighborhood revitalization areas
Strategy 5 – Work with the condominium associations and residents of the Severn area to develop and initiate a plan of action to address community needs, initiative improvements to the community’s commonly owned areas including the aging residential structures, and improve their financial capability and stability	Create Suitable Living Environment	Sustainability	Process	--	Support the Stillmeadows Condominium Association Boards as they work to stabilize the associations’ financial and operating capacity

ECONOMIC DEVELOPMENT GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, child care resources, and other services which directly support a household’s ability to obtain gainful employment and financial independence.

Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
Strategy 1 - Support activities that improve the skills of low and moderate income persons access employment opportunities and obtain financial independence.	Create Economic Opportunities	Availability	500 Persons	210 Persons	40 low to moderate income persons will receive employment training through the CDBG funded OIC Job Training and Education program
Strategy 2 - Support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training.	Create Economic Opportunities	Availability	100 Families	90 Households	34 low to moderate income youth will receive high quality child care through the CDBG funded Community Action Child Care Program
Strategy 3 - Support the transportation needs of low and moderate income residents to allow them to gain or maintain employment.	Create Economic Opportunities	Availability	60 Households	23 Households	10 households will be served through the CDBG funded Vehicles for Change Program

HISTORIC PRESERVATION GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.					
Strategy	Objective	Outcomes	Five Year Output Goal	Cumulative Output Total	Local Fiscal Year 2014 Estimated Outputs
<p>Strategy 1 - Support the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations serving minority communities in order to preserve culturally and historically significant structures, while at the same time, providing physical space for community needs including access to services such as health care, Head Start programs, recreation, senior activities, housing counseling and youth services.</p>	<p>Create Suitable Living Environment</p>	<p>Availability</p>	<p>1</p>	<p>--</p>	<p>No projects identified in Local Fiscal Year 2014.</p>

EVALUATION OF PAST PERFORMANCE

Although faced with the challenges of reduced funding, Anne Arundel County continued to serve the housing needs of low and moderate income County residents by funding and implementing many housing and community development programs. The following are some brief highlights of the County's accomplishments during the first two years of the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*:

- assisted 803 households through homeownership counseling, 1584 households with foreclosure counseling, 39 households with the purchase of their first home through the mortgage write-down, closing cost and down payment assistance program, and 64 households to rehabilitate or reconstruct their homes;
- prevented 573 households from becoming homeless, provided emergency and transitional shelter to 2,280 persons and provided permanent housing and supportive services to 239 homeless households through the homeless Continuum of Care;
- rehabilitated 12 group homes, as well as acquired and rehabilitated two group homes and provided 101 rental vouchers for the County's special needs populations;
- developed or re-developed 405 units of affordable housing;
- provided services to 856 children and youth through a variety of programs; and
- assisted 210 persons to improve their job skills.

The County's housing and community development accomplishments are reported on an annual basis in the Consolidated Annual Performance and Evaluation Report (CAPER). The most recent CAPER is available upon request and on our website at www.acdinc.org. The next CAPER, reporting Local Fiscal Year 2013 accomplishments, the third year of *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*, will be completed by September 30, 2013.

CITIZEN PARTICIPATION AND CITIZEN COMMENT SUMMARY

ACDS, on behalf of Anne Arundel County, continually outreaches to new organizations and community members to obtain input and participation in community planning efforts. One such example was the development of the new Emergency Solution Program (ESG) rapid re-housing program. All organizations that participate in Homeless Resource Day and in the Homeless Partnership were informed of the availability of these new funds and invited to provide input. ACDS is consistently seeking input and direction on how to best use the County's housing and community development funds and seeks to increase the number and capacity of organizations able to provide housing and services to lower income populations.

Preparation of the Annual Action Plan began in September 2012 with public notification in local newspapers, posting on the website, and a mailing to approximately 200 community residents and organizations regarding the budget process and invitation to a public hearing, which was held in October 2012. The hearing provided citizens with (i) an overview of the budget process; (ii) funds expected to be available for Local Fiscal Year 2014; (iii) a summary of activities eligible for federal funding; (iv) a review of the accomplishments achieved in Local Fiscal Year 2012; and (v) an opportunity for public comment. During the comment period, a number of organizations spoke about what they believed should be priorities for investment in Local Fiscal Year 2014. A second public hearing was held in March 2013. This hearing provided a review of project proposals received and staff budget recommendations. The community was provided an opportunity to comment on the recommendations. Throughout the entire process, citizens and community organizations have been encouraged to comment on any of the aspects being presented at the hearings or in the Plan.

Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2014 (Federal Fiscal Year 2013) was published on April 24, 2013 in *The Capital* and *The Maryland Gazette* newspapers for a 30 day comment period. The notice included a listing of each project proposed for funding, the amount of funding, the location of the project, and the proposed number of beneficiaries for each project. In addition, the notice stated that the Plan was available for the public's review in all public libraries, at the office of ACDS, and posted on the ACDS website. Notice of the availability of the draft document will be mailed to individuals and organizations that received funding or applied for funding; representatives of community organizations and County agencies who serve low and moderate income persons, elderly or special needs individuals; representatives of public housing communities; and other community activists.

Several comments on the draft Annual Action Plan were received during the 30 day public comment period. The President of OHLA, Joyce Masterson, commented that she supported the proposed funding for OIC Education and Job Training Program, as well as the economic development goal of empowering low and moderate income residents by ensuring the availability of services such as Job training and child care. Ms. Masterson also noted there is a need for additional public housing, especially in the City of Annapolis.

CHAPTER ONE: RESOURCES

OVERVIEW

The Anne Arundel County Annual Action Plan for Local Fiscal Year 2014 describes how the County plans to expend its federal housing and community development resources from July 1, 2013 to June 30, 2014. This Action Plan establishes how the County will address the needs and achieve the goals as stated in the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*.

During Local Fiscal Year 2014, a total of **\$28,208,308** in federal resources (including local matching funds) is expected to be allocated to housing and community development activities in Anne Arundel County. These funds, outlined in detail herein, are a combination of entitlement grants, program income, required local match dollars, Federal Fiscal Year 2012 Continuum of Care award funds, Housing Choice Voucher funds, and Housing Counseling Grant (estimated) funds. Additionally, one housing developer will apply for Low Income Housing Tax Credits (LIHTC) for a project in the County.

Arundel Community Development Services, Inc. (ACDS) administers the majority of these federal funds on behalf of the County and works closely with other County agencies, State agencies and nonprofit providers. On behalf of the County, the Housing Commission of Anne Arundel County (Housing Commission) administers the Housing Choice Voucher Program.

Chapter Three describes in detail how Community Development Block Grant (CDBG) funds, Emergency Solutions Grant (ESG) funds, Home Investment Partnerships Program (HOME) funds, Continuum of Care funds and Housing for Persons with AIDS (HOPWA) funds allocated to the County through Baltimore City, and County general funds will be expended.

Appendix I contains the County’s federal applications for the CDBG, HOME, and ESG entitlement Community Development Block Grant (CDBG)	\$ 1,825,836
CDBG Program Income and Re-Programmed Funds	\$ 229,724
Emergency Shelter Grant (ESG)	\$ 127,795
HOME Investment Partnerships Grant (HOME)	\$ 559,814
HOME Local Matching Funds	\$ 125,975
HOME Program Income	\$ 300,000
Housing Opportunities for Persons with AIDS (HOPWA)	\$ 404,286
ENTITLEMENT RESOURCES + HOME MATCH SUBTOTAL	\$ 3,573,430
Continuum of Care (formerly called SHP Program Funds)	\$ 1,931,843
Continuum of Care (formally called SPC Program Funds)	\$ 399,354
Housing Choice Voucher Funds (estimated)	\$ 15,460,000
Equity from Low Income Housing Tax Credits (estimated)	\$ 6,825,132
Housing Counseling Grant	\$ 18,549
TOTAL FUNDING RESOURCES	\$ 28,208,308

PLAN TO LEVERAGE FEDERAL DOLLARS

Anne Arundel County works diligently toward leveraging all of its federal dollars with other sources of funds. In fact, only a portion of the total cost of most projects or programs are funded with federal dollars. The County encourages project sponsors to seek other sources of funding in order to leverage its federal funds to the maximum extent possible. The County also works regularly with local elected officials, legislators at the State and federal levels, the State’s housing finance agency, and private developers to leverage funding with non-federal and non-entitlement sources for housing and community development projects within the County.

Leveraging Funds for Rental Housing Development

In general, the County gives priority to projects where there is owner equity or a commitment of private or other public financing, in addition to projects in area of opportunity. For example, in Local Fiscal Year 2014, the County will allocate \$349,353 in HOME funds and local match funds for the Rental Housing Production Program. These funds will support the development of the proposed Berger Street Family Housing affordable housing community which will be developed at a cost of over \$10 million and will leverage prior year HOME funds, federal Low Income Housing Tax Credits, State funds and private dollars to create 40 units of affordable housing for families.

Leveraging Funds for Neighborhood Revitalization Projects

The County will contribute \$185,542 in Local Fiscal Year 2014 to a revolving loan fund to support the rehabilitation of existing homes as well as the construction of new homes built on property donated by the County. These funds will be targeted to neighborhood revitalization areas in Brooklyn Park, Severn, and Glen Burnie. Homes developed through these sources will be sold to income eligible first time homebuyers and/or rented to low income renters. Permanent financing, in many cases, will be provided by the State.

To further leverage funds for neighborhood revitalization areas, the County applies for State funds whenever the opportunity arises. For example, in Fiscal Year 2014, an additional \$1 million in State NCI funds will be awarded for acquisition and rehabilitation efforts in Brooklyn Park. These funds will be complemented with CDBG funds, HOME funds, and a State Lead-Based Paint Hazard Reduction Grant and Special Loans Program funds.

Leveraging Funds to Support Homeownership Initiatives

ACDS offers a program which provides mortgage write-down, closing cost and down payment assistance to income eligible first time homebuyers. In Local Fiscal Year 2014, the program will be funded with \$500,000 in federal HOME and local matching funds. Homebuyers utilizing these funds often receive below market rate mortgage financing from the State along with additional funds from the State's Down Payment and Settlement Expense Loan Program (DSELP). DSELP provides down payment assistance for first time income eligible homebuyers.

ACDS administers the County's Homeownership Counseling Program to help low and moderate income renters prepare to become first time homebuyers. ACDS also administers the County's Foreclosure Counseling Program to prevent current homeowners from losing their homes. In Local Fiscal Year 2014, the programs will be funded with \$350,000 in County general funds. ACDS also applied for competitive federal Homeownership Counseling Program funds in Local Fiscal Year 2013 to be used in the coming year and will again apply for these funds in Local Fiscal Year 2014 if federal dollars are again available. In addition, ACDS successfully applied for State Foreclosure Prevention funds and was awarded \$306,275 for use over the next three years. Finally, ACDS was recently awarded funds from the National Foreclosure Mitigation Counseling Program through the State of Maryland to support the County's foreclosure prevention counseling efforts. ACDS will continue to apply for additional funding from the State if funds are made available during Local Fiscal Year 2014.

In the past, ACDS has been successful in obtaining private dollars and has combined these funds with other local, State and federal financing in order to enhance projects and program support. For example, ACDS has received funds from the Carol M. Jacobsohn Foundation to assist

female heads of households achieve homeownership. Recently, ACDS was awarded \$100,000 from PNC Foundation to further assist homeowners. ACDS will continue to explore private funding opportunities in the coming fiscal year.

The County's Property Rehabilitation Program will leverage State funds through the Maryland Special Loans Program. Deferred repayment and/or low interest loans will be provided to income eligible households whose homes are found to contain violations of State and local health, safety and occupancy codes. During Local Fiscal Year 2014, \$409,652 in CDBG funds will be matched with approximately \$500,000 in State Special Loans Program dollars to undertake the rehabilitation of homes owned by limited income County residents. In addition, homeowners in certain neighborhoods can obtain up to \$25,000 in State Lead-Based Paint Program funds to eliminate lead paint hazards from their homes.

Leveraging Funds to Assist Residents with Special Needs

To support housing opportunities for residents with special needs, funding for the acquisition and rehabilitation of assisted housing and group homes by nonprofit organizations is provided through the County's HOME funded Community Housing Development Organization (CHDO) Acquisition and Rehabilitation Program. In Local Fiscal Year 2014, the program will be funded with \$101,512 in HOME dollars and local match funds. Private funds will be contributed by the project sponsor to supplement federal HOME and County funds. Depending on the population served, operating funds for HOME assisted group homes are provided through the Maryland Developmental Disabilities Administration or Supportive Housing Program.

Anne Arundel County was awarded \$2,331,197 in Continuum of Care program funds through the 2012 NOFA Competition. The award of these funds will help leverage, at a minimum, \$582,799 from County, State and private sources for projects serving homeless persons.

Additionally, nonprofit organizations awarded CDBG grants for public service activities almost always combine CDBG funds with a number of private resources including the United Way, local businesses, private donors, and foundations. The County assists these organizations in a variety of ways to secure other sources of financing, including researching financing options, assisting with applications, and providing letters of support for the program or project.

FEDERALLY REQUIRED MATCH

During Local Fiscal Year 2014, a total of \$127,795 in ESG funds will need to be matched. The funds, appropriated for emergency shelter activities, have been awarded to Sarah's House Family Shelter which is operated by Associated Catholic Charities, Inc. Catholic Charities budgeted \$153,400 in United States Army Funds, \$325,000 in private contributions, \$191,460 in United Way/Capital Campaign funds, and \$155,110 from Anne Arundel County. These funds, in conjunction with the ESG funds, will be used for case management, child care, transportation, supportive services, security, and the operations of Sarah's House emergency family shelter.

Additionally, the remaining ESG funds were awarded to the Rapid Re-Housing Program operated by Arundel House of Hope, Inc. (AHOH). AHOH will provide funds to cover a portion of the case management services and administrative cost associated with the management of the grant.

During Local Fiscal Year 2014, federal HOME Program funds will also need to be matched. The County will provide the required match of \$125,958 in County general funds to meet this match requirement.

CHAPTER TWO: PROGRAM SPECIFIC REQUIREMENTS

OVERVIEW

This chapter describes program specific requirements, as required at 24 CFR 91.220(g), for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), the Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

As required by the federal regulations for the Annual Action Plan, Appendix II, Listing of Proposed Projects, describes each activity planned during the program year. The project sheets indicate the location where the activity will take place, the amount of funds expected to be available during the program year, including program income, the program objectives and outcomes, and the estimated number and type of beneficiary of each proposed activity. The funds allocated to these projects include grant funds plus program income. During Local Fiscal Year 2014, 100 percent of all CDBG funds will be used for activities benefiting low and moderate income persons.

On behalf of the County, ACDS provides funds to project sponsors and clients to acquire, rehabilitate and otherwise assist with the development of housing, both owner-occupied and rental, for low and moderate income persons. In order for CDBG funds to be utilized to assist a rental project, occupancy by low and moderate income households must be at affordable rents to comply with the low and moderate housing national objective standard.

Anne Arundel County has two separate definitions of affordable rents, one for projects funded exclusively with CDBG funds, and one for projects that combine CDBG funds with other federal and/or State funding.

- For rental projects where CDBG is the only source of federal funds and there are no State funds, affordable rents are defined as rents, excluding the utility allowances

which do not exceed the lesser of the Fair Market Rent as determined by HUD from time-to-time, or that amount which would equal 30 percent of the gross monthly income of a household earning 80 percent of the area median income, adjusted by family size, for the area as defined and published by HUD. In making this determination, it will be assumed that an efficiency unit will be occupied by a single person, a one-bedroom unit two persons; a two-bedroom unit by three persons; a three-bedroom unit by four persons; and a four-bedroom unit by a five person household.

- For rental projects utilizing CDBG funds with other federal and/or State funds, affordable rents are defined by the other programs' requirements as long as the project continues to serve persons at or below 80 percent of the area median income. The other programs include, but are not limited to, HOME, federal Low Income Housing Tax Credits, housing mortgage revenue bonds, public housing capital funds or public housing operating subsidies, HOPE VI, Project Based Section 8, Section 202 or Section 811 development funds, State rental housing development programs, and other similar government funded programs.

HOME INVESTMENT PARTNERSHIPS PROGRAM

Anne Arundel County will use Local Fiscal Year 2014 HOME Investment Partnerships (HOME) dollars for (i) CHDO sponsored acquisition and rehabilitation, (ii) homeownership assistance, (iii) rental housing production, and (iv) administration costs. All projects will benefit low and moderate persons. Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(g) (2), the following describes Anne Arundel County's implementation of the HOME Program.

- *Investment:* All of the County's HOME funds will be used as forms of investment described in Section 92.205(b); no other forms of investment will be provided.
- *Refinance:* The County will not utilize HOME funds to refinance existing debt secured by multifamily housing; therefore, this Action Plan does not include guidelines for refinancing pursuant to 24 CFR 92.206(b).
- *Minority/Women Owned Business Outreach:* The County takes actions to ensure the inclusion of minorities and women owned entities, to the maximum extent possible, by requiring developers of HOME assisted projects to develop and follow a Minority/Women Owned Business Outreach Plan. ACDS, on behalf of the County, monitors these HOME assisted activities to ensure the plans are being followed.

- *Affirmative Marketing:* The County ensures the affirmative marketing of HOME assisted housing units by requiring developers and project sponsors of five or more HOME assisted units to establish an Affirmative Marketing Plan, which is reviewed and approved before funding is committed to a project. The project is monitored during initial lease-up and annually thereafter, to ensure that the approved Plan is being followed.

Pursuant to the Action Plan requirements at 24 CFR 91.220(g)(2)(ii), the County's HOME Program specific requirements for its homebuyer programs will continue to include the following items.

- *Recapture:* As required in 24 CFR 92.254, HOME loan funds are used for direct subsidy to assist homebuyers with down payment and closing costs, as well as mortgage write-down assistance, to enable them to purchase a home. Each homebuyer assisted with HOME funds is required to sign a written agreement that details the terms and conditions of their HOME loan, prior to receiving the loan. A deed of trust is recorded against the purchased property securing the HOME funds. This lien is non-interest bearing and requires repayment upon sale or transfer, if the property is no longer the income eligible buyer's primary residence, or at the end of 30 years, whichever comes first. Repayment of the loan is required on the entire amount borrowed; however, the amount that must be repaid is limited to the net proceeds from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment and closing costs paid by the seller. Compliance during the affordability period is achieved through annual monitoring of all borrowers to confirm that the property is still their primary residence. Should a homeowner want to refinance their first mortgage during the term of the HOME loan, the request will be reviewed to ensure that it meets the requirements of the Subordination Policies administered and managed by ACDS.
- *Housing Type:* The house being purchased must be a single-family residence that will be owned by the purchaser through a fee simple title to the property, a 99 year lease, a condominium structure, or a membership in a cooperative or mutual housing project that constitutes homeownership under the law. The single-family property may be a detached unit, semi-detached, townhouse or a unit in a multifamily structure.
- *Modest Housing:* HUD has determined that the definition of modest housing can be the higher of HUD's price value limits, which are equal to 95 percent of the median sales price for Anne Arundel County as defined by HUD, or the FHA 203(b) limit issued in February 2008. The County will use the February 2008 FHA 203(b) value as its definition for modest housing. This FHA 203(b) value is \$362,790 for a single family

home. This value applies to the purchase price for newly constructed or existing housing for homes purchased with HOME funds and the after estimated rehabilitation value for housing rehabilitated with HOME assistance.

- *Family Eligibility:* Each single-family home acquired or rehabilitated with HOME program funds will be acquired or occupied by a homebuyer or homeowner whose household qualifies as low and moderate income and the housing must be the primary residence of the family throughout the entire period of affordability. The income limits are established by HUD on an annual basis.

EMERGENCY SOLUTIONS GRANT PROGRAM

Anne Arundel County will use its Local Fiscal Year 2014 ESG funds to fund emergency shelter and rapid re-housing activities. Specifically, \$87,837 in ESG funds will be provided to the Associated Catholic Charities, Inc. (Catholic Charities) Sarah's House Family Shelter Program and \$30,374 will be provided to continue Arundel House of Hope's (AHOH) Rapid Re-Housing Program. Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the following describes Anne Arundel County's implementation of the ESG Program.

Policies and Procedures for Evaluation of Participant Eligibility for ESG Assistance

- *Participant Definition:* At a minimum, all participants must meet HUD's "literally homeless" definition at the time of acceptance into an ESG funded program; that is, the participants served must be an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) is living in publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); (iii) is exiting an institution where they have resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution; or (iv) is fleeing, or is attempting to flee, domestic violence and has no other residence, lacks the resources or support networks to obtain other permanent housing and lives in an emergency shelter.
- *Emergency Shelter:* The responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG funded Emergency Shelter – Sarah's House Family Shelter,

operated by the Associated Catholic Charities, Inc. – is the Anne Arundel County Department of Social Services (DSS). At minimum, all shelter guests must document that they meet HUD’s Homeless definition as stated in 576.2. DSS screens applicants to ensure they have no other housing resource – such as friends or family they can stay with - prior to accepting them into the shelter

- *Rapid Re-Housing:* The responsibility for evaluating a participant’s eligibility for Anne Arundel County’s ESG funded Rapid Re-Housing Program will be assigned to AHOH, the agency/agencies awarded the contract for operation of the program. AHOH has established a standardized intake assessment for agency/agencies to use when screening participants for eligibility. All shelter and transitional housing providers have been made aware of the eligibility requirements, as well as to ensure that appropriate referrals are made.

Based on the program parameters, County providers, including shelters, supportive service programs, and street outreach providers, will complete an initial evaluation of participants to determine eligibility for the Rapid Re-Housing Program. Providers will then refer eligible participants with the proper documentation to AHOH to verify eligibility. Third party documentation will be required for all participants.

Additionally, AHOH will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided. The Rapid Re-Housing Program will not serve the chronically homeless; those with a history of noncompliance; or a severe or persistent mental illness or addiction which will limit their ability to maintain financial independence after a year of assistance.

Standards for Targeting and Providing Essential Services Related to Street Outreach

Anne Arundel ESG funds will not be used for street outreach. ESG funds will be used for emergency shelter and rapid re-housing activities.

Policies and Procedures for Admission, Diversion, Referral, and Discharge from ESG funded Emergency Shelters

- *Admissions:* At a minimum, all shelter guests must document that they meet HUD’s Homeless definition as stated in 576.2. Additionally, to be eligible for shelter, an applicant (a) cannot be discharged directly from a mental or correctional institution;

(b) be a clear and present danger to themselves or others; (c) cannot be intoxicated by alcohol or under the influence of non-prescription drugs; (d) in need of acute medical, psychiatric, or nursing care; or (e) cannot have been convicted of a violent crime or crimes against children. Shelter guests are initially offered 90 days of shelter, with the opportunity to return if space is available once they have stayed 90 days. Guests can also apply for admission to Sarah's House Transitional Shelter during their 90 day stay.

- *Diversion:* All guests will be screened by the staff from the County's Department of Social Services (DSS). During the initial screening, the DSS screener will assess an individual or family resources and situation to determine if other housing options are available. Shelter is only offered when no other housing options are obtainable.
- *Referral:* If beds are not available at the time of screening, the DSS screener will refer an individual or family to other community resources, shelter, and supports. Otherwise, the DSS screener will refer the individual or family to Sarah's House Family Shelter, the County's ESG funded shelter, where a case worker will assess their needs and develop a case plan. All shelter guests are referred to services as part of their case management while at the shelter.
- *Discharge:* Sarah's House Family Shelter may terminate assistance if an individual or family violates shelter rules or program requirements in accordance with a formal written process that recognizes the rights of the individuals affected. Generally, program rules are reviewed with each guest upon entry into the program. Violation of rules, either through the inability or unwillingness, may result in an involuntary exit from the program. Generally, the guest is informed of being dismissed from the shelter and will be transported to the DSS offices the next working day. An immediate dismissal is only enforced if the guest's behavior is deemed to be a threat to the safety of the facility and/or other guests and staff. If a guest leaves any belongings at the shelter, there is a 48-hour grace period before the belongings are discarded.

Safeguards to Meet the Safety and Shelter Needs of Special Populations

Sarah's House, the ESG funded shelter, has handicapped accessible rooms and bathrooms to serve those individuals with disabilities. Sarah's House also offers mental health and substance abuse assessments by licensed professionals. The program has 24 hour security and program staff available to meet the needs of shelter guests. Case Management and support services are available to all guests including those with the highest barriers to housing. Those individuals with the most barriers may apply for transitional housing which provides supported housing for a period of 24 months allowing guests to address housing barriers. Additionally, the shelter refers clients to the County's Shelter Plus Care Program.

Policies and Procedures for Assessing, Prioritizing, and Reassessing Individuals' and Families' Needs for Essential Services related to Emergency Shelter

Upon entry into the ESG funded emergency shelter, all guests meet with a case manager to develop a case plan. The case plan establishes a plan for securing permanent housing and identifies barriers that may prevent a guest from achieving this goal. Specifically, within the first 48 business hours of when the guest arrives at the facility a complete intake packet, including the completion of a needs assessment as well as the scheduling of a mental health assessment, substance abuse assessment, and legal assessment will be completed. The case manager will also create a three month case plan outlining goals as well as a weekly case plan with scheduled appointments listed and dates established for the completion of all goals. Essential services offered include, but are not limited to, housing search, employment barriers, job training, education, transportation, child care, health, mental health, substance abuse, and legal services. The program prioritizes the the services which help guests obtain permanent housing, increase income, and save money.

Provider Coordination Policies and Procedures for all ESG Funds

Anne Arundel County ensures that all services available for addressing the needs of the homeless population are coordinated through the participation of key stakeholders, including homeless providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, and mainstream service and housing providers in the Continuum of Care planning Group, called the Homeless Partnership. The Homeless Partnership meets, at a minimum, on a monthly basis to share resources, review program progress, and plan for future efforts. In addition, the Homeless Partnership holds bi-monthly case managers meetings to share information on available housing resources and services. The providers who will be managing the ESG funds will be required to participate in these meetings, if they do not already do so. Additionally, the Homeless Partnership will explore the creation of a standard intake/eligibility form and development of guidance on referrals for providers which will utilize uniform criteria in order to ensure that homeless persons are directed to the best services based on their needs.

Anne Arundel County requires, and will continue to require, that all providers receiving funds through the County participate in the County's Homeless Management Information System (HMIS). The HMIS administrator is located at the DSS offices and is responsible for assisting providers and coordinating all data reports to ensure accuracy of the information as well as the ability to track client services and referrals to mainstream resources. The successful participation of homeless clients in receiving mainstream resources is reviewed and monitored to evaluate provider success at helping clients move towards independence.

The County will continue to organize an annual Homeless Resource Day in an effort to not only provide a comprehensive array of services for the homeless, but to also encourage the coordination amongst service providers, as well as other mainstream agencies, businesses and individuals whose resources can be helpful in addressing the needs of the homeless.

Policies and Procedures for ESG Funded Rapid Re-Housing Program

At this time, the County has prioritized its funding to be used for rapid re-housing activities and will not be providing homeless prevention activities. All recipients must meet HUD's definition of "literally" homeless. In addition, priority will be given to homeless individuals or families who are working, or have the potential to obtain the resources, and have the ability to increase their resources so that they are able to afford and maintain their housing after the time period for receiving assistance comes to an end.

- *Standards for Determining Participant Share of Rent and Utilities Costs:* The ESG funded Rapid Re-Housing Program will provide a rent allowance to offset the overall housing cost for the participant household. The Program will model its monthly payments on the Maryland Department of Housing and Community Development Rental Allowance Program (RAP). The Program will not provide help with on-going monthly utility costs.
- *Standards for Determining Length and Level of Rental Assistance:* The ESG funded Rapid Re-Housing Program will provide monthly rental allowance payment to participant households for a period not to exceed 12 months. The rental allowance payment will be based on the Maryland Department of Housing and Community Development Rental Allowance Program Payment allowance amounts by household size for Anne Arundel County. Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits or arrears, and moving costs will be provided based on the philosophy of providing the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Specifically, assistance with security deposits can equal no more than two months.
- *Standards for Determining Type, Amount, and Duration of Services:* All rapid re-housing participants will be required to participate in stabilization services, including case management, while receiving tenant based rental assistance. The service will be provided by the subrecipient agency in coordination with the provider who referred the participant to the program. A housing stability plan will be developed for each participant and may include ensuring the participant receives all eligible mainstream benefits, job counseling, referral to Workforce Development, transportation services,

help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months, but will receive no more than 24 months of assistance.

Centralized or Coordinated Assessment System

At this time, the County does not have a centralized or coordinated intake assessment system for serving the homeless population, but plans to begin the process of developing such a system during Local Fiscal Year 2014.

Process for Making Subawards

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the Fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Additionally, staff from ACDS facilitate meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and as a result of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the Winter of each year.

Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is adopted by the County Council each May. Any organization wishing to provide services for homeless persons in Anne Arundel County is encouraged to submit a proposal for consideration. In Local Fiscal Year 2014, ESG funds will be awarded to Associated Catholic Charities, Inc. (Catholic Charities) to support Sarah's House, an emergency shelter for homeless families, located on the grounds of Fort Meade in the western part of the County and rapid re-housing funds will be awarded to Arundel House of Hope, Inc. (AHOH).

Homeless Person Participation

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of “not less than one homeless individual or formally homeless individual” on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the County’s Continuum of Care Homeless Partnership, which is Anne Arundel County’s continuum of care entity and an equivalent policy making entity with regards to homeless issues. The Homeless Partnership is an active participant in the County’s planning efforts for the development of its five year Consolidated Plan and annual Action Plan. The Homeless Partnership has representation from formally homeless people. ACDS will continue to utilize the Homeless Partnership to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

The Homeless Partnership conducts focus groups with homeless individuals at shelters and day resource centers to determine needs and provide insight in establishing goals and strategies for planning purposes. As part of ensuring that homeless participants are consulted when considering and making policies and decisions regarding ESG funded facilities, services, or other assistance, ACDS will work with the Homeless Partnership to conduct focus groups at ESG funded shelters and programs as part of the County’s five year consolidated planning process.

Additionally, as part of the ESG grant management, all agencies awarded funding will be required to meet the homeless participation requirement of having participation of not less than one homeless individual or formally homeless individual on their board of directors or other equivalent policy making entity. All ESG funded recipients will be encouraged to provide opportunities for employment or volunteer services for homeless clients of ESG funded shelters or programs.

Performance Standards

Anne Arundel County will use the following two performance standards to measure the ESG program impact. The Homeless Partnership will continue to explore the development of additional performance standards as it develops its new strategic plan to end homelessness in 2014.

- *Targeting those who need the assistance most:* In designing the Rapid Re-Housing Program and Emergency Shelter Program, the community has already targeted those

most in need – the homeless. All agencies awarded funds to provide these services will be required to document that this is the population being served.

- *Reducing the number of people living on streets and in emergency shelters:* All participants of the Rapid Re-Housing Program must be documented as homeless upon their entry into the program. The County's HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered is not anticipated; however, there may be an increase in turnover of shelter beds and shorter stays, allowing for more people to access shelter instead of remaining unsheltered. Emergency shelters will be evaluated on their success in assisting guests to obtain permanent housing.

Consultation with Continuum of Care

ACDS is a nonprofit organization under contract with Anne Arundel County to manage the homeless Continuum of Care planning process. This involves the application for and administration of the Continuum of Care funded programs and ESG. It also involves managing the coordination and facilitation of the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Partnership) - the County's Continuum of Care Planning Group. This group is responsible for the overall planning, policy, and program development for how the County addresses the needs of the homeless. The County's Department of Social Services, in conjunction with ACDS, and members of the Partnership are responsible for setting policy, strategic planning, and developing new programs.

The Homeless Partnership includes representatives from (i) State, County, and the City of Annapolis agencies administering mainstream resources, (ii) shelter and nonprofit service providers, (iii) the FEMA Board, (iv) organizations serving individuals diagnosed with HIV/AIDS, and (v) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Partnership has held several meetings to discuss priorities for the use of ESG funds and developing the performance standards for activities.

The Homeless Partnership has already developed procedures for the operation and administration of the County's Homeless Management Information System (HMIS). The County's HMIS system is funded through Anne Arundel County local funds and SHP funding. A committee made up of members of the Homeless Partnership currently utilizing the HMIS system meet on a bi-monthly basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently all grantees receiving ESG funds are required to enter data into the County's HMIS, as will all subrecipients receiving any of the new funds.

Match Dollars

The County will appropriate its Local Fiscal Year 2014 ESG funds to (1) emergency housing, (2) rapid re-housing tenant based rental assistance, and (3) rapid re-housing relocation and stabilization services. The 100 percent matching fund requirement will be met through all three programs, with the majority of the match requirement met by the emergency housing funded activity.

During Local Fiscal Year 2014, a total of \$127,795 in ESG funds will need to be matched. The funds appropriated for emergency shelter activities have been awarded to Sarah's House Family Shelter which is operated by Associated Catholic Charities, Inc. Catholic Charities budgeted \$153,400 in United States Army funds, \$325,000 in private contributions, \$191,460 in United Way/Capital Campaign funds, and \$155,110 from Anne Arundel County. These funds, in conjunction with the ESG funds, will be used for case management, child care, transportation, supportive services, security, and the operations of Sarah's House Family Shelter.

Additionally, Arundel House of Hope, Inc. will cover a portion of the cost of case management and administrative costs associated with the management of the grant.

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM

Funds for the Housing Opportunities for Persons with AIDS (HOPWA) Program are received for the Baltimore Eligible Metropolitan Statistical Area. Dollars are then allocated by Baltimore City to each jurisdiction based on the number of HIV/AIDS cases in each jurisdiction, including Anne Arundel County. At the first of two annual public hearings held each fall by ACDS, on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents with HIV/AIDS. At the hearing, staff describes the amount and nature of HOPWA funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection. Any organization or developer wishing to provide housing and services for persons with HIV/AIDS is encouraged to submit a proposal for consideration.

Based on local goals and outcomes established in the Consolidated Plan and as a result of the quarterly meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing. With the support of the ACDS Board of Directors, these recommendations are submitted to the County Executive. Once given approval by the County

Executive, these recommendations become part of the County's budget process and awards are made official when the budget is passed by the County Council each May.

Additionally, ACDS staff facilitates quarterly meetings with providers of services for individuals with HIV/AIDS, where the needs and priorities of this population are identified and discussed. Members of this group include the Housing Commission, the Anne Arundel County Department of Health and nonprofit housing and service providers. These ongoing discussions help to direct the use of HOPWA funds within the County to ensure the needs of this vulnerable population are met.

In Local Fiscal Year 2014, \$404,286 in HOPWA funds will be provided to the Housing Commission of Anne Arundel County to operate the Rental Assistance Program. The program provides tenant based rental assistance and supportive services to households affected by HIV/AIDS. It is anticipated that 45 low to moderate income households will receive HOPWA tenant based rental assistance through this program.

CHAPTER THREE: ACTIVITIES TO BE UNDERTAKEN DURING LOCAL FISCAL YEAR 2014

OVERVIEW

The *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* contains a strategic plan for addressing the County's housing and community development needs. The Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, strategies, and outcomes to address the needs over a five year period. This chapter outlines how the funds available during Local Fiscal Year 2014 will be used to achieve the Plan's goals and outcomes.

The goals, strategies and outcomes outlined in this chapter were developed through an intensive public planning process and analysis based on data received through a countywide housing market study and needs assessment. Through this planning process, the County identified specific strategies to address the needs in the following goal areas: (i) homeownership; (ii) rental housing; (iii) public housing and rental assistance programs; (iv) housing and related services for special needs populations; (v) homelessness; (vi) neighborhood revitalization; and (vii) non-housing community development.

The County has established guiding principles to help direct the investment of housing and community development funds. Priority for funding is given to projects that meet one or more of the guiding principles defined within *Anne Arundel County's Consolidated Plan: FY 2011 – FY 2015*. The three guiding principles are:

1. The County will make as its utmost priority the stabilization, maintenance, redevelopment and expansion of affordable housing, whether it be for homeowners, renters, or the special needs populations.
2. The County will concentrate housing and community development activities in the neighborhood revitalization areas of Brooklyn Park, the Severn community, and the Glen Burnie area.
3. Priority for public service dollars will be given to (i) housing-related programs and services that improve housing stability and quality of life and (ii) programs that benefit those living in neighborhood revitalization areas.

Appendix II of this document lists each project to be funded with CDBG, ESG and HOME dollars for Local Fiscal Year 2014. Appendix III lists amendments to previous Action Plans. Appendix IV lists projects to be financed in Local Fiscal Year 2014 with Housing Opportunities for Persons with AIDS (HOPWA) funds. Appendix V lists projects to be funded in Local Fiscal Year 2014 using Supportive Housing Program and Shelter Plus Care funds.

HOMEOWNERSHIP

GOAL: Maintain the existing supply of affordable housing for homeownership; increase the supply of well maintained and well designed affordable homeownership units; and assist low and moderate income buyers with the purchase of their first home.

Strategy 1 - Provide low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes, while improving the overall quality of the community and its housing stock.

Strategy 2 - Provide financial counseling and technical assistance to low and moderate income homeowners throughout the rehabilitation process to ensure that (i) the scope of work meets the homeowner's rehabilitation needs and financial capacity; and (ii) quality work is completed in a timely manner by qualified contractors.

Low income households often do not have the financial means necessary to make repairs to their homes. This can lead to the deterioration of the home and the failure of major systems. Therefore, in order to maintain the County's affordable housing stock, it is important to assist limited income homeowners maintain and rehabilitate their homes. Several nonprofits in the County provide small repairs at little or no cost to low income homeowners, but major repairs are out of their realm. The County will continue to offer a comprehensive property rehabilitation program, including the installation of energy efficient measures to reduce utility costs. This Program will include financial counseling and construction oversight to ensure the necessary repairs are made properly, while providing the homeowners with low or no interest financing to cover the cost of the repairs.

During Local Fiscal Year 2014, the County will allocate \$538,988 in CDBG funds - including re-programmed CDBG funds - to support the Property Rehabilitation Program. These funds will leverage approximately \$500,000 in State Special Loan Program dollars to rehabilitate approximately 25 homes throughout the County correcting housing, health, occupancy and other code violations. It is anticipated that 10 of the 25 homes will be rehabilitated in the County's

neighborhood revitalization areas, as more fully described under the Neighborhood Revitalization Strategy.

In addition, \$350,000 in CDBG funds will support the implementation costs of the Property Rehabilitation Program, CDBG funded Accessibility Modifications Program (funded with previous year funds), and State funded rehabilitation programs. Staff will work with homeowners to underwrite project financing and secure State financing, select contractors, develop work write-ups, manage the construction process, and ensure that quality work is completed in a timely manner.

Strategy 3 - Increase the supply of quality affordable housing units through the acquisition and rehabilitation of existing housing, including foreclosed units, and through the acquisition of land and construction of new units for qualified households.

During Local fiscal Year 2014, the County will utilize local funds to continue construction on a 10 unit subdivision of new energy efficient homes for income eligible households. The project, known as Tree Side Park, is located in the Odenton area, an area of opportunity as evident by the low concentration of poverty and minority households and access to regional transportation.

Strategy 4 - Explore opportunities for use of surplus Board of Education properties and County owned surplus properties for adaptive reuse as workforce housing.

In Local Fiscal Year 2014, the County will utilize local funds to continue the development process on eight units of homeownership housing on surplus property donated by the County and adjacent lots purchased by ACDS. The eight unit development, referred to as the Glendale Terrace subdivision, will be marketed to income eligible first time homebuyers earning less than 95 percent of area median income. This development is also located in an area of opportunity.

Strategy 5 - Provide homeownership education and counseling to prepare potential homebuyers for the financial commitment and responsibilities of purchasing a home, through intensive individual budget and credit counseling and group seminars on the homebuying process, ensuring future homeownership success.

During Local Fiscal Year 2014, the County will allocate \$350,000 in local County funds, in addition to other federal and State funds, to support the Homeownership Counseling Program. Approximately 350 clients will be served through the Homeownership Counseling Program, which, through community outreach, will target low and moderate income renters who wish to become homeowners. The Program involves individual counseling and group workshops, and includes a detailed review of the mechanics of the home purchase process. The counseling and workshops include topics such as budgeting, resolving credit issues, identifying the house,

negotiating the contract, obtaining the financing, preparing for settlement, taking actual ownership, and moving into the house. The Program will be marketed to the minority communities including the growing Hispanic population.

Strategy 6 - Increase homeownership opportunities for first time homebuyers by lowering the up front purchase cost through the provision of funds for mortgage write-down, closing cost, and down payment assistance.

During Local Fiscal Year 2014, \$500,000 in HOME and local match dollars will support the Mortgage Assistance Program (MAP). The Program will provide down payment, closing cost, and mortgage write-down assistance to help 18 first time homebuyers, with incomes at or below 80 percent of area median income, purchase a home. MAP loans will be made available at zero percent interest with the repayment deferred for 30 years, or until the sale of the home, whichever occurs first. The purchasers are required to complete the ACDS Homeownership Counseling Program as a prerequisite to establish their eligibility to apply for funds available through the MAP program.

Strategy 7 - Continue to develop opportunities to partner with the federal and State government, private lenders, and nonprofit organizations to create new financing tools to assist first time homebuyers with their purchase of a home.

The County will continue to seek out opportunities for partnering with other agencies or applying for additional funding sources as opportunities arise over the next year.

Strategy 8 - Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, provide assistance with loan modifications and lender negotiations, and legal referrals to avoid foreclosure.

During Local Fiscal Year 2014, the County will also use a portion of the \$350,000 in County funds allocated to the Homeownership Counseling program, to leverage other federal and State operating grants for the Foreclosure Prevention Counseling Program. ACDS will assist 700 current homeowners who may be facing foreclosure through the Foreclosure Prevention Counseling Program. Clients will receive one-on-one assistance in developing a plan of action, negotiating with lenders, reworking budgets, and implementing the best solution to their individual situation in order to avoid foreclosure.

Strategy 9 - Promote all homeownership programs throughout the entire County for all households, regardless of race, religion, ethnicity, sex, disability, or other protected class

status by marketing these programs through specially targeted housing fairs, community meetings and seminars.

ACDS will market its housing programs, including homeownership counseling, foreclosure prevention, and property rehabilitation programs, to the County's neighborhood revitalization areas and to minority communities to inform residents about the services offered. Marketing efforts will include mass mailings, door-to-door distribution of flyers, local advertisements, open houses, and informational meetings at local libraries. Further, ACDS will reach out to the minority community through a variety of activities, including public television programming, seminars, participation in special events, informational fairs, community meetings, and special presentations at faith based institutions. The County will also host a "disability awareness day" where information on the County's various housing programs will be provided to persons with disabilities. Finally, the County will hold its annual Housing Expo that is attended by hundreds of County residents. This free event is marketed in our neighborhood revitalization areas and areas of minority concentration, as well as countywide, and provides information and resources on a variety of homeownership topics, including buying a home, the importance of good credit, foreclosure prevention assistance, and property rehabilitation information for current homeowners.

RENTAL HOUSING

GOAL: Maintain and expand the existing supply of affordable rental housing through rehabilitation efforts and new construction of affordable units disbursed throughout the County.

Strategy 1 – Provide financing and technical assistance to rehabilitate and modernize large multifamily affordable rental housing projects and small scattered site rental units.

During Local Fiscal Year 2014, \$500,000 in CDBG funds and \$189,685 in County funds will be utilized through the Affordable Housing Program to continue efforts to revitalize targeted neighborhoods in the Severn, Brooklyn Park and Glen Burnie areas. These local funds will be leveraged with (i) one million dollars in newly awarded State Neighborhood Conservation Initiative (NCI) funds, and (ii) State Lead-Based Paint Hazard Reduction Grant and Loan Program funds. Over the next year, ACDS will acquire and rehabilitate eight homes to be rented to income eligible households, one in Severn and seven in the Brooklyn Park area and Glen Burnie community.

Strategy 2 – Monitor, encourage and assist owners of privately owned rental properties, previously financed with federal subsidies, to secure new financing for the rehabilitation and continuation of these properties as affordable or encourage them to sell their properties to new owners who are able to rehabilitate them and continue to offer them as affordable housing to limited income tenants.

The National Foundation for Affordable Housing Solutions Development, LLC is in the process of acquiring Timothy House and Timothy Gardens in the City of Annapolis, a property subsidized with Project Based Section 8 Financing. Both communities provide much needed affordable housing for very low income residents in Annapolis and are in need of extensive renovations. Plans call for major renovations and upgrades to the 60 unit Timothy House community, which serves senior residents. Due to the deteriorated conditions and poor site design, Timothy Gardens will be demolished and redeveloped into 28 townhome style units that serve families. ACD staff is working with the developer on the renovation plans to ensure adequate financing is available to ensure the project is successfully redeveloped during LFY 2014.

Strategy 3 – Encourage and facilitate construction by private developers of new affordable rental units by providing funds, in the form of gap financing, to make such projects feasible. Priority shall be given to projects serving low income families, projects located in the County’s targeted growth areas, projects located near transit stations and employment centers, projects that are mixed use or mixed income, and projects serving areas of the County traditionally less affordable.

While rental housing is available in the County for households with higher incomes, there is less opportunity for those with low and moderate incomes to find suitable affordable housing. Households with lower incomes are significantly impacted by escalating rents and low vacancy rates and have fewer options to find housing meeting their needs. Therefore, rental housing affordable to low and moderate income families and individuals is a high priority need in the County.

HOME funds in the amount of \$349,353 will be appropriated to the Rental Housing Production Program (RHPP) to provide gap financing loans to developers for the acquisition, rehabilitation and/or new construction of rental housing for households earning at or below 60 percent of the area median income. During Local Fiscal Year 2014, RHPP funds may be used to assist with gap financing for a proposed affordable housing development in Odenton. Homes for America, Inc. is planning to develop a 40 unit apartment community in the Odenton Town Center area, which will serve low income families. The new apartment community will be called the Berger Street Family Housing. Homes for America, Inc. is currently seeking other funding for the project and hopes to secure financing and close in Local Fiscal Year 2014. The proposed

project site is located in an area where there is low concentration of poverty, as well as higher than average state school assessment scores and lower than the State average percent of students receiving free and reduced lunch. Furthermore, the proposed Berger Street Housing site is located within the Odenton Town Center in close proximity to a regional transportation network and is within the Fort Meade BRAC area, which is fueling the creation of employment opportunities in the area.

Strategy 4 – Provide a Payment In Lieu of Taxes (PILOT) Program to encourage developers to produce affordable multifamily housing by reducing operating expenses and maximizing private financing. Encourage developers to serve an increased number of low income tenants by structuring PILOT agreements such that the PILOT payment is prorated to reflect the number of units being set aside for very low income tenants.

The County will continue to work with developers to make projects financially feasible, maximizing the amount of private financing by offering a PILOT Program for affordable multifamily housing developments. A PILOT reduces the taxes on the property by billing the property at a predetermined annual amount lower than the actual taxes. This structure reduces and stabilizes the project's operating costs and allows developers to offer deeply subsidized units to very low income households, as well as leverage as much private financing as possible to make projects financially feasible. In return for the PILOT, the developer agrees to provide housing at rents affordable to low income households for a set period of time, typically 30 to 40 years.

ACDS reviews PILOT applications from developers and negotiates PILOT agreements on behalf of the County. During Local Fiscal Year 2014, ACDS will continue to evaluate the need for PILOT agreements in an effort to increase the supply of affordable rental units. The County expects to receive a request from the new Odenton project described under Strategy Three.

PUBLIC HOUSING AND RENTAL ASSISTANCE PROGRAMS

GOAL: Provide rental assistance and support services to low income households by expanding effective programs and continue efforts to maintain the long term physical and social viability of the County's existing public housing inventory.

Strategy 1 – Support the Housing Commission's efforts to maintain and expand its tenant based rental subsidy programs.

Households with low incomes, particularly those earning less than 50 percent of the area median income, are a high priority for rental assistance in the County. The Housing Commission operates 1,026 public housing units and administers 1,729 Housing Choice Vouchers that are allocated to Anne Arundel County. Given the growing need for affordable housing in the County, the Housing Commission continues to seek ways to secure additional tenant based rental subsidies to offset the cost of rent for very low income households. As of February 2013, there were 7,181 households on the Housing Commission's waiting list for public housing units and 11,216 households waiting for a Housing Choice Voucher. This indicates the great need for additional affordable housing resources in the County.

In addition to the mainstream Housing Choice Voucher program, the Housing Commission also administers other "boutique" federal and State funded rental assistance programs serving special needs populations. These programs include the Rental Allowance Program (RAP), the HOPWA Rental Subsidy Program, and tenant based rental assistance for homeless households funded through competitive Continuum of Care (CoC) funds. These programs are more fully described under the Homeless and Special Needs Housing strategies.

Strategy 2 – Encourage outreach efforts to potential landlords facilitating increased acceptance of tenant based rental subsidies throughout the County thus avoiding concentration of subsidized or assisted housing and allowing for full utilization of available vouchers.

The Housing Commission will continue to provide outreach to landlords in the community to educate them about their programs and help increase participation in voucher based programs. Landlord participation continues to increase as awareness builds.

Strategy 3 – Encourage and facilitate efforts to complete renovations or modernization improvements to the County's public housing inventory to ensure long term viability.

Although the Housing Commission did not request any federal entitlement funds to complete renovation or modernization projects during Local Fiscal Year 2014, they just completed installing a solar powered hot water system at the Glen Square property. HCAAC is considering similar improvements for the Pinewood Village property. In addition, improvements were made on the Freetown Village property where new roofs were installed. The Housing Commission continues to seek other sources of financing to complete further renovations as needed.

Strategy 4 – For public housing communities being redeveloped, priority will be given to mixed income family housing serving a variety of income levels and include opportunities for homeownership.

The Housing Commission is in the process of redeveloping the 200 unit Burwood Gardens property through two phases and has partnered with a private developer to reconstruct the property, which is considered obsolete for the population it is currently serving. The Phase One demolition of 92 units is providing for the reconstruction of a 100 unit four story mid-rise building to better serve elderly residents. The proposed Phase Two redevelopment includes the construction of 100 townhouse style units that will serve families and disabled clients. These units will serve households earning up to 60 percent of the area median income, and will provide increased housing options for low income families in the County.

Strategy 5 – Encourage supportive service programs that support the most vulnerable public housing residents, including recreation and education programs for youth and congregate services for the elderly.

During Local Fiscal Year 2014, CDBG funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. programs in the County's two family public housing communities. The Meade Village Boys & Girls Club will receive \$60,000 to serve 125 low income youth from Meade Village and the greater Severn community; and the Freetown Village Boys & Girls Club will receive \$20,000 to serve approximately 75 youth in that community.

HOUSING AND RELATED SERVICES FOR SPECIAL NEEDS POPULATION

GOAL: Assist in making available a variety of affordable housing options, which, in conjunction with needed supportive services, enable persons with special needs - including those with physical and developmental disabilities, mental illness, substance abuse challenges, HIV and AIDS, and the elderly - to live as independently as possible in the community of their choice.

Strategy 1 – Expand or maintain the supply of housing for persons with special needs through various mechanisms such as the acquisition and rehabilitation of group housing, development of new housing, and expansion of tenant based rental assistance programs which enable independent living.

Persons with special needs often lack the income to afford market rate homes and typically require some form of housing assistance. Group homes and tenant based rental assistance with supportive services provide needed housing to these individuals. Given the lengthy waiting lists for public housing, rental vouchers, and other housing programs, the County will continue to work to maintain and add additional housing for special needs populations. Fortunately, an

experienced network of nonprofit providers exists within the County. These providers administer the necessary supportive services for the County's population with HIV/AIDS, developmental disabilities, mental illness, and physical disabilities.

In Local Fiscal Year 2014, \$104,966 will be allocated to the HOME funded Community Housing Development Organization (CHDO) Group Home Acquisition and Rehabilitation Program. These funds will be made available to a certified CHDO to acquire and/or renovate housing to serve special needs populations. A total of 13 rental units owned by Omni House, Inc., a certified CHDO, serving 26 individuals with severe mental illness, are expected to be rehabilitated during the fiscal year.

A total of \$404,286 in HOPWA funds will be used to continue to support the Housing Commission's Rental Assistance Program, which will assist approximately 45 HIV/AIDS clients in accessing rental housing opportunities, through this program.

Strategy 2 – Assist supportive housing nonprofit organizations maintain, rehabilitate, and make accessible the existing supply of supportive housing serving persons with special needs.

Group homes that provide housing and supportive services to the County's special needs populations are often in need of upgrades, modernization and alterations. The Group Home Rehabilitation Program was established in order to stabilize the County's existing supply of housing for persons with special needs. Although no new funds were budgeted for this activity in Local Fiscal Year 2014, ACDS, on behalf of the County, will continue to work with special needs housing providers.

Strategy 3 – Assist elderly and low income homeowners with disabilities to make accessibility repairs and alterations to their homes thereby allowing them to remain in their homes.

The County will continue to offer funds to make accessibility modifications to owner-occupied housing units, thereby enabling the elderly and persons with physical disabilities to remain in their housing. The Accessibility Modifications Program provides deferred repayment loans of up to \$20,000 to income eligible homeowners. Modifications may include the installation of ramps, chair lifts and grab bars, the widening of doorways, and bathroom and kitchen alterations. These modifications and alterations are often completed in conjunction with home renovation loans awarded through the Property Rehabilitation Program. Funds may also be used to make accessibility modifications to public facilities including facilities specifically serving special needs populations. In Local Fiscal Year 2014, no new funds were budgeted for this activity; however, the program will continue to serve income eligible households utilizing CDBG funds awarded in the prior year, as well as State funds. It is anticipated that the Accessibility Modifications Program will assist approximately four households.

Strategy 4 – Support programs and explore financing opportunities for providing supportive services for the elderly which enable them to remain in their homes or in rental communities, allowing them to age in place.

During Local Fiscal Year 2014, \$20,000 in CDBG funds has been allocated to continue the Services for Seniors Aging in Place Program at the Friendship Station senior housing community in Odenton. This program supplements the State funded congregate care program offered at this site. Funds are used to subsidize the cost of providing services, such as daily meals, laundry services, and housekeeping, for approximately five very low income elderly residents who need such services, but are otherwise independent. The Program helps participants age in place and avoid costly nursing homes and higher levels of care.

Strategy 5 – Support the efforts of special needs providers to maintain and/or develop facilities that provide community based services, such as vocational and day programs, to persons with disabilities.

No new funds were budgeted for this activity in Local Fiscal Year 2014. However, the County will explore opportunities with service providers to renovate existing vocational facilities or develop new facilities as they arise.

Strategy 6 – Increase the capacity and sustainability of supportive housing nonprofits organizations enabling these organizations to maintain and expand their ability to provide housing and support services to the special needs populations.

The County will work with service providers to explore opportunities to purchase housing units which they currently rent for the special needs populations in order to improve the sustainability of their organizations.

HOMELESSNESS

GOAL: Work toward ending and preventing homelessness by (i) increasing the supply of affordable permanent housing with supportive services; (ii) preventing families and individuals from becoming homeless; (iii) ensuring adequate interim or short term housing options; and (iv) providing comprehensive essential services to support their efforts to transition quickly from a state of homelessness to becoming stably housed.

Strategy 1 – Provide financial assistance and counseling to households preventing them from losing their homes and becoming homeless.

The County will allocate \$20,000 in CDBG funds to continue the Calvary Rental Counseling Program to provide emergency assistance targeted to households residing in the Glen Burnie area. This program is more fully discussed in the Neighborhood Revitalization section of this chapter. The program anticipates serving 50 households in Local Fiscal Year 2014.

The County will also allocate \$20,000 in CDBG funds to continue the Community Action Agency's Emergency Assistance Program. This Program will provide emergency financial assistance to 60 households to prevent families from becoming homeless. This assistance will be offered Countywide.

Strategy 2 – Assist homeless persons, including chronically homeless, veterans, and unaccompanied youth, quickly access permanent affordable housing with accompanying supportive services.

The County has allocated \$30,374 in Emergency Solutions Grant (ESG) funds to Arundel House of Hope, Inc. (AHOH), located in the Glen Burnie area, to be used to help approximately six homeless households access permanent affordable housing. Funds will be used to provide rental assistance and limited support services to clients from throughout the County.

Strategy 3 – Expand and maintain the supply of permanent supportive housing for homeless persons, including chronically homeless, veterans, and unaccompanied youth, through various mechanisms such as the acquisition and rehabilitation of group housing, development of transitional and permanent housing, and expansion of tenant based rental assistance programs.

People Encouraging People, Inc. (PEP) was awarded \$56,527 in Homeless Continuum of Care (CoC) funds to continue the Housing First I Program and \$116,267 in SHP funds to continue the Housing First II Program. Combined, both programs will provide tenant based rental assistance and intensive case management services to 13 chronically homeless persons in Local Fiscal Year 2014.

AHOH was awarded \$56,883 in CoC funds to continue to operate the Women in Safe Haven (WISH) Program which provides permanent supportive housing for five chronically homeless women. The WISH Program provides each participant a private room with a shared bathroom, kitchen, and other living space, as well as intensive case management.

AHOH was also awarded \$54,332 in CoC funds to continue to operate the Safe Haven I Program and \$57,007 in CoC funds to continue to operate the Safe Haven II Program. Both programs together provide permanent supportive housing for eight chronically homeless men.

AHOH was also awarded \$56,489 in CoC funds to continue to operate the Community Housing Program. This Program will provide permanent supportive housing to six homeless men and women, including four chronically homeless men or women.

The Housing Commission was awarded \$379,825 in CoC funds to continue operation of the Permanent Supportive Housing Program. This Program provides up to 25 tenant based rental vouchers with supportive services for homeless households with disabilities.

The Anne Arundel Partnership for Permanent Housing Program was awarded \$314,086 in SHP funds. The Program targets participants who are considered either hard to serve or are chronically homeless and will provide tenant based rental subsidies, intensive case management and support services. This Program, coordinated and administered by ACDS, is operated through a partnership between the Housing Commission, AHOH, and Community Residences, Inc. Approximately 25 households, including children, are expected to be served this in local fiscal year 2014. Additionally, funds from this grant are used to pay for the operation of the County's HMIS system. Also, a portion of the funds will be allocated to the Department of Social Services to support the County's HMIS system.

The Anne Arundel Mental Health Agency was awarded \$170,092 in CoC funds to continue operation of the Supportive Housing Opportunity Program (SHOP). This Program provides nine tenant based rental subsidies and supportive services to homeless households with a family member diagnosed with a mental health issue.

The Anne Arundel Mental Health Agency was awarded \$56,784 in CoC funds to continue operation of the Samaritan Housing Program. This Program provides five tenant based rental subsidies and supportive services to chronically homeless individuals diagnosed with a mental health issue.

The Maryland Mental Hygiene Administration was awarded \$399,354 in CoC funds to continue the Shelter Plus Care Program, which provides tenant based rental assistance and supportive services to approximately 26 homeless households with a family member diagnosed with a mental health issue. The Anne Arundel County Mental Health Agency administers the Program locally on behalf of the State, and provides intensive case management and supportive services required by this population to successfully adapt to the communities in which they live.

Strategy 4 – Support the continued operation of existing day programs, emergency, transitional, and domestic violence shelters, as well as, the development or enhancement of those facilities and accompanying services.

In Local Fiscal Year 2014, \$35,000 in CDBG funds will be provided to AHOH to fund its Homeless Resource and Outreach Center, which will offer case management, day shelter, information and referral services, housing search, and links to mainstream resources to homeless persons on a drop in basis. The Center will also serve as the Winter Relief Intake Center between November and April and is expected to serve 100 persons over the next year.

The Light House, Inc. was awarded \$41,501 in CoC funds to continue Anchor House, a transitional housing program for homeless families. Located in Annapolis, the program is anticipated to provide three households with housing, case management and support services.

Sarah's House Family Shelter Program, operated by Associated Catholic Charities, Inc. was awarded \$87,837 in ESG funds to provide emergency shelter to the County's homeless population. In addition to housing, Sarah's House provides a wide array of supportive services for participants in their program. The ESG funds will be matched with over \$700,000 from other sources. Approximately 425 parents, children, and single individuals will be served by Sarah's House during the next program year.

Sarah's House was also awarded CoC funds in the amount of \$323,698 to continue to provide transitional housing for homeless families. The funds will be used to provide supportive services, operating costs and administrative costs for the program. It is expected that approximately 125 persons, including children, will be served during Local Fiscal Year 2014.

AHOH was awarded \$127,033 in CoC funds to continue the Fouse Center Transitional Housing Program. The funds will be used to provide supportive services, operating costs and administrative costs for the program. It is anticipated that approximately 20 men, including eight chronically homeless men, will be served during Local Fiscal Year 2014.

Strategy 5 – Support and develop projects which provide supportive services such as case management, counseling, literacy, life skills, workplace training, and child care serving homeless families and individuals, and victims of domestic violence.

In Local Fiscal Year 2014, the County will allocate \$15,000 in CDBG funds to Community Residences, Inc. for a Homeless Supportive Services Program. This Program will provide intensive case management services to homeless clients with disabilities who are receiving rental assistance as part of the Anne Arundel Partnership for Permanent Housing Program. Approximately 20 homeless persons, including children, are expected to be served by the program.

Community Residences, Inc. was awarded for \$69,775 in CoC funds for the Shelter Mental Health Assistance Program in the 2012 CoC Competition to continue to provide mental health

assessments and advocacy to homeless persons residing at Sarah's House and the Fouse Center. Approximately 100 homeless persons will be served by this Program in Local Fiscal Year 2014.

Strategy 6 – Support and develop programs which attempt to engage the homeless, including the chronically homeless, and connect them with the resources they need to work towards independence.

While no federal entitlement funds were allocated for this strategy, the County has several outreach programs, described in more detail in Chapter Five, which are funded through the County's Mental Health Agency.

Strategy 7 – Increase the capacity and sustainability of nonprofit organizations to provide housing and supportive services to the homeless populations.

The County will work with service providers to explore opportunities for them to purchase housing units which they currently rent to homeless individuals in order to improve the sustainability of their organizations.

NEIGHBORHOOD REVITALIZATION

(A) Severn, (B) Brooklyn Park, and (C) Glen Burnie Areas

GOAL: Concentrate housing and community development expenditures in order to revitalize neighborhoods in accordance with community plans which include projects and activities that create or retain affordable housing, stabilize neighborhoods and improve the overall quality of life.

SEVERN AREA

Strategy 1 – Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.

During Local Fiscal Year 2014, the County will make \$500,000 in CDBG funds available through the Affordable Housing Program to acquire and rehabilitate and/or construct new homes throughout the County, particularly in the Brooklyn Park and Severn areas. These funds will be matched with \$185,542 in County general funds. Further, the program will be supplemented with available program income from the sale of homes acquired with Neighborhood Conservation Initiative (NCI) funds, as well as with an additional \$1 million in newly awarded

NCI funds which will support the program over the next several years. The County will acquire and rehabilitate at least one home in the County's Severn area and rent the homes to an income qualified households over the next year.

Strategy 2 – Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The County will continue to target its Property Rehabilitation Program to homeowners in the Severn area during Local Fiscal Year 2014. In addition to correcting code and occupancy violations, exterior enhancements, including façade and landscaping improvements, will be included as part of the project, to increase the overall curb appeal of the community.

Strategy 3 – Support programs and efforts which seek to improve the quality of life for the residents of the Severn area, such as after school and child care programs, elderly services, health services, family support programs, and job training opportunities.

Also during Local Fiscal Year 2014, the County will work to improve the quality of life for residents by allocating CDBG funds to support various public services in the area. The Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. will receive \$60,000 for their program at the Meade Village public housing community where young people are encouraged to participate in after school and summer programs. Approximately 40 youth from the greater Severn area and/or students at the Van Bokkelen School are anticipated to participate in activities at the Meade Village Boys & Girls Club.

Strategy 4 – Intensively market the County's homeownership counseling and foreclosure prevention programs within the community to help residents increase and maintain successful homeownership.

ACDS will continue targeting marketing efforts in the Severn area to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Marketing efforts may include mass mailings, door-to-door distribution of flyers, local advertisements, open houses, and informational meetings at local libraries.

Strategy 5 – Work with the condominium association and residents of the Severn area to develop and initiate a plan of action to address community needs, initiate improvements to the community's commonly owned areas including the aging residential structures, and improve their financial capability and stability.

In Local Fiscal Year 2014, ACDS, on behalf of the County, will continue to attend condominium association meetings in the Stillmeadows community in order to support the Condominium Association Boards as they work to stabilize the associations' financial well being and operating capacity to make significant improvements in the community. ACDS will also work with the associations to assist in accessing County services to which they are entitled.

BROOKLYN PARK

Strategy 1 – Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community's overall desirability, and increase affordable housing opportunities.

During Local Fiscal Year 2014, the County will make \$500,000 in CDBG funds available through the Affordable Housing Program to acquire and rehabilitate and/or construct new homes throughout the County, particularly in the Glen Burnie, Brooklyn Park and Severn areas. These funds will be matched with \$185,542 in County general funds. Further, the program will be supplemented with available program income from the sale of homes acquired with Neighborhood Conservation Initiative (NCI) funds, as well as an additional \$1 million in newly awarded NCI funds which will support the program over the next several years. The County will acquire and rehabilitate at least six homes in the County's Brooklyn Park area and rent the homes to an income qualified households over the next year.

Strategy 2 – Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The County will continue to target its Property Rehabilitation Program to homeowners in the Brooklyn Park community, with the goal of having at least two homeowners participate in the program during Local Fiscal Year 2014. The program provides low interest loans to homeowners for comprehensive rehabilitation including correcting code and occupancy violations, as well as for exterior enhancements, such as façade and landscaping improvements. The goal of the program is to encourage homeowners to invest in their neighborhoods, to remain in their homes, and to increase the overall curb appeal of the community.

Strategy 3 – Support programs and efforts which seek to improve the quality of life for the residents of the Brooklyn Park area, such as after school and child care programs, elderly services, family support programs and job training.

During Local Fiscal Year 2014, the County will allocate CDBG funds to support public service programs and improve the quality of life in the area including providing \$10,000 for the Chesapeake Arts Center Scholarship Program. The Scholarship Program provides funding for approximately 40 low income youth from the Brooklyn Park community to participate in art, dance, music, drama and other courses. In addition, \$10,000 will be made available for the Brooklyn Park Youth Program. The program provides much needed after school programming and summer activities for approximately 35 youth attending the Brooklyn Park Middle School.

Strategy 4 – Intensively market the County’s homeownership counseling and foreclosure prevention counseling programs within the community to help residents increase and maintain successful homeownership.

ACDS will continue targeted marketing efforts in Brooklyn Park to inform residents about the many programs and services offered, including homeownership counseling, foreclosure prevention counseling, and property rehabilitation. Marketing efforts may include mass mailings, door-to-door distribution of flyers, local advertisements, open houses, and informational meetings at local libraries.

GLEN BURNIE

Strategy 1 – Expand programs to acquire and rehabilitate homes in order to improve and stabilize the housing stock, increase the community’s overall desirability, and increase affordable housing opportunities.

During Local Fiscal Year 2014, the County will make \$500,000 in CDBG funds available through the Affordable Housing Program to acquire and rehabilitate and/or construct one new home Glen Burnie. These funds will be matched with \$185,542 in County general funds. Further, the program will be supplemented with available program income from the sale of homes acquired with Neighborhood Conservation Initiative (NCI) funds as well, as with an additional \$1 million in newly awarded NCI funds which will support the program over the next several years.

Strategy 2 – Continue to offer a variety of programs and incentives that will encourage homeowners to invest in their community by upgrading and modernizing their homes, thus stabilizing the housing stock and improving the quality of neighborhoods.

The County will continue to target its Property Rehabilitation Program to homeowners in the Glen Burnie community, with a goal of having at least eight homeowners participate in the program during Local Fiscal Year 2014. The Program provides low interest loans to

homeowners for comprehensive rehabilitation including correcting code and occupancy violations, as well as for exterior enhancements. The goal of the Program is to encourage homeowners to invest in their neighborhoods and remain in their homes and to increase the overall curb appeal of the community.

Strategy 3 – Support programs and efforts which seek to improve the quality of life for the residents of the Glen Burnie community, such as after school and child care programs, eviction prevention, elderly services, family support programs and job training opportunities.

During Local Fiscal Year 2014, \$20,000 in CDBG funds will be provided to the Calvary Economic Development Corporation to continue to support their Rental Counseling Program. This program will be targeted to residents in the Glen Burnie area and provide approximately 50 households with emergency financial assistance to prevent eviction and utility turn-offs.

Strategy 4 – Intensively market the County’s homeownership counseling and foreclosure prevention counseling programs within the community to help residents increase and maintain successful homeownership.

ACDS will continue targeted marketing efforts in the Glen Burnie area to make sure residents are aware of the many programs and services offered, including homeownership counseling, foreclosure prevention, and property rehabilitation. Marketing efforts may include mass mailings, door-to-door distribution of flyers, local advertisements, open houses, and informational meetings at local libraries. The annual Housing Expo will also be held in the Glen Burnie area and marketed to residents of that area.

NON-HOUSING COMMUNITY DEVELOPMENT GOALS

ECONOMIC DEVELOPMENT

GOAL: Support the economic empowerment of low and moderate income residents by ensuring the availability of services such as job training and placement, transportation, childcare resources, and other services which directly support a household’s ability to obtain gainful employment and financial independence.

Strategy 1 – Support activities that improve the skills of low to moderate income persons access employment opportunities and obtain financial independence.

In Local Fiscal Year 2014, \$13,000 in CDBG funds will be allocated to support the Opportunities Industrialization Center of Anne Arundel County, Inc. (OIC). OIC provides an evening training program to accommodate the schedules of working adults. This program offers English as a Second Language (ESOL), basic academic skills, GED preparation, and computer skills training classes to low income County residents who are unemployed and underemployed. The program is expected to benefit approximately 40 low and moderate income persons over the next year.

Strategy 2 – Support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training.

In Local Fiscal Year 2014, \$20,000 in CDBG funds will be allocated to continue the Community Action Agency Child Care Program. The Program will provide extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. This Program expects to serve approximately 34 limited income children in the next year.

Strategy 3 – Support the transportation needs of low and moderate income residents to allow them to gain or maintain employment.

In Local Fiscal Year 2014, \$24,000 in CDBG funds will be allocated to support the Vehicles for Change Program. This Program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment and become financially secure and independent. The Program is expected to benefit approximately 10 limited income households over the next year.

HISTORIC PRESERVATION

GOAL: Focus historic preservation activities in older minority communities on facilities that enhance community identity and underscore community values.

Strategy 1 – Support the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations within or serving minority communities in order to preserve culturally and historically significant structures, while at the same time, providing physical space for community needs including access to services such as health care, Head Start Programs, recreation, senior activities, housing counseling and youth services.

No historic preservation projects were identified for funding in Local Fiscal Year 2014.

CHAPTER FOUR: GEOGRAPHIC DISTRIBUTION OF RESOURCES

COUNTYWIDE PROGRAMS

To encourage and promote fair housing opportunities for all low and moderate income residents, a variety of housing programs and services will continue to be offered throughout the County. These countywide programs are described further in Chapter Three and include the Affordable Housing Program, Property Rehabilitation Program, Accessibility Modifications Program, Homeownership Counseling Program, Foreclosure Prevention Counseling Program, Mortgage Assistance Program and the CHDO/Group Home Acquisition and Rehabilitation Program. The exact location of the housing assisted under these programs will be determined during the program year, but all assisted housing will be located in Anne Arundel County, which has relatively low levels of minority and low and moderate income household concentration than the region as a whole. Description of the eligibility requirements are further defined in Appendix 2. In addition to countywide housing programs, many public service activities are offered to residents countywide, including Arundel House of Hope's Homeless Day and Resource Center, the Community Action Agency's Emergency Assistance Program, and OIC's Job Training and Education Program.

AREAS OF MINORITY CONCENTRATION AND AREAS OF OPPORTUNITY

All of the projects listed in Appendices II, III, IV, and V of the Action Plan provide services that primarily benefit the County's low and moderate income residents. It is also a priority of the County to fund projects which not only serve the County's low and moderate income residents, but also serve low and moderate income minority households, both where they currently reside, and create affordable housing choices in areas of opportunity.

For example, the County seeks to prioritize the new construction of multi-family rental housing in areas of opportunity and is planning to expend Local Fiscal Year 2014 HOME funds (through the Rental Housing Production Program) to construct an affordable family project in the Odenton area, where there is a low concentration of poverty, as well as higher than average state school assessment scores and lower than the State average percent of students receiving free and reduced lunch. Furthermore, the proposed Berger Street Housing site is located within the

Odenton Town Center in close proximity to a regional transportation network and is within the Fort Meade BRAC area, which is fueling the creation of employment opportunities in the area.

In addition, many projects to be funded in Local Fiscal Year 2014 are located in areas of the County where low and moderate income and minority households already reside. Map 4-1 shows the areas of low and moderate income concentrations in the County, which are located mostly in the northern part of the County and along the Governor Ritchie Highway corridor. Map 4-2 depicts areas of concentration for the County's Black population.

Anne Arundel County defines a concentration of a racial or ethnic minority as geographical areas where the percentage of a specific minority or ethnic group is 10 percentage points higher than the County as a whole. Based on our current Consolidated Plan, which utilized 2000 Census data, Blacks are the only racial or ethnic minority that are geographically concentrated as of the 2000 Census. Nevertheless, Map 4-3 is included to show the Hispanic population by Block Group and to indicate where our growing Hispanic population resides. It is expected that with data we will analyze in our upcoming Consolidated Plan, some block groups will meet the County's definition of minority concentration for Hispanics. Map 4-4 shows the County's concentration of minorities, which currently includes just concentration of Black Populations, and concentration of low and moderate income household block groups. A map locating all of the activities proposed for Local Fiscal Year 2014, Map 4-5, shows that a number of programs are located in or near the concentration of low and moderate income households, as well as near the concentration of Black populations and/or near emerging concentrations of Hispanics. At the same time, a number of Countywide programs, as described under "Countywide Programs" above, are aggressively marketed to minority households so that they can choose housing in areas of less minority concentration.

TARGETED NEIGHBORHOOD REVITALIZATION AREAS

Three communities are identified in the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* as neighborhood revitalization areas. These areas are the **Severn area, the Brooklyn Park community, and the Glen Burnie area**. Map 4-6 identifies the location of the three targeted neighborhood revitalization areas. These areas, which were first identified in the 2006-2010 Consolidated Plan, were targeted because they each contain a high concentration of housing and community development needs, including a high number of low and moderate income households, a high number of foreclosures, as well as a concentration of older housing stock in need of renovation.

Given the continued housing and community development needs of these three neighborhoods, as well as an existing foundation of community assets, the County will continue to focus on these same neighborhood revitalization areas during Local Fiscal Year 2014. By concentrating funding in these areas, and continuing to build on previous investments made in these areas, a greater impact will be made to address the challenges these communities are experiencing.

BROOKLYN PARK

Several initiatives will be continued in the Brooklyn Park community in Local Fiscal Year 2014. The CDBG funded Property Rehabilitation Program, complemented with funds from the Maryland Special Loans Program and Lead Hazard Reduction Grant and Loan Program will provide loans to homeowners in the Brooklyn Heights, Ritchie Heights, Brookwood and Arundel Village areas to rehabilitate and upgrade their properties. Maryland Neighborhood Conservation Initiative (NCI) funds, County funds, and CDBG funds made available through the Affordable Housing Program will be used to continue acquisition and rehabilitation efforts in the community, whereby homes will be purchased, rehabilitated and rented to income eligible households.

Public Service dollars have also been targeted to the Brooklyn Park area. The Chesapeake Arts Center will again receive funds to provide scholarships for low and moderate income youth and young adults to participate in classes and attend productions at the Center. Funds will also continue to support a program for at risk youth at Brooklyn Park Middle School, providing youth with structured recreational activities and homework assistance after school and over the summer. Finally, funds will support the Community Action Agency's Child Care Program, which includes a site at the Lloyd Keaser Community Center in Brooklyn Park.

Less than one percent of the total CDBG and HOME funds are allocated specifically to Brooklyn Park programs. In addition, the countywide Property Rehabilitation and Affordable Housing Programs will be targeted and extensively marketed to the Brooklyn Park community.

SEVERN

Revitalization efforts will also continue in the Severn area during Local Fiscal Year 2014. Several public service programs will be continued in the area. The Community Action Agency will receive CDBG funds to provide an extended child care program at the Meade Village Head Start site. In addition, funding will be provided to support the Meade Village Boys & Girls Club, which while located within the Meade Village public housing community, serves the youth from

the entire Severn area and provides critical and comprehensive recreation and education programs.

Housing initiatives will also be continued in Severn over the next year. The countywide CDBG funded Affordable Housing Program and local County funds will be used to continue acquiring properties in the Stillmeadows community, which will be rehabilitated and sold or rented to income eligible households. Resources will also be used to assist homeowners in the area to rehabilitate their homes through the CDBG funded Property Rehabilitation Program and the Maryland's Special Loans Programs.

Approximately two percent of the total CDBG and HOME funds will be allocated to public service activities in the Severn area during Local Fiscal Year 2014. In addition, countywide programs such as the Property Rehabilitation Program, the Affordable Housing Program, the Homeownership Counseling Program, and the Foreclosure Prevention Counseling Program will be marketed to Severn area residents in order to meet the housing needs of the community.

GLEN BURNIE

A number of programs will be targeted towards the Glen Burnie area during Local Fiscal Year 2014. The Calvary Rental Counseling Program will continue to be offered in the Glen Burnie area and will provide emergency financial assistance and eviction prevention to renters living in the area. Additionally, State NCI funds, County funds, and CDBG funds allocated to the countywide Affordable Housing Program continue to be used to acquire homes in Glen Burnie, which will be sold to income eligible households.

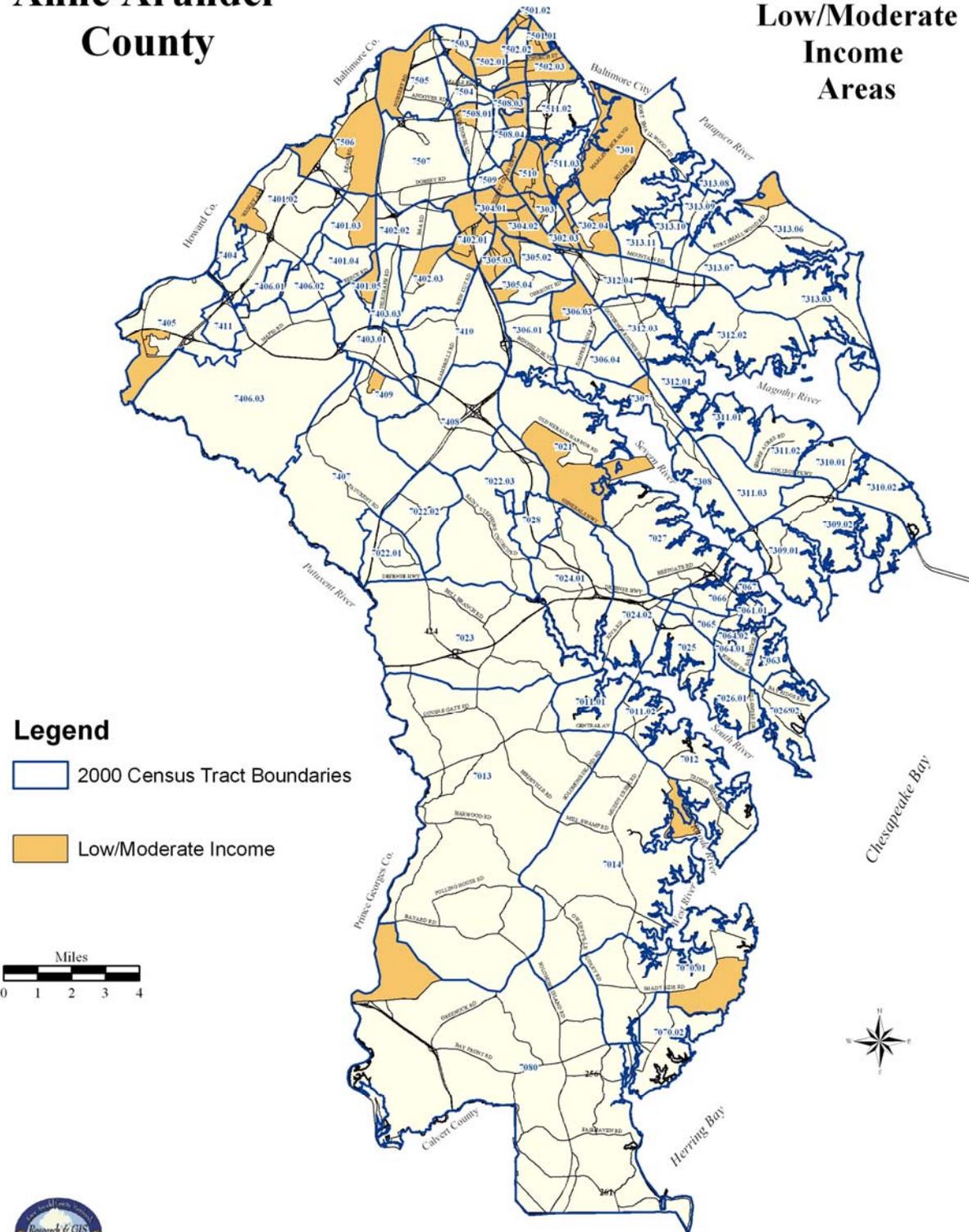
Although, less than one percent of the total CDBG and HOME funds will be allocated to public service activities in the Glen Burnie area, countywide programs, such as the Property Rehabilitation Program, the Affordable Housing Program, and the Homeownership and Foreclosure Prevention Counseling Programs will be heavily marketed to Glen Burnie residents in order to meet the housing needs of the community. The County will also host its annual Housing Expo in Glen Burnie area this year, with special marketing efforts targeted within the area.

OTHER GEOGRAPHIC CONCENTRATIONS OF PROJECTS AND ACTIVITIES

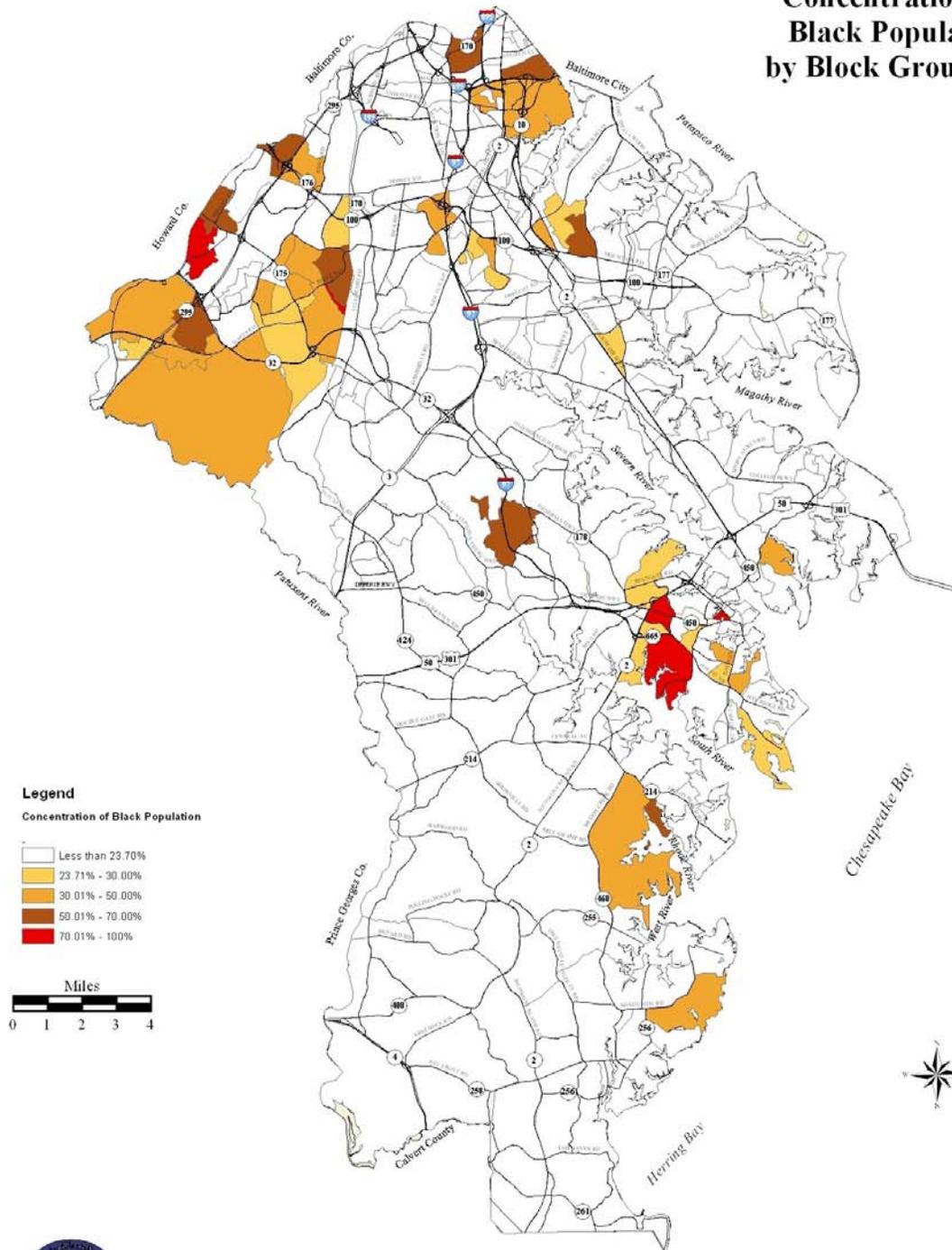
While not a neighborhood revitalization area, another geographic concentration of services is focused at Sarah's House Family Shelter at Fort George Meade. Associated Catholic Charities, Inc. operates an emergency homeless shelter and transitional housing program in former military barracks, known as Sarah's House. While their family emergency shelter primarily houses families with short-term needs, the transitional housing provides shelter for up to two years for homeless families who are in the process of moving into permanent housing and becoming self sufficient. Both CoC and ESG funds, as well as a variety of other public and private resources, will be used to support Sarah's House during Local Fiscal Year 2014.

Anne Arundel County

Map 4-1 Low/Moderate Income Areas

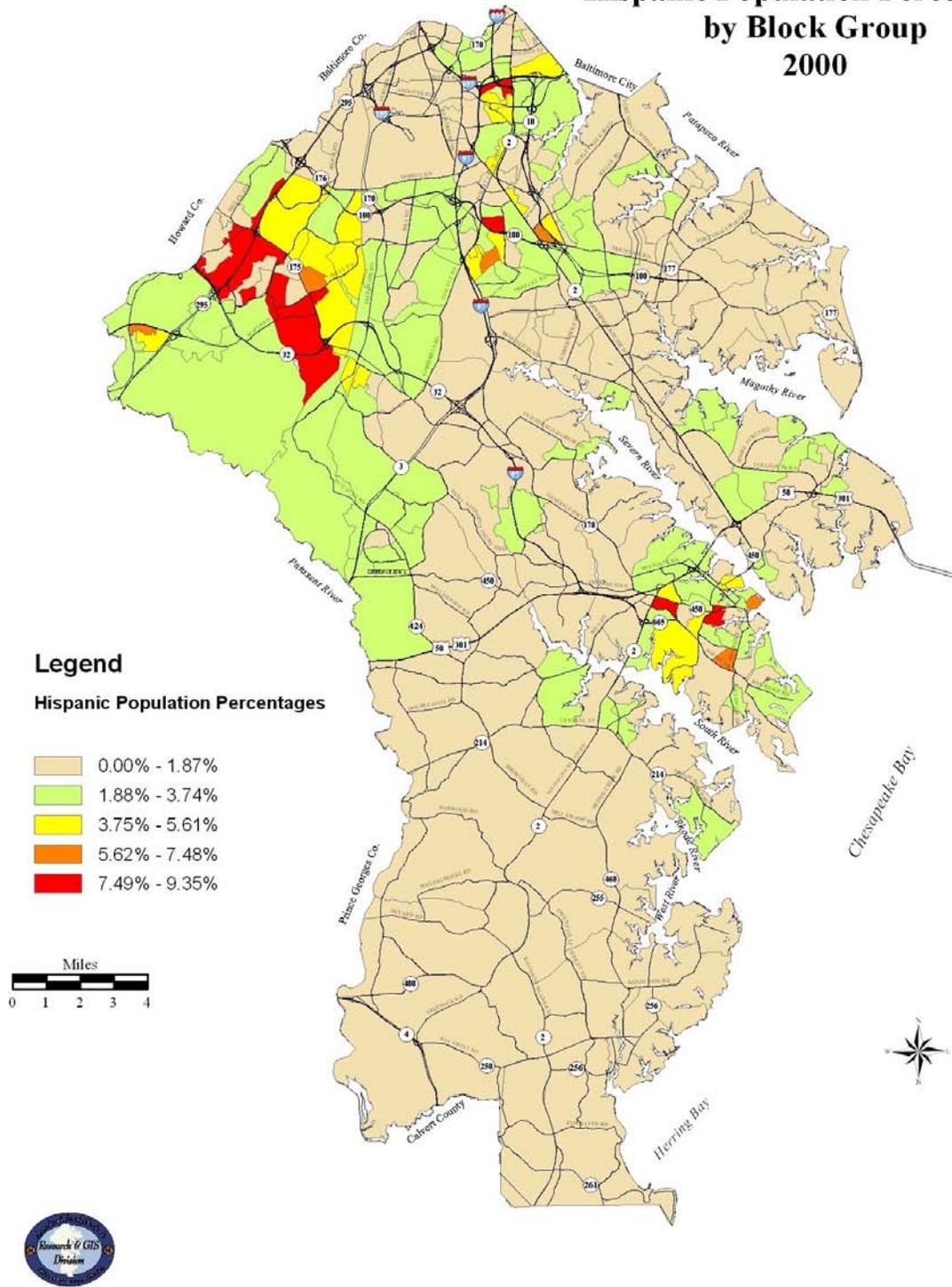


Map 4-2
Concentration* of
Black Population
by Block Group 2000

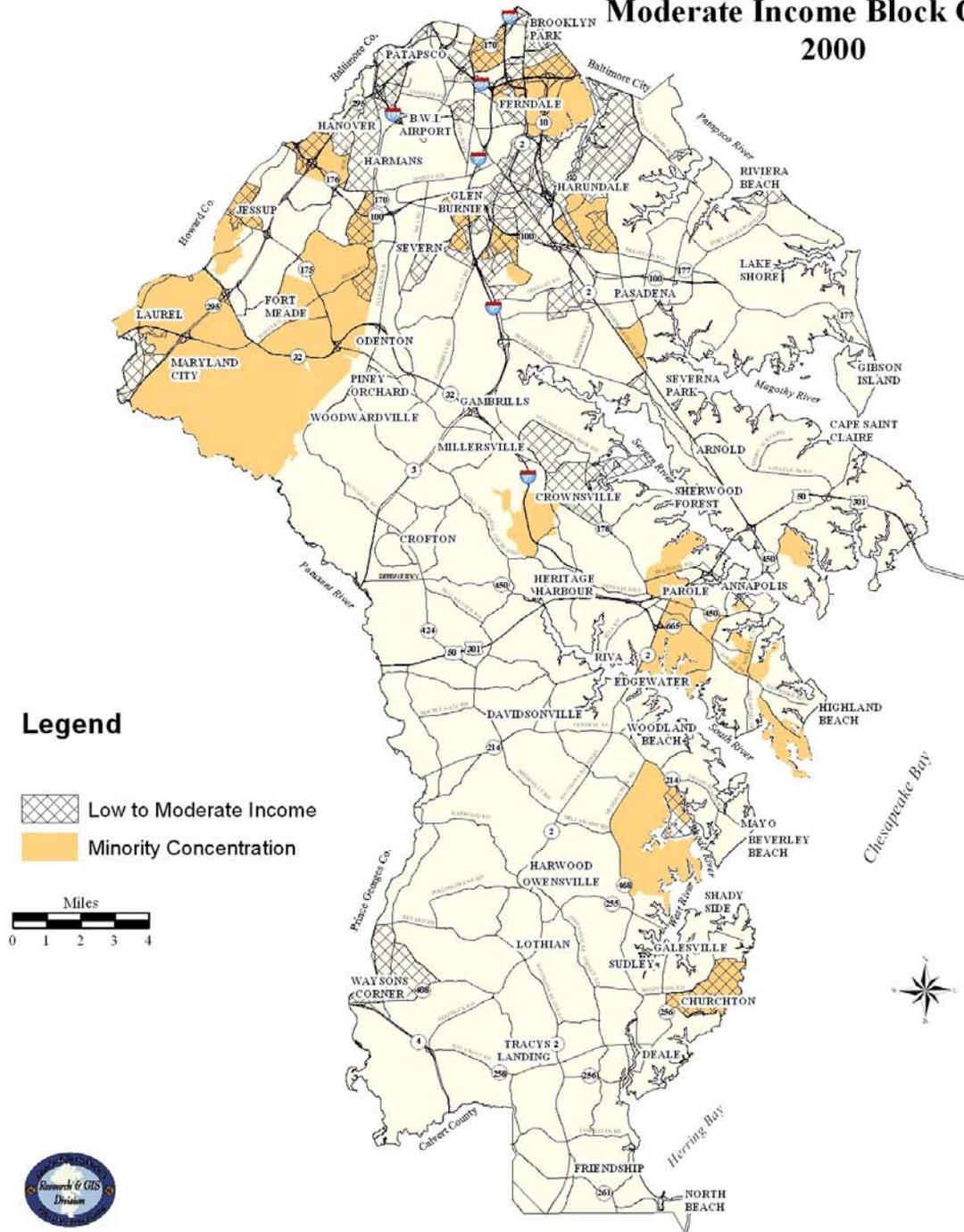


*Black concentration is defined by Anne Arundel County as those Census Block Groups containing 23.7% or more black population.

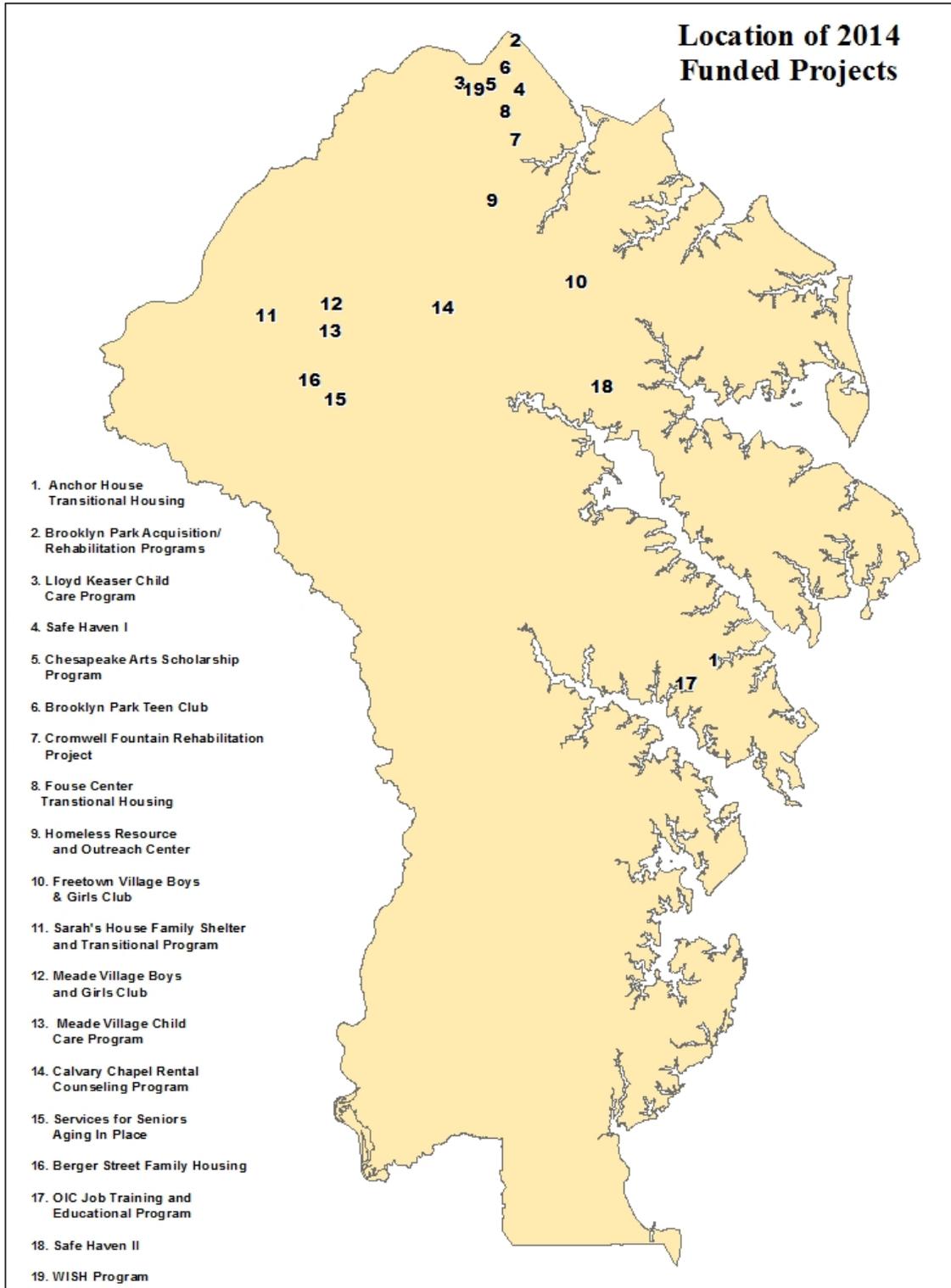
**Map 4-3
Hispanic Population Percentages
by Block Group
2000**



Map 4-4
Concentration of Minority
Population(s) and Low to
Moderate Income Block Groups
2000



Map 4-5 Anne Arundel County Location of Funded Projects, LFY 2014



Anne Arundel County

Map 4-6 Neighborhood Revitalization Areas



CHAPTER FIVE: HOMELESS

PLANNING PROCESS

Anne Arundel County has a collaborative and well coordinated community based planning process that seeks to ensure the needs of persons who are homeless or at-risk of homelessness within the County are being met. The County makes a continuum of services available for the homeless. The services include prevention, outreach, and supportive services, as well as emergency, transitional, and permanent housing. ACDS, with support from the Anne Arundel County Department of Social Services (DSS), coordinates the Continuum of Care Planning Group, referred to as the Homeless Partnership, which is responsible for developing the continuum of care application and plan to end chronic homelessness in Anne Arundel County.

The Continuum of Care Planning Group, called the Anne Arundel and Annapolis Coalition to End Homelessness (“Homeless Partnership”), consists of over 50 County and City of Annapolis agencies, concerned citizens, nonprofit homeless service providers, private nonprofit organizations serving special needs clientele, as well as others with interests and roles in ending homelessness in the County.

The Homeless Partnership has continually assisted the County in submitting successful applications for federal funds and developing new programs and services to address the needs of the homeless population. For example, last year, Anne Arundel County applied through HUD’s 2012 federal competitive application process and was awarded a total of \$2,259,063 in Continuum of Care (CoC) funds. Specifically, \$1,859,709 in CoC funds was awarded to to fund (i) 10 permanent supportive housing programs, and (ii) three transitional housing programs. Additionally, \$399,354 was awarded to the Maryland Mental Hygiene Administration to continue the Shelter Plus Care program in the County. The County also applied for CoC funds for a renewal supportive services program and a new permanent supportive housing program. If funded, these programs would begin in Local Fiscal Year 2014.

The Homeless Partnership is in the process of developing a new strategic plan and will be working to assess and strengthen the County’s partnership and overall continuum of care for the homeless.

NATURE AND EXTENT OF HOMELESSNESS

In order to identify the service and housing needs of the County's homeless population, the County conducts an annual point-in-time count, analyzes data collected through the County's Homeless Management Information Systems (HMIS), and obtains and reviews other relevant data. This information is the foundation of the County's planning process and is used to develop new projects and programs, as well as to evaluate the ongoing need of established programs.

On January 30, 2013, the County completed its yearly count of homeless clients in all of the County's emergency shelter facilities and transitional housing programs using the County's HMIS system. In addition, the County counted as many of the unsheltered homeless as possible on this same date. The purpose of the survey was to not only obtain a point-in-time count of the sheltered and unsheltered homeless population, but to also identify various sub-populations. The survey was designed to reduce duplication, as well as to ensure those counted met HUD's definition of homeless.

As identified in Table 5-1, on Wednesday, January 30, 2013, 400 homeless persons in need of housing related assistance were identified in the County. Two hundred and fifty four (254) persons, including children, were housed in emergency shelters and 61 persons, including children, were housed in transitional shelters. Approximately 85 homeless individuals were identified as residing on the street, in cars, or living in other places not meant for human habitation. Further, of those individuals sheltered in either emergency or transitional housing programs, 71 persons were identified as mentally ill, 55 persons were identified with chronic substance abuse issues, 18 persons were identified as veterans, two individuals were identified with HIV/AIDS, and 48 persons were identified as victims of domestic violence. Approximately 48 of these persons would meet HUD's definition of chronically homeless.

Table 5-1: Homeless Point-in-Time Count, January 30, 2013

HOMELESS POPULATION	SHELTERED		UNSHELTERED	TOTAL
	Emergency	Transitional		
Families with Children	25	14	2	41
Persons in Families with Children	86	48	8	142
Single Individuals and Persons in Households without Children	168	13	77	258
Total	254	61	85	400
HOMELESS SUBPOPULATIONS	SHELTERED		UNSHELTERED	TOTAL
Chronically Homeless	26		22	48
Seriously Mentally Ill	71			
Chronic Substance Abuse	50			
Veterans	18			
Persons with HIV/AIDS	2			
Victims of Domestic Violence	46			
Unaccompanied Youth (Under 18)	0			

As this count reflects a specific point in time, it is only a simple snapshot of the homeless population on that date. It is not a total count of the number of homeless in the County, as it is limited to HUD's definition of homelessness. For instance, the Anne Arundel County Public School's Homeless Coordinator continues to serve children that are living doubled up with family or friends, and not in the County's shelter system. This number also does not include the many extremely low income households paying more than 50 percent of their income for housing costs and at risk of homelessness.

Based on the annual point-in-time count and other relevant data, the County has developed a continuum of services and housing to address the unique needs of the homeless population, including the needs of various subpopulations such as the chronically homeless, mentally ill, chemically dependent, victims of domestic violence, veterans, youth runaways, and persons with HIV/AIDS. The following outlines the County's action steps for reducing and ending homelessness in Local Fiscal Year 2014.

EFFORTS TO REDUCE AND END HOMELESSNESS

The County strives to provide a continuum of housing and services which help reduce homelessness. The County provides the following fundamental components of (i) outreach, (ii) prevention, (iii) essential support services, (iv) emergency shelter, (v) transitional housing, and (vi) permanent supportive housing. The County is able to provide this continuum of services through the coordination and cooperation of many agencies and service providers. These

services and programs are funded through a variety of sources including federal, State, and County governments and local citizenry through major fundraising activities.

Outreach Services

As Anne Arundel County is primarily a suburban County, outreach efforts to the homeless, especially the unsheltered homeless, are difficult because the homeless are often widely dispersed throughout the County and not highly visible. Most outreach occurs in Glen Burnie and in downtown Annapolis where groups of homeless persons typically congregate. Anne Arundel County has several programs in place that outreach to homeless persons living on the streets and other homeless households. The County's Mental Health Agency continues to administer several programs that are critical to the County's outreach efforts. The major outreach program for the County is the Assertive Community Treatment Program together with Consumer Outreach, Entitlements, & Care Coordination (COOECC), which engages and provides services to 110 mentally ill persons at a time. The Assertive Community Treatment Program receives referrals from all of the County's shelters and homeless providers in addition to other sources. The Mental Health Agency's other outreach vehicle, the COOECC, works in collaboration with the mobile crisis teams as part of the comprehensive Crisis Response System (CRS). The CRS has contact with all of the County's shelters and the drop in center. The Community Outreach Team primarily targets individuals living with mental illness or with a dual diagnosis, but will also provide referral services to any homeless individuals needing linkage to community resources.

Arundel House of Hope, Inc. (AHOH) operates the Homeless Resource and Day Center, which offers case management, day shelter, information and referral services, housing search, and links to mainstream resources. On average, more than 600 homeless persons or those at-risk of homelessness are served each year. In Local Fiscal Year 2014, the County will provide \$35,000 in CDBG funds to assist with the operation of the AHOH Homeless Resource and Day Center. Over 100 persons are anticipated to be contacted and served by this program during this period. The Day Center also acts as the central intake for the Winter Relief Shelter, the County's seasonal homeless shelter that operates between November and April. In summary, Table 5-2 outlines all of the outreach services available to the homeless in Anne Arundel County.

Table 5-2 - Outreach Services

Service Description	Service Provider	Program
<p>Assertive Community Treatment Programs: programs which address medical, psychiatric, employment, housing, and substance abuse issues through a long term team treatment approach.*</p>	Anne Arundel Mental Health Agency	Assertive Community Treatment Program (ACT) Consumer Outreach, Entitlements, & Care Coordination (COOECC)
	People Encouraging People, Inc.	Assertive Community Treatment Team (ACT)
<p>Outreach to the Street Homeless in Annapolis: program which assist homeless people linked to drug treatment programs, temporary shelter, and food.*</p>	We Care & Friends	We Care & Friends
<p>Resource Centers: program which provide services for the homeless, including telephone services, mail collection, showers, case management services, meals, and other support services.*</p>	Arundel House of Hope, Inc.	Resource and Day Center for Homeless Persons
<p>Annual Outreach Event: an event which outreaches to the homeless and offers a wide array of services including but not limited to medical, dental, eye care, veterans, Social Security, haircuts, help obtaining identification, birth certificates, food, mainstream benefits, legal services, and credit counseling.*</p>	Anne Arundel County Department of Social Services	Homeless Resource Day

*Services assist the chronically homeless

Prevention Services

Low income households frequently live from paycheck to paycheck and the loss of income, a medical emergency, or unexpected expenses may cause a household to fall behind in their rent or utility payments. One of the County’s key strategies for ending homelessness is to prevent individuals from becoming homeless in the first place. A number of County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction as well as to help them prevent the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. Table 5-3 outlines all of the prevention services available to County residents.

In Local Fiscal Year 2014, the County will provide CDBG funds to both the Community Action Agency (\$20,000) and Calvary Economic Development Corporation (\$20,000) to provide emergency financial assistance to prevent households from becoming homeless. It is anticipated that over 100 households will be served through the two programs.

Table 5-3 - Prevention Services

Service Description	Service Provider	Program
Eviction and Foreclosure Prevention: financial assistance provided to households to avoid homelessness by preventing eviction and the disconnection of utilities.	The Light House, Inc.	Financial Emergency Assistance Program
	Anne Arundel County Department of Social Services	Family Flex Funds, HELP Grant Program
	Calvary Economic Development Corporation	Housing and Rental Counseling Program
	Community Action Agency	Maryland Energy Assistance Program (MEAP) Emergency Assistance Program
	North County Emergency Outreach Network, Inc.	Financial Emergency Assistance Program
	Salvation Army in Annapolis and Glen Burnie	Eviction Prevention Program
	Severna Park Assistance Network	Financial Emergency Assistance Program
	St. Vincent de Paul Society of Annapolis	Financial Assistance Program
Assistance with Security Deposit and First Months Rent: financial assistance provided to homeless households to assist with security deposits and first months rent payments.	Anne Arundel County Department of Social Services	Family Flex Funds HELP Grants
	Arundel House of Hope, Inc.	Private Funds
	Community Action Agency	Emergency Assistance Program
	Calvary Economic Development Corporation	Rental Counseling Program
Discharge Services: programs which assist individuals being discharged from institutions such as jail, mental institutions, and foster care.*	Anne Arundel County Detention Center	Case Management
	Anne Arundel County Mental Health Agency	After Care Specialist Program
	Department of Social Services (DSS)	Foster Care Program
	Second Genesis, Inc.	Drug Program for Detainees
	State Mental Hygiene Administration – Mental Health Jail Project	Mental Health Jail Project
Foreclosure Prevention Counseling: programs which assists households facing financial difficulties to prevent foreclosure.	Arundel Community Development Services, Inc. (ACDS)	Homeowner and Foreclosure Prevention Counseling Program
	Community Action Agency	Housing Counseling Program

*Services assist the chronically homeless

Discharge Planning

Foster Care

The County works to ensure that children leaving the foster care system do not become homeless. Approximately 15 children age out of foster care in any given year in Anne Arundel County. DSS is responsible for implementing discharge planning for children in foster care. The County's goal is to make sure that every child has a permanent supportive connection before they age out of care. As policy, if youth leave after they turn 18, they can return until they are 21 and receive after care assistance including housing. Other activities used to prevent homelessness among youth aging out of foster care include: (i) providing an annual allotment of 10 Housing Vouchers specifically for children leaving the foster care system; (ii) employment training and career planning through the Anne Arundel Workforce Development Corporation; (iii) at 17, youth must participate in a team decision making meeting to talk about a plan for transitioning out of care; (iv) an Independent Living Coordinator begins working with youth in the foster care system at age 14 to initiate independent living skills training and begin permanency planning; (v) providing a youth lead permanency team as a support network; (vi) connecting youth to family finder and kinship programs helping to connect youth to family supports; and (vii) providing aftercare services. Youth attending schools are eligible for up to \$5,000 per year to help pay for school or related living costs.

Health Care

Although there are no publically funded hospitals or health care facilities in the County, the two privately funded hospitals have agreed to work with the DSS, on behalf of the County, to help ensure individuals are not released to homelessness. The Baltimore/Washington Medical Center in Glen Burnie, a quasi-public/private hospital, employs six case workers to work with patients exiting the hospital. Anne Arundel Medical Center, a privately funded hospital in Annapolis, also employs social workers to link patients to services prior to discharge. The Mental Health Agency also employs discharge workers to help link hospitalized individuals with mental illnesses to services, crisis beds, and housing.

Mental Health

The Health General Article, 10-809, Annotated Code of Maryland prohibits discharges from state facilities to homelessness. Approximately 40 County residents remain in a State funded mental health facility. Each facility is required to prepare a written discharge plan. The inpatient hospital social worker or treatment team complete a needs assessment upon entry into the hospital and develop a treatment plan that addresses needs such as mental health, housing, substance abuse, job skills, and life skills. A discharge plan is required before release from the

hospital. Priority for services is given to those exiting State hospitals. Services include mental health treatment, housing, and other services. Anne Arundel County Mental Health Agency also employs aftercare service workers which provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning. Individuals discharged from member health facilities can be housed in residential rehabilitation programs or families are offered additional support such as respite care to allow individuals to return home.

Corrections

The County makes every effort to prevent individuals exiting the County Detention Centers from becoming homeless on discharge. The County's Homeless Partnership tries to meet at least annually with staff of the County's Department of Detention Facilities. The Detention Centers provides case management, including discharge planning, to all individuals sentenced for a time period of greater than seven days in either of the County's detention facilities. All detainees meet with a case manager within a week of their arrival to complete a needs assessment. At that time they begin to create a discharge plan. Detainees are referred to internal GED training, job training, drug treatment, and other life skills type courses in order to prepare for their exit from the detention center. Mentally ill detainees are referred to the State funded Mental Health Jail Project which link inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site Community Service Fairs to help link in-mates to programs, services and housing options upon release. Additionally, inmates released from State Prisons also receive discharge planning services. The Mental Health Agency receives notification about mentally ill prisoners with release date and documentation of disabilities. These individuals are referred to a provider who sets up three intake/case management appointments to help with housing/service planning.

HOMELESS HOUSING INVENTORY

Emergency Shelter

As indicated in Table 5-4, Anne Arundel County has 53 year round and 85 seasonal emergency shelter beds for individuals, and 99 year round emergency beds for families. Typically, emergency shelter provides temporary housing for up to 90 days, along with three meals, case management, life skills, training, and housing search and other support services. The rotating church shelter, called the Winter Relief Program, provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from November through April. An additional 54 freezing weather beds are provided by local shelters and the City of Annapolis. There are a total of 88 year round, seasonal, or overflow freezing weather beds available for

chronically homeless persons in the County. The Light House, Inc. (formally Annapolis Area Ministries, Inc.) operates a 65 bed homeless shelter in the City of Annapolis. It is estimated that over 400 homeless persons will be served by The Light House, Inc., in Local Fiscal Year 2014.

In Local Fiscal Year 2014, Sarah’s House, operated by Associated Catholic Charities, Inc., will receive \$87,837 in Emergency Solutions Grant (ESG) funds from the County. Sarah’s House provides emergency shelter to the County’s homeless population, as well as a wide array of supportive services. It is estimated that 425 homeless persons, including children, will be assisted by Sarah’s House during the next year. Table 5-4, lists the emergency shelters available in Anne Arundel County, along with the providers, target populations, and corresponding number of available beds.

Table 5-4 - Emergency Shelters

Provider Name	Facility Name	HMIS*	Target Population	2013 Year-Round Units/Beds			2013 All Beds			
				Family Units	Family Bed	Individual Beds	Year- Round	Seasonal	Freezing Weather	Bed for Chronically Homeless
Current Inventory										
The Light House, Inc.	Light House Shelter	Yes	single men, women, families w/children	5	20	45	65	0	29	0
Associated Catholic Charities, Inc.	Sarah’s House Family Shelter	Yes	families w/children, single women	26	60	6	66	0	10	3
Arundel House of Hope, Inc.	Winter Relief	Yes	single men and women	0	0	0	0	85	15	85
YWCA of Annapolis and Anne Arundel County	Arden House	No	Victims of Domestic Violence	6	19	2	21	0	0	0
Total				37	99	53	152	85	54	88

*Agency participates in the County HMIS data collection system.

Transitional Housing

The County has 16 transitional housing beds for individuals and a maximum of 77 transitional housing beds for families (a total of 24 units). Transitional housing provides temporary housing and intensive supportive services for up to two years. The purpose of a transitional housing program is to help families and individuals gain the skills to be successful once they move to permanent housing.

In Local Fiscal Year 2014, the County will continue to support the operation of other existing transitional housing programs with federally awarded CoC funds. Sarah’s House was awarded funds in the amount of \$323,698 to continue to provide transitional housing for 22 homeless families. The Light House, Inc. was awarded funds in the amount of \$41,501 to continue to operate the Anchor House Transitional Housing Program which serves up to three families at any given time. AHOH was awarded \$127,033 in SHP funds for the Fouse Center which provides transitional housing for approximately 10 men at any given time, including the chronically homeless. Additionally, AHOH will continue to operate a transitional housing program for six homeless veterans. It is anticipated that approximately 93 homeless persons will be provided transitional housing in Local Fiscal Year 2014. In summary, Table 5-5 outlines the transitional housing programs available throughout Anne Arundel County.

Table 5-5 - Transitional Housing

Provider Name	Facility Name	HMIS*	Target Population	2013 Year-Round Units/Beds			2013 All Beds/Units	
				Family Units	Family Bed	Individual Beds	Year- Round	Beds for Chronically Homeless
Current Inventory								
The Light House, Inc.	Anchor House	Yes	families w/children	3	11	0	11	0
Associated Catholic Charities, Inc.	Sarah’s House Transitional	Yes	families w/children	21	66	0	66	0
Arundel House of Hope, Inc.	Fouse Center	Yes	single men	0	0	10	10	10
Arundel House of Hope, Inc.	Transitional Housing for Homeless Veteran	Yes	single men, veterans	0	0	6	6	0
Total				24	77	16	93	10
Under Development								
None								
Total				0	0	0	0	0

*Agency participates in the County HMIS data collection system.

Permanent Supportive Housing

The County has an inventory of 186 permanent supportive housing beds and works to add additional beds each year. By seeking to ensure the full utilization of all of its permanent supportive housing beds, the County anticipates serving at least 186 homeless persons in Local Fiscal Year 2014. The County has 63 permanent supportive housing beds targeted for

chronically homeless persons. The majority of the permanent supportive housing beds are provided by offering tenant based rental assistance. In addition, the County is also working on developing a supply of group housing for single adults. All of these supportive housing programs will provide intensive case management and supportive services.

In Local Fiscal Year 2014, the County has allocated \$30,374 in Emergency Solutions Grant (ESG) funds to help homeless persons quickly access permanent affordable housing along with supportive services. These funds will be awarded to AHOH to provide a rapid re-housing program to eight households.

Several permanent supportive housing programs will also continue to be implemented with CoC funds in Local Fiscal Year 2014. AHOH was awarded \$56,883 in CoC funds to continue to operate the Women in Safe Haven (WISH) Program which provides permanent supportive housing for five chronically homeless women. The WISH program provides each participant a private room with a shared bathroom, kitchen, and other living space, as well as intensive case management. AHOH was also awarded \$54,322 for the Safe Haven I program and \$57,007 for the Safe Haven II program. Both programs provide permanent housing to chronically homeless men.

People Encouraging People, Inc. (PEP) was awarded \$56,073 for the Housing First I Program and \$116,267 for the Housing First Program II. These programs will provide tenant based rental assistance and intensive case management services to a total of 12 chronically homeless persons for one year in Local Fiscal Year 2014.

The Anne Arundel Mental Health Agency was awarded \$170,092 in CoC funds to continue operating the Supportive Housing Opportunity Program (SHOP). This program provides tenant based rental vouchers and intensive support services for households diagnosed with a mental illness. Nine households are expected to be served in Local Fiscal Year 2014.

The Anne Arundel Mental Health Agency was also awarded \$56,784 in CoC funds to continue operation of the Samaritan Housing Program. This program will provide five tenant based rental subsidies and supportive services to chronically homeless individuals diagnosed with a mental health issue.

The Maryland Mental Hygiene Administration was awarded \$399,354 in CoC funds to continue the Shelter Plus Care Program providing tenant based rental assistance and supportive services to homeless individuals exiting the County jail system. Approximately 26 households will be served by this program this fiscal year.

The Housing Commission of Anne Arundel County was awarded \$379,825 to continue operation of the Permanent Supportive Housing Program. The Program will provide approximately 25 rental vouchers and supportive services for homeless households with disabilities.

ACDS was awarded \$314,086 to continue operating the Anne Arundel Partnership for Permanent Housing Program. This permanent housing program, coordinated and administered by ACDS, is operated through a partnership between the Housing Commission, AHOH and Community Residences, Inc. The program targets participants who are considered either hard to serve or are chronically homeless and provides intensive case management and supportive services. Approximately 25 households, including children, are expected to be served annually by this program. In conjunction with this program, \$15,000 in CDBG funds will be provided to Community Residences, Inc., who will provide intensive case management services to program participants.

AHOH was awarded \$56,489 to continue to operate the Community Housing Program. The Community Housing Program will provide six homeless men and women with permanent housing and client-driven case management and support services in Local Fiscal Year 2014.

In summary, Table 5-6, outlines all of the permanent supportive housing programs in Anne Arundel County.

Table 5-6 - Permanent Supportive Housing

Provider Name	Facility Name	HMIS*	Target Population	2013 Year-Round Units/Beds				
				Family Units	Family Bed	Individual Beds	Year-Round	Beds for the Chronically Homeless
Current Inventory								
Anne Arundel County Mental Health Agency	SHOP Program	Yes	families w/children, single men & women	7	19	2	21	0
Anne Arundel County Mental Health Agency	Samaritan Housing Program	Yes	single men & women	0	0	5	5	5
Arundel Community Development Services, Inc.	Anne Arundel Partnership for Permanent Housing	Yes	families w/children, single men & women	4	12	24	40	9
Housing Commission of Anne Arundel County	Permanent Supportive Housing Program (SHP 1)	Yes	families w/children, single men & women	10	11	15	36	8
Arundel House of Hope, Inc.	Safe Haven I	Yes	single men	0	0	4	4	4
Arundel House of Hope, Inc.	WISH House	Yes	single women	0	0	5	5	5
Arundel House of Hope, Inc.	Safe Haven II	Yes	single men	0	0	4	4	4

Maryland Mental Hygiene Administration	Shelter Plus Care I & II	Yes	families w/children, single men & women	12	29	14	43	12
The Light House, Inc.	Willow House	No	single women	0	0	4	4	0
Arundel House of Hope, Inc.	Community Housing Program	Yes	single men and women	0	0	6	6	4
People Encouraging People, Inc.	Housing First Program I	Yes	single men and women	0	0	4	4	4
People Encouraging People, Inc.	Housing First Program II	Yes	single men and women	0	0	8	8	8
Arundel House of Hope, Inc.	Rapid Re-Housing Program	Yes	Family w/ children, single men and women	2	4	6	6	0
Total				35	75	101	186	63

**Agency participates in the County HMIS data collection system.*

Services

In addition to housing, individuals and families experiencing homelessness also need an array of comprehensive supportive services, including case management, alcohol and drug abuse treatment, mental health care, AIDS related treatment and services, educational and employment programs, child care, transportation services, medical services, and food. Generally, case managers play a critical role in assessing the needs of the homeless to identify issues, surmount obstacles, and connect them with needed support services and resources. Case management services are provided by all of the shelter operators and housing providers to the clients they serve and are also offered by other County agencies.

Funds will be used to continue the Shelter Mental Health Assistance Program in Local Fiscal Year 2014. This program provides mental health assessments to over 100 homeless persons in two of the County’s shelters and transitional housing programs. In summary, Table 5-7, outlines the types of support services, providers, and programs available to the homeless in Anne Arundel County.

Table 5 -7 - Supportive Services

Service Description	Service Provider	Program
<p>Case management Services: case management services which include assessment of issues and linkage to mainstream resources, alcohol and drug treatment, mental health treatment, AIDS-related treatment, education, employment assistance, child care, transportation, and other needed services.*</p>	Anne Arundel County Department of Health	HIV/AIDS Unit
	Anne Arundel County Mental Health Agency	Targeted Case Management Program
	Community Action Agency	Housing Counseling Program
	Department of Social Services	Adult Services
	Veterans Administration	Outreach Services
<p>Life Skills: programs providing support for budgeting and other daily living needs.*</p>	The Light House, Inc.	Light House Shelter Anchor House
	Arundel House of Hope, Inc.	Fouse Center Safe Haven Programs
	Associated Catholic Charities, Inc.	Sarah’s House
<p>Alcohol and Drug Abuse Treatment: programs that include both residential and outpatient services for adults.*</p>	Anne Arundel County Department of Health	Adult Addictions Services Program
	Chrysalis House	Residential Treatment Program
	Damascus House	Residential Treatment Program
	Hope House	Residential Treatment Program
	Samaritan House	Residential Treatment Program
	Second Genesis, Inc.	Residential Treatment Program
<p>Mental Health Treatment: programs which include a wide range of mental health services including treatment, residential programs, hotline, etc. *</p>	Anne Arundel County Department of Health	Community Treatment Services
	Anne Arundel County Mental Health Agency	Hotline Outpatient Therapy Residential Programs After Care Services Consumer Drop in Center Vocational Support
	Community Residences, Inc.	Shelter Mental Health Assistance Program
	OMNI House, Inc.	Residential Treatment Program
	Supported Housing Developers	Residential Treatment Program
	<p>AIDS-Related Treatment and Housing Programs</p>	Anne Arundel County Department of Health
Housing Commission of Anne Arundel County		HOPWA Tenant Based Rental Subsidy Program

Education & Employment Assistance	Anne Arundel Community College	Various Associate Degrees and Programs
	Anne Arundel County Department of Education	Evening High School Program
	Anne Arundel Workforce Development Corporation	Jobs Works! Arundel Youth Employment Center Occupational Training Older Worker Programs
	Opportunities Industrialization Center (OIC)	Job Training and Education Program
	YWCA of Annapolis and Anne Arundel County	Women Wise – Financial Literacy Course
Child Care	Arundel Child Care Connections	Linkage to Child Care programs
	Associated Catholic Charities, Inc.	Sarah’s House Child Care Program
	Community Action Agency	Head Start Programs and Wrap-around Child Care
	Anne Arundel County Department of Social Services	Child Care Vouchers
Transportation*	Annapolis Transit	Public Transportation - Bus
	Anne Arundel County Department of Social Services and the City of Annapolis	Cab Vouchers
	Vehicles for Change, Inc.	Provide used “road ready” cars
	Anne Arundel Workforce Development Corporation	Mobility Access Program
Food*	The Light House, Inc.	Bag Lunches
	Salvation Army	Lunch Program
	Hillendale Presbyterian Church	Lunch Program
	Anne Arundel County Food Bank	Supplies 45-50 locally operated pantries in the County, Food Link, SPAN, SCAN, NCEON, and CAP
Health Services*	Anne Arundel County Department of Health	Seven clinics and more than 30 services in the County
	Dental Clinic Stanton Center	Free Dental Clinic
	People’s Community Health Centers, Inc. – Glen Burnie & Severn	Low Cost Medical Clinic
	Arundel House of Hope, Inc.	Clinic at Day & Resource Center

<i>Domestic Violence Services</i>	Associated Catholic Services, Inc.	Shelter (not a safe house)
	YWCA of Annapolis and Anne Arundel County	Safe House Hotline Counseling Services
<i>Entitlement Services:</i> programs which provide temporary assistance to very low income families.*	Anne Arundel County Department of Social Services	Food Stamps Temporary Disability Assistance Emergency Food Assistance Program Temporary Cash Assistance Program Maryland Pharmacy Assistance Program Emergency Assistance to Families with Children Maryland Children’s Health Program Medicaid
	Social Security Administration	Social Security Insurance Social Security Disability Insurance
	Department of Health	Health Choice Program

*Services also assist the chronically homeless

SUPPLEMENTAL STRATEGIES

Permanent Housing Resources

In addition to offering an array of supported housing programs targeted to the homeless, the County has a wide range of affordable housing programs available for this population. Briefly, the County will continue to offer its residents public and private affordable housing options. The Housing Commission operates and administers programs to address the housing needs of low income residents in the County including the operation of 1,026 units of public housing and the administration of 1,657 Housing Choice Vouchers.

Additionally, ACDS provides several programs which seek to increase housing options for low and moderate income residents in the County. The Rental Housing Production Program, funded with County HOME funds, provides funding for the development or rehabilitation of affordable rental housing development projects. The Mortgage Assistance Program provides deferred repayment loans for down payment, mortgage write-down and closing costs for first time homebuyers. The Affordable Housing Program encourages the acquisition and rehabilitation or new construction of owner-occupied and rental housing affordable to limited income households. Recognizing the increasing need for affordable housing, Anne Arundel County will continue to seek creative ways to increase the supply of affordable housing. These efforts are outlined in more detail in Chapter Three.

Special Needs

Housing and supportive service strategies for individuals with disabilities, including HIV/AIDS, are outlined in more detail in Chapter Three, Activities to Be Undertaken in the section titled Housing and Related Services for Special Needs Populations. At a minimum, the following actions will be taken in Local Fiscal Year 2014: (i) 13 units, serving 26 individuals with disabilities, will be rehabilitated through the CHDO Housing Acquisition/Rehab Program; (ii) 45 special needs households will be assisted through the Housing Commission's HOPWA Rental Assistance Program; (iii) four homes will be modified for persons with disabilities through the CDBG funded Accessibility Modification Program utilizing prior year funds; and (iv) five seniors will be provided congregate services through the CDBG funded Services for Seniors Aging in Place Program.

Strategy for Ending Chronic Homelessness

The County's Homeless Partnership has developed and implemented a strategy to eliminate chronic homelessness in Anne Arundel County. The County's plan to end chronic homelessness was developed in conjunction with, and is fully incorporated with, the County's broader plan to end homelessness, which is in the process of being updated.

The vision guiding the strategy to end chronic homelessness is to enable chronically homeless persons to quickly access permanent housing, supportive services, and linkages to mainstream resources through active engagement; and to ensure adequate prevention through proper discharge planning and provision of interim housing and supportive services.

Specifically, the County will work to end chronic homelessness by (i) preventing individuals at high risk from becoming chronically homeless by ensuring adequate discharge planning for individuals exiting from institutions; (ii) promoting outreach in order to engage chronically homeless persons; (iii) improving linkages to mainstream resources and supportive services; (iv) maintaining housing programs to ensure individuals are provided housing and services; and (v) expanding permanent supportive housing options for at least 63 chronically homeless persons by the year 2014.

Further, several activities are designed specifically to serve the chronically homeless population and to work towards the goal of ending chronic homelessness. The County's Mental Health Agency will continue their outreach efforts by identifying individuals with a mental illness who are living on the street and then attempting to engage and build relationships with them. They help individuals apply for entitlements, access services for emotional illness and psychosocial needs, develop treatment plans, and work with local housing providers to help link clients to appropriate housing.

In Local Fiscal Year 2014, the County will continue to target rental assistance and support services to chronically homeless persons through the Mental Health Agency's Supportive Housing Opportunity Program, the Samaritan Housing Program, the Mental Hygiene Administration's Shelter Plus Care Program, the Housing Commission's Permanent Supportive Housing Program, and the Anne Arundel Partnership for Permanent Housing Program.

People Encouraging People, Inc. (PEP) will continue to operate both the Housing First I Program and Housing First II Program. These programs will provide tenant based rental assistance and intensive case management services to a total of 12 chronically homeless persons. PEP also applied for funds through the FY2012 CoC competition to add additional beds.

AHOH will continue the operation of the Safe Haven I, Safe Haven II, WISH Programs, and Community Housing program. These group homes provide permanent housing and support services to chronically homeless individuals. The County will apply for new permanent supportive housing for the chronically homeless in future applications for federal SHP funds.

AHOH will also continue operation of the Homeless Resource and Outreach Center, offering case management, day shelter, information and referral services, housing search, and links to mainstream resources. The Center will act as the Winter Relief Intake Center between November and April, providing emergency rotating shelter to serve a significant number of persons meeting the HUD definition of a chronically homeless person.

Additionally, The Light House, Inc. will continue to operate its shelter in the City of Annapolis. This shelter provides food and clothing, job training, 45 year round shelter beds for homeless individuals (many whom may be chronically homeless) and five apartments for homeless families.

CHAPTER SIX: OTHER ACTIONS

OVERVIEW

In addition to the programs and projects described in Chapters Three and Five, the County and its partners will take other actions in an effort to meet its housing and community development needs. From addressing the barriers to affordable housing through land use and zoning policies, to stretching scarce resources by leveraging multiple sources of funding, these actions will complement the programs previously described to create a comprehensive strategy to address the unmet needs of County residents. This chapter describes these complementary actions including actions to (i) remove obstacles to unmet needs, (ii) address barriers to affordable housing, (iii) reduce the incidence of childhood lead poisoning, (iv) improve the County's public housing stock, (v) encourage public housing residents to become more involved in management and to become homeowners through innovative techniques, and (vi) reduce the number of households living below the poverty level. Finally, this chapter lays out the institutional structure the County has established for comprehensive service delivery and describes how the County government continuously strives to enhance coordination among the multiple County agencies and service providers.

OBSTACLES TO MEETING UNMET NEEDS

The main obstacle the County identified in its Consolidated Plan to meeting the unmet needs of low and moderate income residents is the lack of resources necessary to meet the demand for housing and related services. This is especially true at a time when various funds available to meet the needs are shrinking and governments at all levels are forced to cut programs due to budget shortfalls and significant deficits. The demand for housing for those with the lowest incomes far exceeds the inventory and the need for additional supports, such as child care, transportation and medical assistance, also makes meeting the needs of the underserved a significant challenge.

One hundred percent of the County's federal entitlement funds are targeted to serving low to moderate income residents through an array of programs outlined in Chapter Three. Additionally, the County has allocated \$665,000 in County general funds to support and complement the activities, projects and programs funded through the federal funds. As stated in Chapter One, the County works diligently to leverage the State and federal funds as much as possible with private dollars to meet the needs of our low and moderate income residents.

OVERCOMING BARRIERS TO AFFORDABLE HOUSING

The *Anne Arundel County Consolidated Plan: FY 2011- FY 2015* identifies four prevailing barriers to the development of affordable housing in the County. These four barriers include (i) housing demand, (ii) current land use patterns; (iii) NIMBYism (“Not in My Back Yard”); and (iv) financing.

Housing Demand

Despite the ongoing downturn in housing and the corresponding boost in active housing inventory, according to a recent study completed by the Sage Policy Group, Inc. for Anne Arundel County, the housing market will feel the effects of the relocation of jobs to Fort George G. Meade as a result of the Base Realignment and Closure (BRAC) process. Job growth for years has outstripped housing growth in Anne Arundel County, a pattern expected to continue into the future. Increases in the number of housing units in the County are not expected to keep pace with increases in the population seeking housing. The research shows that the housing market will grow even tighter during the period in which BRAC is expected to increase the demand for housing.

According to the Sage Policy Group, Inc., the presence of BRAC will help to stabilize housing prices in 2011/2012, permitting the homebuilding industry to eventually return toward previously established rates of development. Projecting out a few years beyond that, demand will be even greater, and there will not be enough available housing inventory to accommodate all those who are expected to want to live in Anne Arundel County. Specifically, by 2015, the Sage Policy Group estimated that 15,700 households looking for housing in Anne Arundel County will be unable to find it.

Tightening of the market almost certainly will generate upward pressure on prices despite the current downturn in the housing market. Upward pressure on prices will exacerbate the market for affordable housing. Excess demand will keep existing housing prices high and will encourage new construction at the high end of the market. Vacancy rates for all housing will be relatively low resulting in fewer options for lower income households to obtain rental housing.

In Local Fiscal Year 2014, the County will address this barrier by implementing a number of housing programs to assist first time homebuyers and current homeowners including the Affordable Housing Program, the Mortgage Assistance Program, Property Rehabilitation Program, and the Homeownership and Foreclosure Prevention Counseling Programs. These programs and others are more fully described in Chapter Three.

The County will continue to address the needs for rental housing through the administration of the Rental Housing Production Program and the Payment in Lieu of Taxes (PILOT) Program. These programs provide low interest loans and operating subsidies to developers of affordable rental units. These programs and others are more fully described in Chapter Three.

Current Land Use Patterns

One of the main barriers to constructing new affordable housing in the County is the fact that there is very little raw land zoned for multifamily housing, and what land is available is cost prohibitive. The County's General Development Plan was recently updated and adopted by the County Council. This Plan outlines the County's vision for development and growth and establishes land use policies and recommendations to guide local planning decisions over the next 20 years. The Land Use Plan adopted by the County as part of the General Development Plan directs development throughout the County according to development type and density. Currently, over half of the County land area (52 percent) is planned for rural or low density residential uses. When combined with land designated as open space and environmental preservation areas, the percentage increases to nearly 70 percent of the total land area. These land use patterns reflect the community vision that has existed in the County for the past decades and continues today. Residents feel strongly that they want to preserve their suburban community character.

This presents a challenge when attempting to develop affordable housing. Housing prices can be attributed to the cost of land and the value of improvements. Construction and other improvements tend to be manageable and flexible. By contrast, the price of land is much less subject to control. The price of land tends to reflect the value the overall community and the local market place upon it. The only policy option for making land more affordable per housing unit is to increase permissible housing density. Housing developed at six units or 16 units per acre by definition creates more options for workforce/affordable housing than housing that uses one or two acres per home.

The County has been successful in providing a special exception to the zoning code allowing housing for the elderly of moderate means in some non-traditional zoning districts; and, though more limited, several years ago similar legislation was passed to allow family housing in certain zoning districts through a density bonus. The special exception allowing housing for the elderly of moderate means has resulted in the creation of over 300 new units for the elderly since the code was changed. Although no projects have taken advantage of the new family housing zoning exception, which includes both rental and homeownership housing, it has opened up more opportunity for development in the County and several housing developers are considering projects in the future.

NIMBYism

The lack of support by a community or by neighboring residents for proposed affordable housing communities or projects presents a challenge for projects benefiting low and moderate income persons. Sometimes referred to as NIMBYism (“Not in My Back Yard”), this phenomenon presents an additional obstacle to affordable housing developers and group home providers ability to procure affordable, developable land or to buy existing homes for a special needs population. Although a community may understand the need for a certain type of housing, they may oppose the location of a specific type of housing in their community. A community may be misinformed or have inadequate information about a project, such as who the project will serve. This lack of support may also occur when a stigma exists about the proposed project beneficiaries or participants.

The County will continue to address the lack of support by a community or by neighboring residents for proposed projects benefiting low and moderate income persons on a case-by-case basis. The County will work diligently with communities to prevent the dissemination of misinformation. For instance, when ACDS builds houses on County surplus land, ACDS will work with the community before the land is transferred so the community can have input on the design of the new homes. In addition, when the County funds a multifamily project, they will require the developer to meet with representatives of adjacent communities to discuss their plans.

Financing

The lack of financing for affordable developments also presents a challenge. Federal funding for federal entitlement programs supporting housing, such as Community Development Block Grant (CDBG) and particularly the HOME Investment Partnerships Program (HOME) have decreased significantly the last few years, making the programs unable to keep pace with cost increases over the same time period. The outlook for increased funding, or even level funding, at the local, State and federal levels is very discouraging, especially as talk continues about eliminating or greatly reducing funding for these vital resources. Government budgets at all levels have been negatively impacted by the recent economic downturn. Meanwhile, market factors are contributing to higher development costs and more stringent underwriting criteria, requiring deeper State and local subsidies to make projects financially feasible. Foundation and other private funding is also at risk, as endowments are down as a result of the economic downturn.

The County will continue to pursue new funding opportunities and partnerships to supplement housing and community development programs whenever the opportunity presents itself through federal, State and private initiatives and competitive grant applications. In Fiscal Year 2014, the Affordable Housing Program will be supplemented by a State Lead-Based Paint Hazard Reduction Grant, \$185,542 in County funds, and \$1 million in newly awarded State

Neighborhood Conservation Initiative (NCI) funds. The County will continue to use revolving loan funds generated the sales of houses acquired and rehabilitated by the Neighborhood Stabilization Program (NSP), which provided funds to acquire and rehabilitate foreclosed properties as well as State Community Legacy funds awarded in prior years. The County will continue to explore ways to increasing funding for housing and community development programs during the next fiscal year.

LEAD-BASED PAINT HAZARD REDUCTION

Anne Arundel County will continue to address the existence of lead-based paint hazards in both its single-family and multifamily housing stock and the contaminated soil it generates. Based on data from the *Childhood Blood Lead Surveillance in Maryland 2011 Annual Report*, released by the Maryland Department of the Environment, of the 8,162 children tested in the County in 2010, only eight children had elevated blood lead levels. This is a significant decrease from data based on testing in 1998 which reported 104 children with elevated blood lead levels and two children with lead poisoning. Even though there continues to be a decrease in the number of elevated blood levels in children between 1998 and 2011, the County will continue its many programs to further decrease the number of children affected by lead-based paint hazards.

First, the County will continue to educate the public about lead-based paint hazards. The Department of Health's program for community outreach includes a variety of activities in high risk areas of the County and is aimed at the business community, parents, tenants and property owners. This program includes a community health nurse who provides targeted outreach to pediatric providers in the County by distributing information and answering questions about risk factors, prevention, screening and treatment of lead poisoning.

The Department of Health will also continue to inspect multifamily residences during the course of the biennial, multifamily licensing program. The inspectors are trained and certified in identifying and properly abating lead-based paint. The Department of Health is equipped with an X-Ray Fluorescence (XRF) analyzer to test surfaces on sites which appear to be peeling. A majority of lead-based paint cases are in the northern part of the County, where older housing stock is most prevalent. Housing which contains lead-based paint is most often found in such areas as Brooklyn Park, Glen Burnie, Pasadena, and Annapolis.

ACDS, which is responsible for administering federal and State funded housing rehabilitation programs in the County, will continue monitoring for lead-based paint hazards associated with all rehabilitation work performed for single-family residential housing built prior to 1978, in accordance with the Lead-Based Paint Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. In compliance with these regulations, ACDS has established

procedures for all homes being rehabilitated with federal, State and/or County funds. The homes are assessed by an ACDS Construction Specialist who has received professional training in the identification of lead-based paint hazards and the safe and proper procedures for its removal. In addition, ACDS utilizes the services of a qualified Risk Assessor to properly test each applicable residence for the existence of lead-based paint and to prepare a risk assessment report which dictates the required methods for the abatement or encapsulation of any identified lead-based paint hazard. If a lead-based paint hazard is identified, the Construction Specialist incorporates the abatement or other approved methods of treatment into the scope of work and the cost is added to the cost of the rehabilitation loan. At the completion of work, a clearance test is performed to ensure that the residence is lead safe.

Similar to the process for the housing rehabilitation programs, ACDS is also responsible for overseeing and managing federally assisted capital projects, such as the renovation of community facilities or rehabilitation of historically significant structures to ensure the work meets federal and State regulations related to the treatment of lead-based paint. If the existence of lead-based paint is identified, the project design professional is responsible for incorporating its abatement or other approved methods of treatment in the overall project plans and scope of work. At the completion of work, a clearance test is performed to ensure the property is lead safe.

Additionally, the County's Homeownership Counseling Program, administered by ACDS, addresses lead-based paint hazards. During the course of the program, participants are made aware of the hazards presented by the acquisition of a property containing lead-based paint and educated about the seller's responsibilities for disclosing the existence of lead-based paint and the implications to the buyer if they choose to purchase the property.

Graduates of the Homeownership Counseling Program are eligible to apply for assistance as first time homebuyers in purchasing a property through the County's Mortgage Assistance Program (MAP) which offers down payment, closing cost and mortgage write-down assistance. If the graduate will be utilizing the Mortgage Assistance Program in the purchase of a home, the ACDS Construction Specialist will inspect the property to be purchased and prepare a housing quality inspection report which will indicate whether or not there is visual evidence of loose, peeling or flaking paint. In addition, if the home to be inspected was constructed prior to 1978, it will be presumed that the painted surfaces contain lead-based paint. The Construction Specialist shall determine if the painted surface area is over *de minimis* levels. If the property is found to be over *de minimus* levels, then the client may not purchase the home through the MAP program unless the noted deficiencies are addressed following lead safe work practices. Copies of applicable EPA and MDE certificates are provided to demonstrate the work was performed by trained or supervised workers using lead safe work practices and that the property passed the lead-based clearance report, as prepared by a certified lead-based paint risk assessor. Upon a

review and acceptance of the clearance report by ACDS, and a reinspection, the property may then be eligible for MAP funding. A reinspection of the property is also required to ensure any other noted deficiencies to ensure they have been repaired and to certify the property meets County property standards.

Finally, ACDS also administers an Acquisition and Rehabilitation Program to improve the quality of the County's housing stock and to provide homeownership opportunities to limited income first time homebuyers. Each property acquired by ACDS through this program, built prior to 1978, is tested for the existence of lead-based paint and a risk assessment report is prepared which dictates the required methods for the abatement or reduction of any identified lead-based paint hazard. The process followed for the rehabilitation of the property is similar to the process outlined for the housing rehabilitation programs, and at the completion of work, a clearance test is performed to ensure that the residence is lead safe.

PUBLIC HOUSING IMPROVEMENTS

The Housing Commission of Anne Arundel County operates seven public housing communities for seniors and families with a total of 1,026 units. As of April 2013, the Housing Commission had a total of 7,181 households on its public housing waiting list and only seven vacant units, which is less than one percent of its total. This is well below HUD's normal standard of five percent and underscores the need for the County and the Housing Commission to continuously upgrade the public housing stock to preserve this source of affordable housing for extremely low and low income households.

The Housing Commission prides itself in the fact that each of its public housing communities is extremely well maintained and that it receives continuous capital improvement funds for modernization. The Housing Commission just completed installation and startup of a solar water heating program at the Glen Square community and is now assessing the possibility of installing similar systems at Pinewood Village and Pinewood East. In addition, the Housing Commission was just awarded \$500,000 from the State of Maryland to make energy improvements at the Freetown Village community, which is anticipated to begin in the summer of 2013.

The redevelopment of Burwood Gardens will continue in Local Fiscal Year 2014, with demolition completed and construction of the new building underway. The project should be completed in the winter of 2014, after which time the planning for Phase II will begin.

To address ongoing maintenance issues, the Housing Commission has developed an extensive inspection and assessment system. The system establishes a proactive approach to maintenance rather than responding only when problems occur. The Housing Commission also hires a private

contractor to inspect all public housing units and all exterior site systems and common areas annually. These inspections yield a detailed analysis of needs for capital improvements. In addition, the Housing Commission plans to continue to provide training opportunities for on-site staff managers and maintenance personnel to improve responsiveness to resident's requests.

PUBLIC HOUSING RESIDENT INITIATIVES

The Housing Commission actively encourages its public housing residents to become more involved in the overall health and well being of their communities. The Capital Fund Program is reviewed and updated annually to incorporate ideas received through personal interviews and group meetings with residents. The personal interview allows each resident to rate the quality of each facet of their housing, as well as the services provided. The information is compiled and reviewed to identify areas of greatest concern.

In addition, regular surveys are conducted of residents from each public housing community to assess opinions relative to conditions within their personal living units, as well as the property in general, management and maintenance issues, and the resident services provided. These results are analyzed by the Center for the Study of Local Issues at Anne Arundel Community College for use as a tool in setting priorities and establishing programs for maintenance services, resident services and management improvements. Survey results are tabulated and reported quarterly, as well as annually in the Capital Fund Program. Copies of the results are also made available to public housing residents.

Resident Councils operate at each of the public housing communities, providing a forum for residents to express their concerns and needs at monthly meetings. Any resident unable to attend the annual Capital Fund meeting can review the written proceedings and make comments to the staff charged with developing the Capital Fund Program. A 14 member Resident Advisory Board was established in 2000 to meet with key staff persons, providing a conduit for communicating information, sharing ideas, and ensuring that resident concerns are clearly identified, analyzed and evaluated for service. In addition, the Housing Commission has a resident serve on their Board of Commissioners.

Public housing residents have available a variety of opportunities to participate in programs that assist in leading them from welfare to independence including the possible purchase of a home. The Housing Commission's Family Self Sufficiency Program assists families leaving the welfare system or low paying jobs to achieve economic self sufficiency. Residents who express an interest in participating are screened and, if admitted into the program, are provided with assistance in accessing various community agencies and support services in order to overcome some of the barriers to independence. Assistance with accessing services such as child care,

transportation, remedial education, job training, treatment and counseling for substance abuse, and credit counseling is provided by the Program Coordinator in conjunction with various members of the Program Coordinating Committee, which is comprised of representatives of numerous community agencies and organizations. The Housing Commission was awarded funding through a nationally competitive program for various family self sufficiency initiatives for their public housing residents in 2010, and continues to receive funding. The overall goal of this program is to increase the number of families who are able to secure employment and career advancement opportunities.

Participants whose goal is homeownership are encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers towards a mortgage payment. Interested participants are referred to the Homeownership Counseling Program administered by ACDS. Through the Homeownership Counseling Program, clients receive individual counseling in overcoming credit problems and information on budgeting for a home purchase, obtaining a mortgage loan, preparing for settlement and gaining the knowledge, confidence and assurance necessary for them to assume the responsibilities of homeownership.

As of April 2013, 18 families had purchased homes through the Homeownership Voucher program, and additional clients are working through the program. These families also received assistance through the County's Mortgage Assistance Program; a program where HOME and CDBG funds are used to provide down payment, closing cost and mortgage write-down assistance to those clients who have successfully completed homeownership counseling and are ready to purchase a home.

The Housing Commission's Resident Services Program also assists public and assisted housing residents by providing counseling and referrals to address the social, health, emotional and economic problems constituting barriers to independence and homeownership. These services provide the necessary support for households to deal effectively with personal issues and possibly enhance their economic situation so they can move into the private housing market. The Housing Commission has partnered with mental health provider Arundel Lodge, Inc. to provide a mental health clinic at Burwood Gardens, which serves a number of residents with mental disabilities.

The Housing Commission also continues to work with the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. to provide a variety of programs to residents of its two family communities. This program targets youth ages nine to 16 and their parents with a comprehensive program designed to prevent drug abuse and premature sexual activity. During the upcoming year, this program will continue to be offered at the Meade Village and Freetown Village Public Housing communities.

As an additional resident initiative, the Housing Commission's Congregate Housing Services Program is designed to help older residents in public housing age in place and delay or avoid the need for institutionalization. Participants in the program are provided services such as meals, laundry, housekeeping, personal care and socialization based on an assessment of their individual needs. These services are also available to residents who temporarily need help following an illness or hospitalization. Aides provide these services seven days a week and a program coordinator acts as a case manager and liaison with the individual's family and physician. Utilizing funding from the Maryland Department of Aging, seniors will be able to age in place and live with dignity.

ANTI- POVERTY STRATEGY

Approximately five percent of the County's residents live below the poverty level. Poverty impacts all aspects of an individual's life and is caused by a myriad of complex factors which in turn makes ending poverty a difficult task. Primarily, it is a function of income, which is related to opportunity, education, job training, and employment. Therefore, the County's primary anti-poverty strategy is to create and foster employment and economic opportunities for low income residents.

The responsibility for implementing these strategies is shared and coordinated among various government agencies, service providers, and other organizations. However, the County's Department of Social Services (DSS) is the agency primarily tasked with assisting residents who fall below the poverty line. DSS partners with the Anne Arundel Workforce Development Corporation and the Community Action Agency on a number of efforts to assist County residents with moving beyond poverty. The Community Action Agency not only administers the County's Head Start Program, but also offers a micro-enterprise program, as well as other programs designed to support low income families and individuals become self-sufficient. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County (OIC) provide courses and programs to enhance employment skills. The County also benefits from the Community Action Agency and the Community Foundation of Anne Arundel County who are promoting awareness about poverty in the County through public discussion and education.

Anne Arundel County Family Support Centers, operated by Friends of the Family and located at the offices of DSS in Annapolis, provide a wide range of programs including (i) education and employment readiness, (ii) adult education and GED prep, (iii) programs for parents, young fathers, and children, and (iv) a teen parent alternative high school program.

DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These Centers offer ‘one-stop’ access to community services at a single location. Not only can residents access the traditional income supports such as Temporary Cash Assistance (TCA) or Food Stamps. They can also access Jobs Works! Arundel, an employment program, operated by Anne Arundel Workforce Development Corporation. Job Works! Arundel is a mandated work readiness and job placement program. The Centers also provide space for the County’s community partners such as the Literacy Council of Anne Arundel County, Anne Arundel Community College, the Organization for Hispanic and Latin Americans, the Maryland Division of Rehabilitation Services, and the YWCA.

The County uses its federal funds for projects and programs providing maximum benefit to extremely low, low and moderate income households. Specifically, in Local Fiscal Year 2014, the County will provide \$13,000 in CDBG funds to support the OIC. The Program offers English for Speakers of Other Languages, basic academic skills, GED preparation, and computer skills training classes to low income unemployed and underemployed County residents. The program is expected to benefit approximately 40 very low and low income persons over the next year.

Additionally, the County will continue to support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training. CDBG funds in the amount of \$20,000 will be provided to continue the Community Action Agency’s Child Care Program which will provide extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. This program expects to serve approximately 34 limited income children annually.

CDBG funds in the amount of \$24,000 have also been allocated to Vehicles For Change, Inc. to continue their program during Local Fiscal Year 2014. This program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment and become financially secure and independent. The program is expected to benefit approximately 10 limited income households over the next year.

INSTITUTIONAL STRUCTURE AND COORDINATION

The institutional structure of Anne Arundel County, including the roles of various organizations and agencies, their connection to each other, and how they relate in order to implement the strategies in this Plan, are key to its success. Governmental organization and the housing and

community development planning process are mechanisms which enhance local coordination among housing providers, private developers, and service agencies. This coordination is a strength of the County's local institutional structure.

Local Institutional Structure

Anne Arundel County is governed by an elected County Executive and County Council. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies in order to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS which is responsible for administering housing and community development activities in the County.

ACDS functions as the lead agency for housing and community development programs in the County. ACDS is a private nonprofit corporation created to address housing and community development needs and is under contract with the County to plan, administer, and implement the federally funded CDBG Program, HOME Program, ESG Program, HOPWA Program, Continuum of Care and State housing rehabilitation programs and County funded housing and community development programs. Subrecipients, private nonprofit service providers and housing developers carry out many of the activities funded under these programs. ACDS directly administers programs such as the Property Rehabilitation Program, acquisition and rehabilitation projects, and the Homeownership Counseling and Foreclosure Prevention Counseling Programs. Depending on the project, ACDS takes on the role of the developer, the lender, and/or the construction manager which necessitates careful coordination with many governmental agencies and departments.

The structure of the ACDS Board of Directors allows for coordination among various lead agencies. The 11 member Board includes three members appointed by the County Executive and one appointed by the Housing Commission. These appointed members provide integral communication links between ACDS and the departments and agencies these members represent. The involvement of the Board members adds a depth of experience to the planning and delivery of housing and community development programs and activities in the County.

In addition to ACDS, Anne Arundel County benefits from strong governmental agencies, commissions, and closely connected nonprofit organizations with well defined roles in meeting the needs of the low income community. These agencies and nonprofit organizations include the Housing Commission, DSS, Department of Health, Mental Health Agency, Department of Aging and Disabilities, the Commission on Disability Issues, Anne Arundel County Workforce Development Corporation, the Community Action Agency and the Human Relations

Commission. The County also benefits from a strong economic development arm. The Anne Arundel Economic Development Corporation (AAEDC) provides economic development leadership for the County by building alliances with regional partners, recruiting new employers, supporting existing employers, and providing loans to new and expanding businesses.

The County also has the opportunity to work with and benefits from many nonprofit service providers who assist low income and special needs populations. These organizations provide housing and services to the homeless, developmentally disabled, the mentally ill, those infected with HIV/AIDS and chronic substance abusers among others. Additionally, several housing partners, both nonprofit and for profit, are similarly intertwined into the institutional structure of the County. The County also benefits from several faith based organizations such as The Light House, Inc., Arundel House of Hope, Inc., and Associated Catholic Charities, Inc.

Finally, there are several certified Community Housing Development Organizations (CHDOs) who develop housing for special needs populations including the developmentally disabled and the mentally ill. The CHDOs are able to access financing through the HOME program which requires that 15 percent of HOME funding be set aside for CHDO development activities. The County depends on these developers to creatively locate scarce resources to assist these special needs populations.

Coordination and Planning

Anne Arundel County has a collaborative and well coordinated community based planning process that seeks to ensure the needs of extremely low, low and moderate income persons, homeless persons and the special needs populations within the County are being met.

The Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Partnership) is a planning group consisting of over 50 organizations, including County and City of Annapolis agencies, nonprofit homeless service providers, private nonprofit organizations serving special needs clientele, as well as concerned citizens with interests and roles in ending homelessness in the County. The Homeless Partnership meets monthly and provides ongoing input into the needs and current issues facing the homeless. The Homeless Partnership played an integral role in developing the goals and strategies for the Consolidated Plan and is the lead entity for planning and implementing the strategies to end chronic homelessness.

The County also participates in the Anne Arundel County Affordable Housing Coalition. This Coalition brings together for profit and nonprofit housing developers, Realtors, lenders, the Housing Commission, ACDS, other County agencies, faith based institutions, and concerned citizens. The Coalition is the lead entity in advocating for and educating the community about affordable housing needs.

The County, ACDS and the Housing Commission work together to identify needs, accomplish goals, and implement strategies. The Board member shared by both ACDS and the Housing Commission helps to coordinate the efforts of these two organizations. In addition, the Housing Commission assigns staff to participate in the Homeless Partnership, the HOPWA Planning Group, and Affordable Housing Coalition meetings. Although ACDS and the Housing Commission are managed by separate Executive Directors, their policies and programs complement one another.

Intergovernmental coordination on housing and community development issues within the region is accomplished through various means. ACDS, on behalf of the County, works closely with the City of Annapolis Department of Planning and Zoning and the City of Annapolis Housing Authority staff. In addition, ACDS, on behalf of the County, is part of the Baltimore Opportunity Collaborative, a three year planning effort funded with federal Sustainable Communities Initiative (SCI) money aimed at breaking down “silos” and fostering greater regional cooperation. The Opportunity Collaborative members include State and local government representatives from the Baltimore region and nongovernmental representatives from various stakeholder groups.

The U.S. Department of Housing and Urban Development’s (HUD) Baltimore Field Office also convenes grantee meetings, which allow jurisdictions to meet and discuss current issues, federal regulatory changes, program challenges and best practices throughout the Baltimore region. Additionally, the County and several other regional jurisdictions are working together to address fair housing issues. Finally, the County works very closely with the State on planning and implementing its housing and community development goals and strategies. Specifically, ACDS, on behalf of the County, has a daily working relationship with the Maryland Department of Housing and Community Development. This relationship ensures that the County has access to all available funds to accomplish its goals and is receiving any technical assistance needed.

CHAPTER SEVEN: FAIR HOUSING STRATEGY

INTRODUCTION

Although a jurisdiction's obligation for affirmatively furthering fair housing arises in connection with the receipt of federal funding, the fair housing obligation is not restricted to just the design and operation of programs funded with the dollars received from HUD. The obligation to affirmatively further fair housing extends to all housing and housing related activities in the grantee's jurisdiction, whether publicly or privately funded. As a recipient of funds, and as part of the County's Consolidated Planning process, the County certifies that it is affirmatively furthering fair housing by completing an Analysis of the Impediments to Fair Housing (AI), taking actions to address those impediments, and maintaining records of the County's actions to overcome the impediments. As part of the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015*, the County outlined a number of actions it would undertake in the next five years to address the impediments to fair housing.

Given that the last AI was conducted in 1996, it was time for a new AI. Anne Arundel County joined with its counterparts in Baltimore City, Baltimore County, Harford County and Howard County (The Fair Housing Group) and contracted with the independent consulting firm of Mullin & Lonergin to conduct another AI, examining both jurisdiction specific and regional impediments to fair housing and recommending actions to address both. After a lengthy review and public comment period, these documents were completed and fully executed by authorized officials during Local Fiscal Year 2013.

The AI and its recommended actions will act as a guide for Anne Arundel County to plan jurisdiction specific actions to affirmatively further fair housing for the next five years. A summary of local actions to be undertaken during Local Fiscal Year 2014 is provided in the first section of this chapter.

In addition, the County and its partners within the Fair Housing Group will work to implement the Regional AI Implementation Plan. The action steps to implement the Regional Plan were developed during Local Fiscal Year 2013 with input from over 50 stakeholders during three different focus group meetings. The Regional Fair Housing Group is currently staffed by a Housing Policy Coordinator who is funded through the participating jurisdictions, including Anne Arundel County, and federal Sustainable Communities Initiative funding, awarded to the

Baltimore Metropolitan Council (BMC). A summary of regional actions to be undertaking during Local Fiscal year 2014 is also provided in the second section of this chapter.

Anne Arundel County Fair Housing Action Items for Local Fiscal Year 2014

Goal 1: Adopt an over-arching fair housing policy to establish a foundation for affirmatively furthering fair housing.

Task 1: Adopt a Fair Housing ordinance that designates a fair housing officer and establishes the procedures by which complaints are processed, investigated and resolved by the County Commission on Human Relations.

The Anne Arundel County Human Relations Commission will work with the County Executive's Office and the Office of Law towards the introduction of anti-discrimination legislation which will include a fair housing ordinance and establish procedures by which complaints are received, processed, investigated, and resolved by the Office of Human Relations and the Human Relations Commission.

Task 2: In developing policy priorities for entitlement investment in affordable housing, the County should give first consideration to the use of HOME funds for new family rental housing on sites outside of impacted areas.

HOME funds in the amount of \$349,353 will be appropriated to the Rental Housing Production Program (RHPP) which provides gap financing loans to developers for the acquisition, rehabilitation and/or new construction of rental housing for households earning at or below 60 percent of the area median income. During Local Fiscal Year 2014, RHPP funds will be used to assist with gap financing for a proposed affordable housing development in Odenton known as Berger Street Family Housing. The 40 unit apartment community, which will serve low income families, will be located in the Odenton Town Center area, a Transit Oriented Development community and considered a non-impacted area. The project developer is currently seeking other funding for the project and is expected to secure financing and proceed to closing in Local Fiscal Year 2014.

Goal 2: Amend policy and program documents to affirmatively further fair housing.

Task 1: Work toward the adoption of an inclusionary zoning ordinance that mandates a minimum set aside of affordable to lower income households, with the aim of creating new opportunities outside of impacted areas.

Working with the BMC on the Sustainable Communities Initiative Grant and the Regional Fair Housing Group, ACDS will help to develop educational sessions for local elected officials regarding the role inclusionary zoning could have in furthering fair housing opportunities. It should also be noted that during FY 2013, the County passed workforce housing legislation (Bill 56-11) which allows for multi-family with a density of up to 22 units per acre as a special exception use in R-2, R-5, R-10, and R-15 residential zones. In order to be eligible for the density bonus, the development must serve households at or below 120 percent of Area Median Income, with 40 percent of rental units serving households with an income at or below 60 percent of Area Median Income.

Task 2: Adjust the Section 8 Housing Choice Voucher Payment Standards based on the affordability of area neighborhoods.

In 2013, the Housing Commission worked with the U.S. Department of Housing and Urban Development (HUD) to increase payment standards utilizing the methodology approved for Metropolitan Baltimore Quadel for Anne Arundel County pursuant to the consent decree. HUD approved a two tier system of Payment Standards (i.e. Exception Rents) at 110 and 120 percent of the Fair Market Rent (FMR). This increase will help to ensure rent payments paid as part of the Housing Choice Voucher Program allow for voucher holders to lease rental units in areas of opportunity, or non-impacted areas. The Housing Commission expects the current payment increases to be effective through the next fiscal year and will work to increase payment standards in the future.

Task 3: Amend the County's zoning ordinance to remove undue restrictions on group homes.

In 2011, Anne Arundel County's Law Office, in conjunction with the Office of Planning and Zoning, drafted legislation to immediately address the issues raised in the AI concerning the fact that Anne Arundel County's zoning code placed undue restrictions on group homes. Bill No. 14-11 was adopted on April 4, 2011 and amends the definition of "group homes" removing parking restrictions and other group home requirements from the County's zoning code so that group homes are treated as any other residential structure. County health code, which regulates the number of persons able to occupy a structure based on square footage, whether related or unrelated, will continue to govern the number of residents allowed, along with any applicable State of Maryland regulations pertaining to the operation of group home facilities. This law will continue to be in effect in the coming fiscal year.

Task 4: Amend both Section 8 Administrative Plan and the Admission and Continued Occupancy Policy (ACOP) to ensure consistency among terms used and include detailed policies on reasonable accommodation.

During Local Fiscal Year 2012, the Housing Commission of Anne Arundel County amended its plans to revise their definition of family and include detailed policies for providing reasonable accommodations, based on the recommendations of the AI. The revisions are now included as part of the ACOP plan as an addendum.

Task 5: Amend the ACOP to enable applicants to turn down two units before being moved to the bottom of the waiting list.

The Housing Commission has amended the ACOP and now allows applicants the ability to turn down the offer of one unit without cause. In addition, they allow an applicant to turn down a second unit due to financial, health, disability and/or economic reasons. This amendment was approved by HUD and is currently in use.

Task 6: Work toward amending the County's Comprehensive Plan to add specific policies and strategies addressing unmet housing needs for all household types, including families.

As outlined in the Action Plan of the local AI, Anne Arundel County is expected to address this impediment beginning in Local Fiscal Year 2017.

Task 7: Conduct a four-factor analysis as outlined at lep.gov to determine the extent of which the translation of vital documents is necessary to assist persons with limited English Proficiency (LEP) in accessing the County's federal entitlement programs.

Although the County, in relation to the federal grants addressed in this Action Plan, has not completed a four-factor analysis, it will begin this analysis during Local Fiscal Year 2014 and expects to complete it during Local Fiscal Year 2015, utilizing the most recently available Census data. Currently, ACDS hires translators for any language whenever needed by clients accessing the housing programs it administers, and will continue this in the coming fiscal year. ACDS has also established a close working relationship with the Center of Help (Centro de Ayuda), a community based organization serving the County's Hispanic population, the largest group of non-English speakers in the County. Staff from Center of Help attend and provide in person translation at homeownership seminars and events, as well as provide assistance in translating written program information and documents into Spanish when needed.

The Housing Commission of Anne Arundel County has completed an LEP via a third party consultant. As a result, the Housing Commission has amended applications, brochures and the

website to include Spanish versions. It is anticipated that similar processes will be completed in the Korean language, which has been identified as a growing segment of non-English speaking residents of the County. Also, the Housing Commission has also established a working relationship with the Center of Help to provide translation services when needed.

Goal 3: Increase the supply of housing affordable to households below 80 percent of Area Median Income, specifically in opportunity areas.

Task 1: Work with area landlords and property management companies to encourage acceptance of vouchers in non-impacted neighborhoods of the County.

The Housing Commission of Anne Arundel County will continue to work with landlords to provide information on its Landlord Information website, as well as making direct phone calls to nonparticipating property management companies to encourage participation in the program. The Housing Commission will also continue to provide the direct deposit services to participating landlords and explore other ways to make the program an excellent opportunity for private owners. Also, in Local Fiscal Year 2013, the payment standards were approved by HUD and amended from 110 and to 120 percent of Fair Market Rents (FMRs), mirroring the system used by Metropolitan Baltimore Quadel under the consent decree. This will allow voucher holders increased access to leasing units in areas of opportunity, or non-impacted communities.

The Housing Commission and ACDS met with and provided training to County landlords in partnership with the Maryland Multifamily Housing Association (MMHA) in an effort to enhance the viability of the voucher program and increase landlord participation, especially in non-impacted areas. During the next fiscal year, the County will continue this partnership with the MMHA. In addition, the Housing Commission and ACDS actively worked on and testified in support of the Maryland HOME Act in Local Fiscal Year 2013 and will continue to support this legislation during Local Fiscal Year 2014. The legislation, which progressed further through the legislative process than it ever had before, was ultimately defeated during the 2013 Maryland legislative session. If successful, the legislation would have included source of income as a protected class in the State's Fair Housing law and expanded leasing opportunities to Housing Choice Voucher holders throughout the County.

During the next fiscal year, the Housing Commission and ACDS will work with its partners in the region, including the Fair Housing Group and the Maryland ABCD Network, to develop and implement a public relations campaign aimed at changing negative myths and perceptions amongst landlords and the general public concerning Housing Choice Voucher holders. The goal of this effort, which is being supported through the Baltimore Opportunity Collaborative and federal Sustainable Community Initiative (SCI) funding, is to increase the number of landlords in areas of opportunity accepting Housing Choice Vouchers.

Task 2: Expand incentives for property owners and investors to build new apartment buildings or substantially rehabilitate existing buildings for occupancy for lower income families.

As noted herein, the County passed workforce housing legislation (Bill 56-11) which allows multi-family development with a density of up to 22 units per acre as a special exception use in R-2, R-5, R-10, and R-15 residential zones. In order to be eligible for the density bonus, the development must serve households at or below 120 percent of Area Median Income, with 40 percent of rental units serving households with an income at or below 60 percent of Area Median Income.

In addition, whenever possible, the County offers Payment In Lieu of Taxes (PILOT) Program subsidies to developers of affordable housing. During Local Fiscal Year 2014, ACDS will continue to evaluate the need for PILOT agreements in an effort to increase the supply of affordable rental units. The County expects to receive a request from the new Odenton project described under Goal 2, as well as an additional request from a developer who is planning to rehabilitate the Timothy House and Gardens projects in the City of Annapolis.

Task 3: Partner with regional affordable housing developers to increase the supply of affordable housing throughout the County. Provide land, extend financial assistance and reduce fees and regulatory requirements that impede the development of affordable housing for families (as funding allows).

Below are some of the initiatives the County will undertake in the coming fiscal year to address this task. All of these activities are more fully described in *Chapter Three: Actions to be Undertaken*.

- Anne Arundel County will invest \$500,000 in CDBG funds into the Affordable Housing Program, leveraging additional State and local funds to acquire and rehabilitate and/or construct new homes throughout the County, specifically in the County's neighborhood revitalization areas. These funds will be supplemented with an additional \$185,542 in County funds as well as competitive State Neighborhood Conservation Initiative (NCI) funds. Over the next year, ACDS will acquire and rehabilitate or construct eight homes to be sold or rented to income eligible households. These homes will be located in the neighborhood revitalization areas, as more fully described under the Neighborhood Revitalization Strategy.
- The County will also utilize local funds to continue construction on a 10 unit subdivision of new energy efficient homes for income eligible households. The project, known as Tree Side Park, is located in the Odenton area, a non-impacted area.

- The County will utilize local funds to continue the development process on eight units of homeownership housing on surplus property, which was donated by the County to ACDS and adjacent lots purchased by ACDS. The eight unit development, known as Augusta Place, will be marketed to income eligible first time homebuyers earning less than 95 percent of area median income.
- HOME funds in the amount of \$349,353 will be appropriated to the Rental Housing Production Program (RHPP) to provide gap financing loans to developers for the acquisition, rehabilitation and/or new construction of rental housing for households earning at or below 60 percent of the area median income. During Local Fiscal Year 2014, RHPP funds may be used to assist with gap financing for Berger Street Family Housing, a development serving low income families in the Odenton community, a non-impacted area.
- The County will continue to work with developers to make projects financially feasible, maximizing the amount of private financing by offering a PILOT Program for affordable multifamily housing developments.

Goal 4: Advance Understanding of rights and obligations under the Fair Housing Act and related laws.

Task 1: Continue to provide fair housing education and outreach efforts to landlords, building owners, rental agents, and Realtors.

ACDS will hold at least one lender/real estate agent day during Local Fiscal Year 2014 to educate attendees about fair housing responsibilities, as well as Anne Arundel County affordable housing programs. In addition, the County will hold its annual Housing Expo, which will include a fair housing component and will have participations from Realtors, mortgage lenders, and the general public. Working again with the Housing Commission, ACDS will continue to reach out to landlords through the Maryland Multifamily Housing Association, the Maryland Affordable Housing Coalition, and other avenues to provide information on fair housing, as well as conduct outreach to encourage more participation in affordable housing programs.

Task 2: Contract with a qualified fair housing agency to perform fair housing discrimination testing in Anne Arundel County.

Anne Arundel County will continue to work with BNI, a fair housing organization serving jurisdictions throughout the State of Maryland. BNI currently is operating with a Fair Housing

Initiative Program (FHIP) grant, allowing BNI to increase its fair housing outreach and education activities fair housing testing in the County.

Goal 5: Broaden Community Outreach in ensuring fair housing access to members of the protected classes.

Task 1: Engage the Anne Arundel County Association of Realtors in efforts to ensure that local realtors reflect the County's diversity by encouraging the Association to maintain data that reflects the number of Realtors who are members of the protected classes.

As outlined in the Action Plan of the local AI, Anne Arundel County is expected to address this impediment beginning in Local Fiscal Year 2015.

Task 2: Continue to engage HUD certified counselors to target credit repair education through existing advocacy organizations that work with minority populations on a regular basis.

During Local Fiscal Year 2014, ACDS will continue to operate the County's Homeownership Counseling and Foreclosure Prevention Counseling Programs, which are HUD certified and offer individual, one-on-one counseling and budget and credit repair assistance. These services will be marketed to community organizations that outreach to minority populations including organizations such as the United Black Clergy, the Anne Arundel County Chapter of the NAACP, and Center of Help (Centro de Ayuda).

Task 3: Continue to facilitate homeownership workshops and training sessions, with special outreach in impacted neighborhoods to engage members of the targeted classes.

During Local Fiscal Year 2014, ACDS will continue to market its homeownership programs through special marketing in our targeted communities and in partnership with organizations that support members of the targeted classes, including the United Black Clergy, the local chapter of the NAACP, Center of Help, and the County's Commission on Disability Issues.

Task 4: Continue to strengthen partnerships with local lenders that will offer homebuyer incentives to purchase homes in the County.

During Local Fiscal Year 2014, ACDS will conduct at least one lender/real estate agent day to educate attendees about existing County homebuyer incentive programs and to learn about any homebuyer incentives lenders may be offering.

Task 5: Conduct an annual demographic survey of appointed citizens who are members of public boards to gauge participation by members of the protected classes.

The independent consultant who completed the AI conducted a survey of County appointed boards and commissions, which included information on protected class status of appointees. In the coming fiscal years, ACDS will work with the County Executive’s office to set up a database that will collect this information on an annual basis. This database can then be used as a guide for future appointments to ensure that members of the protected classes are well represented on County appointed boards and commissions.

Regional Actions: Actions to be Undertaken by Regional Fair Housing Group during Local Fiscal Year 2014.

The chart below was prepared by the Regional Fair Housing Group, which includes Baltimore City and Anne Arundel, Baltimore, Harford and Howard Counties and is staffed by a full time Housing Policy Coordinator. The chart outlines the actions that will be undertaken during the next fiscal year. These action items are drawn from the five year Implementation Plan, which outlines specific actions to address the regional impediments to fair housing identified in the recent AI and was developed in consultation with over 50 stakeholders in the region through a public hearing and a series of focus group meetings.

Action Plan Steps for LFY 2014 with Implementation Measures (shaded)

Actions to preserve the supply of affordable rental housing for families
<p>On a regional basis, support a replacement policy that encourages the region to work together to:</p> <ul style="list-style-type: none"> • Preserve the number of affordable housing units available by replacing vacant units or creating equivalent units in opportunity areas whenever economically feasible, and/or • Provide housing choice vouchers, subject to funding availability, relocation assistance and mobility counseling for displaced families within the region.
Begin meeting with public housing authorities in the region and begin discussions on a regional replacement policy informed by financial realities.
Actions to expand the supply of affordable rental housing for families in opportunity areas
<p>Encourage the State of Maryland to revise its QAP and other vehicles for affordable housing to:</p> <ul style="list-style-type: none"> • Create a set-aside for tax credit projects in opportunity areas of the Baltimore region • Give preference to family units in opportunity neighborhoods • Eliminate local approval requirements, and • Create incentives for scattered site tax credit projects.
Any needed follow-up on FY13 comments on Maryland Dept. of Housing & Community Development’s Qualified Allocation Plan (QAP) revisions, including work with other coalitions and groups as needed.
Explore with MD DHCD opportunities in other DHCD affordable housing vehicles (e.g. Rental Housing Works, Partnership Rental Housing Program, Sustainable Communities designation) for implementing these actions.

Actions to educate elected officials on affirmatively furthering fair housing
Work with HUD, the Maryland Commission on Civil Rights, BMC or all three to conduct AFFH workshops for elected officials of the participating jurisdictions.
Organize workshop at January 2014 Maryland Association of Counties (MACO) conference, or other appropriate venue, on local government legal obligations to affirmatively further fair housing.
Actions to expand the supply of accessible and affordable housing
Determine the unmet need for affordable, accessible housing for persons with mobility impairments in the Baltimore Metropolitan Area.
Work with Opportunity Collaborative housing plan consultant, other experts, and advocates to determine unmet need. (The Opportunity Collaborative is new name of the Baltimore Sustainable Communities Initiative, a consortium of government and nonprofit organizations funded by a planning grant from the U.S. Dept. of Housing & Urban Development.) Include survey of landlords regarding supply, if necessary.
Take steps to address the identified unmet need for affordable, accessible housing for persons with mobility or sensory impairments in the Baltimore Metropolitan Area, which may include increasing the percentage of newly constructed rental housing units that must be made accessible for wheelchair users in accordance with the governing standards in place, and/or requiring that some percentage of newly constructed residential units meet universal design standards.
Consider urging adjustments to current Maryland law requiring a higher percentage of newly constructed or rehabilitated units to be accessible, or a new requirement for universal design standards.
Sponsor informational and education sessions for those local jurisdictions in the region that do not have inclusionary zoning laws. The sessions would focus on using such legislation to require that a percentage of all newly constructed housing units be affordable to low and moderate income households, and on tools that may be used as incentives to create affordable housing, such as public infrastructure subsidies, density bonuses and tax increment financing.
Organize educational event, combining a local tour of existing inclusionary zoning homes and a roundtable discussion on latest information and tools to achieve more inclusionary zoning, with the goal of encouraging additional jurisdictions to consider inclusionary zoning laws.
Convene a meeting with the State of Maryland Department of Housing and Community Development, which already maintains a database of apartments and identifies units that are wheelchair accessible, to discuss steps that may be taken that will result in more landlords listing their units in the State database, especially landlords with units that are accessible or have accessible features. Such steps may include, but not be limited to, conducting regional outreach and education to property managers on the importance of submitting information regarding accessible units to the database. Explore how the database may be improved and/or linked to services like socialservice.com.
Work with Maryland DHCD and potentially other stakeholders, such as the Maryland Multi-Housing Association, to increase online information for affordable rental homes with accessible features.

<p>Action to develop organizational strategies for inter-jurisdictional cooperation and collaboration relative to fair housing</p>
<p>Formalize the regional efforts to address fair housing issues through a formal memorandum of understanding (“MOU”), entered into by Anne Arundel, Baltimore, Harford and Howard Counties and Baltimore City (the “Baltimore Regional Fair Housing Group” or the “Group”). Pursuant to the MOU, each jurisdiction would address the regional issues by committing staff time to meet on a regular basis and financial resources, as available, such as local entitlement funds, competitive FHIP funds, and Sustainable Communities Initiative planning funds to carry out regional actions to address fair housing impediments. Funds received would be made available for uniform fair housing testing, education and outreach throughout the region.</p>
<p>Continued regular meetings of Baltimore Regional Fair Housing Group and joint work, with coordinator, to carry out the steps in this Fair Housing Action Plan.</p>
<p>Continued fundraising work with Realtors, Maryland Commission on Civil Rights, and Baltimore Neighborhoods, Inc. to continue coordinated work beyond Opportunity Collaborative grant. Work will include carrying out work with FHIP funding from FY13 and/or applying for FHIP funding in FY14.</p>
<p>The Baltimore Regional Fair Housing Group will set goals each year and establish a schedule, which prioritizes the action steps recommended under this plan and articulates the scope of work and expected outcomes for each action. The Group’s regional accomplishments will be reported in each participating jurisdiction’s CAPER.</p>
<p>Update Baltimore Regional Fair Housing Implementation Plan for FY15 to be more specific based on progress so far.</p>
<p>Use Implementation Plan to inform FY15 Annual Plan and to report FY13 progress through Consolidated Annual Performance and Evaluation Report (CAPER).</p>
<p>The Baltimore Regional Fair Housing Group will work to establish routine interaction and cooperation among the Baltimore Metropolitan Council (“BMC”), fair housing advocates, the entity implementing the mobility program established pursuant to the Thompson partial consent decree, transportation agencies, planning and zoning officials and other interested parties regarding the implementation of the regional AI.</p>
<p>Recruit transportation, housing, and planning stakeholders into Opportunity Collaborative consortium (if they are not already members) and Housing Committee. Include update on Action Plan progress in each Housing Committee meeting, and use Housing Committee as the primary forum for interaction and cooperative dialogue among these stakeholders.</p>
<p>Examine the Section 8 porting procedures of each jurisdiction and, to the extent they are inconsistent, make them consistent. Work with HUD to convene a meeting to discuss porting procedures and regional cooperation. Request additional financial assistance from HUD to allow jurisdictions to implement increased payment standards to encourage moves to opportunity areas. If HUD provides the requested financial assistance, implement the increased payment standards.</p>
<p>Convene public housing authorities (PHAs) in the region to discuss porting procedures and ways to remove obstacles to porting vouchers. Encourage each PHA to track for FY14 number of incoming ports and reason for port, number returned to original jurisdiction and reason for return, and how many successful ports are located in high-opportunity areas based on <i>Thompson v. HUD</i> framework.</p>
<p>With input from PHAs and Opportunity Collaborative Housing Committee, research best practices in regional voucher cooperation, including examples in Chicago and Philadelphia.</p>
<p>Follow-up with HUD on FY13 meeting regarding porting procedures and regional cooperation.</p>
<p>Request financial assistance from HUD to allow jurisdictions to implement increased payment standards to encourage moves to opportunity areas.</p>

Actions to encourage the inclusion of public transportation in opportunity areas of the region
Encourage entities engaged in transportation planning to involve housing agencies, housing advocates and developers of affordable housing in their planning and policy development processes, including obtaining their comments on specific programs, initiatives and policies released by local, state and federal transportation agencies and on funding strategies.
Encourage coordination between transportation and housing agencies to more effectively align housing and transportation investments and resources and to reflect both state and federal policies that are requiring more integrated approaches to community revitalization and development.
Follow up on FY13 informational discussions with local housing agencies, housing advocates, and developers of affordable housing on transit planning, funding, and policy development processes.
Compile list of interested housing agencies, advocates and developers and submit to relevant transportation planning agencies, such as MTA, Md. Dept. of Transportation (MDOT), and BMC, for notice of opportunities to be involved in and/or comment on planning processes and policy development.
Follow FY13 informational discussions with routine interaction and cooperation through Opportunity Collaborative Housing Committee.
Encourage MTA to create a bus line that circles the Baltimore beltway and includes multiple stops.
Encourage MTA to review public transportation routes to ensure that: <ul style="list-style-type: none"> • Service is provided between residential opportunity areas and areas of employment opportunity and job growth for both first shift and second shift workers • Service is provided between affordable housing resources and areas of employment opportunity and job growth for both first shift and second shift workers • Service is provided between residential opportunity areas and educational institutions and health care facilities, and • The various transportation systems are connected in order for riders to move easily from one system to another.
Conduct follow-up discussions with MTA on FY13 letter outlining transit-related Action Plan items.
Follow FY13 letter and informational discussions with routine interaction through Opportunity Collaborative Housing Committee to foster productive dialogue between housing stakeholders and MTA. Explore leveraging the Opportunity Collaborative for public engagement around the fair housing, environmental, and public health benefits of public transportation.
Encourage the State to include affordable housing as part of the requirements at sites designated as either a Smart Site or Transit Oriented Development (TOD) site.
Conduct any follow-up to FY13 informational discussions that include State Smart Site and Transit-Oriented Development (TOD) officials. Prepare any recommendations emerging from these discussions, such as ensuring quality affordable housing at both high-opportunity sites and currently low-opportunity sites targeted for investment.

<p>Pursue HUD and MD-DHCD Sustainable Communities opportunities, which will include:</p> <ul style="list-style-type: none"> • Working with BMC on responding to Sustainable Communities NOFAs, and • Seeking funds to create a regional housing strategy, which would include funds for staff and a study to develop regional funding mechanisms.
<p>FY14 work to create Regional Housing Plan through Baltimore Opportunity Collaborative as part of its Regional Plan for Sustainable Development.</p>
<p>Pursue any available and fair housing-related HUD Sustainable Communities implementation grants following current planning grant.</p>
<p>Actions to encourage legislative changes Legislative Actions</p> <p>Advocate for the adoption of a statewide law that would include source of income as a class protected from discrimination.</p>
<p>Submit testimony and testify on any source-of-income legislation that is introduced in Maryland General Assembly.</p>
<p>Actions to further education and outreach</p> <p>Continue to hold routine regional education events on fair housing issues, especially as a means by which to educate housing professionals on relevant fair housing issues.</p>
<p>Use inclusionary zoning tours and roundtable discussions as opportunities to educate housing professionals on fair housing issues.</p>
<p>Work with partners such as the Realtors, Maryland Commission on Civil Rights, and Baltimore Neighborhoods, Inc. to develop and carry out schedule of educational events that relate to current fair housing issues in region.</p>
<p>Develop a brochure, to be distributed regionally and placed on each jurisdiction’s website, and a training program to educate multi-family property managers and landlords, especially those that operate in multiple jurisdictions, and real estate agents on the different fair housing ordinances and their applicability across the region. Use the Howard County training package and agreement with the Howard County Association of Realtors as a model.</p>
<p>Work with partners such as the Realtors, Maryland Commission on Civil Rights, and Baltimore Neighborhoods, Inc. to develop training program and educational brochure.</p>
<p>Work with partners to conduct regular training program.</p>

CHAPTER EIGHT: MONITORING

PURPOSE AND OBJECTIVES

Anne Arundel County's Monitoring Plan was prepared in accordance with the U.S. Department of Housing and Urban Development (HUD) regulations at 24 CFR 91.230 and serves as an integral management control tool that guides the effective implementation and evaluation of its housing and community development programs.

The purpose of the County's monitoring plan is to set forth policies, standards and procedures to monitor and evaluate the County's own performance, as well as that of its subrecipient agencies, while implementing activities which further goals and strategies outlined in the County's adopted *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015* as well as each subsequent Annual Action Plan. The County will follow this plan when monitoring and evaluating projects implemented with federal Housing and Community Development funds during Local Fiscal Year 2014. Objectives of the monitoring plan are:

- (1) to ensure compliance with federal statutory and regulatory requirements for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA) and the Homeless Continuum of Care Programs and other federal housing and community development programs;
- (2) to ensure adequate documentation or information systems providing accurate, reliable and timely information for monitoring purposes;
- (3) to enhance the administrative and management capacities of subrecipients through training, orientation and technical assistance;
- (4) to provide information for making informed judgments about program effectiveness and management efficiency, as well as to identify any instances of fraud, waste and abuse; and
- (5) to enable continual improvement of the County's effectiveness and efficiency in the use of its federal entitlement dollars to provide maximum benefits through self-evaluation of performance.

In general, standards governing the monitoring of activities identified and described in each Annual Action Plan are those set forth in the various HUD monitoring guidebooks for each covered program (i.e. CDBG, HOME, ESG, HOPWA, and Continuum of Care Programs). In addition to reviewing program progress, program effectiveness and overall management systems, basic monitoring will be performed to ensure compliance with statutory and regulatory requirements for personal property management, subrecipient and third party contracting, financial management and audits, allowable costs based on cost principles, program income and program disbursements, records maintenance and activity status reporting. Monitoring reviews will also be conducted to ensure compliance with federal labor standards, the reversion of assets, real property inventory and reporting, anti-discrimination and equal opportunity, affirmative action, religious and political activity, conflict of interest, procurement methods and standards, environmental standards and others.

Specific emphasis will be placed on assurance of compliance with certifications submitted to HUD with the Consolidated Plan and each Annual Action Plan. These include, but are not limited to, affirmatively furthering fair housing; acquisition, anti-displacement and relocation assistance; drug-free workplace; Section 3 and Minority Business recruitment; use of excessive force; anti-lobbying and program specific certifications for CDBG, HOME, ESG, HOPWA and Continuum of Care and other federal housing and community development programs.

This Plan provides Anne Arundel County with an ongoing mechanism for evaluating its effectiveness in implementing the goals and strategies identified in the Consolidated Plan. The plan highlights (i) the County's role in monitoring Arundel Community Development Services, Inc. (ACDS) and (ii) focuses on ACDS' role in monitoring the activities, projects, programs and subrecipients funded with federal housing and community development monies.

COUNTY MONITORING OF ACDS

Anne Arundel County has a subrecipient agreement with ACDS to plan, manage, and implement the federally funded CDBG, HOME, ESG, HOPWA, and Continuum of Care Programs. ACDS, as the County's housing and community development administrator, is responsible for ensuring compliance with a majority of the requirements identified in this Monitoring Plan. However, the County is responsible for monitoring ACDS to ensure that ACDS is properly managing federal dollars on the County's behalf. Management and fiscal oversight of the CDBG, HOME, ESG, HOPWA and Continuum of Care Programs is the overall responsibility of the County's Chief Administrative Officer, who delegates monitoring and oversight responsibilities to the County's Office of Finance.

The Chief Administrative Officer will meet with staff from ACDS on an as needed basis to discuss programmatic issues and budgeting priorities. In addition to these periodic meetings, staff from the County's Office of Finance will adhere to the following detailed monitoring process.

Annual Site Visit

During Local Fiscal Year 2014, staff from the Office of Finance will meet with the ACDS staff to ensure that ACDS is performing in compliance with the program requirements. Through interviews with ACDS staff, review of relevant reports and the Corporation's annual audit, and, if needed, an examination of program files, the County staff will assess the success of ACDS in meeting statutory and regulatory requirements. Specifically, the County's review will ensure that ACDS is in compliance with the following requirements and standards:

- (1) national objectives and basic eligibility of funded activities;
- (2) subrecipient and third party contracting;
- (3) financial management policies and procedures;
- (4) program income and disbursements practices;
- (5) asset and real property management policies and procedures;
- (6) procurement methods and standards;
- (7) compliance with labor standards;
- (8) compliance with environmental review requirements;
- (9) Section 3 and minority recruitment success in hiring and contracting; and
- (10) compliance with other applicable federal requirements such as anti-kickback rules and conflict of interest requirements.

In addition, the County staff will:

- ensure that ACDS received an audit that complies with the audit requirements of OMB Circular A-133 (Single Audit) within nine months of the conclusion of ACDS' fiscal year;

- comment and make recommendations, as needed, on any audit findings related to the Single Audit and any other monitoring findings cited during the last year;
- ensure that ACDS, as a subrecipient of federal funding, takes appropriate corrective action on any and all audit findings;
- evaluate the level of risk associated with federal grant funds in order to determine whether additional monitoring or other actions are required;
- document the results of the annual site visit in the County files and retain that documentation for at least four years; and
- bring any discrepancies noted during the annual site visit to the attention of the County Controller, who would relay that information to the County's Chief Administrative Officer.

CAPER Review

The County will review the success of ACDS in meeting its programmatic goals through active participation in the review of both the draft and final Comprehensive Annual Performance Evaluation Report (CAPER) for Local Fiscal Year 2013. This report, required by HUD and prepared by ACDS, serves as the basis for HUD's annual determination that Anne Arundel County has the administrative capacity to properly implement federally assisted activities using federal financial resources. Review of the CAPER by the County also serves in part as a basis for evaluating ACDS program management practices and suggesting appropriate modifications or corrective actions, if needed.

Ongoing Monitoring

In addition to the annual site visit and the annual review of the CAPER and the audit, the County will monitor ACDS' success in implementing the various programs on an ongoing basis through various activities throughout the year. The County's Budget Office and Office of Finance will work closely with ACDS as the County's annual budget is prepared and adopted by the County Council. The Annual Action Plan will be reviewed to ensure that it complies with the adopted budget. Both the County's Office of Law and Office of Finance will work with ACDS on the preparation and execution of the subrecipient agreement between ACDS and the County. Purchase orders will be established in order to appropriate funds available for the various grant programs and monthly invoices will be reviewed to ensure compliance with the purchase orders. The County's Office of Finance will also work closely with the County Auditors and audit firm

for ACDS as they complete the annual audit confirming that the federal dollars expended and drawn from the federal letter of credit are in agreement and adjustments made as required.

ACDS MONITORING OF PROJECTS AND ACTIVITIES

As stated earlier, ACDS is responsible for managing and administering the federal, State and County funds to implement the goals and strategies outlined in the Consolidated Plan. In general, ACDS' monitoring of projects and activities will be completed through desk reviews and on-site inspections. Desk reviews involve examining information and materials provided by the project and program sponsors in order to track performance and expenditures as well as to identify potential problem areas. Staff will complete desk reviews on an ongoing basis for all projects and programs, and based on those reviews, a risk assessment is performed to determine if on-site monitoring is required. However, on-site monitoring will be done for all projects and programs funded through a federal program requiring an annual on-site monitoring visit. The following describes the monitoring process for both public service subrecipients and capital projects, including multifamily housing projects.

Public Service Subrecipients

ACDS will monitor the performance and compliance of all subrecipient agencies receiving public service program funds for approved activities. ACDS will thoroughly review these projects prior to appropriating funding and continue to review them on an annual basis as required by applicable federal regulations. The process for monitoring subrecipients is outlined below.

Initial Compliance Review

During the initial review, projects will be evaluated for compliance with (i) eligibility, (ii) national objective (if CDBG funded), and (iii) consistency with the policies and funding priorities described in the *Anne Arundel County Consolidated Plan: FY 2011 - FY 2015*. ACDS will also determine the required level of environmental review and complete all applicable environmental regulatory requirements for all projects, programs and activities. All projects, programs, and activities must meet eligibility requirements, a national objective, programmatic requirements, and be consistent with the County's Consolidated Plan in order to be considered for funding.

Orientation, Training and Technical Assistance

Orientation and training is provided to new subrecipients so they understand HUD and County regulatory requirements associated with the use of federal housing and community development funds. Beginning with the initial application for funding, ACDS will work with all new subrecipients to review federal program requirements and other project review criteria as outlined in the Activity Funding Recommendation Form (the County's application). Training and technical assistance will continue during the development of funding agreements for approved activities and throughout project implementation and close out.

Financial and Program Records Management

The maintenance of financial and performance documentation, facilitating review of invoicing and periodic reports, is the cornerstone of ACDS' monitoring efforts. File documentation to be maintained on-site is specified in contract provisions. Other file documentation, including that requested from subrecipients in contract provisions, is maintained by ACDS. Program management involves the recording and tracking of each funded activity from the point at which it is entered in the financial system through all financial transactions to close out. The tracking system also includes beneficiary information including numbers of persons served and socioeconomic data. Finally, ACDS undertakes a comprehensive review of subrecipient audits and financial statements as outlined in *Arundel Community Development Services, Inc. Review of Subrecipient Audits Policies and Procedures*. This review, at minimum, ensures that (i) audits are submitted in a timely fashion; (ii) subrecipients have internal controls in place that are consistent with laws, regulations, and award terms; (iii) subrecipients protect resources against waste, loss, and misuse, and (iv) subrecipients prepare and submit corrective action plans addressing each audit finding and ensure that all findings are resolved within six months.

Comprehensive Monitoring

The primary goal of monitoring is to make sure that subrecipients are complying with all regulatory requirements governing the administration, financial and programmatic operations of their grants. ACDS utilizes both desk reviews and on-site monitoring on all federally funded projects.

ACDS will review financial, budgetary, and program performance on an ongoing basis throughout the year. Subrecipients will be required to submit financial backup documentation, such as invoices, receipts, copies of cancelled checks, and payroll statements when seeking reimbursement of funds for their grants. ACDS will review this documentation to ensure that the funds have been expended in compliance with federal regulatory requirements. Subrecipients will also be required to submit performance reports throughout the year and these will be

reviewed to assess program performance. In addition, the subrecipient's scope of services, budget outline and other appendices to the subrecipient agreement are utilized when monitoring and evaluating the program.

An on-site monitoring schedule will be developed in Local Fiscal Year 2014. The schedule will be based on a risk assessment which considers specific factors including (i) amount of funding obligated and/or expended; (ii) new management or key staff who are inexperienced and will likely require technical assistance; (iii) shortfalls in achieving performance targets as indicated by previously submitted monitoring reports; (iv) previous monitoring concerns requiring follow-up; (v) audit report and invoicing concerns; and (vi) correspondence from intended beneficiaries. Such assessments identify subrecipients who are most likely to encounter problems in complying with program requirements. The County's goal is to conduct on-site monitoring on an annual basis for all CDBG, HOME, ESG, HOPWA, and Continuum of Care funded public services and activities.

ACDS will provide each subrecipient with a notification letter stating the time and date of the monitoring visit. A monitoring checklist will be enclosed to allow the provider agency to assemble, in advance, documentation which will be requested to demonstrate performance and compliance. An example of a monitoring checklist for CDBG Public Service Activities developed by ACDS which is utilized when monitoring subrecipients is included as Exhibit B. A monitoring checklist or procedure document has been developed and adopted for each federal program (i.e. HOME, HOPWA, ESG, and Continuum of Care) which addresses the specific regulatory requirements for each program. The ESG monitoring check list has been updated incorporate all new compliance requirements.

Once on-site, an entrance meeting with the appropriate programmatic and financial staff will be held in order to clarify the purpose, scope and schedule of the monitoring visit. ACDS then proceeds to review all necessary performance documentation and financial data with appropriate staff. An exit conference with the appropriate staff is conducted where the information gathered is summarized, additional information that the subrecipient may need to provide is reviewed, and the subrecipient is allowed time to ask questions about the process or any of the additional information that was monitored. Finally, a monitoring report is provided to the subrecipient. The report includes identification of deficiencies and feedback about the program and budget performance. Guidance and technical assistance is provided to subrecipients, especially if problems or discrepancies were noted during monitoring.

Capital Projects

Capital projects are defined as those projects where federal dollars are provided for land acquisition, construction and/or rehabilitation. Capital projects include (i) non-residential

community facilities; (ii) residential projects such as group homes and multifamily apartment communities; and (iii) public improvements.

Capital projects undergo an extensive application review process before they are approved for funding. Each application must include appropriate supporting documentation, which is used to complete a thorough review of the project. The most extensive review is the financial analysis. This analysis includes a detailed review of all projected sources of income and expenses and the preparation of a 20 year pro forma. The loan-to-value ratios are calculated to determine what type of loan the project can support as well as to determine the risk factor in the event of default. In addition, if other federal, State, or local assistance is proposed for the project, a subsidy layering review is completed to ensure that only the minimum amount of CDBG or HOME funds needed to complete the project is invested in the project.

In addition to financial underwriting and subsidy layering, the following items are also reviewed and analyzed: the capacity and financial position of the development team, including the owner, contractor, and property manager; the findings and recommendations of the market study; the appraisal; the public benefit of the project; how the project is situated on the proposed site and within the surrounding neighborhood; construction cost reasonableness; the management plan; affirmative marketing plan; the tenant service plan and the proposed tenant lease.

Further, the project is reviewed to ensure compliance with applicable federal requirements, such as (i) environmental review requirements, (ii) affirmative marketing and fair housing requirements, (iii) acquisition and relocation laws, (iv) Davis-Bacon Act requirements, (v) Minority and Women Owned Business (MBE/WBE) and Section 3 recruitment requirements, and (vi) Americans with Disabilities Act and Section 504 handicap access regulations.

Monitoring During Construction

During construction, capital projects are monitored for ongoing compliance with (i) federal labor standards as required, (ii) nondiscrimination and equal employment opportunity requirements, (iii) success in hiring minority business and Section 3 firms, (iv) State and federal lead-based paint requirements, (v) handicap accessibility, (vi) debarment and suspension applicability for all general contractors and subcontractors, and (vii) County construction standards. Also during construction, if federal funds are part of the construction budget, trained construction staff will monitor the project to ensure that it is on schedule, within budget, and being completed as approved. Finally, before invoices are approved for payment, staff ensures that the project is in compliance with all terms and conditions of the loan agreement and all other executed loan documents.

Post Construction Monitoring

ACDS will establish a monitoring schedule for Local Fiscal Year 2014 based on the funding requirements and a risk assessment. On-site monitoring is conducted annually for all multifamily projects with 26 or more units. ACDS uses a monitoring and tracking report to establish the monitoring schedule, updating the report on an ongoing basis. ACDS staff monitors projects to ensure compliance with the terms and conditions established by the Declaration of Covenants and other applicable loan documents.

The Compliance Monitoring Process includes a review that is completed to ensure compliance with such items as income eligibility requirements, rent limits, tenant lease provisions, property standards and affirmative marketing and fair housing requirements.

Financial Monitoring

Once the project goes to settlement and funds are provided to the borrower, the loan is secured by a lien placed against the property which is recorded in the County's Public Land Records. The project, with identifying terms and conditions, is then added to the ACDS mortgage portfolio. All loans are secured by a lien placed against the property. The ACDS portfolio contains a record of all loans identifying the specific funding source. Monitoring continues through the life of the loan or the affordability period, whichever is longer.

All projects contained in the Mortgage Portfolio are reviewed monthly to ensure loan recipients are meeting financial performance requirements and complying with the original terms and conditions of the loan. If notification of default, bankruptcy, foreclosure, or nonpayment is received, further risk assessment is conducted. At minimum, ACDS may file a claim with the appropriate court to ensure that ACDS' interest as a lien holder is legally protected. Additional actions may include (i) referral of the homeowner to default counseling, (ii) attempting to purchase the property at public sale if necessary, or (iii) working with the owner to correct the problem.

Record Documentation

Written documentation on monitoring activities is kept on file at the ACDS office. ACDS maintains extensive project files demonstrating staff review of compliance with the project requirements and applicable federal requirements. In addition, at the conclusion of a monitoring visit, written reports are prepared outlining the steps taken during the review and identifying any conditions needing to be corrected. Property owners and subrecipients are notified in writing of any identified concerns, suggestions for changes, and expectations and timelines for remedial action. Deadlines for completing all corrective actions are given and follow-up technical assistance provided, if necessary, to ensure the recipient has the capacity to meet its requirements

in the future. These efforts are documented in the project file, which contains evidence of the corrective actions taken by the subrecipient to address any identified deficiencies.

APPENDIX I

Applications for Federal Assistance

**CDBG
HOME
ESG**

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218 _____

CFDA Title:

Community Development Block Grant Program _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

13. Competition Identification Number:

N/A _____

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

***15. Descriptive Title of Applicant's Project:**

Community Development Block Grant for Federal Fiscal Year 2013

(July 1, 2013 – June 30, 2014)

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 1,2,3, 5	*b. Program/Project: 1, 2,3, 5	
17. Proposed Project:		
*a. Start Date: 07/1/13	*b. End Date: 06/30/14	
18. Estimated Funding (\$):		
*a. Federal	\$1,825,830	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income	\$172,000	
*g. TOTAL	\$1,997,830	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Ms.	*First Name: Karen	
Middle Name: L.		
*Last Name: Cook		
Suffix:		
*Title: Chief Administrative Officer		
*Telephone Number: 410-222-1312	Fax Number: 410-222-1131	
* Email: karen.cook@aacounty.org		
*Signature of Authorized Representative: <i>Karen L. Cook</i>	*Date Signed: 6/1/13	

Authorized for Local Reproduction

CAO

Standard Form 424 (Revised 10/2005)
 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424 – HOME Investment Partnerships Program		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision	
3. Date Received:	4. Applicant Identifier:	
5a. Federal Entity Identifier:	*5b. Federal Award Identifier:	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
8. APPLICANT INFORMATION:		
*a. Legal Name: Anne Arundel County, MD		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 52-6000878	*c. Organizational DUNS: 06-487-5974	
d. Address:		
*Street 1: <u>Arundel Center</u>		
Street 2: <u>44 Calvert Street</u>		
*City: <u>Annapolis</u>		
County: <u>Anne Arundel County</u>		
*State: <u>Maryland</u>		
Province: _____		
*Country: <u>USA</u>		
*Zip / Postal Code <u>21401</u>		
e. Organizational Unit:		
Department Name: Arundel Community Development Services, Inc.	Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u>	*First Name: <u>Kathleen</u>	
Middle Name: <u>M</u>		
*Last Name: <u>Koch</u>		
Suffix: _____		
Title: Executive Director		
Organizational Affiliation: Arundel Community Development Services, Inc.		
*Telephone Number: 410-222-7600 ext. 110	Fax Number: 410-222-7860	
*Email: <u>kkoch@acdsinc.org</u>		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239 _____

CFDA Title:

Home Investment Partnerships Program _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

13. Competition Identification Number:

N/A _____

Title:

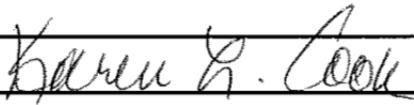
14. Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

***15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships Program for Federal Fiscal Year 2013

(July 1, 2013 – June 30, 2014)

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 1,2,3, 5	*b. Program/Project: 1, 2,3, 5	
17. Proposed Project:		
*a. Start Date: 07/1/13	*b. End Date: 06/30/14	
18. Estimated Funding (\$):		
*a. Federal	\$559,814	
*b. Applicant		
*c. State		
*d. Local		
*e. Other	\$125,958	
*f. Program Income	\$300,000	
*g. TOTAL	\$985,772	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Ms.	*First Name: Karen	
Middle Name: L.		
*Last Name: Cook		
Suffix:		
*Title: Chief Administrative Officer		
*Telephone Number: 410-222-1312		Fax Number: 410-222-1131
* Email: karen.cook@aacounty.org		
*Signature of Authorized Representative: 		*Date Signed: 6/7/13

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 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-231

CFDA Title:

Emergency Solutions Grant

***12 Funding Opportunity Number:**

N/A

*Title:

13. Competition Identification Number:

N/A

Title:

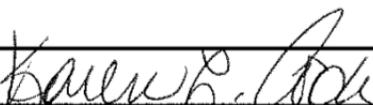
14. Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

***15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant for Federal Fiscal Year 2013

(July 1, 2013 – June 30, 2014)

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 1,2,3, 5	*b. Program/Project: 1, 2,3, 5	
17. Proposed Project:		
*a. Start Date: 07/1/13	*b. End Date: 06/30/14	
18. Estimated Funding (\$):		
*a. Federal	\$127,795	
*b. Applicant		
*c. State		
*d. Local		
*e. Other (match)		
*f. Program Income		
*g. TOTAL	\$127,795	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Ms.	*First Name: Karen	
Middle Name: L.		
*Last Name: Cook		
Suffix:		
*Title: Chief Administrative Officer		
*Telephone Number: 410-222-1312	Fax Number: 410-222-1131	
* Email: karen.cook@aacounty.org		
*Signature of Authorized Representative: 	*Date Signed: 6/7/13	

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APPENDIX II

Listing of Proposed Projects*

* Listing of Proposed Projects does not include Housing Opportunities for Persons with AIDS (HOPWA) funds, Continuum of Care - Supportive Housing Program (SHP) or Shelter Plus Care Program (S+C) funds. See Appendix IV and V for further details on these programs.

APPENDIX II
PROPOSED PROJECTS
LOCAL FISCAL YEAR 2014

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Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Planning & Administration

Objective: N/A

Outcome: N/A

Project Title: Administration & Planning – CDBG

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds are used for general management, planning, oversight, and coordination of community development and housing activities.

Location: 2666 Riva Road, Suite 210, Annapolis, Maryland 21401

HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient 570.500(c)	CDBG National Objective None
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Organization	Annual Units 1
Local ID 0020	Units Upon Completion 1

Funding Sources:

CDBG	\$365,166
CDBG Program Income	\$34,400
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$399,566
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
TOTAL	\$399,566

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Planning & Administration

Objective: N/A

Outcome: N/A

Project Title: Administration & Planning – ESG

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds are used for general management, planning, oversight, administration of the Emergency Solutions Grant Program.

Location: 2666 Riva Road, Suite 210, Annapolis, Maryland 21401

HUD Matrix Code 21A	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Organization	Annual Units 1
Local ID 0062	Units Upon Completion 1

Funding Sources:

CDBG	
ESG	_____ \$9,584
HOME	_____
HOPWA	_____
Total Formula	_____ \$9,584
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
TOTAL	_____ \$9,584

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Planning & Administration

Objective: N/A

Outcome: N/A

Project Title: Administration & Planning – HOME

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds are used for general management, planning, oversight, and administration of HOME funded affordable housing activities in Anne Arundel County.

Location: 2666 Riva Road, Suite 210, Annapolis, Maryland 21401

HUD Matrix Code 21A	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Organization	Annual Units 1
Local ID 0113	Units Upon Completion 1

Funding Sources:

CDBG	_____
ESG	_____
HOME	\$55,981
HOME Prog. Income	\$30,000
Total Formula	\$85,981
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	\$27,000
TOTAL	\$112,981

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Homeownership Housing

Objective: Provide Decent Affordable Housing

Outcome: Affordability

Project Title: Affordable Housing Program

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds will be used to acquire land and/or acquire and rehabilitate housing units in the County for resale and/or rent to limited income homebuyers and/or renters.

Homes sold through the Affordable Housing Program are available to County applicants who (a) have household income at or below 80 percent of the area median income, (b) graduate from the ACDS Homeownership Counseling Program, and (c) qualify for a purchase money mortgage. To ensure homes are affordable to low and moderate income purchasers, ACDS may utilize a "soft second" mortgage to reduce the purchaser's first mortgage amount or closing cost payment. The soft second mortgage is offered at zero percent interest and all payments are deferred. The principal amount of the "soft second" mortgage is not due until the mortgage matures or is forgiven or the home is sold or transferred, whichever comes first.

Rental Units available through the Affordable Housing Program are available to County residents who (a) pass credit and criminal background checks, (b) demonstrate an acceptable previous rental history, and (c) have a household income at or below 80 percent of the area median income.

Location: Countywide

HUD Matrix Code 01	CDBG Citation 570.202(b)(1) or 570.201(a)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(3) – Low/Mod Housing
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Housing Units	Annual Units 8
Local ID 3672	Units Upon Completion 8

Funding Sources:

CDBG	\$500,000
CDBG Program Income	_____
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$500,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
TOTAL	\$500,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Neighborhood Revitalization

Objective: Create a Suitable Living Environment

Outcome: Sustainability

Project Title: Brooklyn Park Youth Program

Organization: Anne Arundel County
Department of Recreation and Parks

Project Description:

Funds will be used to support after school and summer programs for youth at Brooklyn Park Middle School in the neighborhood revitalization community of Brooklyn Park.

Location: 196 Hammonds Lane, Brooklyn Park, MD 21225

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 35
Local ID 0141	Units Upon Completion 35

Funding Sources:

CDBG	\$10,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$10,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
TOTAL	\$10,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Neighborhood Revitalization

Objective: Affordable Housing

Outcome: Availability

Project Title: Calvary Rental Counseling Program

Organization: Calvary Economic
Development Corporation

Project Description:

Funds will be used by the Calvary Economic Development Corporation to provide emergency financial assistance targeted to renters in the Glen Burnie area.

Location: 8065 New Cut Road, Severn, MD 21144

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 50
Local ID 0154	Units Upon Completion 50

Funding Sources:

CDBG	_____	\$20,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$20,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$20,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Special Needs Populations

Objective: Provide Decent Affordable Housing

Outcome: Affordability

Project Title: CHDO Group Home Acquisition and Rehabilitation Program

Organization: Arundel Community Development Services, Inc.

Project Description:

These program funds (at least 15 percent of the HOME allocation) are reserved for housing developed, owned, or sponsored by a Community Housing Development Organization (CHDO). Funds will be used to continue this multiyear program to acquire and/or rehabilitate housing to serve persons with special needs.

Location: 106 Water Fountain Way, Glen Burnie, MD 21061
112 Water Fountain Way, Glen Burnie, MD 21061

HUD Matrix Code 03	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Unit	Annual Units 13
Local ID 9012	Units Upon Completion 13

Funding Sources:

CDBG	_____
ESG	_____
HOME	\$83,973
HOME Program Income	_____
HOPWA	_____
Total Formula	\$83,973
Assisted Housing	_____
PHA	_____
Other Funding (match)	\$20,993
TOTAL	\$104,966

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Neighborhood Revitalization

Objective: Create a Suitable Living Environment

Outcome: Sustainability

Project Title: Chesapeake Arts Scholarship Program

Organization: Chesapeake Arts Center

Project Description:

Funds will be used by the Chesapeake Arts Center to provide scholarships to subsidize tuition for income eligible youth and their families from the Brooklyn Park community attending classes and programs at the Center.

Location: 194 Hammonds Lane, Brooklyn Park, MD 21225

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2)(i)(C) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 40
Local ID 0140	Units Upon Completion 40

Funding Sources:

CDBG	\$10,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$10,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
TOTAL	\$10,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Neighborhood Revitalization

Objective: Create a Suitable Living Environment

Outcome: Availability

Project Title: Community Action Agency Child Care Program

Organization: Community Action Agency

Project Description:

Funds will be used to provide extended child care hours for children enrolled in the Head Start Program at the Meade Village public housing community in Severn and at the Lloyd Keaser Community Center in Brooklyn Park. Funds will pay for salaries, benefits, program supplies, and rent.

Location: 5757 Belle Grove Road, Baltimore, MD 21225

1710 Meade Village Circle Road, Severn, MD 21144

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 34
Local ID 0160	Units Upon Completion 34

Funding Sources:

CDBG	_____	\$20,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$20,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$20,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Homeless Persons

Objective: Affordable Housing

Outcome: Availability

Project Title: Emergency Assistance Program

Organization: Community Action Agency

Project Description:

Funds will be used to provide emergency financial assistance to prevent County residents from being evicted from their homes.

Location: 251 West Street, Annapolis, MD 21401

HUD Matrix Code 05	CDBG Citation 5760.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 60
Local ID 0107	Units Upon Completion 60

Funding Sources:

CDBG	_____	\$20,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$20,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$20,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Public Housing

Objective: Create a Suitable Living Environment

Outcome: Availability

Project Title: Freetown Village Boys & Girls Club

Organization: Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc.

Project Description:

Funds will be used to continue the Boys & Girls Club program at the Freetown Village Public Housing Community. The program provides after school and summer activities for participating youth.

Location: Freetown Village Public Housing Community, 7820 Darrell Henry Ct., Pasadena, MD 21122

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 75
Local ID 0073	Units Upon Completion 75

Funding Sources:

CDBG	\$20,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$20,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
TOTAL	\$20,000

The primary purpose of the project is to help:

- the Homeless
 Persons with HIV/AIDS
 Persons with Disabilities
 Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Homeless Persons

Objective: Create a Suitable Living Environment

Outcome: Availability

Project Title: Homeless Resource and Outreach Center

Organization: Arundel House of Hope, Inc.

Project Description:

Funds will be used to operate a resource center for the homeless, which will provide case management, day shelter, information, and referral services. In addition, the center will act as the Winter Relief intake center from November through April.

Location: 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 100
Local ID 0150	Units Upon Completion 100

Funding Sources:

CDBG	\$35,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$35,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding (SHP)	_____
TOTAL	\$35,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Homeless Persons

Objective: Provide Decent Affordable Housing

Outcome: Availability

Project Title: Homeless Supportive Services Program

Organization: Community Residences, Inc.

Project Description:

Funds will be used by Community Residences, Inc. to provide intensive case management services to homeless clients with disabilities who are participating in a permanent supportive housing program through the Anne Arundel Partnership for Permanent Housing. Funds will be used for salaries and benefits, program supplies, and expenses.

Location: 7477 Baltimore-Annapolis Blvd, Glen Burnie, MD 21060

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 20
Local ID 0145	Units Upon Completion 20

Funding Sources:

CDBG	_____	\$15,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$15,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding (SHP)	_____	
TOTAL	_____	\$15,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Public Housing

Objective: Create a Suitable Living Environment

Outcome: Availability

Project Title: Meade Village Boys & Girls Club

Organization: Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc.

Project Description:

Funds will be used to continue the Boys & Girls Club program at the Meade Village Public Housing Community as well as youth attending the Van Bokkelen Elementary School and residing in the greater Severn area. The program provides after school and summer activities for participating youth.

Location: Meade Village Public Housing Community, 1710 Meade Village Circle Rd., Severn, MD 21144

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 125
Local ID 0104	Units Upon Completion 125

Funding Sources:

CDBG	_____	\$60,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$60,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$60,000

The primary purpose of the project is to help:

- the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Homeownership Housing

Objective: Provide Decent Affordable Housing

Outcome: Affordability

Project Title: Mortgage Assistance Program

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds will be used to provide deferred repayment loans to income eligible first time homebuyers for mortgage write-down, down payment and closing cost assistance in Anne Arundel County.

Homebuyers who use the Mortgage Assistance Program (MAP) must have a household income which is at or below 80 percent of the area median income. In addition, they must purchase a home in Anne Arundel County, be a graduate of ACDS Homeownership Counseling Program, and be a first time homebuyer. Also, a homebuyer must contribute a minimum of one percent of the sales price. The amount of assistance provided is the gap between the cost of the house and what is affordable to the homebuyer. MAP funds are provided in the form of a deferred loan. Loans are provided at zero percent interest with a term of 30 years. The loans will need to be repaid when an assisted homeowner sell the property, transfer the title, or after 30 years.

Location: Countywide

HUD Matrix Code 13	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 18
Local ID 9010	Units Upon Completion 18

Funding Sources:

CDBG	_____
CDBG Program Income	_____
ESG	_____
HOME	\$345,472.33
HOME Program Income	_____
HOPWA	_____
Total Formula	\$345,472.33
Prior year Funds	\$54,527.67
PHA	_____
Other Funding (match)	\$100,000
TOTAL	\$500,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Economic Opportunities

Objective: Create Economic Opportunities

Outcome: Availability

Project Title: OIC Job Training and Education Program

Organization: Opportunity
Industrialization Center of Anne Arundel
County, Inc. (OIC)

Project Description:

Funds will be used to continue to provide evening counseling courses in ESOL, computer training, basic academic skills and GED preparation to low and moderate income unemployed and underemployed County residents. Funds will be used to pay for operational costs such as facility rent, employee salaries and supplies.

Location: 2600 Solomon Island Road, Suite 215, Edgewater, MD 21037

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 40
Local ID 0053	Units Upon Completion 40

Funding Sources:

CDBG	_____	\$13,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$13,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$13,000

The primary purpose of the project is to help:

- the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Homeownership Housing

Objective: Provide Decent Affordable Housing

Outcome: Availability

Project Title: Property Rehabilitation Program

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds will be used to support a program that assists low and moderate income homeowners whose homes are in need of property rehabilitation or reconstruction. Funds will be used to provide deferred loans to rehabilitate or reconstruct homes to correct housing, health, occupancy and other code violations.

To be eligible to participate in the County's Property Rehabilitation Program, the house must be owner-occupied, the homeowner must have a household income which is at or below 80 percent of the area median income, must be current on their mortgage and taxes, and have sufficient equity to support the loan. The program provides loans to eligible borrowers at a zero percent interest rate with payment deferred for 30 years. No payments are required on the loan for 30 years, unless you sell your home or transfer the title.

Location: Countywide

HUD Matrix Code 14A	CDBG Citation 570.202(a)(1) & 570.202(b)(2)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(3) – Low/Mod Housing
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Housing Units	Annual Units 25
Local ID 4181	Units Upon Completion 25

Funding Sources:

CDBG	\$343,664
HOME	
CDBG Program Income	\$137,600
HOPWA	
Total Formula	\$481,264
Prior Year Funds	\$57,724.11
Assisted Housing	
PHA	
Other Funding	
TOTAL	\$538,988.11

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Homelessness

Objective: Affordable Housing

Outcome: Affordability

Project Title: Rapid Re-Housing Rental Assistance Program

Organization: Arundel House of Hope, Inc.

Project Description:

Funds will be used to provide tenant based rental assistance to help homeless persons (especially individuals and families, families with children, veterans and their families) make the transition to permanent housing and independent living.

Location: 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061

HUD Matrix Code 05	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 6
Local ID 0088	Units Upon Completion 6

Funding Sources:

CDBG	
ESG	\$30,374
HOME	
HOPWA	
Total Formula	\$30,374
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
TOTAL	\$30,374

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Homeownership Housing

Objective: Provide Decent Affordable Housing

Outcome: Affordability

Project Title: Rehabilitation Advisory Services

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds will support staff and implementation costs for the CDBG funded Property Rehabilitation Program and the CDBG funded Accessibility Modifications Program, which includes provisions of technical and financial advisory assistance to income eligible homeowners.

Location: 2666 Riva Road, Suite 210, Annapolis, MD 21401

HUD Matrix Code 14H	CDBG Citation 570.202(b)(9)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(3)(ii) – Low/Mod Housing
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Housing Units	Annual Units 18
Local ID 0021	Units Upon Completion 18

Funding Sources:

CDBG	_____	\$350,000
CDBG Program Income	_____	
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$350,000
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$350,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Rental Housing

Objective: Provide Decent Affordable Housing

Outcome: Affordability

Project Title: Rental Housing Production Program

Organization: Arundel Community
Development Services, Inc.

Project Description:

Funds will be used to provide loans to developers for the acquisition, rehabilitation and new construction of rental housing for low and moderate income households. Funds will be used for a rental project to be located in the Odenton Town Center being developed by a local nonprofit housing organization.

Location: 1474-1484 Burger Street, Odenton, Maryland

HUD Matrix Code 12	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Housing Units	Annual Units 40
Local ID 9011	Units Upon Completion 40

Funding Sources:

CDBG	_____
CDBG Program Income	_____
ESG	_____
HOME	\$74,387.67
HOME Prog. Income	\$270,000
HOPWA	_____
Total Formula	\$344,387.67
Prior Year Funds	_____
PHA	_____
Other Funding (match)	\$4,965.15
TOTAL	\$349,352.82

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Homeless Persons

Objective: Create a Suitable Living Environment

Outcome: Availability

Project Title: Sarah's House Family Shelter Program

Organization: Associated Catholic Charities, Inc.

Project Description:

Funds will be used for the continuation of Associated Catholic Charities, Inc.'s emergency shelter program, known as Sarah's House, which serves homeless families and persons with disabilities.

Location: 2015 20th Street, Fort Meade, MD 20755

HUD Matrix Code 3T	CDBG Citation N/A
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator People	Annual Units 425
Local ID 0063	Units Upon Completion 425

Funding Sources:

CDBG	
ESG	\$87,837
HOME	
HOPWA	
Total Formula	\$87,837
Prior Year Funds (PI)	
Assisted Housing	
PHA	
Other Funding	
TOTAL	\$87,837

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Affordable Homeownership Housing

Objective: Provide Decent Affordable Housing

Outcome: Availability

Project Title: Services for Seniors Aging in Place

Organization: Associated Catholic Charities, Inc.

Project Description:

Funds will be used to continue a congregate services program, which provides light housekeeping, meals and other non medical services so that the residents at Friendship Station senior housing complex can age in place.

Location: 1212 Odenton Road, Odenton, MD 21113

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 5
Local ID 0149	Units Upon Completion 5

Funding Sources:

CDBG	\$20,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	\$20,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
TOTAL	\$20,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name: Anne Arundel County, MD

Priority Need: Economic Opportunities

Objective: Create Economic Opportunities

Outcome: Availability

Project Title: Vehicles for Change

Organization: Vehicles for Change, Inc.

Project Description:

Funds will be used to continue the Vehicles for Change transportation program to provide road-ready cars to low income households to enable them to maintain employment and become financially independent.

Location: Countywide – 4111 Washington Blvd., Baltimore, MD 21227

HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2) – Low/Mod Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/2014
Performance Indicator Households	Annual Units 10
Local ID 0112	Units Upon Completion 10

Funding Sources:

CDBG	_____	\$24,000
ESG	_____	
HOME	_____	
HOPWA	_____	
Total Formula	_____	\$24,000
Prior Year Funds	_____	
Assisted Housing	_____	
PHA	_____	
Other Funding	_____	
TOTAL	_____	\$24,000

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

APPENDIX III

Amendments to Previous Action Plans

AMENDMENTS TO PREVIOUS ACTION PLANS

CDBG Program

Reprogrammed Funds from Completed Programs and Projects

FROM:	Program Year	Amount Reprogrammed
Burwood Gardens	B-12	(\$50,000)
Chesapeake Arts Center	B-11	(\$714)
CDBG Administration	B-11	(\$613.50)
Patriot House (Transitional Housing for Veterans)	B-09	(\$6,396.61)
TOTAL	B-09/B-11/B-12	(\$57,724.11)

TO:	Program Year	Amount Reprogrammed
Property Rehabilitation Program	B-09/B-11/B-12	\$ 57,724.11
TOTAL	B-09/B-11/B-12	\$ 57,724.11

HOME Program

Reprogrammed Funds from Completed Programs and Projects

FROM:	Program Year	Amount Reprogrammed
Property Rehabilitation Program	M-12	(\$50,000)
Rental Production Program	M-12	(4,268.67)
Project Dignity	M-10	(259)
TOTAL	M-12	(\$54,527.67)

TO:	Program Year	Amount Reprogrammed
Mortgage Assistance Program	M-10/12	\$54,527.67
TOTAL	M-10/12	\$54,527.67

APPENDIX IV

Housing Opportunities for Persons with AIDS (HOPWA) Program

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

Listing of Projects for Local Fiscal Year 2014

Sponsor/Program	Description	Amount	Proposed Accomplishments
Housing Commission of Anne Arundel County HOPWA Rental Assistance Program	Funds will be used to provide rental subsidies to eligible households affected by AIDS/HIV, staff costs, and for administrative costs associated with the rental subsidies.	\$387,266 <i>(\$375,986 rental subsidies and program costs and \$11,280 for administration)</i>	45 households
ACDS HOPWA Administration	Funds will be used for general management, oversight and coordination for HOPWA funded activities.	\$ 17,020	N/A
TOTAL FUNDS FOR LOCAL FISCAL YEAR 2014		\$404,286	

APPENDIX V

Continuum of Care Programs

CONTINUUM OF CARE PROGRAMS

Listing of Projects for Local Fiscal Year 2014

Sponsor / Project	Description	Amount	Proposed Annual Accomplishments
Arundel House of Hope, Inc. Community Housing Program	Funds will be used to provide permanent housing for six homeless individuals.	\$56,489	6 persons
Arundel House of Hope, Inc. Safe Haven I	Funds will be used to provide permanent housing for four chronically homeless individuals.	\$54,322	4 persons
Arundel House of Hope, Inc. Safe Haven II	Funds will be used to provide permanent housing for four chronically homeless individuals.	\$57,007	4 persons
Arundel House of Hope, Inc. WISH Program	Funds will be used to provide permanent housing for five chronically homeless women.	\$56,883	5 persons
Anne Arundel Mental Health Agency Supportive Housing Opportunity Program	Funds will provide leasing, operating, supportive service and administrative costs for a permanent housing program to serve homeless clients with a diagnosed mental illness and their families.	\$170,092	9 households
Anne Arundel Mental Health Samaritan Housing Program	Funds will provide leasing, operating, supportive service and administrative costs for a permanent housing program to serve chronically homeless individuals with a diagnosed mental illness.	\$56,784	5 households

Housing Commission of Anne Arundel County Permanent Supportive Housing Program	Funds will provide leasing, operating, supportive service and administrative costs for a permanent housing program to serve homeless clients with a diagnosed mental illness and their families.	\$379,825	25 households
Arundel Community Development Services, Inc. Anne Arundel Partnership for Permanent Housing	Funds will provide leasing, operating, supportive service and administrative costs for a permanent housing program to serve homeless clients with a diagnosed mental illness and their families. Program funds will be subcontracted to Arundel House of Hope, Inc., Housing Commission of Anne Arundel County, Community Residences, Inc., and Department of Social Services.	\$314,086	25 households
Associated Catholic Charities, Inc. Sarah's House Transitional Housing Program	Funds will provide operating, supportive service and administrative costs for the transitional housing program at Sarah's House located on Ft. Meade.	\$323,698	125 persons (including children)
Arundel House of Hope, Inc. Fouse Center Transitional Housing Program	Funds will provide supportive service, operating, and administrative costs for the Fouse Center transitional housing program for men located in Glen Burnie, MD.	\$127,033	20 men
The Light House Inc. Anchor House	Funds will provide operating, supportive service costs for the Anchor House transitional housing program in Annapolis.	\$41,501	15 persons (including children)
People Encouraging People, Inc. Housing First I Program	Funds will provide tenant based rental assistance and intensive case management.	\$56,527	5 persons

People Encouraging People, Inc. Housing First II Program	Funds will provide tenant based rental assistance and intensive case management.	\$116,267	8 persons
Community Residences, Inc. Shelter Mental Health Assistance Program	Funds will provide mental health assessment and advocacy for homeless families and individuals at several County homeless programs.	\$69,775	100 persons
Anne Arundel County Mental Health Agency Shelter Plus Care Housing Program	Funds will provide for rental subsidies for clients participating in the permanent housing program, which serves mentally ill clients who are being released from jail.	\$399,354	26 households
Arundel Community Development Services, Inc. Administration	Funds are provided for grant administration and planning for the Continuum of Care/Supportive Housing Program.	\$51,554	N/A
TOTAL FUNDS FOR LOCAL FISCAL YEAR 2014		\$2,331,197	

APPENDIX VI

CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

AFFIRMATIVELY FURTHER FAIR HOUSING

The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

ANTI-DISPLACEMENT AND RELOCATION PLAN

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

DRUG FREE WORKPLACE

It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

ANTI-LOBBYING

To the best of the jurisdiction's knowledge and belief:

No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

AUTHORITY OF JURISDICTION

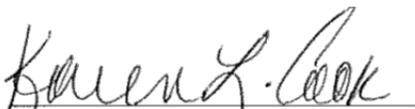
The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

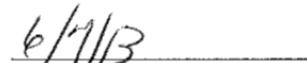
CONSISTENCY WITH PLAN

The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

SECTION 3

It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official


Date

Karen L. Cook
Name

Chief Administrative Officer
Title

SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

CITIZEN PARTICIPATION PLAN

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

COMMUNITY DEVELOPMENT PLAN

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

FOLLOWING A PLAN

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

USE OF FUNDS

It has complied with the following criteria:

- 1 Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 2 Overall Benefit. The aggregate use of CDBG funds, including section 108 guaranteed loans during program year 2013 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3 Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

EXCESSIVE FORCE

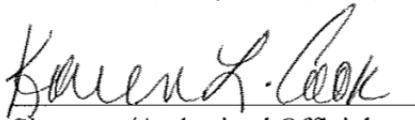
It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

COMPLIANCE WITH ANTI-DISCRIMINATION LAWS

The grant will be conducted and administered in conformity with the title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;


Signature/Authorized Official


Date

Karen L. Cook
Name

Chief Administrative Officer
Title

Specific HOME Certifications

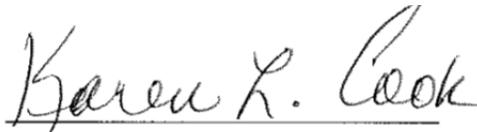
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance --If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs --it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance --before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official


Date

Karen L. Cook
Name

Chief Administrative Officer
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

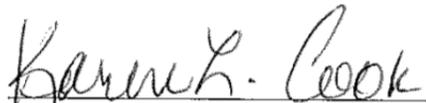
Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

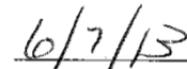
Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature/Authorized Official


Date

Karen L. Cook
Name

Chief Administrative Officer
Title

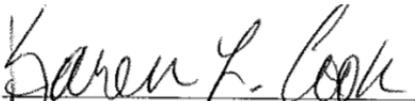
HOPWA Certifications

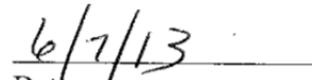
The HOPWA grantee certifies that:

Activities --Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building --Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1 For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2 For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature/Authorized Official


Date

Karen L. Cook
Name

Chief Administrative Officer
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1 By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2 The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3 Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4 Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5 If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6 The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)
2666 Riva Road, Suite 210, Annapolis, MD 21401

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

APPENDIX VII

Table 3 B Annual Housing Completion Goals

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: Anne Arundel County Program Year: LFY 2013	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	8		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	91		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	58		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Sec. 215 Beneficiaries*	157		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	40		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	13		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	53		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Total Sec. 215 Affordable Rental	114		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	25		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	18		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	43		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	40		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	38		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	53		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Homebuyer Assistance	18		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	157		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	114		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Owner Housing Goal	43		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	157		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.
2666 RIVA ROAD, SUITE 210
ANNAPOLIS, MD 21401
(410) 222-7600