

Anne Arundel County Action Plan

Local Fiscal Year 2017



**ANNE ARUNDEL COUNTY
ANNUAL ACTION PLAN**

LOCAL FISCAL YEAR 2017

COUNTY EXECUTIVE

Steven R. Schuh

Arundel Community Development Services, Inc.

Kathleen M. Koch, Executive Director

TABLE OF CONTENTS

AP-55 Executive Summary	1
PR-05 Lead and Responsible Agencies	11
AP-10 Consultation	12
AP-12 Participation	20
AP-15 Expected Resources.....	23
AP-20 Annual Goals and Objectives	27
AP-35 Projects	32
AP-38 Project Summary.....	34
AP-50 Geographic Distribution	47
AP-55 Affordable Housing.....	53
AP-60 Public Housing	54
AP-65 Homeless and Other Special Needs Activities.....	57
AP-75 Barriers to Affordable Housing	64
AP-85 Other Actions	67
AP-90 Program Specific Requirements	74
Community Development Block Grant (CDBG) Program Reference 24 CFR 91.220(l)(1)..	74
HOME Investment Partnerships Program (HOME) Reference 24 CFR 91.220(l)(2).....	76
Emergency Solutions Grant (ESG) Reference 91.220(l)(4).....	77

APPENDICES

Appendix I – Applications for Federal Assistance

Appendix II – Certifications

Appendix III – Amendments

Appendix IV – Emergency Solutions Grant Program Policies and Procedures Manual

Appendix V – Process for Soliciting Projects and Programs for HOME Funding

CHARTS • TABLES • MAPS

CHARTS

Chart 1 – Goals and Description and Outcomes	2
--	---

TABLES

Table 1 – Responsible Agencies	11
Table 2 – Agencies, groups, organization who participate.....	15
Table 3 – Other local/regional/federal planning efforts	19
Table 4 – Citizen Participation Outreach	21
Table 5 – Expected Resources – Priority Table	24
Table 6 – Goals Summary	27
Table 7 – Goals Descriptions.....	30
Table 8 – Project Information.....	33
Table 9 – Project Summary.....	34
Table 10 – Geographic Distribution	51
Table 11 – One Year Goals for Affordable Housing by Support Requirement	53
Table 12 – One Year Goals for Affordable Housing by Support Type.....	54
Table 13 – One Year Goals for HOPWA.....	64
Table 14 – CDBG Requirements	74
Table 15 – Other CDBG Requirements	74

MAPS

Map 1 – Priority Revitalization Communities by Census Block Group 2010	49
Map 2 – Anne Arundel County Opportunity Areas	50



Anne Arundel County Annual Action Plan Local Fiscal Year 2017



AP-05 Executive Summary

Introduction

The *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020* constitutes a strategic plan for addressing the County’s housing and community development goals. The plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, objectives and outcomes which will be used to address those needs over a five year period.

The *Anne Arundel County Annual Action Plan Local Fiscal Year 2017* is the second annual addendum to the *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020*. The Action Plan outlines the resources allocated and the programs and projects selected through the County’s budget process to achieve the Consolidated Plan’s goals for the time period of July 1, 2016 to June 30, 2017.

Anne Arundel County will allocate approximately **\$47,185,758** in federal entitlement, housing choice vouchers, and nationally competitive Continuum of Care funds from the U.S. Department of Housing and Urban Development (HUD) and equity from low income housing tax credits. These federal funds will be leveraged with State, County, foundation, and private funding to implement the County’s housing and community development projects and programs.

Summarize the objectives and outcomes identified in the Plan.

The objectives identified in the *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020* were driven by the following vision statement and built on a comprehensive public participation process, needs assessment and market analysis. The outcomes are based on the ability of the County’s existing provider network to produce results contingent on the amount of federal, State, County and private dollars available during the second year of the Consolidated Plan.

VISION STATEMENT – *The main vision guiding the Consolidated Plan is to implement strategies that create a strong and vibrant community, both socially and economically, and create and maintain a diverse community of workers and a broad range of housing options for all income levels. Given the severe housing cost burden and risk of homelessness experienced by those at the lowest end of the economic spectrum, the County’s limited federal resources should be prioritized for the stabilization and expansion of affordable housing. An expanded supply of work force housing will enable health aids, hospitality and retail workers, teacher aides, daycare workers, and other low income workers from the public, private and nonprofit sectors to live and be productive citizens of Anne Arundel County.*

New affordable developments located in Opportunity Areas will be given priority, while efforts to stabilize and preserve affordable housing stock, and services to improve the quality of life, will be given preference in Priority Revitalization Communities.

The County will address these needs by funding programs, projects, and activities in the following eight goal areas: (1) Homeownership Housing; (2) Rental Housing; (3) Public Housing; (4) Special Needs Population; (5) Homeless Population; (6) Further Fair Housing; (7) Non-Housing Community Development; and (8) Historic Preservation.

Chart 1 provides the specific goals in each of these categories along with a description of the goal, a specific geographic area where the activities will be targeted, and the projected outcomes.

Chart 1 – Goal Descriptions and Outcomes

HOMEOWNERSHIP GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Increase Homeownership Opportunities	<ul style="list-style-type: none"> • Prepare potential homebuyers for the financial responsibilities of purchasing a home, providing intensive individual budget and credit counseling, and group seminars on the home buying process. • Increase housing affordability for low to moderate income first time homebuyers through mortgage write-down, closing cost and down payment assistance. • Market homeownership opportunities in Priority Revitalization Communities. <p><i>Planned activities may include homeownership counseling and mortgage assistance, as well as targeted marketing and incentives in Priority Revitalization Communities. Programs will be affirmatively marketed to the County's protected classes through active outreach.</i></p>	Countywide	<p>350 Households</p> <p>15 Households</p>	<p>2,000 Households</p> <p>75 Households</p> <p>--</p>
Improve the Quality of Existing Affordable Homeownership Housing	<ul style="list-style-type: none"> • Improve the supply of existing housing units by providing low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes while improving the overall quality of the community and its housing stock. • Improve the quality of existing units by acquiring and rehabilitating units for sale to eligible homebuyers. <p><i>Planned activities may include property rehabilitation; property repair; provision of financial counseling; technical assistance, and acquisition/rehabilitation. Rehabilitation activities will be marketed within the</i></p>	Priority Revitalization Communities	36 Units	130 Units

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	<i>County's Priority Revitalization Communities and affirmatively marketed to the County's protected classes.</i>			
Prevent Foreclosure	<ul style="list-style-type: none"> Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, assistance with loan modifications and lender negotiations, and legal referrals to avoid foreclosure. <p><i>Planned activities may include foreclosure prevention counseling and referrals. Program will be affirmatively marketed within the County's Priority Revitalization Communities and affirmatively marketed to the County's protected classes.</i></p>	Countywide	150 Households	1,300 Households

RENTAL HOUSING GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Increase the Supply of Affordable Rental Units	<ul style="list-style-type: none"> Increase the supply of affordable rental housing by encouraging and facilitating construction by private developers of new affordable rental units, with priority given to family housing. <p><i>Planned activities may include providing funds for rental production and provision of PILOTs. Developers will be required to formulate and follow an affirmative marketing plan to target units to the County's protected classes.</i></p>	Opportunity Areas		50 Units --
Improve the Quality of Existing Affordable Rental Units	<ul style="list-style-type: none"> Improve the quality and affordability of existing small scattered site rental units and large multifamily affordable rental housing communities by providing technical assistance and financing to property owners. <p><i>Planned activities may include providing funding on the rehabilitation of rental housing and the provision of PILOTs.</i></p>	Priority Revitalization Communities	104 Units	120 Units
Maintain and Expand Rental Subsidy Programs	<ul style="list-style-type: none"> Expand, maintain, and create new tenant based rental subsidy programs to reduce the housing cost burden and increase affordable housing opportunities for eligible households. <p><i>Planned activities may include tenant based rental subsidy programs.</i></p>	Countywide		25 Households --
Provide Supportive Services to Cost Burdened Renters	<ul style="list-style-type: none"> Provide financial literacy counseling and education to cost burdened renters to stabilize their housing situation and improve their economic outlook. <p><i>Planned activities may include financial literacy counseling and education.</i></p>	Countywide	20 Households	100 Households

PUBLIC HOUSING GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Improve the Quality of Existing Units	<ul style="list-style-type: none"> Support the financial repositioning of the County's public housing inventory away from traditional public housing financing in an effort to improve, maintain, and ensure the long term viability and affordability of the existing housing stock. <p><i>Planned activities may include the rehabilitation of an existing public housing community to continue to serve the County's low income households. The Housing Commission will be required to formulate and follow an affirmative marketing plan to target units to the County's protected classes.</i></p>	Priority Revitalization Communities		(units reported under rental housing goal)
Maintain and Expand Rental Subsidy Programs	<ul style="list-style-type: none"> Support the Housing Commission's efforts to maintain, expand and develop new tenant based rental subsidy programs. Allow for full utilization of available vouchers by encouraging outreach efforts to potential landlords facilitating increased acceptance of tenant based rental subsidies throughout the County, particularly in Opportunity Areas, thus avoiding the concentration of subsidized or assisted housing in the County's Priority Revitalization Communities. <p><i>Planned activities may include expansion of tenant based rental subsidy programs and development of new tenant based rental subsidy programs, as well as programs to de-concentrate the utilization of vouchers in Priority Revitalization Communities and encourage utilization in Opportunity Areas.</i></p>	Countywide		25 Households (units reported under special needs and homeless goals)
Increase Supportive Services Available to Public Housing Residents	<ul style="list-style-type: none"> Supportive programs that provide services to the public housing residents enabling them to improve the quality of their lives. <p><i>Planned activities may include financial literacy counseling, recreation and education programs for youth, and congregate services for the elderly.</i></p>	Priority Revitalization Communities	200 Persons	675 Persons

SPECIAL NEEDS POPULATION GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Increase the Supply of Special Needs Housing	<ul style="list-style-type: none"> Increase the supply of housing for persons with special needs to live as independently as possible through various mechanisms such as the acquisition and rehabilitation of group homes, new construction of group homes, and expansion of rental assistance programs and affordable multi-family rental communities. <p><i>Planned activities may include financing for an acquisition and rehabilitation program or new construction multi-family rental projects.</i></p>	Countywide	1 Unit	3 Units

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

Improve the Quality of Existing Special Needs Housing	<ul style="list-style-type: none"> Improve the quality of housing for special needs population by assisting nonprofit organizations with the rehabilitation of existing group homes. Encourage the development of housing with enhanced technology such as Smart Homes monitoring to help people with special needs to live independently. <p><i>Planned activities may include a rehabilitation program for group homes housing persons with special needs.</i></p>	Countywide		1 Unit --
Maintain and Expand Rental Subsidy Programs for Special Needs Populations	<ul style="list-style-type: none"> Expand, maintain and create new tenant based rental subsidy programs for the special needs population. <p><i>Planned activities may include tenant based rental subsidy programs targeted to special needs populations.</i></p>	Countywide	45 Households	175 Households
Promote Special Needs Housing Options	<ul style="list-style-type: none"> Promote housing for the special needs population and elderly by helping homeowners and group home owners make accessibility repairs and alterations to their homes, thereby allowing them the option to remain in their homes. Support programs which provide services for the elderly and for persons with disabilities enabling them to age in place. <p><i>Planned activities may include accessibility modification programs, moderate repair programs, and congregate services.</i></p>	Countywide	8 Units 105 Persons	20 Units 300 Persons
Increase Supportive Services Available to the Special Needs Population	<ul style="list-style-type: none"> Support efforts of special needs providers to maintain and/or develop facilities which provide community based services, such as vocational and day services, to persons with disabilities and the elderly. <p><i>Planned activities may include developing public facilities to provide supportive services for special needs populations.</i></p>	Countywide		1 Facility --

HOMELESS POPULATION GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Prevent Homelessness	<ul style="list-style-type: none"> Provide the resources to prevent homelessness by offering financial assistance and financial counseling to households at risk of losing their homes. <p><i>Planned activities may include financial assistance to prevent eviction, including first month rent, security deposits, and utility payment and financial counseling, and referral services program.</i></p>	Countywide	100 Persons	600 Persons
End Chronic Homelessness	<ul style="list-style-type: none"> Maintain and expand the supply of permanent supportive housing and services for chronically homeless individuals. <p><i>Planned activities may include the development and expansion of tenant based rental assistance programs, development of permanent supportive housing units or group homes, and the provision of case management.</i></p>	Countywide	22 Persons 158 Households	150 Persons 500 Households

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

<p>Increase and Sustain Permanent Supportive Housing Opportunities for the Homeless</p>	<ul style="list-style-type: none"> Support efforts to maintain and expand the supply of permanent supportive housing options to help rapidly return people experiencing homelessness to stable housing, with priority given to families, veterans and unaccompanied youth. <p><i>Planned activities may include the development and expansion of tenant based rental assistance programs, rapid-rehousing programs, group housing/SROs, financial counseling, and the provision of accompanying services.</i></p>	<p>Countywide</p>	<p>10 Households</p>	<p>75 Households</p>
<p>Maintain and Expand Interim Housing Options for the Homeless</p>	<ul style="list-style-type: none"> Provide a variety of interim or short-term housing options for the homeless with the purpose of helping those served become quickly re-housed and economically secure by supporting the continued operation and enhancement of existing emergency, transitional housing, and domestic violence shelters. Support the development of new facilities based on demonstrated community need. <p><i>Planned activities may include operational support for transitional housing, domestic violence and emergency shelters or the development of new facilities.</i></p>	<p>Countywide</p>	<p>525 Persons</p>	<p>3,000 Persons</p>
<p>Provide a Continuum of Comprehensive Services for the Homeless</p>	<ul style="list-style-type: none"> Provide a continuum of comprehensive services allowing the homeless to become quickly re-housed and economically secure including (i) providing comprehensive essential services to increase stability and economic security, (ii) developing outreach programs to engage homeless individuals and family, including chronically homeless, and (iii) supporting and enhancing the capacity for the community to end homelessness through data, coordination, and planning. <p><i>Planned activities may include support for day programs; case management; mental health programs; employment, education, and training services; financial counseling; life skills classes; workplace training; child care; outreach programs; and support for data collection (HMIS), and coordination and planning activities.</i></p>	<p>Countywide</p>	<p>150 Persons</p>	<p>1,000 Persons</p>

FAIR HOUSING GOALS

<p>Goal</p>	<p>Description</p>	<p>Geographic Area</p>	<p>1 Year Outcome Goals LFY 2017</p>	<p>5 Year Outcome Goals</p>
<p>Implement Regional & Local Fair Housing Action Plans</p>	<ul style="list-style-type: none"> Explore land use regulations that will encourage developers to provide affordable housing for low and moderate income wage earners in mixed use zones, transit zones and commercial districts. Promote fair housing enforcement, outreach and education throughout the County. Explore educational programs that may change community misconceptions about affordable housing. Support regional efforts to implement the Regional Fair Housing Action Plan. 	<p>Countywide</p>	<p>2 Other</p>	<p>1 Other</p>

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	<i>Planned activities may include outreach and education, supporting a regional policy of no net loss of units, establishing regional porting standards for tenant based vouchers, establishing a regional project based voucher program, and continuing outreach and education around fair housing.</i>			
--	--	--	--	--

NON-HOUSING COMMUNITY DEVELOPMENT GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Increase Supportive Services	<ul style="list-style-type: none"> Support programs and services which seek to improve the quality of life for persons and households residing in Priority Revitalization Communities. <i>Planned activities may include after school and child care programs, health services, family support programs, and crime prevention programs.</i>	Priority Revitalization Communities	75 Persons	175 Persons
Increase Economic Development Opportunities	<ul style="list-style-type: none"> Support programs and services that help the County's low and moderate income residents achieve financial and economic independence. <i>Planned activities may include financial literacy counseling, job training, education, affordable child care, and transportation programs.</i>	Countywide	88 Households	440 Households

HISTORIC PRESERVATION GOALS

Goal	Description	Geographic Area	1 Year Outcome Goals LFY 2017	5 Year Outcome Goals
Preserve Historic Resources in Minority Communities	<ul style="list-style-type: none"> Preserve culturally and historically significant structures serving minority communities by supporting the rehabilitation and adaptive reuse of properties identified in joint venture with the Maryland Historical Trust and other historic preservation organizations in order to provide physical space for community needs including access to services such as health care, Head Start programs, recreation, senior activities, housing counseling and youth services. <i>Planned activities may include the rehabilitation of historic community structures and facilities.</i>	Countywide		1 Structure --

Evaluation of past performance

Anne Arundel County completed the final year of the five year period for the *Anne Arundel County Consolidated Plan: FY 2011 – FY 2015* in July 2015. As a result of targeted funding, the County accomplished many of its goals and objectives.

The County met its Homeownership goals in most areas during the five year period, with the exception of its goal to assist first time homebuyers obtain homes. The County provided 2,352 households with homeownership counseling; assisted 93 households with the purchase of their first home through the mortgage assistance program; provided 3,284 households with foreclosure prevention counseling; and provided rehabilitation property assistance to 121 households.

Although the County fell slightly short of meeting its Rental Housing goals, 273 rental units were rehabilitated and stabilized, and 306 new units were created. Although this is slightly below its goal, given the challenges and cost associated with rental housing, the rehabilitation of 273 rental units and the creation of 306 new units is a significant accomplishment.

The County met its five year Public Housing goals with the exception of its goal to assist youth living in public housing. Overall, the County provided 1,836 youth living in public housing with after school services; provided 496 households with HOPWA and HOME funded vouchers; and improved over 444 units of housing, including the redevelopment of 100 units of housing for seniors.

The County exceeded its Special Needs goals by acquiring and/or rehabilitating 26 group homes; providing 263 households with rental assistance; assisting 45 homeowners with accessibility modifications; 135 seniors with small home modifications; and 46 seniors with congregate services.

The County also exceeded its Homeless goals by preventing 1,427 households from becoming homeless; providing emergency, transitional, and day shelter to 6,245 households with permanent supportive housing; and providing housing to 552 homeless households.

The County also succeeded in its Neighborhood Revitalization goals by rehabilitating 24 housing units in the Brooklyn Park area, 45 housing units in the Glen Burnie area, and four housing units in the Severn community. The County also provided art education or after school and summer programs to 486 youth in Brooklyn Park. The Meade Village Boys and Girls Club continues to provide enrichment programs to youth from the greater Severn area, as well as the public housing residents.

Although, the County did not meet its economic development goals for job training or transportation, the County did help 426 adults receive education and training and 48 households to obtain a used vehicle allowing greater employment opportunities. Additionally, a total of 230 children received affordable childcare providing parents with the opportunity to work.

Finally, the County met its historic preservation goal and completed renovations to the Galesville Community Center. The Galesville Community Center was originally an historic Rosenwald

School for African American children, established in 1929. Today it is used as a community center hosting many events and historical exhibits.

The County's housing and community development accomplishments are reported in greater detail on an annual basis in the Consolidated Annual Performance and Evaluation Report (CAPER). The most recent CAPER is available upon request and on our website at www.acdsinc.org. The next CAPER, reporting Local Fiscal Year 2016 accomplishments, the first year of *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020*, will be completed by September 30, 2016.

Summary of Citizen Participation Process and Consultation Process

Summary from Citizen Participation Section of Plan

ACDS, on behalf of Anne Arundel County, continually reaches out to new organizations and community members to obtain input and participation in community planning efforts. ACDS is consistently seeking input and direction on how to best use the County's housing and community development funds and seeks to increase the number and capacity of organizations able to provide housing and services to lower income populations.

Preparation of the Annual Action Plan began in October 2015 with public notification in local newspapers, posting on the website, as well as mailing and emailing to approximately 200 community residents and organizations regarding the budget process and invitation to a public hearing, which was held in October 2015. The hearing provided citizens with (i) an overview of the budget process; (ii) funds expected to be available for Local Fiscal Year 2017; (iii) a review of the accomplishments achieved in Local Fiscal Year 2015; and (iv) an opportunity for public comment. During the comment period, a number of organizations spoke about what they believed should be priorities for investment in Local Fiscal Year 2017. A second public hearing was held in February 2016. This hearing provided a review of project proposals received and staff budget recommendations. The community was provided an opportunity to comment on the recommendations. Throughout the entire process, citizens and community organizations have been encouraged to comment on any of the aspects being presented at the hearings or in the Plan.

Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2017 (Federal Fiscal Year 2016) was published on Saturday, April 20, 2016 in *The Capital* and *The Maryland Gazette* newspapers for a 30 day comment period. The notice included a listing of each project proposed for funding, the amount of funding, the location of the project, and the proposed number of beneficiaries for each project. In addition, the notice stated that access to the Plan would be available for the public's review through all public libraries online, at the office of

ACDS, and posted on the ACDS website. Notice of the availability of the draft document was mailed to individuals and organizations that received funding or applied for funding; representatives of community organizations and County agencies who serve low and moderate income persons, elderly or special needs individuals; representatives of public housing communities; and other community activists.

Summary of Public Comments

ACDS, on behalf of Anne Arundel County, received one comment regarding the LFY 2017 Action Plan from the County's Department of Planning and Zoning. Overall the comment was positive and noted the Local Fiscal Year 2017 Action Plan was consistent with Anne Arundel County's General Development Plan. Further noted was the recognized need for affordable housing to be developed in Opportunity Areas and the expressed willingness for the staff of the Department of Planning and Zoning to work with ACDS to achieve this goal.

Summary of comments or views not accepted and the reasons for not accepting them

Not Applicable.

Summary

The County believes a community that creates and maintains a broad range of housing options for all members of the workforce is an economically strong community. By targeting and leveraging its housing and community development funding, the County will continue to increase its stock of quality, affordable rental housing by helping to facilitate the construction of new units and rehabilitate existing substandard units, preventing foreclosures, supporting the County's homeowners and public housing communities, preventing households from becoming homeless as well as helping to house the homeless, and promoting the economic empowerment of its most vulnerable residents. The LFY 2017 Annual Action Plan outlines the County's efforts to continue implementing the goals and strategies developed in planning process for the *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020*. The County will also continue to be good stewards over its federal funding to build upon its success of the last Consolidated Plan period.

PR-05 Lead & Responsible Agencies

Describe agency/entity responsible for preparing/administering the Consolidated Plan.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator		Arundel Community Development Services, Inc.
HOME Administrator		Arundel Community Development Services, Inc.
ESG Administrator		Arundel Community Development Services, Inc.

Narrative

Arundel Community Development Services, Inc. (ACDS) functions as the lead agency for the housing and community development programs in Anne Arundel County. ACDS began operating on July 1, 1993 as a private nonprofit corporation created to address the housing and community development needs in the County. The Corporation is under contract with the County to plan, administer, and implement the federally funded CDBG, HOME, ESG, HOPWA, and Continuum of Care (CoC) Program, as well as State and County funded housing and community development activities. Many of the activities funded under these programs are carried out by subrecipients, including nonprofit service providers and housing developers. Other activities, such as property rehabilitation, homeownership counseling, foreclosure prevention counseling, acquisition/rehabilitation and new construction of housing, are carried out directly by ACDS staff. ACDS takes on many roles, including developer, lender, counselor, landlord and construction manager, which necessitates having staff with a variety of skills and the ability to coordinate with many government agencies and departments to carry out a variety of tasks.

Consolidated Plan Public Contact Information

Kathleen M. Koch, Executive Director
 Arundel Community Development Services, Inc.
 2666 Riva Road, Suite 210
 Annapolis, MD 21401
 (410) 222 – 7600
 (410) 222 – 7619 (FAX)
 kkoch@acdsinc.org

AP-10 Consultation

Introduction

ACDS prepared the LFY 2017 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County's Citizen Participation Plan. The initial Consolidated Plan was developed in consultation with representatives from a wide variety of agencies and persons who might affect or be affected by its implementation. The planning process for the Annual Action Plan formulation involves ongoing consultation and information gathering from a variety of entities throughout the year as staff participates in community meetings, as well as opportunities for public participation through two public hearings. During the LFY 2017 Action Plan and budget planning process, ACDS held two public hearings – one in October 2015 and one in February 2016 – which enabled citizens and other stakeholders to participate in the goal-setting process. In addition, well established groups meet on a regular basis, including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, the Regional Fair Housing Group, and the HOPWA Planning Group. Additionally, staff attends community meetings in Priority Revitalization Communities including Brooklyn Park, Glen Burnie and Severn communities to assess revitalization needs. Also, ACDS, through its Property Rehabilitation, Homeownership Counseling and Foreclosure Prevention Counseling Programs, meets regularly with many low and moderate income households, enabling staff to assess the needs of the community. These ongoing consultations provide a rich context in which ACDS continues an ongoing, fluid planning and implementation process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies.

The Anne Arundel County Executive convenes monthly meetings of the heads of departments to coordinate the efforts of County services. Participants include the Anne Arundel County Department of Health, Anne Arundel County Department of Social Services, the Anne Arundel County Department of Aging and Disabilities; the Housing Commission of Anne Arundel County (Housing Commission), Anne Arundel County Partnership for Children, Anne Arundel County Mental Health Agency, Inc., and Arundel Community Development Services, Inc. (ACDS).

Additionally, the Housing Commission works with service providers to provide Housing Choice Voucher assistance to families and individuals with disabilities. The Housing Commission currently has existing relationships with Supportive Housing Developers, Omni Behavioral Health, The Arc Central of Chesapeake Region, People Encouraging People, Anne Arundel

County Mental Health Agency, Inc., and Vesta Health Services. Clients work with these service providers who assist them with housing and medical needs, as well as other services. These clients are given priority for housing by the Housing Commission. The Housing Commission meets with these service providers regularly and is exploring the possibility of amending the agency Administrative Plan to formalize these relationships. The Housing Commission is also a member of the Homeless Coalition and attends meetings regularly. The Housing Commission also serves on committees to ensure coordination with other participating social service agencies, including the Anne Arundel County Department of Health and the Anne Arundel County Mental Health Agency, Inc. The Housing Commission was an active participant in developing the goals and strategies outlined in this Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Coalition includes representatives from (i) the State, County, and City of Annapolis agencies administering mainstream resources; (ii) shelter and nonprofit services providers; (iii) organizations representing individuals diagnosed with mental health disorders, substance abuse, and HIV/AIDS; and (iv) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Coalition meets on a monthly basis to develop policies and procedures for operations, including the adoption of a Governance Charter and the development of the County's Coordinated Assessment. The goals and strategies developed by the Homeless Coalition and its planning process served as the basis for the homeless goals within the Strategic Plan.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The Homeless Coalition, which is the County's CoC planning group, is involved in determining the needs and setting priorities when allocating ESG funds, developing performance standards and evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS). The Homeless Coalition Board and the entire membership meet on a monthly basis. The Coalition has developed procedures for the operation and administration of the HMIS system, which is funded with County general funds and CoC funding. A committee, consisting of Homeless Coalition members currently utilizing

the HMIS system, meets on a bi-monthly basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently, all grantees receiving ESG funds, as well as subrecipients receiving CoC funds, are required to enter data into the HMIS system. In turn, this HMIS data, which has been vetted and evaluated by the Homeless Coalition Board and membership, informs the allocation of ESG funds and directly influenced the development of the goals and strategies outlined within the Consolidated Plan as well as informs annual planning efforts.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Commission of Anne Arundel County
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Commission of Anne Arundel County (the Housing Commission) owns and manages the County public housing inventory and administers its Housing Choice Voucher Program. The Housing Commission is a member of the Homeless Coalition and is a strong partner with ACDS in developing tenant based rental assistance programs and other programs serving the housing needs of the lowest income residents. The Housing Commission was invited via email and mail to attend focus group sessions, public meetings and provide comments on the draft Consolidated Plan. The Housing Commission CEO and senior staff participated in both public hearings to help identify the rental housing and service needs of low income populations, public housing residents and the elderly.
2	Agency/Group/Organization	Arundel House of Hope, Inc.
	Agency/Group/Organization Type	Housing Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Arundel House of Hope, Inc. (AHOH) is a non-profit ecumenical organization that provides emergency, transitional, and permanent affordable housing for the poor and those experiencing homelessness in Anne Arundel County. AHOH was invited via mail and email to attend public hearings and provide comments on the draft Plan. The organization is a member of the Homeless Coalition and participated in both public hearings to identify homeless and housing needs and to recommend projects for funding.
3	Agency/Group/Organization	Anne Arundel County Department of Aging and Disabilities
	Agency/Group/Organization Type	Services – Elderly Persons Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Aging and Disabilities manages County Senior Centers, programs for aging adults and services for adults with disabilities. The agency was invited via mail and email to attend public hearings and to provide comments on the draft Plan. Key department staff attended one public hearing to address the needs of the elderly.
4	Agency/Group/Organization	Baltimore Neighborhoods, Inc.
	Agency/Group/Organization Type	Housing Service – Fair Housing Regional Organization

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	What section of the Plan was addressed by Consultation?	Fair Housing Agency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Baltimore Neighborhoods, Inc. (BNI-Maryland) is a nonprofit organization dedicated to promoting fair housing and tenant and landlord rights throughout the State of Maryland and is a member of the Opportunity Collaborative Housing Committee. Staff was invited via mail to attend public hearings and provide comments on the on housing need; BNI-Maryland participated in a public hearing where they provided comments.
5	Agency/Group/Organization	Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc.
	Agency/Group/Organization Type	Services – Children Services – Education
	What section of the Plan was addressed by Consultation?	Public Service – Youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. (Boys and Girls Club) provides high quality after school and summer programs to the low and moderate income youth. Boys and Girls Club was invited via email and mail to attend public hearings and provide comments on community needs. Boys and Girls Club Executive Director attended the public hearings to provided input into the needs of young people.
6	Agency/Group/Organization	Anne Arundel County Department of Recreation and Parks
	Agency/Group/Organization Type	Services – Children
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Operated by the Anne Arundel County Department of Recreation and Parks, the Brooklyn Park Teen Club provides after school enrichment programming for low and moderate income youth attending Brooklyn Park Middle School, which is located in a Priority Revitalization Community. Brooklyn Park Teen Club was invited via mail and email to attend both public hearings and provide input into the FY 2017 Budget process. Staff participated in both public hearings to help identify non-housing community development needs.
7	Agency/Group/Organization	Chesapeake Arts Center, Inc.
	Agency/Group/Organization Type	Services – Children Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Public Service – Arts
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesapeake Arts Center provides a wide variety of visual and performing arts programming and classes, as well as operates an arts scholarship program serving low and moderate income youth in the Brooklyn Park area, which is a Priority Revitalization Community. Staff was invited via mail and email to both public hearings. The Executive Director participated in both public hearings to help identify the neighborhood revitalization needs of older communities as well as of youth from those communities.
8	Agency/Group/Organization	Calvary Economic Development Corporation
	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Calvary Community Economic Development Corporation is a nonprofit organization serving low income clients in the greater Glen Burnie and northern Anne Arundel County with emergency eviction prevention assistance, food pantry items and counseling aimed at low income and very low income households. Staff was invited via mail and email to attend both public hearings and to provide comments on the draft Plan. The Executive Director participated by attending and speaking at the public hearings to help identify the housing needs and homeless prevention needs, as well as the needs for the very low income population.
9	Agency/Group/Organization	Associated Catholic Charities, Inc.
	Agency/Group/Organization Type	Services – Housing Services – Elderly Persons

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Unaccompanied youth Homelessness Strategy Anti-Poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Associated Catholic Charities, Inc. develops, owns and operates several affordable senior housing communities and operates a homeless Shelter – Sarah’s House - within Anne Arundel County. Staff was invited via mail and email to attend both public hearings and provide comments on the draft Plan. Staff participated in both public hearing to help identify affordable housing and homeless needs, as well those needs for the elderly population.
1	Agency/Group/Organization	Opportunities Industrialization Center of Anne Arundel County, Inc.
0	Agency/Group/Organization Type	Services – Education Services – Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Opportunities Industrialization Center, Inc. (OIC) of Anne Arundel County, Inc. is a nonprofit organization dedicated to providing education, job skills classes, and English classes to low income individuals in an effort to improve their economic situation. OIC was invited via email and mail to attend both public hearings and provide comments on the draft Plan. The Executive Director attended the public hearings to help identify economic development needs.
1	Agency/Group/Organization	Partners In Care Maryland
1	Agency/Group/Organization Type	Services – Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Partners In Care Maryland is a nonprofit organization dedicated to providing services that support the independence of older adults in the community. The organization runs a site serving Anne Arundel County seniors which provides a property repair program. Staff was invited via mail and email to attend both public hearings and to provide comments on the draft Plan. Staff from Partners In Care Maryland participated in the public hearings to help identify and address the needs of older low and moderate income adults.
1	Agency/Group/Organization	Penrose Properties, LLC.
2	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pennrose Properties is a housing developer dedicated to building affordable housing communities in the County. Staff was invited via email to attend the public hearings and provide comments on the draft Plan. Staff from Pennrose Properties participated in a public hearing to help identify the housing needs and to discuss the re-development of the Burwood Gardens Public Housing Community.
1	Agency/Group/Organization	Anne Arundel County Department of Social Services
3	Agency/Group/Organization Type	Services – Children Services – Homeless Child Welfare Agency Other government – Local
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel County Department of Social Services (DSS) serves as a point of contact for safety net programs serving the most vulnerable and needy residents. DSS is a member of the Homeless Coalition and was invited via email and mail to attend both public meetings and to provide comments on the draft Plan. Staff participated in one public hearing to help identify housing and service needs and to address the needs of the homeless.
1	Agency/Group/Organization	Bello Machre, Inc.
4	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bello Machre, Inc. is a supportive housing provider serving adults with developmental disabilities. Staff was invited via mail to attend both public hearings and provide comments on the draft Plan. The Executive Director participated in both public hearings and provided input on accessible housing needs of adults with developmental disabilities.
1	Agency/Group/Organization	The Arc of Central Chesapeake Region
5	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Arc of Central Chesapeake Region is a nonprofit organization dedicated to serving individuals with developmental disabilities. The Arc promotes and develops affordable and accessible housing in a community setting for its clients, and is one of the County’s certified CHDOs. Staff was invited via mail to attend public hearings and provide comments on the draft Plan. The Executive Director participated in the public hearings to help identify the needs of individuals with developmental disabilities.
1	Agency/Group/Organization	Vehicles for Change
6	Agency/Group/Organization Type	Transportation
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Vehicles for Change is a nonprofit organization whose mission is to empower families with financial challenges to achieve economic and personal independence through access to road ready, used vehicles. Staff was invited to attend via mail and email to attend both public hearings and to provide comments on the draft Plan. Vehicles for Change participated in both public hearings.
1	Agency/Group/Organization	YWCA of Annapolis and Anne Arundel County
7	Agency/Group/Organization Type	Services – Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Domestic Violence
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA of Annapolis and Anne Arundel County (YWCA) is dedicated to creating an environment in which women and girls thrive and offers a number of programs and supports to women and children who are victims of domestic violence. YWCA was invited via email and mail to attend public meetings and provide comment on the draft Plan. The Executive Director participated in one public hearing and provided input on the needs of victims of domestic violence.

Identify any Agency Types not consulted and provide rationale for not consulting.

ACDS, on behalf of Anne Arundel County, continually reaches out to new organizations and community members to obtain input and participation in community planning efforts. ACDS is

consistently seeking input and direction on how to best use the County’s housing and community development funds and seeks to increase the number and capacity of organizations able to provide housing and services to lower income populations. There are no specific agency types that were purposefully not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan.

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ACDS	ACDS is responsible for coordinating both the County's Consolidated Planning process as well as the Continuum of Care planning process. The goals of the Strategic Plan and the County's homeless plan are developed by the same group, the County's Homeless Coalition.
The Baltimore Regional Housing Plan	Baltimore Metropolitan Council	The County's Action Plan is complementary to the Baltimore Regional Housing Plan in that it focuses on building new affordable housing units in areas of opportunity, while also recognizing the importance of revitalizing and stabilizing the older communities within our jurisdiction. It also recognizes the need for affordable housing for persons of low and moderate income, and draws some of the same data conclusions.

Narrative

ACDS involved citizens and stakeholders in the development of Local Fiscal Year 2017 Action Plan and Budget process through two formal public hearings, as well as participation in on-going community meetings. ACDS provided citizens and stakeholders the opportunity to comment on the draft Action Plan during a 30 day public comment period.

Notice of both public hearings was published in the Capital-Gazette newspapers and published on the ACDS website. All notices indicated that special accommodations, including sign language or foreign language interpreters could be arranged. Further, the draft Action Plan was made available in the public libraries throughout the County, at the ACDS office, and on the ACDS website, beginning on April 22, 2016. Concurrently, notice was sent to all County departments, organizations, and individuals represented at the focus group meetings and public hearings, with a request to share the notice with their clients and networks. Notice of the availability of the draft Action Plan will also be published on April 23, 2016 in the Capital-Gazette newspapers. Public comments will be received through May 23, 2016. Notice of the availability of this document was mailed to those individuals and organizations that have previously received funding or applied for funding through the programs administered by ACDS. Those individuals and organizations included representatives of community organizations; County agencies who serve low and moderate income persons; elderly and special needs service

providers; representatives of public housing tenant associations; and other community activists and stakeholders. This citizen participation process provided ample time for all interested parties and stakeholders to review the Plan provide comments, reactions, and input.

ACDS, on behalf of the County, incorporates the needs identified and involves as many individuals and organizations as possible in the development of its Action Plan through participation in established groups, including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, the Regional Fair Housing Group, and the HOPWA Planning Group. Additionally, staff attends community meetings in Priority Revitalization Communities including Brooklyn Park, Glen Burnie and Severn communities to assess revitalization needs.

AP-12 Participation

Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.

ACDS prepared the Local Fiscal Year 2017 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County's Citizen Participation Plan. The initial Consolidated Plan was developed in consultation with representatives from a wide variety of agencies and persons who might affect or be affected by its implementation. The planning process for the Action Plan formulation involves ongoing consultation and information gathering from a variety of entities throughout the year as staff participates in community meetings, as well as opportunities for public participation through two public hearings. During the Local Fiscal Year 2017 Action Plan and budget planning process, ACDS held two public hearings – one in October 2015 and one in February 2016 – which enabled citizens and other stakeholders to participate in the goal-setting process. In addition, well established groups meet on a regular basis, including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, the Regional Fair Housing Group, and the HOPWA Planning Group. Additionally, staff attends community meetings in Priority Revitalization Communities including Brooklyn Park, Glen Burnie and Severn communities to assess revitalization needs. Also, ACDS, through its Property Rehabilitation, Homeownership Counseling and Foreclosure Prevention Counseling Programs, meets regularly with many low and moderate income households, enabling staff to assess the needs of the community. These ongoing consultations provide a rich context in which ACDS continues an ongoing, fluid planning and implementation process.

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with Disabilities Non-targeted/broad community Residents of Public and Assisted Housing Service Providers	Date: October 28, 2015. Over 30 people attended the public hearing. Minutes available upon request.	Comments outlined need for affordable housing as well as specific programs serving low to moderate income persons including the need for new capital projects.	Comments were generalized and incorporated in the development of this Action Plan	www.acdsinc.org
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with Disabilities Non-targeted/broad community Residents of Public and Assisted Housing Service Providers	Date: February 25, 2016. Over 30 people attended the public hearing. Minutes available upon request.	Responses received from service providers and developers noted either appreciation or disappointment with regards to the County's funding recommendation for the use of LFY2017 funds as well as recognized program accomplishments and struggles.	Comments were generalized and incorporated in the development of this Action Plan.	www.acdsinc.org
3	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with Disabilities Non-targeted/broad community Residents of Public and Assisted Housing Citizens at large	Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2017 (Federal Fiscal Year 2016) was published on Saturday, April 23, 2016 in The Capital and The Maryland Gazette newspapers for a 30 day comment period. The notice included a listing of each project proposed for funding, the amount of funding, the location of the project, and the proposed number of beneficiaries for each project. In addition, the notice stated that access to the Plan would be available for the public review through all public libraries online, at the office of ACDS, and posted on the ACDS website.	No comments received from Ad.	N/A	www.acdsinc.org

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Citizens at large	Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2017 (Federal Fiscal Year 2016) was posted on the ACDS website on April 22, 2016 announcing a 30 day comment period. The notice included a listing of each project proposed for funding, the amount of funding, the location of the project, and the proposed number of beneficiaries for each project.	No comments received from Internet Outreach.	N/A	www.acdsinc.org
5	Mailings to community list	Minorities Non-English Speaking - Specify other language: Spanish Persons with Disabilities Non-targeted/broad community Residents of Public and Assisted Housing Service Providers and Developers	Notice of the availability of the draft Action Plan as well as a copy of the Public Notice was mailed to individuals and organizations that received funding or applied for funding; representatives of community organizations and County agencies who serve low and moderate income persons, elderly or special needs individuals; representatives of public housing communities; and other community activists. The notice stated that access to the Plan would be available for the public's review through all public libraries online, at the office of ACDS, and posted on the ACDS website.	One comment received from the Anne Arundel County Department of Planning and Zoning and incorporated. See Executive Summary for full summary of the comment..	No comments received were not accepted.	

AP-15 Expected Resources

Introduction

The Anne Arundel County Action Plan for Local Fiscal Year 2017 describes how the County plans to expend its federal housing and community development resources from July 1, 2016 to June 30, 2017. This Action Plan establishes how the County will address the needs and achieve the goals as stated in the *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020*.

During Local Fiscal Year 2017, a total of **\$47,185,758** in federal resources (including local matching funds) is expected to be allocated to housing and community development activities in Anne Arundel County. These funds, outlined in detail herein, are a combination of entitlement grants, program income, required local match dollars, Federal Fiscal Year 2015 Continuum of Care award funds, Housing Choice Voucher funds, and Housing Counseling Grant (estimated) funds. Additionally, one housing developer has successfully applied for Low Income Housing Tax Credits (LIHTC) for a project in the County.

Arundel Community Development Services, Inc. (ACDS) administers the majority of these federal funds on behalf of the County and works closely with other County agencies, State agencies and nonprofit providers. On behalf of the County, the Housing Commission of Anne Arundel County (Housing Commission) administers the Housing Choice Voucher Program.

Anticipated Resources

Table 5 – Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,817,259	700,000	6	2,517,265	6,796,615	Community Development Block Grant (CDBG) funds is a flexible program that provides communities the resources to address housing and community development
HOME	public - federal	Acquisition Homebuyer Assistance Homeowner Rehab Multifamily Rental New Construction Multifamily Rental Rehab New Construction for Ownership T BRA	579,680	501,000	0	1,080,680	2,917,836	Home Investment Partnerships Program (HOME) provide communities with the resources to funds a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	161,647	0	0	161,647	472,173	Emergency Solutions Grant (ESG) funds provide communities with flexible funds to address the needs of the homeless.
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Rental Assistance Services T BRA Transitional Housing	2,175,878	0	0	2,175,878	6,527,634	Competitive McKinney-Vento Homeless Assistance Act funds are applied for annually by the Anne Arundel and Annapolis Coalition to End Homelessness. Funds are used to provide permanent supportive housing, case management, and transitional housing to homeless families and individuals.
LIHTC	public - federal	Acquisition Multifamily Rental New Construction Multifamily rental rehab	20,136,926	0	0	20,136,926	20,000,000	Low Income Housing Tax Credits will be used to develop affordable rental housing.
Public Housing Capital Fund	public - federal	Other	1,105,000	0	0	1,105,000	2,983,500	Funds used to maintain the Housing Commission of Anne Arundel County's public housing communities.
Other	public - federal	Housing T BRA	19,102,000	0	0	19,102,000	51,575,400	The Housing Commission of Anne Arundel County administers the Housing Choice Voucher program which provides tenant based rental assistance.
Other	public - federal	Services T BRA	484,913	0	0	484,913	1,350,000	HOPWA funds are used for tenant based rental assistance for persons with AIDS.
Other	public - local	Acquisition Homebuyer Assistance Multifamily Rental New Construction T BRA	270,000	0	0	270,000	810,000	County funds are provided to meet the required HOME match.
Other	public - local	Homebuyer Assistance Public Services T BRA Other	665,000	0	0	665,000	1,995,000	County funds are provided for homeownership counseling, financial literacy, foreclosure prevention, T BRA, and fair housing activities.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The County gives priority to projects where there is owner equity or a commitment of private or other public financing. For example, in Local Fiscal Year 2017, the County will allocate \$905,917 in HOME and local match funds for the Rental Housing Production Program. These funds will leverage equity raised from federal Low Income Housing Tax Credits, State funds and private dollars.

To leverage funds for Priority Revitalization Communities, the County applies for State funding. For example, \$200,000 in State Community Legacy funds was recently awarded to ACDS to acquire and rehabilitate units in Brooklyn Park during the next fiscal year. The County will also contribute a total of \$100,000 in Local Fiscal Year 2017 to a revolving loan fund to support the rehabilitation of existing homes in targeted neighborhoods such as the Brooklyn Park community.

ACDS offers the MAP Program which provides mortgage assistance to income eligible first time homebuyers. The program will continue utilizing prior year HOME funds this fiscal year. Homeowners will leverage MAP funds with below market rate mortgage financing from the State along with funds from the State's Down Payment and Settlement Expense Loan Program.

ACDS administers a Financial Empowerment funded with \$350,000 in County funds. To supplement these funds, ACDS applied for competitive federal Homeownership Counseling Program funds last year and was awarded \$17,000 in federal dollars. In addition, ACDS successfully applied for State Housing Counseling and Foreclosure Prevention funds and was awarded \$83,334. Finally, ACDS was recently awarded funds from the National Foreclosure Mitigation Counseling Program through the State of Maryland to support the County's foreclosure prevention counseling efforts.

During Local Fiscal Year 2017, \$155,000 in CDBG funds will be leveraged with \$594,000 in previously allocated HOME funds and approximately \$600,000 in State Special Loans Program dollars to undertake the rehabilitation of homes owned by limited income County residents. In addition, homeowners in certain neighborhoods can obtain up to \$25,000 in State Lead-Based Paint Program funds to eliminate lead based paint hazards from their homes.

Funding for the acquisition and rehabilitation of group homes by nonprofit organizations is provided through the County's HOME funded Community Housing Development Organization (CHDO) Acquisition and Rehabilitation Program. In Local Fiscal Year 2017, the program will be funded with \$110,000 in HOME dollars and local match funds. Private funds will be contributed by the project sponsor to supplement federal HOME and County funds.

Anne Arundel County applied for \$2,781,672 in Continuum of Care program funds through the 2015 NOFA Competition and was awarded \$2,175,878. These funds will help leverage, at a minimum, \$543,969 from County, State and private sources for projects serving homeless persons.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

One of the best ways to reduce the cost of new housing is to reduce the cost of land, as land is one of the largest and most critical cost factors in housing construction. As land prices rise, those costs are passed on to purchasers in the form of higher housing prices. The County and the Board of Education both own surplus land, which provides an opportunity for a creative approach using underutilized government owned property for the construction of new housing. When the County surpluses residentially zoned property and make it available for new home construction, it provides an opportunity to greatly reduce the cost of building a home and makes that home available at a much lower cost to first time homebuyers. This program has been very successful in the past, and the County will continue to seek opportunities to provide low or no cost land for new affordable housing construction.

Discussion

MATCH

ESG funds, appropriated for emergency shelter activities (\$85,000), have been awarded to Sarah's House Family Shelter which is operated by Associated Catholic Charities, Inc. Catholic Charities budgeted \$238,190 in United States Army Funds, \$308,000 in private contributions, \$123,010 in United Way funds, \$28,000 in FEMA & MEFP government grants, \$5,000 in client fees and \$175,470 in Anne Arundel County general funds. These funds, in conjunction with the ESG funds, will be used for case management, supportive services, and the operations of Sarah's House emergency family shelter. The remaining ESG funds (\$52,204) were awarded to the Rapid Re-Housing Program operated by Arundel House of Hope, Inc. (AHOH). AHOH will provide funds to cover case management services and administrative cost associated with the management of the grant. During Local Fiscal Year 2017, federal HOME Program funds will be matched with \$130,428 in County general funds to meet the federal match requirement.

Anne Arundel County works diligently toward leveraging all of its federal dollars with other sources of funds. The County regularly works with local elected officials, legislators at the State and federal levels, the State's housing finance agency, and private developers to leverage funding with non-federal and non-entitlement sources for housing and community development

projects, programs and activities within the County. Subrecipients of federal CDBG public service funds and Continuum of Care (CoC) program fund use private foundations, United Way, and private fundraising, as well as volunteers and in-kind services to fully fund their programs.

AP-20 Annual Goals and Objectives

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Homeownership Opportunities	2015	2019	Affordable Housing		Affordable Housing - Owner	County Funds: \$210,000	Public service activities for Low/Moderate Income Housing Benefit: 350 Households Assisted
2	Improve the Quality of Existing Homeowner Housing	2015	2019	Affordable Housing		Affordable Housing - Owner	CDBG: \$630,000	Homeowner Housing Rehabilitated: 36 Household Housing Unit
3	Prevent Foreclosure	2015	2019	Affordable Housing		Affordable Housing - Owner	County Funds: \$140,000	Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted
4	Improve Quality of Existing Affordable Rental Unit	2015	2019	Affordable Housing	Opportunity Areas Priority Revitalization Communities	Affordable Housing - Rental Development	CDBG: \$426,814 HOME: \$797,227 LIHTC: \$20,136,926 County HOME Match: \$108,690	Rental units constructed: 104 Household Housing Unit
5	Provide Support Services to Cost Burdened Renters	2015	2019	Affordable Housing		Affordable Housing - Rental	CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
6	Improve Quality of Existing Public Housing Units	2015	2019	Public Housing		Public Housing	Public Housing Capital Fund: \$1,105,000	Other: 1 Other
7	Increase Services to Public Housing Residents	2015	2019	Public Housing		Public Housing	CDBG: \$90,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

8	Increase the Supply of Special Needs Housing	2015	2019	Non-Homeless Special Needs		Special Needs - Housing	HOME: \$88,262 County HOME Match: \$21,738	Rental units constructed: 1 Household Housing Unit
9	Maintain Expand Rental Subsidies for Special Needs	2015	2019	Non-Homeless Special Needs		Special Needs - Housing	HOPWA funds via Baltimore City: \$465,516	Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted
10	Promote Special Needs Housing Options	2015	2019	Non-Homeless Special Needs		Special Needs - Housing	CDBG: \$75,000	Public service activities for Low/Moderate Income Housing Benefit: 105 Households Assisted Homeowner Housing Rehabilitated: 8 Housing Unit
11	Prevent Homelessness	2015	2019	Homeless		Homelessness - Prevention	CDBG: \$60,000	Homelessness Prevention: 100 Persons Assisted
12	End Chronic Homelessness	2015	2019	Homeless		Homeless - Housing	CDBG: \$15,000 HOME: \$100,000 Competitive McKinney-Vento Homeless Assistance Act: \$1,955,614 County Funds: \$52,500	Public service activities for Low/Moderate Income Housing Benefit: 22 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 148 Households Assisted
13	Increase and Sustain Permanent Supportive Housing	2015	2019	Homeless		Homeless - Housing	ESG: \$64,524	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted
14	Maintain and Expand Interim Housing Options	2015	2019	Homeless		Homeless – Shelter and Services	CDBG: \$550,000 ESG: \$85,000 Competitive McKinney-Vento Homeless Assistance Act: \$142,197	Homeless Person Overnight Shelter: 500 Persons Assisted Overnight/ Emergency Shelter/Transitional Housing Beds added: 32 Beds
15	Provide a Continuum of Comprehensive Services	2015	2019	Homeless		Homeless - Shelter and Services	CDBG: \$65,000	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

16	Implement Regional & Local Fair Housing Plans	2015	2019	Fair Housing		Affordable Housing - Owner Affordable Housing - Rental Affordable Housing - Rental Development Homeless - Housing Special Needs - Housing	County Funds: \$16,000	Other: 1 Other
17	Increase Supportive Services	2015	2019	Non-Housing Community Development	Priority Revitalization Communities	Non-Housing Community Development - Public Service	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted
18	Increase Economic Development Opportunities	2015	2019	Non-Housing Community Development		Economic Opportunities	CDBG: \$47,000	Public service activities other than Low/Moderate Income Housing Benefit: 88 Persons Assisted
19	Administration	2015	2019	Administration of Federal Funds			CDBG: \$503,451 HOME: \$95,191 ESG: \$12,123 Competitive McKinney-Vento Homeless Assistance Act: \$78,067 County Funds: \$246,500 County HOME Match: \$27,000 HOPWA funds via Baltimore City: \$19,397	Other: 1 Other

Goal Descriptions

Table 7 – Goals Descriptions

1	Goal Name	Increase Homeownership Opportunities
	Goal Description	Prepare potential homebuyers for the financial responsibilities of purchasing a home, providing intensive individual budget and credit counseling, and group seminars on the home buying process. Increase housing affordability for low to moderate income first time homebuyers through mortgage write-down, closing cost and down payment assistance. Market homeownership opportunities in Priority Revitalization Communities. Planned activities may include homeownership counseling and mortgage assistance, as well as targeted market incentives in Priority Revitalization Communities. Programs will be affirmatively marketed to the County's protected classes through active outreach.
2	Goal Name	Improve the Quality of Existing Homeowner Housing
	Goal Description	Improve the supply of existing housing units by providing low interest financial resources to low and moderate income County homeowners to make energy efficiency improvements, eliminate substandard housing conditions, and reduce maintenance costs, thereby allowing them to remain in their homes while improving the overall quality of the community and its housing stock. Improve the quality of existing units by acquiring and rehabilitating units for sale to eligible homebuyers. Planned activities may include property rehabilitation; property repair; provision of financial counseling; and technical assistance. Rehabilitation activities will be marketed within the County's Priority Revitalization Communities.
3	Goal Name	Prevent Foreclosure
	Goal Description	Provide comprehensive foreclosure prevention counseling to existing homeowners by providing technical assistance and intensive one-on-one counseling to develop a plan of action, repair credit, assistance with loan modifications and lender negotiations, and legal referrals to avoid foreclosure. Planned activities may include foreclosure prevention counseling and referrals. Program will be affirmatively marketed within the County's Priority Revitalization Communities and affirmatively marketed to the County's protected classes.
4	Goal Name	Improve Quality of Existing Affordable Rental Unit
	Goal Description	Improve the quality and affordability of existing small scattered site rental units and large multifamily affordable rental housing communities by providing technical assistance and financing to property owners. Planned activities may include providing funding for the rehabilitation of rental housing and the provision of PILOTs.
5	Goal Name	Provide Support Services to Cost Burdened Renters
	Goal Description	Provide financial literacy counseling and education to cost burdened renters to stabilize their housing situation and improve their economic outlook.
6	Goal Name	Improve Quality of Existing Public Housing Units
	Goal Description	Support the financial repositioning of the County's public housing inventory away from traditional public housing financing in an effort to improve, maintain, and ensure the long term viability and affordability of the existing housing stock. Planned activities may include the rehabilitation of an existing public housing community to continue to serve the County's low income households. The Housing Commission will be required to formulate and follow an affirmative marketing plan to target units to the County's protected classes.
7	Goal Name	Increase Services to Public Housing Residents
	Goal Description	Supportive programs that provide services to the public housing residents enabling them to improve the quality of their lives. Planned activities may include recreation and education programs for youth, and congregate services for the elderly.

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

8	Goal Name	Increase the Supply of Special Needs Housing
	Goal Description	Increase the supply of housing for persons with special needs to live as independently as possible through various mechanisms such as the acquisition and rehabilitation of group homes, new construction of group homes, and expansion of rental assistance programs. Planned activities may include financing for an acquisition and rehabilitation program or new construction multi-family rental projects.
9	Goal Name	Maintain Expand Rental Subsidies for Special Needs
	Goal Description	Expand, maintain and create new tenant based rental subsidy programs for the special needs population. Planned activities may include tenant based rental subsidy programs targeted to special needs populations.
10	Goal Name	Promote Special Needs Housing Options
	Goal Description	Promote housing for the special needs population and elderly by helping homeowners and group home owners make accessibility repairs and alterations to their homes, thereby allowing them the option to remain in their homes. Support programs which provide services for the elderly and for persons with disabilities enabling them to age in place. Planned activities may include accessibility modification programs, moderate repair programs, and congregate services.
11	Goal Name	Prevent Homelessness
	Goal Description	Provide the resources to prevent homelessness by offering financial assistance and financial counseling to households at risk of losing their homes. Planned activities may include financial assistance to prevent eviction, including first month rent, security deposits, and utility payment and financial counseling, and referral services program.
12	Goal Name	End Chronic Homelessness
	Goal Description	Maintain and expand the supply of permanent supportive housing and services for chronically homeless individuals. Planned activities may include the development and expansion of tenant based rental assistance programs, development of permanent supportive housing units or group homes, and the provision of case management.
13	Goal Name	Increase and Sustain Permanent Supportive Housing
	Goal Description	Support efforts to maintain and expand the supply of permanent supportive housing options to help rapidly return people experiencing homelessness to stable housing, with priority given to families, veterans and unaccompanied youth. Planned activities may include the development and expansion of tenant based rental assistance programs, rapid-rehousing programs, group housing/SROs, financial counseling, and the provision of accompanying services.
14	Goal Name	Maintain and Expand Interim Housing Options
	Goal Description	Provide a variety of interim or short-term housing options for the homeless with the purpose of helping those served become quickly re-housed and economically secure by supporting the continued operation and enhancement of existing emergency, transitional housing, and domestic violence shelters. Support the development of new facilities based on demonstrated community need. Planned activities may include operational support for transitional housing, domestic violence and emergency shelters or the development of new facilities.
15	Goal Name	Provide a Continuum of Comprehensive Services
	Goal Description	Provide a continuum of comprehensive services allowing the homeless to become quickly rehoused and economically secure including (i) providing comprehensive essential services to increase stability and economic security, (ii) developing outreach programs to engage homeless individuals and family, including chronically homeless, and (iii) supporting and enhancing the capacity for the community to end homelessness through data collection, coordination, and planning. Planned activities may include support for day programs; case management; mental health programs; employment, education, and training services; financial counseling; life skills classes; workplace training; child care; outreach programs; and support for data collection (HMIS), and coordination and planning activities.

16	Goal Name	Implement Regional & Local Fair Housing Plans
	Goal Description	Explore land use regulations which will encourage developers to provide affordable housing for low and moderate income wage earners in commercial districts. Promote fair housing enforcement, outreach and education throughout the County. Explore educational programs that may change community misconceptions about affordable housing. Support regional efforts to implement the Regional Fair Housing Action Plan. Planned activities may include outreach and education, supporting a regional policy of no net loss of units, establishing regional porting standards for tenant based vouchers, establishing a regional project based voucher program, and continuing outreach and education around fair housing.
17	Goal Name	Increase Supportive Services
	Goal Description	Support programs and services which seek to improve the quality of life for persons and households residing in Priority Revitalization Communities. Planned activities may include after school and child care programs, health services, family support programs, and crime prevention programs.
18	Goal Name	Increase Economic Development Opportunities
	Goal Description	Support programs and services that help the County’s low and moderate income residents achieve financial and economic independence. Planned activities may include job training; education; affordable child care; and transportation programs.
19	Goal Name	Administration
	Goal Description	Funds used for the planning and administration of federal CDBG, HOME, ESG, HOPWA, and CoC programs and County funded programs.

In Local Fiscal Year 2017, the County estimates the number of extremely low income, low income, and moderate income families to whom they will provide affordable housing as defined by HOME 91.215(b) as the following:

- (1) 36 income eligible homeowners will be assisted – of these, it is estimated 10 will be moderate income families, 11 will be low income families, and 15 will be extremely low income families;
- (2) 104 income eligible renter households will be assisted – of these, it is estimated that 25 households will be extremely low income, 75 households will be low income, and four will be moderate income households;
- (3) 48 special needs persons will be assisted – all of which will be extremely low income; and;
- (4) 10 homeless households will be assisted – all of which will be extremely low income.

AP-35 Projects

Introduction

The *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020* contains a strategic plan for addressing the County’s housing and community development needs. This Plan provides a

comprehensive analysis of the needs of County residents and sets out specific goals, strategies, and outcomes to address the needs over a five year period. This section outlines how the funds available during Local Fiscal Year 2017 will be used to achieve the Plan’s goals and outcomes.

The projects, programs, and activities outlined in this section were selected to address the priority needs, goals, strategies, and outcomes (outlined in the previous Goal Section) developed through an intensive public planning process and analysis based on data received through a housing market study and needs assessment. Through this planning process, the County identified specific strategies to address the needs in the following goal areas: (i) Homeownership Housing; (ii) Rental Housing; (iii) Public Housing, (iv) Special Needs Population; (v) Homeless Population; (vi) Fair Housing; (vii) Non-Housing Community Development; and (viii) Historic Preservation. The following projects, programs and activities funded with County entitlement funds – CDBG, HOME, and ESG – seek to address the priority needs and to meet the goals identified in the Consolidated Plan. Other projects, funded with other federal dollars, such as Continuum of Care or HOPWA funds, designed to address the other goal areas, are discussed throughout the remaining sections of this Plan.

Projects

Table 8 - Project Information

	Project Name
1	Accessibility Modification Program
2	Brooklyn Park Teen Club
3	Calvary Rental Counseling Program
4	CDBG Administration
5	CHDO Group Home Acquisition and Rehabilitation Program
6	Chesapeake Arts Scholarship Program
7	Community Action Agency Child Care Program
8	Emergency Assistance Program
9	ESG16 Anne Arundel
10	Financial Literacy
11	Freetown Village Boys & Girls Club
12	HOME Administration
13	Homeless Outreach Team
14	Homeless Resource & Outreach Center
15	Homeless Supportive Services Program
16	Housing for Chronically Homeless Families
17	Meade Village Boys & Girls Club
18	OIC Job Training and Education Program
19	Property Rehabilitation Program
20	Property Repair Program
22	Rehabilitation Advisory Services
23	Rental Housing Production Program
21	Repairs with Care Program
24	Scattered Sites Rental Program
25	Services for Seniors Aging in Place
26	Vehicles for Change
27	YWCA Campus Development

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The main vision guiding the Consolidated Plan is to implement strategies that create a strong and vibrant community, both socially and economically, and create and maintain a diverse community of workers and a broad range of housing options for all income levels. Given the severe housing cost burden and risk of homelessness experienced by those at the lowest end of the economic spectrum, the County’s limited federal resources will be prioritized for the stabilization and expansion of affordable housing. An expanded supply of workforce housing will enable health aides, hospitality and retail workers, teacher aides, daycare workers, and other low and moderate income workers from the public, private and nonprofit sectors to live and be productive citizens of Anne Arundel County.

New affordable housing developments located in Opportunity Areas will be given priority, while efforts to stabilize and preserve affordable housing stock, and to provide services to improve the quality of life, will be given preference in the Priority Revitalization Communities. This vision guided the selection of projects and the allocation of funds, reflecting the need to provide housing support to low and moderate income households as well as needed services to residents of Priority Revitalization Communities and our special needs and homeless populations.

In Local Fiscal Year 2017, the County will use this vision along with its goals developed for the Consolidated Plan to target the County’s limited resources. As in previous years, increasing affordable housing options through various methods continues to be a priority.

AP-38 Projects Summary

Table 9 – Project Summary

1	Project Name	Accessibility Modification Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Promote Special Needs Housing Options
	Needs Addressed	Special Needs - Housing
	Funding	CDBG: \$50,000
	Description	The County will offer CDBG funds to make accessibility modifications to owner-occupied housing units, thereby enabling the elderly and persons with physical disabilities to remain in their housing. Funds may also be used to make accessibility modifications to public facilities including facilities specifically serving special needs populations. CDBG National Objective: 570.208(a)(3)-Low Mod Housing, Objective: Provide Decent Affordable Housing; Outcome: Availability.
Target Date	6/30/2017	

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Estimate the number and type of families that will benefit from the proposed activities	A total of eight low to moderate income households with disabilities will be assisted in making accessibility modifications to their homes.
	Location Description	The program will be offered Countywide, but marketed to the Priority Revitalization Communities.
	Planned Activities	The Accessibility Modifications Program provides deferred repayment loans of up to \$20,000 to income eligible homeowners. Modifications may include the installation of ramps, chair lifts and grab bars, the widening of doorways, and bathroom and kitchen alterations. These modifications and alterations are often completed in conjunction with home renovation loans awarded through the Property Rehabilitation Program. Funds will also be used to make accessibility modifications to public facilities including facilities serving the special needs population.
2	Project Name	Brooklyn Park Teen Club
	Target Area	Priority Revitalization Communities
	Goals Supported	Increase Supportive Services
	Needs Addressed	Non-Housing Community Development - Public Service
	Funding	CDBG: \$10,000
	Description	During Local Fiscal Year 2017, the County will allocate \$10,000 in CDBG funds to support Brooklyn Park Teen Club. The program provides much needed after school programming and summer activities for approximately 35 youth attending the Brooklyn Park Middle School. Objective: Create a Suitable Living Environment. Outcome: Sustainability. CDBG Citation 570.201(e); CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Brooklyn Park Teen Club will serve approximately 35 middle school youth from low and moderate income households.
	Location Description	The Brooklyn Park Teen Club is located at 196 Hammonds Lane, Brooklyn Park, MD 21225. It is located in a Priority Revitalization Community.
Planned Activities	Funds will be used to support after school and summer programs for youth at Brooklyn Park Middle School. After school programming will include mentoring, homework help, recreation, and education about health and safety concerns. The summer program will provide educational opportunities and field trips.	
3	Project Name	Calvary Rental Counseling Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Prevent Homelessness
	Needs Addressed	Homelessness – Prevention
	Funding	CDBG: \$25,000
	Description	Funds will be used by the Calvary Economic Development Corporation to provide emergency financial assistance and rental counseling to prevent homelessness. Objective: Affordable Housing. Outcome: Sustainability. CDBG Citation 570.201(e); CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Program estimates that it will serve approximately 60 low and moderate income households during local fiscal year 2017.

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Location Description	The program will provide assistance to households Countywide.
	Planned Activities	The County will allocate \$25,000 in CDBG funds to continue the Calvary Economic Development Corporation Rental Counseling Program to provide emergency assistance, including eviction prevention, and utility cut off services.
4	Project Name	CDBG Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$503,451
	Description	Funds are used for general management, planning, oversight, and coordination of community development activities.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	ACDS, 2666 Riva Road, Suite 210, Annapolis, MD 21401.
	Planned Activities	Funds will be used for general management, planning, oversight, and coordination of community development activities.
5	Project Name	CHDO Group Home Acquisition and Rehabilitation Program
	Target Area	
	Goals Supported	Increase the Supply of Special Needs Housing
	Needs Addressed	Special Needs – Housing
	Funding	HOME: \$88,262 County HOME Match: \$21,738
	Description	CHDO Group Home Acquisition and Rehabilitation Program funds (at least 15 percent of the HOME allocation) are reserved for housing developed, owned, or sponsored by a Community Housing Development Organization (CHDO). Funds will be used to continue this multiyear program to acquire and/or rehabilitate housing to serve persons with special needs. Objective: Provide Decent Affordable Housing. Outcome: Affordability.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The proposed funds will be used for one housing unit, which will typically serve three to four individuals with disabilities in a group living situation.
		Location Description
	Planned Activities	In Local Fiscal Year 2017, \$110,000 will be allocated to the HOME funded Community Housing Development Organization (CHDO) Group Home Acquisition and Rehabilitation Program. These funds will be made available to a certified CHDO to acquire and/or renovate housing to serve special needs populations. ACDS, on behalf of the County, is working with CHDO certified special needs housing providers to identify potential projects for the upcoming year. It is anticipated that one group home will be developed during the fiscal year.
6	Project Name	Chesapeake Arts Scholarship Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Increase Supportive Services
	Needs Addressed	Non-Housing Community Development - Public Service
	Funding	CDBG: \$10,000

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Description	Funds will be used by the Chesapeake Arts Center to provide scholarships to subsidize tuition for income eligible youth and their families from the Brooklyn Park community attending classes and programs at the Center. Objective: Create a Suitable Living Environment. Outcome: Sustainability. CDBG Citation 570.201(e); CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 40 low to moderate income youth will participate in classes offered by the Chesapeake Arts Center.
	Location Description	Chesapeake Arts Center - 194 Hammonds Lane, Brooklyn Park, MD 21225.
	Planned Activities	During Local Fiscal Year 2017, the County will allocate CDBG funds to support public service programs and improve the quality of life in a Priority Revitalization Community including providing \$10,000 for the Chesapeake Arts Center Scholarship Program. The Scholarship Program provides funding for approximately 40 low income youth from the Brooklyn Park community to participate in art, dance, music, drama and other courses.
7	Project Name	Community Action Agency Child Care Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Increase Economic Development Opportunities
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$20,000
	Description	CDBG funds will be used to provide extended child care hours for children enrolled in the Head Start Program at the Meade Village public housing community in Severn and at the Lloyd Keaser Community Center in Brooklyn Park. Funds will pay for salaries, benefits, program supplies, and rent. Objective: Create a Suitable Living Environment. Outcome: Availability. CDBG Citation 570.201(e); CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Child Care Program expects to serve approximately 34 children from limited income households in the next year.
	Location Description	Lloyd Keaser Community Center Head Start Program – 5757 Belle Grove Road, Baltimore, MD 21225 Meade Village Public Housing Community Head Start Program – 1710 Meade Village Circle Road, Severn, MD 21144
	Planned Activities	In Local Fiscal Year 2017, \$20,000 in CDBG funds will be allocated to continue the Community Action Agency Child Care Program. The Program will provide extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. This Program expects to serve approximately 34 children from limited income households in the next year.
8	Project Name	Emergency Assistance Program
	Target Area	
	Goals Supported	Prevent Homelessness
	Needs Addressed	Homelessness - Prevention
	Funding	CDBG: \$35,000

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Description	The Anne Arundel County Community Action Agency will use \$35,000 in CDBG funds to provide emergency financial assistance to prevent income eligible County residents from being evicted from their homes as well as assist with first month rent to help families become housed. Objective: Affordable Housing Outcome: Availability. CDBG Citation: 570.201(e) CBBG National Objective -570.208(a)(2) - Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to help 40 income eligible, low to moderate income households remain housed.
	Location Description	Anne Arundel County Community Action Agency 251 West Street, Annapolis, MD 21401. The assistance will be offered Countywide.
	Planned Activities	Anne Arundel County will allocate \$35,000 in CDBG funds to continue the Community Action Agency's Emergency Assistance Program. This Program will provide emergency financial assistance to 60 households to prevent families from becoming homeless, as well as to assist families with first month's rent.
9	Project Name	ESG16 Anne Arundel
	Target Area	
	Goals Supported	Increase and Sustain Permanent Supportive Housing Maintain and Expand Interim Housing Options
	Needs Addressed	Homeless - Housing Homeless - Shelter and Services
	Funding	ESG: \$161,647
	Description	ESG Funds will be used to provide emergency shelter and a rapid re-housing program. Objective: Affordable Housing. Outcome: Affordability.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that a total of 425 individuals, including children, will be served by Sarah's House Family Shelter Program and 10 households will be provided rapid re-housing services by Arundel House of Hope, Inc. All served must meet HUD definition for homeless.
	Location Description	Emergency Shelter: Sarah's House – 2015 20th Street, Fort Meade, MD 20755. Rapid Re-Housing Program: Arundel House of Hope, Inc. – 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061. Administration: ACDS – 2666 Riva Road, Suite 210, Annapolis, MD 21401.
Planned Activities	Emergency Shelter – ESG Funds in the amount of \$85,000 will be used for the continuation of Associated Catholic Charities, Inc.'s emergency shelter program, known as Sarah's House, which serves homeless families and individuals. Rapid Re-Housing Program – ESG funds in the amount of \$64,524 will be used by Arundel House of Hope, Inc. to provide tenant based rental assistance and case management to help homeless persons (especially individuals and families, families with children, veterans and their families) make the transition to permanent housing and independent living. Administration – ESG funds in the amount of \$12,123 will be used for general management, planning, oversight, and administration of the Emergency Solutions Grant Program.	
10	Project Name	Financial Literacy
	Target Area	
	Goals Supported	Provide Support Services to Cost Burdened Renters

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Needs Addressed	Affordable Housing - Rental
	Funding	CDBG: \$35,000
	Description	Funds will be used to support one-on-one financial literacy counseling and group sessions provided to low and very low income renters with the goal of increasing their economic self-sufficiency and housing stability.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 renters will be provided with financial literacy counseling and participate in group sessions during the fiscal year.
	Location Description	The program will be offered at the offices of Arundel Community Development Services, Inc. (ACDS) 2666 Riva Road, Suite 210, Annapolis, 21401 and at centrally located sites within the community.
	Planned Activities	In Local Fiscal Year 2017, \$35,000 in CDBG funds will be used to support one-on-one financial literacy counseling and group sessions provided to low and very low income renters with the goal of increasing their economic self-sufficiency and housing stability.
11	Project Name	Freetown Village Boys & Girls Club
	Target Area	
	Goals Supported	Increase Services to Public Housing Residents
	Needs Addressed	Public Housing - Services
	Funding	CDBG: \$22,000
	Description	Funds will be used to continue the Boys & Girls Club Science, Technology, Engineering, and Math (STEM) Initiatives, as well as the Clubs educational programs at the Freetown Village Public Housing Community. The program provides after school and summer activities for participating youth. Objective: Create a Suitable Living Environment. Outcome: Availability. CDBG Citation: 570.201(e) CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Freetown Boys & Girls Club expects to serve approximately 75 youth in their program during Local Fiscal Year 2017.
	Location Description	Freetown Village Public Housing Community, 7820 Darrell Henry Ct., Pasadena, MD 21122
Planned Activities	During Local Fiscal Year 2017, \$22,000 in CDBG funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. program at the Freetown Village Boys & Girls Club. Funds will be used to provide a STEM program, after school homework help, recreation and athletic programs, as well as summer camp.	
12	Project Name	HOME Administration
	Target Area	
	Goals Supported	Administration
	Needs Addressed	
	Funding	HOME: \$122,191
	Description	Funds are used for general management, planning, oversight, and coordination of the HOME program activities.
	Target Date	6/30/2017

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	ACDS – 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds are used for general management, planning, oversight, and coordination of the HOME program activities.
13	Project Name	Homeless Outreach Team
	Target Area	
	Goals Supported	End Chronic Homelessness
	Needs Addressed	Homeless - Shelter and Services
	Funding	CDBG: \$25,000
	Description	Funds will be used by Anne Arundel County Department of Social Services to develop a Homeless Outreach Team to establish connections to homeless persons residing on the street or in other places not fit for habitation and link them to needed services. Objective: Create a Suitable Living Environment. Outcome: Availability. CDBG Citation 570.201(e). CDBG National Objective: 570.208(a)(2) Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated the Homeless Outreach Team will serve approximately 50 homeless individuals during the fiscal year.
	Location Description	Anne Arundel County Department Of Social Services - 180 West Street, Annapolis, MD 21401
	Planned Activities	CDBG funds will be used by Anne Arundel County Department of Social Services to develop a Homeless Outreach Team to establish connections to homeless persons residing on the street or in other places not fit for habitation and link them to needed services. Services will include identifying homeless, building relationships, and linking these individuals to housing and appropriate services.
14	Project Name	Homeless Resource & Outreach Center
	Target Area	
	Goals Supported	Provide a Continuum of Comprehensive Services
	Needs Addressed	Homeless - Shelter and Services
	Funding	CDBG: \$40,000
	Description	In Local Fiscal Year 2017, \$40,000 in CDBG funds will be provided to Arundel House of Hope, Inc. to fund its Homeless Resource and Outreach Center, which will offer case management, day shelter, information and referral services, housing search, and links to mainstream resources to homeless persons on a drop in basis. The Center will also serve as the Winter Relief Intake Center between November and April and is expected to serve 100 persons over the next year. Objective: Create a Suitable Living Environment. Outcome: Availability. CDBG Citation 570.201(e); CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	100 homeless individuals will be served at the Homeless Resource & Outreach Center.

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Location Description	The Homeless Resource & Outreach Center is located at 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061.
	Planned Activities	Arundel House of Hope, Inc. will operate a resource center for the homeless, which will provide case management, information, referral services, medical, and treatment resources. In addition, the center will act as the Winter Relief intake center from November through April.
15	Project Name	Homeless Supportive Services Program
	Target Area	
	Goals Supported	End Chronic Homelessness
	Needs Addressed	Homeless - Housing
	Funding	CDBG: \$15,000
	Description	Funds will be used by Community Residences, Inc. to provide intensive case management services to homeless clients with disabilities who are participating in a permanent supportive housing program through the Anne Arundel Partnership for Permanent Housing. Funds will be used for salaries and benefits.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 22 chronically homeless households will be provided comprehensive case management and linked to needed resources through this program.
	Location Description	Community Residences, Inc. – 7477 Baltimore-Annapolis Blvd., Glen Burnie, MD 21060. Services are offered in clients rental units scattered throughout Anne Arundel County.
	Planned Activities	In Local Fiscal Year 2017, the County will allocate \$15,000 in CDBG funds to Community Residences, Inc. for a Homeless Supportive Services Program. This Program will provide intensive case management services to homeless clients with disabilities who are receiving rental assistance as part of the Anne Arundel Partnership for Permanent Housing Program. Approximately 22 homeless households, including children, are expected to be served by the program.
16	Project Name	Housing for Chronically Homeless Families
	Target Area	
	Goals Supported	End Chronic Homelessness
	Needs Addressed	Homeless - Housing
	Funding	HOME: \$100,000 County Funds: \$52,500
	Description	Funds will be used to provide tenant based rental assistance for chronically homeless families. An organization to administer the program will be identified by staff prior to start of program year. Objective: Provide Decent Affordable Housing. Outcome: Affordability.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that approximately 10 chronically homeless families will be provided assistance through this program.
	Location Description	Housing Commission - 7477 Baltimore-Annapolis Blvd., Glen Burnie, MD 21060. Families will be able to choose appropriate rental units throughout the County.

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Planned Activities	HOME funds in the amount of \$100,000 and County funds in the amount of \$52,500 will be used to provide tenant based rental assistance to help chronically homeless families make the transition from homelessness to permanent housing and independent living. All families will be provided case management and services from the Anne Arundel County Mental Health Agency CHES program.
17	Project Name	Meade Village Boys & Girls Club
	Target Area	
	Goals Supported	Increase Services to Public Housing Residents
	Needs Addressed	Public Housing - Services
	Funding	CDBG: \$68,000
	Description	Funds will be used to continue the Boys & Girls Club Science, Technology, Engineering, and Math (STEM) Initiatives, as well as the Clubs educational programs at the Meade Village Public Housing Community. The Club will also serve youth attending the Van Bokkelen Elementary School and those youth residing in the greater Severn area. The program provides after school and summer activities for participating youth. Objective: Create a Suitable Living Environment. Outcome: Availability. CDBG Citation: 570.201(e) CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 125 youth will be provided academic and recreation programs afterschool and during the summer at the Meade Village Boys & Girls Club during Local Fiscal Year 2017.
	Location Description	Meade Village Public Housing Community, 1710 Meade Village Circle Rd., Severn, MD 21144
Planned Activities	During Local Fiscal Year 2017, \$68,000 in CDBG funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. Program at the Meade Village Boys & Girls Club. Funds will be used to provide a STEM program, after school homework help, recreation and athletic programs, as well as summer camp.	
18	Project Name	OIC Job Training and Education Program
	Target Area	
	Goals Supported	Increase Economic Development Opportunities
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$15,000
	Description	Funds will be used by Opportunity Industrialization Center of Anne Arundel County, Inc. (OIC) to continue to provide evening counseling courses in ESOL, computer training, basic academic skills and GED preparation to low and moderate income unemployed and underemployed County residents. Funds will be used to pay for operational costs such as facility rent, employee salaries and supplies. Objective: Create Economic Opportunities. Outcome: Availability. CDBG Citation: 570.201(e) CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 50 low and moderate income, unemployed or under employed adults will be provided educational and employment assistance in Local Fiscal Year 2017.
	Location Description	OIC offices are located at 2600 Solomon Island Road, Suite 215, Edgewater, MD 21037

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Planned Activities	In Local Fiscal Year 2017, \$15,000 in CDBG funds will be allocated to support OIC. OIC provides an evening training program to accommodate the schedules of working adults. This program offers ESOL, basic academic skills, GED preparation, and computer skills training classes to low income County residents who are unemployed and underemployed. The program is expected to benefit approximately 50 low and moderate income persons over the next year.
19	Project Name	Property Rehabilitation Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Improve the Quality of Existing Homeowner Housing
	Needs Addressed	Affordable Housing - Owner
	Funding	CDBG: \$80,000
	Description	Funds will be used to support a program that assists low and moderate income homeowners whose homes are in need of property rehabilitation or reconstruction. Funds will be used to provide deferred loans to rehabilitate or reconstruct homes to correct housing, health, occupancy and other code violations. Objective: Provide Decent Affordable Housing. Outcome: Availability. CDBG Citation 570.202(a)(1) & 570.202 (b)(2) CDBG National Objective: 570.208(a)(3) - Low/Mod Housing
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	To be eligible to participate in the County's Property Rehabilitation Program, the house must be owner-occupied; the homeowner must have a household income which is at or below 80 percent of the area median income, be current on their mortgage and taxes, and have sufficient equity to support the loan. The program provides loans to eligible borrowers at a zero percent interest rate with payment deferred for 30 years. No payments are required on the loan for 30 years, unless the home is sold or the title transfers. It is anticipated that three low to moderate income households will be served by the CDBG funded program in Local Fiscal Year 2017.
Location Description	Program will be offered Countywide, but targeted to the County's Priority Revitalization Communities.	
Planned Activities	The County will continue to offer a comprehensive property rehabilitation program, including the installation of energy efficient measures to reduce utility costs. This Program will include financial counseling and construction oversight to ensure the necessary repairs are made properly, while providing the homeowners with deferred loans to cover the cost of the repairs. During Local Fiscal Year 2017, the County will allocate \$80,000 in CDBG funds to support the Property Rehabilitation Program. These funds along with prior year HOME funds will leverage additional State Special Loan Program dollars to rehabilitate approximately 32 homes throughout the County correcting housing, health, occupancy and other code violations. The program will be targeted to the County's Priority Revitalization Communities.	
20	Project Name	Property Repair Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Improve the Quality of Existing Homeowner Housing
	Needs Addressed	Affordable Housing - Owner
	Funding	CDBG: \$75,000

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Description	Funds will be used to provide grants to very low income homeowners unable to obtain assistance through the Property Rehabilitation Program to correct major health and/or safety housing deficiencies. Typical work includes replacing inoperable furnace/boiler, potentially hazardous plumbing and electrical systems, and correcting significant water infiltration and structural stabilization. The maximum deferred loan amount available per household is \$15,000. Objective: Provide Decent Affordable Housing. Outcome: Availability. CDBG Citation 570.202(a)(1) & 570.202 (b)(2) CDBG National Objective: 570.208(a)(3) - Low/Mod Housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that four low income homeowners earning less than 60 percent of AMI will be provided with assistance through the Property Repair Program.
	Location Description	The program will be offered Countywide but targeted to the County's Priority Revitalization Communities.
	Planned Activities	In Local Fiscal Year 2017, \$75,000 in CDBG funds will be allocated to the Property Repair Program in response to the need for small scale rehabilitation. This program will provide grants to very low income homeowners unable to obtain assistance through the Property Rehabilitation Program to correct major health and/or safety housing deficiencies. Eligible work includes replacing inoperable furnace/boiler, potentially hazardous plumbing and electrical systems, and correcting significant water infiltration and structural stabilization. The maximum deferred loan amount available per household is \$15,000, and serving approximately four homeowners.
21	Project Name	Repairs with Care Program
	Target Area	Priority Revitalization Communities
	Goals Supported	Promote Special Needs Housing Options
	Needs Addressed	Special Needs – Housing
	Funding	CDBG: \$10,000
	Description	Funds will be used by Partners in Care, Inc. to support a program that assists low and moderate income senior homeowners to make accessibility and handyman repairs, and to support programs providing supportive services for the elderly which enable them to remain in their homes or in rental communities allowing them to age in place. Funds will be used to pay staff salaries and benefits. Objective: Provide Decent Affordable Housing. Outcome: Availability. CDBG Citation: 570.201(e) CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele - Seniors.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 100 seniors will be provided with minor accessibility and handyman repairs in Local Fiscal Year 2017.
	Location Description	Services will be offered to seniors Countywide. The Partners in Care Office is located at 90B Ritchie Highway, Pasadena, Maryland 21122.

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Planned Activities	A total of \$10,000 in CDBG funds will be made available to Partners in Care, Inc. to support their Repairs with Care Program. Funds will support a program coordinator responsible for providing counseling and technical assistance to enable seniors to access reliable and trustworthy contractors to perform minor home repairs. The program will enable elderly to remain in their homes or in rental communities. It is estimated that 100 seniors will be served through this program during Local Fiscal Year 2017.
22	Project Name	Rehabilitation Advisory Services
	Target Area	Priority Revitalization Communities
	Goals Supported	Improve the Quality of Existing Homeowner Housing
	Needs Addressed	Affordable Housing – Owner
	Funding	CDBG: \$475,000
	Description	Funds will support staff and implementation costs for the CDBG funded Property Rehabilitation Program, Property Repair Program, and Accessibility Modifications Program, which includes provisions of technical and financial advisory assistance to income eligible homeowners. Objective: Provide Decent Affordable Housing. Outcome: Affordability. CDBG Citation: 570.202(b)(9), CDBG National Objective: 570.208(a)(3) - Low/Mod Housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 36 low to moderate income households are anticipated to be served by this program (four Property Repair Program, 32 from the CDBG and HOME funded Property Rehabilitation Program). Participants will need to qualify for the aforementioned programs to be eligible.
	Location Description	ACDS Office: 2666 Riva Road, Suite 210, Annapolis, MD 21401
Planned Activities	\$475,000 in CDBG funds will support the implementation costs of the Property Rehabilitation Program, the Property Repair Program, the Accessibility Modifications Program, and State funded rehabilitation programs. Staff will work with homeowners to underwrite project financing and secure State financing, select contractors, develop work write-ups, manage the construction process, and ensure that quality work is completed in a timely manner.	
23	Project Name	Rental Housing Production Program
	Target Area	
	Goals Supported	
	Needs Addressed	Affordable Housing – Rental Development
	Funding	HOME: \$797,227 County HOME Match: \$108,690
	Description	Funds will be used to provide loans to developers for the acquisition, rehabilitation and new construction of rental housing for low and moderate income households. Funds are expected to be used for the redevelopment of Burwood Gardens (Phase II) by the Housing Commission of Anne Arundel County and Pennrose Properties, LLC . Objective: Provide Decent Affordable Housing. Outcome: Affordability.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The project will provide 100 affordable units available to households at income levels up to 60 percent of the Area Median Income (AMI). Fifteen (15) of the affordable units will be set aside for persons with disabilities. All of the units will have project based subsidies.
Location Description	6652 Shelly Road/6670 Roberts Court, Glen Burnie, MD 21061.	

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Planned Activities	During Local Fiscal Year 2017, HOME funds in the amount of \$905,917 will be appropriated to the Rental Housing Production Program (RHPP) to provide gap financing loans to developers for the acquisition, rehabilitation and/or new construction of rental housing for households earning at or below 60 percent of the AMI. RHPP funds will be used to assist with gap financing for a 100 unit affordable housing redevelopment of Burwood Gardens for families. This is the second phase of re-development of Burwood Gardens. The first phase involved demolishing a portion of Burwood Gardens and building a 100-unit Heritage Crest senior development. The Housing Commission of Anne Arundel County (HCAAC) and Pennrose Properties, LLC have been awarded tax credits, state funds, and private funding for the second phase.
24	Project Name	Scattered Sites Rental Program
	Target Area	Priority Revitalization Communities
	Goals Supported	
	Needs Addressed	Affordable Housing – Rental Development
	Funding	CDBG: \$426,814 County Funds: \$100,000
	Description	Funds will be used to acquire and rehabilitate housing units in the County, targeting housing in Priority Revitalization Communities, to rent to limited income renters. Objective: Provide Decent Affordable Housing. Outcome: Affordability. CDBG Citation: 570.202(b)(1) and 570.201(a). CDBG National Objective: 570.208(a)(3) - Low/Mod Housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of four low to moderate income families will be provided with affordable housing during LFY 2017. Rental units available through the Scattered Sites Rental Program are available to County residents who (a) pass credit and criminal background checks, (b) demonstrate an acceptable previous rental history, and (c) have a household income at or below 80 percent of the area median income.
Location Description	The Scattered Site Rental Program will be targeted to the Priority Revitalization Communities (PRC). PRCs encompass the County’s established neighborhoods and have many appealing qualities, including close proximity to jobs and a range of housing choices. At the same time, however, they are challenged as they contain census block groups with a high concentration of low and moderate income households relative to the County as a whole. The U.S. Department of Housing and Urban Development (HUD) has defined areas of low and moderate income concentration as those block groups that fall within a jurisdiction’s top quartile of block groups with a high percentage of low and moderate income households. For Anne Arundel, this includes any block group where 35.27 percent or more of the households have incomes at or below 80 percent of the area median income. The low and moderate income areas are located throughout the County, but are predominately in the County’s northern and western regions, including Brooklyn Park, Pumphrey, Harundale and the Crain Highway corridor in Glen Burnie, parts of Pasadena, parts of Severn/Odenton, parts of Jessup and Maryland City/Laurel. To the south, parts of Annapolis, Parole, and Edgewater, Deale and South County near Wayson’s Corner are included as Priority Revitalization Communities.	

Anne Arundel County Annual Action Plan: Local Fiscal Year 2017

	Planned Activities	During Local Fiscal Year 2017, \$426,814 in CDBG funds and \$100,000 County funds will be utilized through the Scattered Sites Rental Program to continue efforts to revitalize the County's Priority Revitalization Communities. These funds will be leveraged with State Lead-Based Paint Hazard Reduction Grant and Loan Program funds and Maryland Community Legacy funds. ACDS, on behalf of Anne Arundel County, will acquire and rehabilitate four homes to be rented to income eligible households.
25	Project Name	Services for Seniors Aging in Place
	Target Area	
	Goals Supported	Promote Special Needs Housing Options
	Needs Addressed	Special Needs – Facilities and Services
	Funding	CDBG: \$15,000
	Description	Associated Catholic Charities Division of Housing Services will use \$15,000 in CDBG funds to continue a congregate services program, which provides light housekeeping, meals and other non-medical services so that the residents at Friendship Station senior housing complex can age in place. Objective: Provide Decent Affordable Housing. Outcome: Availability. CDBG Citation 570.201(e); CDBG National Objective: 570.208(a)(2)Low/Mod Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Services for Seniors Program will provide congregate services to five very low income seniors residing at Friendship Station.
	Location Description	Friendship Station is located at 1212 Odenton Road, Odenton, MD 21113.
	Planned Activities	During Local Fiscal Year 2017, \$15,000 in CDBG funds has been allocated to continue the Services for Seniors Aging in Place Program at the Friendship Station senior housing community in Odenton. This program supplements the State funded congregate care program offered at this site. Funds are used to subsidize the cost of providing services, such as daily meals, laundry services, and housekeeping, for approximately five very low income elderly residents. The Program helps participants age in place and avoid costly nursing homes.
26	Project Name	Vehicles for Change
	Target Area	
	Goals Supported	Increase Economic Development Opportunities
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$12,000
	Description	Funds will be used to continue the Vehicles for Change transportation program to provide road-ready cars to low income households to enable them to maintain employment and become financially independent. Objective: Create Economic Opportunities. Outcome: Availability. CDBG Citation: 570.201(e), CDBG National Objective: 570.208(a)(2) - Low/MOD Limited Clientele.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimate that five cars will be provided through the Vehicles for Change Program to low income families during program year.
	Location Description	Vehicles for Change: 4111 Washington Blvd., Baltimore, MD 21227

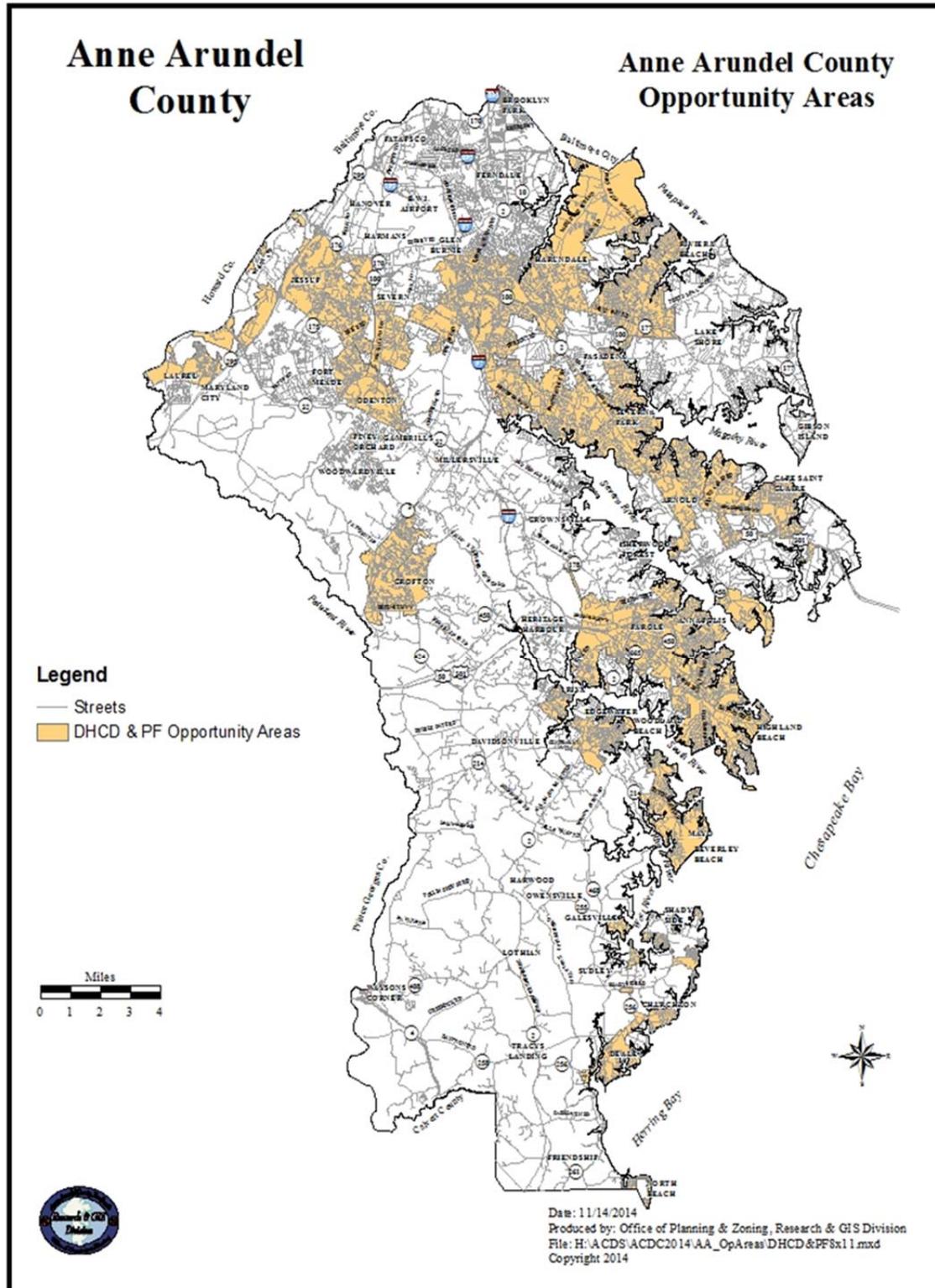
	Planned Activities	In Local Fiscal Year 2017, \$12,000 in CDBG funds will be allocated to support the Vehicles for Change Program. This Program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment and become financially secure and independent. The Program is expected to benefit approximately five limited income households over the next year.
27	Project Name	YWCA Campus Development
	Target Area	
	Goals Supported	Maintain and Expand Interim Housing Options
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$550,000
	Description	Funds will be used to develop a new 7000 square foot domestic violence safe house shelter that will serve up to 32 women and children. Objective: Provide decent affordable housing. Outcome: Availability. CDBG Citation: 24 CFR 570.201 (c); Low/Mod Limited Clientele Standard [570.208(a)(2)]
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The project is expected to serve up to 32 women and children fleeing from domestic violence at any give time.
	Location Description	Address is protected as it is a Domestic Violence Shelter. Clients will be referred to the program from throughout Anne Arundel County.
Planned Activities	The project involves the construction of a new 7,000 square foot domestic violence safe house shelter that will serve up to 32 to women and children meeting an increasing need. Specifically, CDBG funds will be used for the development of the new shelter.	

AP-50 Geographic Distribution

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

Priority Revitalization Communities (see Map 1) and Opportunity Areas (see Map 2) were defined in the Consolidated Plan. Priority Revitalization Communities encompass the County’s established neighborhoods and have many appealing qualities, including close proximity to jobs and a range of housing choices. At the same time, however, they are challenged as they contain census block groups with a high concentration of low and moderate income households relative to the County as a whole. HUD has defined areas of low and moderate income concentration as those block groups that fall within a jurisdiction’s top quartile of block groups with a high percentage of low and moderate income households. For Anne Arundel, this includes any block group where 35.27 percent or more of the households have incomes at or below 80 percent of the area median income. The low and moderate income areas are located throughout the County, but are predominately in the County’s northern and western regions and in some areas of southern part of the County.

Map 2 – Anne Arundel County Opportunity Areas



Many of these block groups also contain a high percentage of nonwhite individuals, a higher percentage of older housing stock, a greater share of the County’s affordable and assisted housing, and a higher rate of foreclosure. The high concentrations of minority populations further enforce the geographical location of the County’s Priority Revitalization Communities. The County has designated several commercial corridors which are older and in need of revitalization or redevelopment because of the aging infrastructure, older buildings and/or increased vacancies as Commercial Revitalization Districts. These Commercial Revitalization Districts tend to be concentrated in the western and northern parts of the County and are for the most part, located in or around our Priority Revitalization Communities.

The County utilized the Maryland Department of Housing and Community Development (DHCD) definition for “Communities of Opportunity” and then eliminated any area not in a County designated Priority Funding Area to define its second targeted geographic area, called Opportunity Areas. These Opportunity Areas, which are located in areas for growth and development, tend to be concentrated in the western part of the County in and around Odenton/Severn, and in the eastern part of the County, as well as parts of Crofton, Deale and areas surrounding the City of Annapolis. DHCD uses an index to rank each census tract in the State, based on three groups of indicators. The three indicator groupings include (i) community health, (ii) economic opportunities, and (iii) educational opportunities. As it relates to community health, census tracts were rated based on median household income, percent of owner-occupied households, median home values, recent population growth, poverty rate, and the property vacancy rate. Areas of opportunity were also identified as having high economic opportunities, both in terms of low unemployment rates and reasonable commute times to employment, compared to the State as a whole. Educational opportunities were ranked based on the Maryland school assessment scores, as well as the percent of the population with high school diplomas and college degrees. The County’s Priority Funding Areas are areas in the County which have – or are in planned areas for – water and sewer and are slated for growth consistent with the County’s Comprehensive Land Use Plan.

Geographic Distribution

Table 10 – Geographic Distribution

Target Area	Percentage of Funds
Opportunity Areas	14%
Priority Revitalization Communities	53%

Rationale for the priorities for allocating investments geographically.

Priority Revitalization Communities were established in part due to their aging housing stock, including both single family and multi-family. This designation provides an opportunity to target and prioritize limited rehabilitation funds with the aim of improving the housing quality standards while ensuring that the housing remains affordable to low and moderate income households. Additionally, these areas, where there is a higher concentration of low and moderate income households, present an opportunity for the County to prioritize its limited public service funds in order to improve residents' socio-economic status and quality of life through quality programming. These programs include after school programs, child care services, job skills training, eviction prevention assistance and homeownership counseling, just to name a few.

For LFY 2017, assistance will be directed to Priority Revitalization Communities to support a variety of revitalization activities and programs which improve residents' quality of life, including programs for youth, acquisition and rehabilitation of scattered site properties, and the redevelopment of a public housing community to preserve 100 affordable housing units.

Opportunity Areas in the County are areas that have strong schools, a strong housing market, low concentration of poverty, and healthy economic characteristics. These areas provide a positive environment for families to raise children and allow elderly persons to live in a healthy community. Few affordable housing units exist in the Opportunity Areas. Anne Arundel County's Analysis of Impediments to Fair Housing Choice, prepared by Mullin & Lonergin Associates, calls for the County to invest its HOME funds for new family rental housing units on sites outside of "impacted areas," or conversely, within Opportunity Areas. Developing quality affordable units which are well managed and contribute to the vitality of the community, while providing the County's workforce an affordable place to reside are needed. Similarly, the Thompson v. U.S. Department of Housing and Urban Development Consent Decree calls for developing new affordable housing in "non-impacted" areas, which are areas where there are good schools, low concentrations of poverty, low concentrations of minorities, positive housing values and other healthy economic indicators.

Funds have been allocated for a new shelter for victims of domestic violence – called the YWCA Campus Development – which will be located in an Opportunity Area in the County. In addition, the County will continue to aggressively recruit developers to build new affordable rental units in Opportunity Areas.

Discussion

Low and moderate income families lack affordable housing choices throughout the County, especially in Opportunity Areas, which are defined by the Maryland Department of Housing and Community Development. As described in the *Anne Arundel County Consolidated Plan: FY 2016 – FY 2020*, the existing affordable units tend to be concentrated in the older areas of the County, along with the County’s older housing stock. These areas, which also have a high concentration of minorities, are referred to as Priority Revitalization Communities and may have substandard housing issues. The Plan acknowledges that low and moderate income households within Anne Arundel County, many of whom are concentrated in the County’s Priority Revitalization Communities, need public services, such as employment training and affordable child care, in order to improve their economic standing. The Plan also recognizes the need to balance the creation of new affordable units in Opportunity Areas with stabilizing and improving the County’s existing stock of affordable housing. To that end, we anticipate investing federal funds into Opportunity Area projects in future years as projects become available and other sources of financing, such as Maryland Community Development Administration (CDA) loans, are awarded to project located within Opportunity Areas in Anne Arundel County.

AP-55 Affordable Housing

Introduction

The following tables only reflect the number of affordable housing units or housing assistance to be provided with funding from the CDBG, HOME, and ESG programs. The County also offers several other programs, including HOPWA and CoC funded tenant based rental assistance program which are targeted to the homeless and special needs population. The CoC funded program will provide tenant based rental assistance to 108 homeless households, and the HOPWA Program will provide tenant based rental assistance to 45 households.

**Table 11 – One Year Goals for Affordable Housing
by Support Requirement**

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	132
Special-Needs	9
Total	161

**Table 12 – One Year Goals for Affordable Housing
by Support Type**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	1
Rehab of Existing Units	136
Acquisition of Existing Units	4
Total	161

Discussion

The County will seek to expand rental assistance to the homeless, special needs populations, and very low income population over the year.

AP-60 Public Housing

Introduction

The Housing Commission of Anne Arundel County has an approved Public Housing Authority Agency Plan which provides a variety of housing units and programs to assist very low income households obtain or maintain affordable rental housing in the County. The Commission is dedicated to strengthening communities and improving the lives of Anne Arundel County citizens focusing on the ownership, management, sustainability and preservation of affordable housing. The Housing Commission owns and operates over 900 housing units in nine communities located in the County. Seven of these communities are federally defined public housing communities of which four are restricted to senior and disabled residents. The senior communities include Pinewood Village, Pinewood East and Glen Square in the Glen Burnie and Pasadena area and Stoney Hill in Odenton. Family communities include Meade Village in Severn and Freetown Village in Pasadena. In addition to the public housing properties, the Housing Commission also co-owns and manages Heritage Crest which is an affordable community for elderly residents. The renovation of Burwood Gardens Phase II will soon be underway and will consist of 100 units to serve families, as well as disabled accessible units. The Housing Commission also owns Oakleaf Villas, a 24 unit family community and Pumphrey House, a 15 unit community for the elderly population. Both of these communities were financed with State financing and serve low income residents.

As of February 2016, the Housing Commission had a total of 7,719 households on its public housing waiting list with an average waitlist time of two to five years. In addition, there were 9,743 families on the housing choice voucher waiting list. After experiencing waiting periods averaging seven to 10 years, the Housing Commission decided in July 2014 to close the housing

choice voucher waitlist for the first time ever and it continues to be closed. The high numbers of households waiting on both public housing and housing choice vouchers reveal a great deal about the extent of need for housing assistance, as well as the composition of the populations seeking assistance.

Actions planned during the next year to address the needs to public housing.

In an effort to upgrade their housing stock, the Housing Commission is now in Phase II of a demolition/disposition process of redeveloping Burwood Gardens, one of their oldest communities. The community included 200 units for low income elderly and disabled residents. The property was functionally obsolete and not suitable for the population which it served. Phase I, which opened in November 2013, included 100 project based voucher units for elderly residents. The new building was designed to better serve the County's aging population, many of whom have mobility impairments. Phase II is expected to commence in the next year and includes the demolition and reconstruction of 100 apartments and townhomes for persons with disabilities and working families.

In 2015, HUD approved a portfolio conversion of the Commission's public housing communities under Rental Assistance Demonstration (RAD). At this time, the Housing Commission is in the process of working through the requirements and plans to convert the properties to Project Based Rental Assistance (PBRA) in the next several years. RAD is an effort to address the capital needs of the aging public housing by providing access to private sources of capital to repair and preserve its affordable housing assets.

Public housing residents can participate in a variety of programs to improve their educational and career profiles in an effort to strive for financial independence. The Housing Commission's Family Self Sufficiency Program assists families with leaving the public assistance system to achieve economic self-sufficiency. During LFY 2017, this federally funded program will be supplemented with approximately \$200,000 in County funds allowing for the Housing Commission to substantially increase the members of the families participating in this program. The Commission and its partners assist with accessing services such as child care, transportation, remedial education, job training, treatment and counseling for substance abuse, and credit counseling. As of February 2016, 197 families were participating in the program.

The Housing Commission provides a variety of essential services that work in tandem with quality housing to create a productive and comfortable environment for their residents. Support to public and assisted housing residents through counseling and referrals address the social, health, emotional and economic problems and other barriers to independence and homeownership. Additionally, other services representative of effective and creative

partnerships with other agencies and businesses include: Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc., Head Start Programs, and the One Stop Career Service Centers to name a few.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

The Housing Commission encourages its public housing residents to become involved in their communities. Resident Councils operate at each of the public housing communities, providing a forum for residents to express their concerns and needs at monthly meetings. A 14 member Resident Advisory Board meets quarterly with key Housing Commission staff, providing a conduit for communicating information, sharing ideas, and ensuring that resident concerns are clearly identified, analyzed and evaluated for service. In addition, the Housing Commission has a resident serve on their Board of Commissioners.

Residents are also encouraged to provide feedback about their housing quality and communities. The Capital Fund Program is reviewed and updated annually through personal interviews with residents. This process provides an opportunity for residents to rate the quality of each facet of their housing, as well as the services provided. The information is reviewed to identify areas of greatest concern. In addition, personal interviews and surveys are conducted with each resident from all of the public housing communities to assess opinions relative to conditions within their personal living units, as well as the property in general, management and maintenance issues, and the resident services provided. These results are analyzed quarterly and used as a tool in setting priorities and establishing programs for maintenance services, resident services and management improvements.

Participants whose goal is homeownership are encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers toward a mortgage payment. Interested participants are referred to the Homeownership Counseling Program administered by ACDS. Through the Homeownership Counseling Program, clients receive individual counseling in overcoming credit problems and information on budgeting for a home purchase, obtaining a mortgage loan, and preparing for settlement. These families may also receive assistance through the County's Mortgage Assistance Program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

The Housing Commission of Anne Arundel County is not designated as troubled.

Discussion

Long waiting lists and a limited number of public housing units have contributed in deterring the County's low income residents from finding affordable housing options. The County's public housing units rarely become available to alleviate the long waiting list. It typically takes two to five years for one of these units to become vacant. It takes even longer for a resident on the housing choice voucher waiting list to receive a subsidy that provides them with a broader range of housing options in the County. As a result, the long waiting list and timeframes prompted the Housing Commission to close its waiting list in 2014. With approximately 17,500 County residents waiting for either a public housing unit or a housing choice voucher, it is apparent the County has an ongoing need for housing that is affordable to all of its residents.

While the public housing communities are in good condition, many of them are aging and can no longer meet the needs of their populations, particularly the senior residents where accessibility is a critical issue. With limited capital improvement funding, the Housing Commission finds it difficult to update its communities.

AP-65 Homeless and Other Special Needs Activities

Introduction

Anne Arundel County has a collaborative and well-coordinated community based planning process that seeks to ensure the needs of persons who are homeless or at-risk of homelessness within the County are being met. The County provides a continuum of housing and services including prevention, outreach, and supportive services, as well as emergency, transitional, and permanent housing. ACDS, with support from the Anne Arundel County Department of Social Services (DSS), coordinates the Continuum of Care Planning Group, referred to as the Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition). The Homeless Coalition is responsible for developing the competitive Continuum of Care application and for developing the plan to end chronic homelessness in Anne Arundel County.

The Homeless Coalition consists of over 50 County and City of Annapolis agencies, concerned citizens, nonprofit homeless service providers, private nonprofit organizations serving special needs clientele, as well as others with interests and roles in ending homelessness in the County.

The Homeless Coalition has continually supported the County successful applications for federal funds and the development of new programs and services to address the needs of the homeless population. For example, Anne Arundel County applied through HUD's 2015 federal

competitive application process and was awarded a total of \$2,075,182 in competitive 2015 Continuum of Care (CoC) funds. Specifically, \$1,990,773 in CoC funds were awarded for 12 permanent supportive housing programs and \$42,409 will be used to fund a transitional housing program. The County is awaiting HUD's announcement of additional award of funds anticipated in the Spring of 2016. The Homeless Coalition is in the process of strengthening the County's coalition and overall continuum of care for the homeless. Homeless Coalition members played an active role in the implementing the new Consolidated Plan FY 2016 – FY 2020, as well as providing input in the development of the FY 2017 Action Plan.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The Anne Arundel CoC has adopted a coordinated assessment system to streamline outreach procedures, thereby helping homeless persons to easily access programs. The County's Community Warmline, a 24 hour, seven day crisis hotline, is Anne Arundel County's coordinated entry point and is part of the County's Mental Health Agency Crisis Response System. The Warmline is marketed to the CoC members, County agencies, libraries, faith community, food pantries, and telephone operators of the 211 service system. The Warmline is also advertised on multiple County websites. Individuals least likely to access services can reach the Warmline by telephone. Depending on the situation, the Crisis Mobile Team must be sent to assess the situation. The initial screening process uses a modified Arizona Self-Assessment, with basic HMIS data. Individuals are referred to appropriate shelter and other services based on the assessment. Homeless persons can also enter through local shelters, DSS, and day programs. All programs use VI-SPDAT to assess needs of homeless and create a by-name vulnerability list. The CoC gives priority for shelter to homeless assessed as vulnerable and on the street or other place not fit for human habitation.

The County's continuum for the homeless has several outreach teams including the Crisis Response Team and two Assertive Community Treatment (ACT) Programs. These teams target the homeless diagnosed with a mental illness. One ACT Program team is part of a newly funded mental health grant and specifically targets the chronically homeless. The ACT Program receives referrals from the police, hospitals, and shelters when a homeless person is in crisis. In addition, Arundel House of Hope (AHOH) and The Light House operate outreach services and provide case management, day shelter, meals, and links to mainstream resources. In order to reach the street homeless, the CoC is supporting the building of outreach advocacy teams to be able to build relationships and offer services to the County's most vulnerable homeless living on the street.

The CoC also hosts an annual Homeless Resource Day which allows service providers to successfully reach out to the homeless and those at-risk of homelessness. This event is well publicized to the entire community. The Homeless Resource Day, offering comprehensive services, allows service providers to offer their services in a concentrated manner on one day, as well as to set up appointments for follow-up visits.

Addressing the emergency shelter and transitional housing needs of homeless persons.

Emergency Shelter – Anne Arundel County has 53 year round and 85 seasonal emergency shelter beds for individuals, and 99 year round emergency beds for families. Typically, emergency shelters provide temporary housing for up to 90 days, along with three meals, case management, life skills, training, housing search assistance and other support services. The rotating church shelter, called the Winter Relief Program, provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from November through April. An additional 54 freezing weather beds are provided by local shelters and the City of Annapolis. There are a total of 88 year round, seasonal, or overflow freezing weather beds available for chronically homeless persons in the County. There is generally a shortage of emergency shelter for both families and individuals in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable.

In Local Fiscal Year 2017, Sarah’s House, operated by Associated Catholic Charities, Inc., will receive \$85,000 in Emergency Solutions Grant (ESG) funds from the County. Sarah’s House provides emergency shelter to the County’s homeless population, as well as a wide array of supportive services. It is estimated that 425 homeless persons, including children, will be assisted by Sarah’s House during the next year.

Transitional Housing – The County has 16 transitional housing beds for individuals and a maximum of 77 transitional housing beds for families (a total of 24 units). Transitional housing provides temporary housing and intensive supportive services for up to two years. The purpose of a transitional housing program is to help families and individuals gain the skills to be successful once they move to permanent housing.

In Local Fiscal Year 2017, the County will continue to support the operation of a limited amount of transitional housing programs with federally awarded CoC funds. The Light House, Inc. was awarded funds in the amount of \$41,501 to continue to operate the Anchor House Transitional Housing Program which serves up to three families at any given time. Sarah’s House was awarded funds in the amount of \$100,696 to continue a limited transitional housing for 22 homeless families. The award of CoC funds to Sarah’s House is more than a 50 percent

reduction from previous years. AHOH applied for \$127,033 in CoC funds for the Fouse Center, however, was not awarded CoC funds. AHOH along with the County is continuing to explore options for keeping this program operating. The Fouse Center provides transitional housing for approximately 10 men at any given time, including the chronically homeless. Additionally, AHOH will continue to operate a transitional housing program for six homeless veterans. Should the County be successful in keeping Sarah's House and the Fouse Center opened in spite of losing CoC funds, then approximately 93 homeless persons will be provided transitional housing in Local Fiscal Year 2017.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The County is committed to ending chronic homelessness by outreaching and developing housing options for this population. The Homeless Coalition has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the County's Coordinated Assessment process, the Homeless Coalition adopted VI-SPDAT as its assessment tool and incorporated it into the HMIS system. The VI-SPDAT is a nationally accepted and recommended survey tool which evaluates and ranks each homeless individual or family based on a number of risk factors and generates a centralized list of most vulnerable, chronically homeless individuals and families. Those who are ranked as the most vulnerable and chronically homeless are given priority for all of the County's HUD funded permanent supportive housing programs and other services. The centralized list is a coordinated waitlist for all HUD funded permanent housing programs in the County.

The County uses a rapid re-housing strategy for homeless families and provides Emergency Solutions Grant (ESG) funded rapid re-housing to approximately 10 families per year. Also, the County is allocating \$152,000 in HOME and County funds for a tenant based rental assistance program to house homeless families. Additionally, the United Way of Central Maryland has funded a prevention and diversion program, including a rapid re-housing strategy for families in the County. The County's family shelters also work to help families increase their incomes so that they can find housing. Given the high cost of housing, many homeless families stay with other family members after they leave shelter.

The County seeks to end homelessness among veterans as well. AHOH operates Patriot House, a Veteran's Administration (VA) per diem funded transitional housing program for homeless veterans. AHOH works closely with the Baltimore VA Medical Center to ensure each veteran

receives necessary medical care, services, and access to permanent housing through the HUD Veterans Affairs Supportive Housing (VASH) program). Many graduates of the program improve their income enough to afford unsubsidized housing as well. Additionally, outreach workers from the Baltimore VA Medical Center come to the AHOH Homeless Resource Center on a monthly basis to link homeless veterans to services.

Staff in the various shelters all work to reduce recidivism. Currently, approximately 35 percent of sheltered homeless experience more than one episode of homelessness and return to a shelter. This is due in part to the high cost of housing in Anne Arundel County and the difficulty low income individuals face in finding units they can afford without a subsidy. Those who enter CoC funded permanent housing seldom return to emergency shelters. The County incorporates the following strategies to reduce returns to homelessness: (1) provide comprehensive case management and continued aftercare service once a participant leaves; (2) build linkage to all mainstream resources; and (3) focus on increasing employment and income by ensuring the homeless are linked to employment services or receive all benefits, such as SSI, for which they may be eligible.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

One of the County's key strategies for ending homelessness is to prevent individuals from becoming homeless in the first place. A number of County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction, as well as to help with preventing the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. Additionally, the United Way has funded a prevention and homeless diversion program. In Local Fiscal Year 2017, \$35,000 in CDBG funds will be allocated to Anne Arundel County Community Action Agency and \$25,000 in CDBG funds will be allocated Calvary Economic Development Corporation to provide eviction prevention, utility turn-off and help with first month's rent.

The County has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and or jail – from becoming homeless. The Department of Social Services (DSS) is responsible for implementing discharge planning for children in foster care. The County's goal is to make sure every child has a permanent supportive connection before they age out of care.

Although there are no publically funded hospitals or health care facilities in the County, the two privately funded hospitals have agreed to work with DSS to help ensure individuals leaving these facilities are not released to homelessness. Both the Baltimore/Washington Medical Center and the Anne Arundel Medical Center, employs social workers to link patients to services prior to discharge. The inpatient hospital treatment team complete a needs assessment upon entry into the facility and develops a treatment plan that addresses needs such as mental health, housing, substance abuse, job skills, and life skills. Anne Arundel County Mental Health Agency also employs aftercare service workers who provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning.

The Health General Article, 10-809 Annotated Code of Maryland, prohibits discharges from state mental health facilities to homelessness. The County makes every effort to prevent individuals exiting the County Detention Centers from becoming homeless on discharge. The Detention Centers provide case management, including discharge planning, to all individuals sentenced for a time period of greater than seven days in either of the County's two detention facilities. Detainees are referred to internal GED training; job training, drug treatment, and other life skills type courses in order to prepare for their exit from the detention center. Mentally ill detainees are referred to the State funded Mental Health Jail Project which link inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site Community Service Fairs to help link in-mates to programs, services and housing options upon release.

Discussion

The County has been successful at applying for competitive CoC funds and has built an inventory of 168 permanent supportive housing beds, most targeted to chronically homeless. During Local Fiscal Year 2017, the County will offer the following housing programs to the homeless. All of these housing programs will provide intensive case management and supportive services.

Housing for Chronically Homeless Families - \$100,000 in HOME and \$52,000 in County general funds is provided to the Housing Commission to house 10 chronically homeless families.

Rapid Re-Housing Program – \$64,524 in ESG funds is provided to Arundel House of Hope, Inc. (AHOH) to help 10 homeless families.

Women in Safe Haven (WISH) Program – AHOH was awarded \$59,073 in CoC funds to operate the WISH Program to provides permanent supportive housing for five chronically homeless women.

Safe Haven I – AHOH was awarded \$56,395 in CoC funds to provide permanent supportive housing to four chronically homeless men.

Safe Haven II – AHOH was awarded \$59,231 in CoC funds to provide permanent supportive housing to four chronically homeless men.

Community Housing Program – AHOH was awarded \$58,813 in CoC funds to provide permanent supportive housing to six chronically homeless men and women.

Housing First I – People Encouraging People, Inc. (PEP) was awarded \$65,712 in CoC funds to provide tenant based rental assistance and intensive case management services to five chronically homeless persons.

Housing First II – PEP was awarded \$119,828 in CoC funds to provide tenant based rental assistance and intensive case management services to a total of eight chronically homeless persons.

Supportive Housing Opportunity Program (SHOP) – The Anne Arundel Mental Health Agency was awarded \$198,727 in CoC funds to provide tenant based rental assistance and intensive support services for eight homeless households.

Samaritan Housing Program – The Mental Health Agency was awarded for \$65,642 in CoC funds to provide five tenant based rental subsidies and supportive services to chronically homeless individuals.

Shelter Plus Care – The Maryland Mental Hygiene Administration was awarded \$412,855 in CoC funds to continue the Shelter Plus Care Program providing tenant based rental assistance and supportive services to 26 homeless households.

Permanent Supportive Housing Program – The Housing Commission of Anne Arundel County was awarded \$391,501 to provide 25 rental vouchers and supportive services for chronically homeless households.

Anne Arundel Partnership for Permanent Housing Program – ACDS was awarded \$467,837 in CoC funds to administer a permanent housing program, which is operated through a partnership between the Housing Commission, AHOH and Community Residences, Inc. The Program serves participants who are chronically homeless and provides intensive case management and supportive services to 25 households, including children.

The County will also continue to address the housing needs of other special needs population, such as those with diagnosed with HIV/AIDs, the disabled, and elderly. At a minimum, the following actions will be taken in Local Fiscal Year 2017: (i) one unit will be acquired through the CHDO Housing Acquisition/Rehab Program; (ii) 45 households will be assisted through the Housing Commission’s HOPWA funded Rental Assistance Program; and (iii) three homes will be modified for persons with disabilities through the CDBG funded Accessibility Modification Program.

Table 13 – One Year Goals for HOPWA

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	
Tenant-based rental assistance	45
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
Total	45

AP-75 Barriers to Affordable Housing

Introduction

The Anne Arundel County Consolidated Plan: FY 2016 – FY 2020 outlined five major barriers to affordable housing, including (1) lack of affordable supply to meet current demand; (2) future housing demand; (3) current land use patterns; (4) lack of financial resources; and (5) NIMBYism. These barriers are summarized below.

Lack of Affordable Housing Supply to Meet Current Demand

According to the Baltimore Regional Housing Plan and Fair Housing Equity Assessment, when compared to the region, Anne Arundel County has a smaller share of affordable units, as well as a relatively low vacancy rate and high rent rates, demonstrating the relative lack of supply.

Future Housing Demand

According to the Sage Policy Group, Inc.’s BRAC Impact Housing Study, it was projected by 2015, 15,700 households looking for housing in Anne Arundel County would be unable to find it. Excess demand will keep existing housing prices high and will encourage new construction at the high end of the market. Vacancy rates for all housing will be relatively low with vacancy

rates for less expensive housing becoming particularly low. The availability of housing affordable for low and moderate income households will diminish.

Current Land Use Patterns

According to the Anne Arundel County's Analysis of Impediments to Fair Housing Choice (AI), conducted by Mullin & Lonergin Associates, there appears to be a scarcity of land zoned by-right for multi-family housing in Anne Arundel County. In a high-cost housing region, multi-family housing is often the most feasible option. Undeveloped land zoned by right for medium and high-density residential development is in short supply in the County. This has the effect of limiting affordable housing choices for members of the protected classes.

Lack of Financial Resources

The lack of financing for affordable developments also presents a challenge. Federal funding for federal entitlement programs supporting housing, such as CDBG and the HOME have been drastically cut over the last decade. For example, over the last decade, the County's allocation of federal CDBG funds dropped from \$2.44 million to \$1.78 million, or 27 percent, while its share of HOME funds dropped from \$945,579 to \$591,207, or 37 percent. The outlook for increased funding, or even level funding, at the State and federal levels is not encouraging.

NIMBYism

The lack of support by a community or by neighboring residents for proposed affordable housing communities or projects presents a challenge in the County for projects benefiting low and moderate income persons. Sometimes referred to as NIMBYism ("Not in My Back Yard"), this phenomenon presents an additional obstacle to affordable housing developers and group home providers ability to procure affordable, developable land or to buy existing homes for a special needs population.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

In an effort to address these barriers, ACDS staff was actively involved in commenting on the State of Maryland's Qualified Allocation Plan (QAP) and Multi-Family Housing Financing Guide to ensure more State directed financial resources – namely Low Income Housing Tax Credits and Rental Housing Production Program funds – would be available to develop affordable housing communities in Opportunity Areas in Anne Arundel County. As a result, the

new QAP and Guide, which are still in draft form, are structured in such a way that will likely result in more affordable housing projects being built in Anne Arundel County.

A recent review of Anne Arundel County's zoning policies indicates the County has adopted several measures that seek to support and expand affordable housing development. Workforce Housing legislation allows for multi-family housing with a density of up to 22 units per acre as a special exception use in R-10, and R-15 residential zones. To be eligible for a density bonus the project must serve persons earning 120 percent of Area Median Income (AMI) and below. In addition, the County's Housing for Elderly of Moderate Means law allows multi-family housing serving low income seniors earning 80 percent of AMI and below to be developed as (1) a special exemption use in R-2, R-5, R-10 and R-22 zones, up to densities of 22 units per acre, and (2) a conditional use C-1, C-2 and C-3 zones.

To further reduce development costs, the County has adopted legislation that waives water and sewer fees, a significant cost, for multifamily housing units developed for elderly persons of moderate means. Additionally, the County waives impact fees for housing that serves households earning 120 percent of AMI and below and that is developed by nonprofit organizations. The County also continues to provide Payments-in-Lieu of Taxes (PILOTs) agreements as a financial incentive for developers building affordable rental housing. The County will also provide surplus land at no cost in exchange for affordable housing where feasible. In an effort to increase the supply of affordable family housing in non-impacted areas, the County will prioritize its federal funds for new affordable rental housing in Opportunity Areas. Finally, to address NIMBYism, the County will support efforts to promote fair housing and educate communities on affordable housing reducing common misconceptions. In LFY 2017, the County will provide funds for Baltimore Neighborhoods Inc. (BNI) to provide fair housing services and fair housing educators in the County. Also, the County will fund regional fair housing education efforts by the Baltimore Metropolitan Council.

Discussion

Current and future demand is expected to continue to outstrip the supply of affordable housing, especially for low and moderate income households among the County's workforce. In order to increase the supply of affordable units, the County will subsidize the creation of affordable units through direct subsidies such as low interest loans or grants, PILOTs, and the waiving of fees. As the County continues to evaluate land use changes that would encourage the development of affordable housing, they will also continue to promote the land use incentives that currently exist for creating affordable housing. The County will also continue to work on educating communities about misconception associated with affordable housing.

AP-85 Other Actions

Introduction

In addition to the programs and projects described in Section AP-35, the County and its partners will take other actions in an effort to meet its housing and community development needs. From stretching scarce resources to leveraging multiple sources of funding, these actions will complement the programs previously described to create a comprehensive strategy to address the unmet needs of County residents. This chapter describes these complementary actions including actions to (i) remove obstacles to unmet needs, (ii) address barriers to affordable housing, (iii) evaluate and reduce lead based paint hazards, and (iv) reduce the number of households living below the poverty level. Finally, this chapter lays out the institutional structure the County has established for comprehensive service delivery and describes how the County government continuously strives to enhance coordination among the multiple County agencies and service providers.

Actions planned to address obstacles to meeting underserved needs.

Anne Arundel County Consolidated Plan: FY 2016 – FY 2020 (Program Year 2015-2019) demonstrated the growing concern of increasingly fewer affordable housing options for lower income residents living in Anne Arundel County. Although the County's quick recovery from the housing recession created a strong homeowner and rental housing market with home prices and rental rates that have steadily increased over the past decade, the County continues to struggle because the median household income rate is not growing at the same pace. The County lacks available subsidized housing units and vouchers. This has resulted in a large number of Anne Arundel County households, especially lower income households, having a severe housing cost burden as they pay more than 50 percent of their income on housing costs.

During the housing recession, home values took a sharp decrease as the number of housing sales began to decline. Concurrently, rent rates began to increase as renting – as opposed to owning – gained popularity with decreased economic risk. Now that the recession has ended, housing sales have begun to recover as home values have steadily increased over the past few years. Unfortunately, rent rates have not decreased, thus lessening affordable housing option for the County's low to moderate income households.

Although the median household income rates have increased over the past decade, they have lagged behind rising housing costs. The County has many service workers and professionals including police officers, teachers, and dental assistants, who do not have enough income to afford to live in the County.

Additionally, the County's public housing authority is limited with the number of available units and vouchers. It has experienced long waiting lists with approximately 17,500 County residents waiting for either a public housing unit or a housing choice voucher, thus further lessening affordable housing options for the County's low income population.

If rent rates and home values continue to increase, and the availability of housing subsidies continue to be limited, while median household income levels increase at a slower pace, the issue of housing affordability will continue to get worse causing a greater disparity with the availability of affordable units.

One hundred percent of the County's federal entitlement funds are targeted to serving low and moderate income residents through an array of projects outlined in this plan. Additionally, the County has allocated \$665,000 in County general funds to support and complement the activities, projects and programs funded through the federal funds. The County also works diligently to leverage the State and federal funds as much as possible with private dollars to meet the needs of low and moderate income residents.

Actions planned to foster and maintain affordable housing.

Specific activities to foster and maintain affordable housing undertaken in Local Fiscal Year 2017 are highlighted below.

- The County will provide homeownership counseling, financial literacy training, and foreclosure prevention counseling to over 500 households.
- A total of 32 low income households will be provided property rehabilitation services and four very low income households will be provided property repair services. Eight of the 36 households who receive assistance through property rehabilitation or property repair services will also be provided accessibility modification services.
- Prior year funds will be used to continue the Mortgage Assistance Program in Local Fiscal Year 2017. Approximately, 15 first time homebuyers will be assisted with the purchase of their first homes through the provision of down payment, closing cost, and mortgage write-down assistance.
- The County will increase the supply of scattered site rental housing by acquiring and rehabilitating four units to be rented to low income families. Efforts will be targeted to Priority Revitalization Communities.

- HOME funds will be used to assist with gap financing for the second phase of the redevelopment of Burwood Gardens public housing community into Heritage Overlook, a private 100 unit affordable housing development for families in Glen Burnie.
- CDBG funds will be used to assist the YWCA with the development of a new 7,000 square foot domestic violence safe house shelter that will serve up to 32 women and children.
- The County will provide rental assistance to 148 homeless households with CoC funds, 10 homeless families with ESG funds and another 10 homeless families with HOME funds, and a minimum of 45 households with HOPWA funds.
- HOME CHDO funds will be used to create a new group home to house individuals with special needs.

Actions planned to reduce lead-based paint hazards.

Through strict adherence to the policies and procedures, Anne Arundel County has greatly reduced the lead-based paint (LBP) risks associated with housing units built prior to 1978 and thus, has significantly increased the access and availability of lead safe and lead free housing for low and moderate income County households.

The federally funded Property Rehabilitation Program, Property Repair Program, Accessibility Modification Program, and the Scattered Sites Rental Program are all administered by ACDS in accordance with the Lead-Based Paint Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. Before any construction activities are undertaken, ACDS requires a qualified Risk Assessor to properly test each applicable residence for the existence of LBP and prepare a risk assessment report which dictates the required methods for addressing the LBP hazard.

Residences with peeling or flaking paint are not eligible to be purchased through the federally funded Mortgage Assistance Program unless any noted LBP hazard deficiencies are corrected following proper lead safe work practices and a passed LBP clearance report, as prepared by a certified LBP risk assessor, is provided to ACDS.

LBP in Countywide residential rental properties is addressed through the enforcement of the State of Maryland's Reduction of Lead Risk in Housing law that requires owners of rental properties to register their units with Maryland Department of the Environment (MDE), distribute specific educational materials to prospective tenants and to meet specific LBP hazard

reduction standards. In addition, all contractors performing lead paint abatement activities must be trained by a MDE accredited/licensed training provider and must receive accreditation to perform lead paint activities.

Residential housing in the County is also governed by the County's Property Maintenance Code which requires exterior wood surfaces to be treated or be protected from the elements and decay and all exterior surfaces, including soils, be free of peeling, flaking and blistering paint.

Actions planned to reduce the number of poverty-level families.

Nearly six (5.7) percent or 30,494 of the County's residents lived below poverty level in 2013 as defined by the U.S. Census Bureau. Poverty impacts all aspects of an individual's life and is caused by a myriad of complex factors which in turn makes ending poverty a difficult task. Primarily, it is a function of income, which is related to opportunity, education, job training, and employment. Therefore, the County's primary anti-poverty strategy is to create and foster employment and economic opportunities for low income residents.

The responsibility for implementing strategies to foster employment and economic opportunity is shared and coordinated among various government agencies, service providers, and other organizations. However, the County's Department of Social Services (DSS) is the agency primarily tasked with assisting residents who fall below the poverty line. DSS partners with the Anne Arundel Workforce Development Corporation and the Community Action Agency on a number of efforts to assist County residents with moving beyond poverty. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County provide courses and programs to enhance employment skills. Anne Arundel County Family Support Center, operated by Maryland Family Network and DSS is located in Annapolis. The Center provides a wide range of programs including (i) education and employment readiness, (ii) adult education and GED prep, (iii) programs for parents, young fathers, and children, and (iv) a teen parent alternative high school program. DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These Centers offer 'one-stop' access to community services. Not only can residents access the traditional income supports such as Temporary Cash Assistance (TCA) or Food Stamps. They can also access Jobs Works Arundel, an employment program, operated by Anne Arundel Workforce Development Corporation. The Center also provides space for the County's community partners such as the Literacy Council of Anne Arundel County, the Organization for Hispanic and Latin Americans, and the Maryland Division of Rehabilitation Services.

The County uses its federal funds for projects and programs providing maximum benefit to extremely low, low and moderate income households. Specifically, in Local Fiscal Year 2017

the County will provide \$15,000 in CDBG funds to support the Opportunities Industrialization Center of Anne Arundel County. The Program offers English for Speakers of Other Languages, basic academic skills, GED preparation, and computer skills training classes to low income unemployed and underemployed County residents. The program is expected to benefit approximately 50 very low and low income persons over the next year.

Additionally, the County will continue to support the provision of quality affordable child care for low and moderate income residents to enable parents to work or obtain employment training. CDBG funds in the amount of \$20,000 will be provided to continue the Community Action Agency's Child Care Program which will provide extended child care hours for children enrolled in Head Start Programs located at the Meade Village site in Severn and the Lloyd Keaser Community Center in Brooklyn Park. This program expects to serve approximately 34 limited income children.

CDBG funds in the amount of \$12,000 have also been allocated to Vehicles For Change to continue their program. This program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment and become financially secure and independent.

Actions planned to develop institutional structure.

Anne Arundel County is uniquely organized to administer housing and community development programs and has developed a comprehensive approach to enhance the coordination between various departments of County government, federal and State agencies, other public agencies, private nonprofit agencies and organizations, and for profit developers and lenders.

Anne Arundel County is governed by an elected County Executive and County Council. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies in order to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS who is responsible for administering housing and community development activities in the County.

ACDS functions as the lead agency for housing and community development programs in the County. ACDS is a private nonprofit corporation created to address housing and community development needs and is under contract with the County to plan, administer, and implement the federally funded CDBG Program, HOME Program, ESG Program, HOPWA Program, CoC and State housing rehabilitation programs and County funded housing and community development

programs. Subrecipients, private nonprofit service providers and housing developers carry out many of the activities funded under these programs. ACDS directly administers programs such as the Property Rehabilitation Program, Property Repair Program, Scattered Sites Rental Program, and the Homeownership Counseling and Foreclosure Prevention Counseling programs. Depending on the project, ACDS takes on the role of the developer, the lender, and/or the construction manager which necessitates careful coordination with many governmental agencies and departments.

The structure of the ACDS Board of Directors allows for coordination among various lead agencies. The 11 member Board includes three members appointed by the County Executive and one appointed by the Housing Commission. These appointed members provide integral communication links between ACDS and the departments and agencies they represent. The involvement of the Board members adds a depth of experience to the planning and delivery of housing and community development programs and activities in the County.

In addition to ACDS, Anne Arundel County benefits from strong governmental agencies, commissions, and closely connected nonprofit organizations with well-defined roles in meeting the needs of the low income community. These agencies and nonprofit organizations include the Housing Commission, Department of Social Services, Department of Health, Mental Health Agency, Department of Aging and Disabilities, the Commission on Disability Issues, Anne Arundel County Workforce Development Corporation, the Community Action Agency and the Human Relations Commission. The County also benefits from a strong economic development arm. The Anne Arundel Economic Development Corporation (AAEDC) provides economic development leadership for the County by building alliances with regional partners, recruiting new employers, supporting existing employers, and providing loans to new and expanding businesses. These agency Directors meet monthly with the County Executive and his staff to coordinate services and identify critical issues.

Finally, the County also has the opportunity to work with many nonprofit and for profit housing developers and service providers, including Community Housing Development Organizations (CHDO), who assist low income and special needs populations. These organizations provide housing and services to the homeless, developmentally disabled, the mentally ill, those infected with HIV/AIDS and chronic substance abusers among others.

Actions planned to enhance coordination between public and private housing and social service agencies.

Anne Arundel County has a collaborative and well-coordinated community based planning process that seeks to ensure the needs of extremely low, low and moderate income persons, homeless persons and the special needs populations within the County are being met.

The Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition) is a planning group consisting of over 50 organizations, including County and City of Annapolis agencies, nonprofit homeless service providers, nonprofit organizations serving special needs clientele, as well as concerned citizens with interests and roles in ending homelessness in the County. The Homeless Coalition meets monthly and provides ongoing input into the needs and current issues facing the homeless.

The HOPWA Planning Group meets on an as needed basis and consists of the Housing Commission, the Department of Health and nonprofit service providers. This group meets to discuss the ever changing needs of the HIV/AIDS population of the County. Regular reports are given by the Housing Commission and the nonprofit providers in order to constantly measure whether the HIV/AIDS population is being adequately served.

The County also participates in the Anne Arundel County Affordable Housing Coalition. This Coalition brings together for profit and nonprofit housing developers, realtors, lenders, the Housing Commission, ACDS, other County agencies, faith based institutions, and concerned citizens. The Coalition is the lead entity in advocating for and educating the community about affordable housing needs.

The County, ACDS and the Housing Commission work closely to identify needs, accomplish shared goals, and implement strategies. ACDS and the Housing Commission share a Board member who helps to coordinate the efforts of these two organizations. In addition, the Housing Commission assigns staff to participate in the Homeless Partnership, the HOPWA Planning Group, and Affordable Housing Coalition meetings. Although ACDS and the Housing Commission are managed by separate Executive Directors, their policies and programs complement one another.

Intergovernmental coordination on housing and community development issues within the region is accomplished through various means. ACDS, on behalf of the County, works closely with the City of Annapolis Department of Planning and Zoning and the Housing Authority of the City of Annapolis.

Additionally, the County joined with its counterparts in Baltimore City, Baltimore County, Harford County and Howard County (Regional Fair Housing Group) to conduct an Analysis of Impediments (AI), examining both jurisdiction specific and regional impediments to fair housing. The County continues to work with the Regional Fair Housing Group to implement the recommendations from the AI. Finally, the County works very closely with the State on planning and implementing its housing and community development goals and strategies. Specifically, ACDS, on behalf of the County, has a daily working relationship with the Maryland Department of Housing and Community Development. This relationship ensures the County has access to all available funds to accomplish its goals and receives technical assistance as needed.

Discussion

Through a wide array of other actions, in addition to the projects outlined previously, the County will continue to address housing and community development needs in Local Fiscal Year 2017.

AP-90 Program Specific Requirements

Introduction

This section describes program specific requirements, as required at 24 CFR91.220(g), for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and the Emergency Solutions Grant (ESG).

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I) (1)

Table 14 – CDBG Requirements

1	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	700,000
2	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified	0
3	The amount of surplus funds from urban renewal settlements	0
4	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5	The amount of income from float-funded activities	0
Total Program Income		700,000

Table 15 – Other CDBG Requirements

1	The amount of urgent need activities	0
2	The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income during LFY 2017.	100%

On behalf of the County, ACDS provides funds to project sponsors and clients to acquire, rehabilitate and otherwise assist with the development of housing, both owner-occupied and rental, for low and moderate income persons. In order for CDBG funds to be utilized to assist a rental project, rents must be affordable to comply with the low and moderate income housing national objective standard. Anne Arundel County has two separate definitions of affordable rents, one for projects funded exclusively with CDBG funds, and one for projects combining CDBG funds with other federal and/or State funding.

For rental projects where CDBG is the only source of federal funds and there are no State funds, affordable rents are defined as rents, excluding the utility allowances, which do not exceed the lesser of the Fair Market Rent as determined by HUD from time-to-time, or that amount which would equal 30 percent of the gross monthly income of a household earning 80 percent of the area median income, adjusted by family size, for the area as defined and published by HUD. In making this determination, it will be assumed that an efficiency unit will be occupied by a single person, a one-bedroom unit two persons, a two-bedroom unit by three persons, a three-bedroom unit by four persons, and a four-bedroom unit by a five person household.

For rental projects utilizing CDBG funds with other federal and/or State funds, affordable rents are defined by the other programs' requirements as long as the project continues to serve persons at or below 80 percent of the area median income. The other programs include, but are not limited to, HOME, federal Low Income Housing Tax Credits, housing mortgage revenue bonds, public housing capital funds or public housing operating subsidies, HOPE VI, Project Based Section 8, Section 202 or Section 811 development funds, State rental housing development programs, and other similar government funded programs.

Projects planned with all CDBG funds expected to be available during the year are identified in the Table 9. Table 14 identifies program income that is available for use during Local Fiscal Year 2017. Table 15 identifies the percentage of CDBG dollars that will be used for activities benefitting low and moderate income persons in LFY 2017.

HOME Investment Partnerships Program (HOME) Reference 24 CFR 91.220(I)(2)

Describe other forms of investment being used beyond those identified in Section 92.205.

All of the County's HOME funds will be used as forms of investment described in Section 92.205(b); no other forms of investment will be provided.

Describe the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254.

As required in 24 CFR 92.254, HOME loan funds are used for direct subsidy to assist homebuyers with down payment and closing costs, as well as mortgage write-down assistance, to enable them to purchase a home. Each homebuyer assisted with HOME funds is required to sign a written agreement that details the terms and conditions of their HOME loan, prior to receiving the loan. A deed of trust is recorded against the purchased property securing the HOME funds. This lien is non-interest bearing and requires repayment upon sale or transfer, if the property is no longer the income eligible buyer's primary residence, or at the end of 30 years, whichever comes first. Repayment of the loan is required on the entire amount borrowed; however, the amount that must be repaid is limited to the net proceeds from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment and closing costs paid by the seller. Compliance during the affordability period is achieved through monitoring of all borrowers to confirm the property is still their primary residence. Should a homeowner want to refinance their first mortgage during the term of the HOME loan, the request will be reviewed to ensure that it meets the requirements of the Subordination Policies administered and managed by ACDS.

Describe the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4).

HOME regulations at CFR 92.254 states if HOME funds are used for homebuyer assistance, that the County must establish a value limit equal to the HOME affordable homeownership limits provided by HUD for newly constructed housing and for existing housing. The HOME homeownership value limits, effective as of May 2, 2016, for Anne Arundel County is \$278,000 for an existing home and \$278,000 for a newly constructed home. These maximum home values apply to homes purchased with HOME funds and the after estimated rehabilitation value for housing rehabilitated with HOME assistance.

Describe plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b).

The County will not utilize HOME funds to refinance existing debt secured by multifamily housing; therefore, this Action Plan does not include guidelines for refinancing pursuant to 24 CFR 92.206(b).

Emergency Solutions Grant (ESG) Reference 91.220(I)(4)

Provide written standards for providing ESG assistance.

Anne Arundel County will use its Local Fiscal Year 2017 ESG funds to fund an emergency shelter and a rapid re-housing program. Specifically, \$85,000 in ESG funds will be provided to the Associated Catholic Charities, Inc. (Catholic Charities) Sarah's House Family Shelter Program and \$64,524 will be provided to continue Arundel House of Hope's (AHOH) Rapid Re-Housing Program. Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the Anne Arundel County Emergency Solutions Grant Policies describes Anne Arundel County's implementation of the ESG Program.

If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

In the Fall of 2013, the County began implementation of a coordinated intake assessment system for serving the homeless population. The County's Community Warmline, a 24 hour, seven day crisis hotline, is Anne Arundel County's coordinated entry point and is part of the County's Mental Health Agency Crisis Response System. The Warmline is marketed to the CoC, County agencies, libraries, faith-based community, food pantries and the telephone operator of 211 system. It is also advertised on multiple County websites. Individuals least likely to access services can reach the Warmline by telephone. Depending on the situation, the Crisis Mobile Team will be sent to assess the situation in person. Homeless persons can also enter through local shelters, DSS, and day programs. The purpose of Anne Arundel County's coordinated assessment process is to deliver a more consistent level of services and housing to those who are at-risk of homelessness or experiencing homelessness. This assessment identifies the appropriate level of service for each applicant, and then assisting the applicant in accessing the required level of services and/or housing needed to attain and remain in permanent housing.

The County uses the VI-SPDAT as its assessment tool, modified to include additional questions for a broader section of the homeless population, including those with fewer barriers. This assessment tool is incorporated into the County's Homeless Management Information System (HMIS). Initially, homeless programs currently utilizing the HMIS system will be trained in the unified application and assessment process.

Secondary organizations, whose primary purpose is not homeless services, and where client information is not entered in HMIS, will use paper assessments for applicants seeking services. These assessments will be submitted for entry into HMIS to the County's Homeless Coordinator and HMIS Administrator. All homeless persons served will be entered into the HMIS system. The County recognizes the need for integrating service providers who meet the multiple and varying needs of all segments of the homeless community into HMIS and will strive to do so. Once assessed, a homeless person will be referred to the appropriate services based on their identified needs.

Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Additionally, staff from ACDS facilitates meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and as a result of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is adopted by the County Council each May. Any organization wishing to provide services for homeless persons in Anne Arundel County is encouraged to submit a proposal for consideration.

If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of “not less than one homeless individual or formally homeless individual” on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the County’s Continuum of Care Homeless Coalition, which is Anne Arundel County’s continuum of care entity and an equivalent policy making entity with regards to homeless issues. The Homeless Coalition is an active participant in the County’s planning efforts for the development of its five year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from formally homeless people.

ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

The Homeless Coalition conducts focus groups with homeless individuals at shelters and day resource centers to determine needs and provide insight in establishing goals and strategies for planning purposes. This process ensures that homeless individuals are consulted when considering and making policies and decisions regarding ESG funded facilities, services, or other assistance.

Describe performance standards for evaluating ESG.

The Homeless Coalition will continue to explore the development of additional performance standards as it develops its new strategic plan to end homelessness. Anne Arundel County will use the following two performance standards to measure the ESG program impact.

Targeting those who need the assistance most: In designing the Rapid Re-Housing Program and Emergency Solutions Program, the community has already targeted those most in need – the homeless. All agencies awarded funds will be required to document that this is the population being served.

Reducing the number of people living on streets and in emergency shelters: All participants of the Rapid Re-Housing Program must be documented as homeless upon their entry into the program. The County's HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered is not anticipated. However, there will be a focus on increasing turnover of shelter beds with shorter stays, allowing for more people to access shelter instead of remaining unsheltered. Emergency shelters will be evaluated on their success in assisting guests to obtain permanent housing.

Discussion

HOPWA

Although the County does not receive Housing Opportunities for Persons with AIDS (HOPWA) funds directly from HUD, it does operate a HOPWA funded program. Funds for the HOPWA Program are awarded to the Baltimore Metropolitan Statistical Area. Dollars are then allocated by Baltimore City to each jurisdiction based on the number of HIV/AIDS cases in each jurisdiction, including Anne Arundel County.

ACDS staff facilitates quarterly meetings with providers of services for individuals with HIV/AIDS, where the needs and priorities of this population are identified and discussed. Members of this group include the Housing Commission, the Anne Arundel County Department of Health and nonprofit housing and service providers. These ongoing discussions help to direct the use of HOPWA funds within the County to ensure the needs of this vulnerable population are met.

The County makes the public aware of the availability of these funds through its normal public participation process. At the first of two annual public hearings held each fall by ACDS, on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents with HIV/AIDS. At the hearing, staff describes the amount of HOPWA funds expected to be available, solicit proposals for the use of these funds, and explains the criteria for project selection. Any organization or developer wishing to provide housing and services for persons with HIV/AIDS is encouraged to submit a proposal for consideration. Based on local goals established in the Consolidated Plan and as a result of the quarterly meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing. With the support of the ACDS Board of Directors, these recommendations are submitted to the County Executive. Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is passed by the County Council each May.

In Local Fiscal Year 2017, \$465,516 in HOPWA funds will be provided to the Housing Commission of Anne Arundel County to operate the Rental Assistance Program. The program provides tenant based rental assistance and supportive services to households affected by HIV/AIDS. It is anticipated that 45 low to moderate income households will receive HOPWA tenant based rental assistance through this program.



Appendix I

Appendix I

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="05/31/2016"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Anne Arundel County, Maryland"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="52-6000878"/>	* c. Organizational DUNS: <input type="text" value="0648759740000"/>	
d. Address:		
* Street1: <input type="text" value="Arundel Center"/>	<input type="text"/>	
Street2: <input type="text" value="44 Calvert Street"/>	<input type="text"/>	
* City: <input type="text" value="Annapolis"/>	<input type="text"/>	
County/Parish: <input type="text" value="Anne Arundel County"/>	<input type="text"/>	
* State: <input type="text" value="MD: Maryland"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="21401-1907"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="ACDS"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Kathleen"/>	
Middle Name: <input type="text" value="M"/>	<input type="text"/>	
* Last Name: <input type="text" value="Koch"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Executive Director"/>		
Organizational Affiliation: <input type="text" value="Arundel Community Development Services, Inc."/>		
* Telephone Number: <input type="text" value="410-222-7600 ext. 110"/>	Fax Number: <input type="text" value="410-222-7860"/>	
* Email: <input type="text" value="kkoch@acdsinc.org"/>		

Appendix I

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: B: County Government	
Type of Applicant 2: Select Applicant Type:	
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14-218	
CFDA Title: Community Development Block Grant Program	
* 12. Funding Opportunity Number: CDBG	
* Title: Community Development Block Grant - Entitlement	
13. Competition Identification Number:	
Title:	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project: Community Development Block Grant for Federal Fiscal Year 2016.	
Attach supporting documents as specified in agency instructions.	
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>

Appendix I

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="MD-001"/>	* b. Program/Project <input type="text" value="MD-001"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	1,817,259.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	700,000.00
* g. TOTAL	2,517,259.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative: Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Mark"/> Middle Name: <input type="text" value="D."/> * Last Name: <input type="text" value="Hartzell"/> Suffix: <input type="text"/> * Title: <input type="text" value="Chief Administrative Officer"/> * Telephone Number: <input type="text" value="410-222-1074"/> Fax Number: <input type="text" value="410-222-1155"/> * Email: <input type="text" value="mhartzell@aacounty.org"/> * Signature of Authorized Representative:  * Date Signed: <input type="text" value="5-25-11"/>	

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By:  Date:
 Jason E. Fetterman
 Anne Arundel County, Maryland
 Office of Law

Appendix I

SF-424 Attachment

Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

Congressional Districts

Applicant: MD-001, MD-002, MD-003, MD-005

Program/Project: MD-001, MD-002, MD-003, MD-005

Appendix I

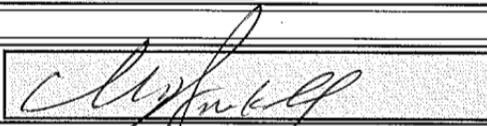
OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 05/31/2016	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Anne Arundel County, Maryland		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 52-6000878	* c. Organizational DUNS: 0648759740000	
d. Address:		
* Street1: Arundel Center	<input type="text"/>	
Street2: 44 Calvert Street	<input type="text"/>	
* City: Annapolis	<input type="text"/>	
County/Parish: Anne Arundel County	<input type="text"/>	
* State: MD: Maryland	<input type="text"/>	
Province:	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 21401-1907	<input type="text"/>	
e. Organizational Unit:		
Department Name: ACDs	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Kathleen	
Middle Name: M	<input type="text"/>	
* Last Name: Koch	<input type="text"/>	
Suffix:	<input type="text"/>	
Title: Executive Director		
Organizational Affiliation: Arundel Community Development Services, Inc.		
* Telephone Number: 410-222-7600 ext. 110	Fax Number: 410-222-7860	
* Email: kkoch@acdsinc.org		

Appendix I

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type:			
B: County Government			
Type of Applicant 2: Select Applicant Type:			
Type of Applicant 3: Select Applicant Type:			
* Other (specify):			
* 10. Name of Federal Agency:			
U.S. Department of Housing and Urban Development			
11. Catalog of Federal Domestic Assistance Number:			
14-239			
CFDA Title:			
HOME Investment Partnerships Program			
* 12. Funding Opportunity Number:			
N/A			
* Title:			
N/A			
13. Competition Identification Number:			
Title:			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:			
HOME Investment Partnerships Program for Federal Fiscal Year 2016.			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>	

Appendix I

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="MD-001"/>	* b. Program/Project <input type="text" value="MD-001"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="579,680.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text" value="130,428.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="501,000.00"/>
* g. TOTAL	<input type="text" value="1,211,108.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes," provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mark"/>
Middle Name: <input type="text" value="D."/>	
* Last Name: <input type="text" value="Hartzell"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chief Administrative Officer"/>	
* Telephone Number: <input type="text" value="410-222-1074"/>	Fax Number: <input type="text" value="410-222-1155"/>
* Email: <input type="text" value="mhartzell@aaacounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5-25-16"/>

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By:  Date: _____
 Jason E. Fetterman
 Anne Arundel County, Maryland
 Office of Law

Appendix I

SF-424 Attachment

Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

Congressional Districts

Applicant: MD-001, MD-002, MD-003, MD-005

Program/Project: MD-001, MD-002, MD-003, MD-005

Appendix I

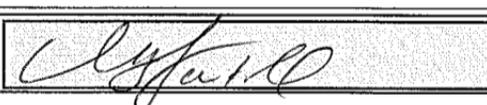
OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 05/31/2016	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Anne Arundel County, Maryland		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 52-6000878	* c. Organizational DUNS: 0648759740000	
d. Address:		
* Street1: Arundel Center	Street2: 44 Calvert Street	
* City: Annapolis	County/Parish: Anne Arundel County	
* State: MD: Maryland	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 21401-1907	
e. Organizational Unit:		
Department Name: ACDS	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Kathleen	
Middle Name: M	* Last Name: Koch	
Suffix: _____	Title: Executive Director	
Organizational Affiliation: Arundel Community Development Services, Inc.		
* Telephone Number: 410-222-7600 ext. 110	Fax Number: 410-222-7860	
* Email: kkoch@acdsinc.org		

Appendix I

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
B: County Government		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency:		
U.S. Department of Housing and Urban Development		
11. Catalog of Federal Domestic Assistance Number:		
14-231		
CFDA Title:		
Emergency Solutions Grant		
* 12. Funding Opportunity Number:		
N/A		
* Title:		
N/A		
13. Competition Identification Number:		
Title:		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
	<input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project:		
Emergency Solutions Grant for Federal Fiscal Year 2016.		
Attach supporting documents as specified in agency instructions.		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Appendix I

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: MD-001	* b. Program/Project: MD-001
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2016	* b. End Date: 06/30/2017
18. Estimated Funding (\$):	
* a. Federal	161,647.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	161,647.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: Mr.	* First Name: Mark
Middle Name: D.	
* Last Name: Hartzell	
Suffix:	
* Title: Chief Administrative Officer	
* Telephone Number: 410-222-1074	* Fax Number: 410-222-1155
* Email: mhartzell@aacounty.org	
* Signature of Authorized Representative: 	* Date Signed: 5-2-17

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By:  Jason E. Richmond
 Anne Arundel County, Maryland
 Office of Law

Date

Appendix I

SF-424 Attachment

Areas Affected by Project (Cities, Counties, States, etc.):

Anne Arundel County, Maryland

Congressional Districts

Applicant: MD-001, MD-002, MD-003, MD-005

Program/Project: MD-001, MD-002, MD-003, MD-005



Appendix II

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

AFFIRMATIVELY FURTHER FAIR HOUSING

The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

ANTI-DISPLACEMENT AND RELOCATION PLAN

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

ANTI-LOBBYING

To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Appendix II

AUTHORITY OF JURISDICTION

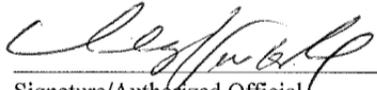
The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

CONSISTENCY WITH PLAN

The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

SECTION 3

It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5-25-14

Date

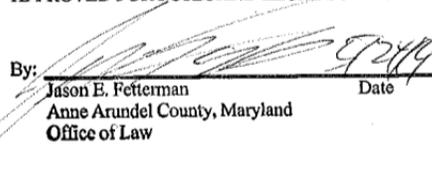
Mark D. Hartzell

Name

Chief Administrative Officer

Title

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By: 

Jason E. Fetterman Date
Anne Arundel County, Maryland
Office of Law

SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

CITIZEN PARTICIPATION PLAN

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

COMMUNITY DEVELOPMENT PLAN

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

FOLLOWING A PLAN

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

USE OF FUNDS

It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

Appendix II

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

EXCESSIVE FORCE

It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

COMPLIANCE WITH ANTI-DISCRIMINATION LAWS

The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint

The County's activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K, and R;

Compliance with Laws

The County will comply with applicable laws.

Appendix II



Signature/Authorized Official

5-25-16

Date

Mark D. Hartzell
Name

Chief Administrative Officer
Title

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By:


Jason E. Fetterman
Anne Arundel County, Maryland
Office of Law

Date

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

TENANT BASED RENTAL ASSISTANCE

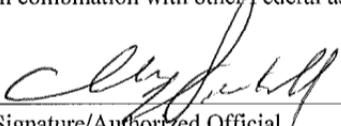
The use of HOME funds for tenant-based rental assistance is an essential element of the Anne Arundel County's Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

ELIGIBLE ACTIVITIES AND COST

The County is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

APPROPRIATE FINANCIAL ASSISTANCE

Before committing any funds to a project, the County will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

5-25-11
Date

Mark D. Hartzell

Name

APPROVED FOR FORM AND LEGAL SUFFICIENCY

Chief Administrative Officer

Title

By: 

Jason E. Fetterman Date
Anne Arundel County, Maryland
Office of Law

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

MAJOR REHABILITATION/CONVERSION

If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

ESSENTIAL SERVICES AND OPERATING COSTS

In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

RENOVATION

Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

SUPPORTIVE SERVICES

The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

MATCHING FUNDS

The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

CONFIDENTIALITY

The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

HOMELESS PERSONS INVOLVEMENT

To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

CONSOLIDATED PLAN

All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

DISCHARGE POLICY

The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature/Authorized Official

Mark D. Hartzell
Name

Chief Administrative Officer
Title

5-25-21
Date

APPROVED FOR FORM AND LEGAL SUFFICIENCY

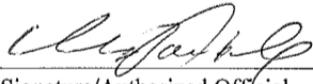
By: 
Jason E. Fetterman
Anne Arundel County, Maryland
Office of Law
Date 5/25/21

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING

LOBBYING CERTIFICATION

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature/Authorized Official

Mark D. Hartzell

Name

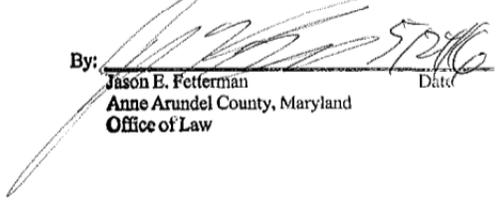
Chief Administrative Officer

Title

5-25-16

Date

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By: 

Jason E. Fetterman
Anne Arundel County, Maryland
Office of Law
Date



Appendix III

AMENDMENTS TO PREVIOUS ACTION PLANS
Reprogrammed Funds from Completed Programs and Projects

CDBG Program

FROM:	Program Year	Amount Reprogrammed
Services for Seniors Program	B-14	(\$6)
TO:	Program Year	Amount Reprogrammed
Scattered Site Rental Program	B-14	\$6



Appendix IV



Emergency Solutions Grant Program Policies and Procedures Manual

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the following describes Anne Arundel County's Policies and Procedures for implementation of the Emergency Solutions Grant (ESG) Program.

Policies and Procedures for Evaluation of Participant Eligibility for ESG Assistance

- *Participant Definition:* At a minimum, all participants must meet HUD's "literally homeless" definition at the time of acceptance into an ESG funded program; that is, the participants served must be an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) is living in publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); (iii) is exiting an institution where they have resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution; or (iv) is fleeing, or is attempting to flee, domestic violence and has no other residence, lacks the resources or support networks to obtain other permanent housing and lives in an emergency shelter.
- *Emergency Shelter:* ESG funds are awarded to Associated Catholic Charities, Inc. for the operation of their Emergency Shelter. However, the responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG funded Emergency Shelter – Sarah's House Family Shelter – is the Anne Arundel County Department of Social Services (DSS). At a minimum, all shelter guests must document they meet HUD's Homeless definition as stated in 576.2. DSS screens applicants to ensure they have no other housing resource – such as friends or family they can stay with – prior to accepting them into the shelter.
- *Rapid Re-Housing:* ESG funds for the County's Rapid Re-Housing Program are awarded to Arundel House of Hope, Inc. The responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG funded Rapid Re-Housing Program is assigned to AHOH, the agency awarded the contract for operation of the program. AHOH has established a standardized intake assessment for agencies to use when screening participants for eligibility. All shelter and transitional housing providers have been made aware of the eligibility requirements, as well as to ensure that appropriate referrals are made. The Rapid Re-Housing Program will target homeless families.

Based on the program parameters, County providers, including shelters, supportive service programs, and street outreach providers, will complete an initial evaluation of participants to determine eligibility for the Rapid Re-Housing Program. Providers will then refer eligible participants with the proper documentation to AHOH to verify eligibility. Third party documentation will be required for all participants.

Additionally, AHOH will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided.

Standards for Targeting and Providing Essential Services Related to Street Outreach

The County's ESG funds will not be used for street outreach. ESG funds will be used for emergency shelter and rapid re-housing activities.

Policies and Procedures for Admission, Diversion, Referral, and Discharge from ESG funded Emergency Shelters

- *Admissions:* At a minimum, all shelter guests must document that they meet HUD's Homeless definition as stated in 24 CFR576.2. Additionally, to be eligible for shelter, an applicant (a) cannot be discharged directly from a mental or correctional institution; (b) be a clear and present danger to themselves or others; (c) cannot be intoxicated by alcohol or under the influence of non-prescription drugs; (d) in need of acute medical, psychiatric, or nursing care; or (e) cannot have been convicted of a violent crime or crimes against children. Shelter guests are initially offered 90 days of shelter, with the opportunity to return if space is available once they have stayed 90 days. Guests can also apply for admission to Sarah's House Transitional Shelter during their 90 day stay.
- *Diversion:* All guests will be screened by the staff from DSS. During the initial screening, the DSS screener will assess an individual or family resources and situation to determine if other housing options are available. Shelter is only offered when no other housing options are obtainable.
- *Referral:* If beds are not available at the time of screening, the DSS screener will refer an individual or family to other community resources, shelter, and supports. Otherwise, the DSS screener will refer the individual or family to Sarah's House Family Shelter, the County's ESG funded shelter, where a case worker will assess their needs and develop a

case plan. All shelter guests are referred to services as part of their case management while at the shelter.

- *Discharge:* Sarah's House Family Shelter may terminate assistance if an individual or family violates shelter rules or program requirements in accordance with a formal written process that recognizes the rights of the individuals affected. Generally, program rules are reviewed with each guest upon entry into the program. Violation of rules, either through inability or unwillingness, may result in an involuntary exit from the program. Generally, the guest is informed of being dismissed from the shelter and will be transported to the DSS offices the next working day. An immediate dismissal is only enforced if the guest's behavior is deemed to be a threat to the safety of the facility and/or other guests and staff. If a guest leaves any belonging at the shelter, there is a 48-hour grace period before the belongings are discarded.

Safeguards to Meet the Safety and Shelter Needs of Special Populations

Sarah's House, the ESG funded shelter, has a handicapped accessible room and bathroom to serve those individuals with disabilities. Sarah's House also offers mental health and substance abuse assessments by licensed professionals. The program has 24 hour security and program staff available to meet the needs of shelter guests. Case management and support services are available to all guests including those with the highest barriers to housing. Those individuals may apply for transitional housing which provides supported housing for a period of 24 months allowing guests to address housing barriers. Additionally, the shelter refers clients to the County's Permanent Supportive Housing Programs.

Policies and Procedures for Assessing, Prioritizing, and Reassessing Individuals' and Families' Needs for Essential Services related to Emergency Shelter

Upon entry into the ESG funded emergency shelter, all guests meet with a case manager to develop a case plan. The case plan establishes a plan for securing permanent housing and identifies barriers that may prevent a guest from achieving this goal. Specifically, within the first 48 business hours of when the guest arrives at the facility a complete intake packet, including the completion of a needs assessment as well as the scheduling of a mental health assessment, substance abuse assessment, and legal assessment will be completed. The case manager will also create a three month case plan outlining goals as well as a weekly case plan with scheduled appointments listed and dates established for the completion of all goals. Essential services offered include, but are not limited to, housing search, employment barriers, job training, education, transportation, child care, health, mental health, substance abuse, and legal services. The program prioritizes the services which help guests obtain permanent housing, increase income, and save money.

Provider Coordination Policies and Procedures for all ESG Funds

Anne Arundel County ensures that all services available for addressing the needs of the homeless population are coordinated through the participation of key stakeholders, including homeless providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, and mainstream service and housing providers in the Continuum of Care planning Group, called the Homeless Coalition. The Homeless Coalition meets, at a minimum, on a monthly basis to share resources, review program progress, and plan for future efforts. In addition, the Homeless Coalition holds monthly case managers meetings to share information on available housing resources and services. The providers who will be managing the ESG funds will be required to participate in these meetings, if they do not already do so. Additionally, the Homeless Coalition will continue to implement to County's coordinated assessment system which will assess participant needs and provide guidance on referrals utilizing uniform criteria in order to ensure that homeless persons are directed to the best services based on their needs.

Anne Arundel County requires, and will continue to require, that all providers receiving ESG funds participate in the County's Homeless Management Information System (HMIS). The HMIS administrator is located at the DSS office and is responsible for assisting providers and coordinating all data reports to ensure accuracy of the information as well as the ability to track client services and referrals to mainstream resources. The successful participation of homeless clients in receiving mainstream resources is reviewed and monitored to evaluate provider success at helping clients move towards independence.

The County will continue to organize an annual Homeless Resource Day in an effort to not only provide a comprehensive array of services for the homeless, but to also encourage the coordination amongst service providers, as well as other mainstream agencies, healthcare providers, businesses and individuals whose resources can be helpful in addressing the needs of the homeless.

Policies and Procedures for ESG Funded Rapid Re-Housing Program

At this time, the County has prioritized its funding for rapid re-housing activities and will not be providing homeless prevention activities. All recipients must meet HUD's definition of "literally" homeless. In addition, priority will be given to homeless individuals or families who are working, or have the potential to obtain resources, and have the ability to increase their resources, so they are able to afford and maintain their housing after the time period for receiving assistance comes to an end.

- *Standards for Determining Participant Share of Rent and Utilities Costs:* The ESG funded Rapid Re-Housing Program will provide a rent allowance to offset the overall housing cost for the participant household. The Program will model its monthly payments on the Maryland Department of Housing and Community Development Rental Allowance Program (RAP). The Program will not provide help with on-going monthly utility costs.
- *Standards for Determining Length and Level of Rental Assistance:* The ESG funded Rapid Re-Housing Program will provide monthly rental allowance payment to participant households for a period not to exceed 18 months. The rental allowance payment will be based on the RAP payment allowance amounts per household size for Anne Arundel County. Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits or arrears, and moving costs will be provided based on the philosophy of providing the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Specifically, assistance with security deposits can equal no more than two months of rental payment.
- *Standards for Determining Type, Amount, and Duration of Services:* All rapid re-housing participants will be required to participate in stabilization services, including case management, while receiving tenant based rental assistance. The service will be provided by AHOH in coordination with the provider who referred the participant to the program. A housing stability plan will be developed for each participant and may include ensuring the participant receives all eligible mainstream benefits, job counseling, referral to workforce development services, transportation services, help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months, but will receive no more than 24 months of assistance.

Centralized or Coordinated Assessment System

Anne Arundel County's Community Warmline, a 24 hour, seven days a week crisis hotline, is Anne Arundel County's coordinated entry point and is part of the County's Mental Health Agency's Crisis Response System. The Community Warmline is marketed to the members of the County's Continuum of Care, County agencies, libraries, faith community, food pantries and operators of the 211 system. It is also advertised on multiple County websites. Individuals least likely to access services can reach the Community Warmline by phone. Depending on the situation, the Crisis Mobile Team will be sent to assess the individual in person. Initial screening uses a modified Arizona Self-Assessment, and basic HMIS data. Individuals are referred to appropriate shelter and other services based on assessment. Homeless persons can also enter through local shelters, DSS, and day programs. All programs use VI-SPDAT to assess needs of

homeless and create by-name vulnerability list. The County gives priority for shelter to homeless assessed as vulnerable and on the street or other place not fit for human habitation.

All individuals are entered into the County's Homeless Management Information System (HMIS). Shelter and program staff utilizing the HMIS system has been trained in the unified application and assessment process.

Process for Making Subawards

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Additionally, staff from ACDS facilitates meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and as a result of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is adopted by the County Council each May. Any organization wishing to provide services for homeless persons in Anne Arundel County is encouraged to submit a proposal for consideration. In Local Fiscal Year 2015, ESG funds will be awarded to Associated Catholic Charities, Inc. (Catholic Charities) to support Sarah's House, an emergency shelter for homeless families, located on the grounds of Fort Meade in the western part of the County and rapid re-housing funds will be awarded to Arundel House of Hope, Inc. (AHOH).

Homeless Person Participation

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of "not less than one homeless individual or formally homeless individual" on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement

the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the County's Continuum of Care Homeless Coalition, which is Anne Arundel County's continuum of care entity and an equivalent policy making entity with regards to homeless issues. The Homeless Coalition is an active participant in the County's planning efforts for the development of its five year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from formally homeless people. ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

The Homeless Coalition conducts focus groups with homeless individuals at shelters and day resource centers to determine needs and provide insight in establishing goals and strategies for planning purposes. As part of ensuring that homeless participants are consulted when considering and making policies and decisions regarding ESG funded facilities, services, or other assistance, ACDS will conduct a focus groups at the ESG funded shelter as part of the County's five year consolidated planning process.

Additionally, as part of the ESG grant management, all agencies awarded funding will be required to meet the homeless participation requirement of having participation of not less than one homeless individual or formally homeless individual on their board of directors or other equivalent policy making entity. All ESG funded recipients will be encouraged to provide opportunities for employment or volunteer services for homeless clients of ESG funded shelters or programs.

Performance Standards

Anne Arundel County will use the following two performance standards to measure the ESG program impact. The Homeless Coalition will continue to explore the development of additional performance standards as it develops its new strategic plan to end homelessness.

- *Targeting those who need the assistance most:* In designing the Rapid Re-Housing Program and Emergency Solutions Program, the community has already targeted those most in need – the homeless. All agencies awarded funds to provide these services will be required to document that this is the population being served.
- *Reducing the number of people living on streets and in emergency shelters:* All participants of the Rapid Re-Housing Program must be documented as homeless upon their entry into the program. The County's HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered

is not anticipated; however, there may be an increase in turnover of shelter beds and shorter stays, allowing for more people to access shelter instead of remaining unsheltered. Emergency shelters will be evaluated on their success in assisting guests to obtain permanent housing.

Consultation with Continuum of Care

ACDS is a nonprofit organization under contract with Anne Arundel County to manage the homeless Continuum of Care planning process. This involves the application for and administration of the Continuum of Care funded programs and ESG. It also involves managing the coordination and facilitation of the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Coalition) – the County’s Continuum of Care Planning Group. This group is responsible for the overall planning, policy, and program development for how the County addresses the needs of the homeless. The County’s Department of Social Services, in conjunction with ACDS, and members of the Coalition are responsible for setting policy, strategic planning, and developing new programs.

The Homeless Coalition includes representatives from (i) State, County, and the City of Annapolis agencies administering mainstream resources, (ii) shelter and nonprofit service providers, (iii) the FEMA Board, (iv) organizations serving individuals diagnosed with HIV/AIDS, and (v) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Coalition has held several meetings to discuss priorities for the use of ESG funds and developing the performance standards for activities.

The Homeless Coalition has already developed procedures for the operation and administration of the County’s Homeless Management Information System (HMIS). The County’s HMIS system is funded through Anne Arundel County local funds and CoC funding. A committee made up of members of the Homeless Coalition currently utilizing the HMIS system meet on a bi-monthly basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently all grantees receiving ESG funds are required to enter data into the County’s HMIS, as will all subrecipients receiving any of the new funds.



Appendix V



Process for Soliciting Project and Programs for HOME Funding

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I(2)), the following describes Anne Arundel County's procedures for soliciting and funding applications or proposals for project and programs to be funded through the HOME Investment Partnerships Program.

Process for Soliciting Project and Programs for HOME Funding

The process for awarding HOME funds is the same as the process for awarding CDBG, HOPWA, and ESG funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Specific programs funded with HOME funds include the Mortgage Assistance Program (MAP), Property Rehabilitation Program, the Rental Production Program (RPP) and the Community Housing Development Organizations (CHDO) Program. These programs are marketed to the public through public hearings, the ACDS website, special outreach events, Homeownership Counseling classes conducted by ACDS staff, and through ACDS' participation in County and State affordable housing coalitions in which ACDS staff builds relationships with developers and other industry professionals.

Each program has a separate application process. The public can find applications online for programs such as MAP at www.acdsinc.org or by contacting the ACDS office. Additionally, developers wishing to obtain HOME funding from either the RPP or CHDO Program should schedule a meeting with ACDS staff to discuss their proposed project and available funding. RPP and CHDO projects chosen for HOME funding are typically a first-come-first-serve basis as long as they meet the County's development goals and the project is an eligible activity for HOME funding. New construction multifamily rental projects which are located in Opportunity Areas, as defined in *Anne Arundel County's Consolidated Plan: 2016-2020*, are given priority for HOME funds, while redevelopment projects located in Priority Revitalization Communities are also given priority.

To be eligible for these programs, applicants must meet certain requirements. For the MAP program, applicants must first graduate from the Homeownership Counseling Program, have an income level under 80 percent of the area median income, have a total debt to income ratio under 45 percent, and cannot displace any tenants currently living in the home for which MAP funds

Appendix V

are being requested. For the CHDO program, developers must first be certified as a CHDO before obtaining HOME funding. The developer must meet certain criteria such as being a non-profit organization that operates independently from other entities and having experience developing group housing. Developers requesting HOME funding for the RPP program must also show experience developing multifamily affordable housing projects. Additionally, developers must show its fiscal capacity to develop the project with the commitment of other funding sources, as well as the ability to financially support the operation of the project during the affordability period.

ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.
2666 RIVA ROAD, SUITE 210
ANNAPOLIS, MD 21401
(410) 222-7600