

# Anne Arundel County

## COVID-19 RESPONSE

### EVICTION PREVENTION PROGRAM FACT SHEET

#### WHAT

**Temporary, emergency financial assistance** available to help with rent and/or utility payments for tenants whose employment income has been negatively impacted by COVID-19. This will prevent arrears and late fees from accumulating and prevent evictions from occurring once the moratorium on evictions is lifted. It will also help landlords stay current on their mortgages and other property related expenses.

#### ELIGIBILITY

**Renter households** residing in Anne Arundel County with **household incomes at or below 80%** of area median income for the Baltimore Metropolitan Area, as published by HUD and adjusted for household size. The Program is funded with Anne Arundel County General Funds and Local Development Council Funds. These funding sources have slightly different requirements as outlined below.

COUNTY GENERAL FUNDS	LOCAL DEVELOPMENT COUNCIL FUNDS
<p>1) Income at or below 80% of AMI, defined by HUD, as follows for the following household sizes:</p> <ul style="list-style-type: none"><li>1 person household – less than \$52,850</li><li>2 person household – less than \$60,400</li><li>3 person household – less than \$67,950</li><li>4 person household – less than \$75,500</li></ul> <p>More than 4 person household, refer to agency for additional screening.</p> <p>2) At-risk of losing their rental housing due to a COVID-19 related financial crisis and lack the financial resources and support networks needed to remain in existing housing.</p> <p>3) Priority for County General funds will be granted first to residents who do not live in the targeted LDC zip codes.</p>	<p>1) Income at or below 80% of AMI, defined by HUD, as follows for the following household sizes:</p> <ul style="list-style-type: none"><li>1 person household – less than \$52,850</li><li>2 person household – less than \$60,400</li><li>3 person household – less than \$67,950</li><li>4 person household – less than \$75,500</li></ul> <p>More than 4 person household, refer to agency for additional screening.</p> <p>2) At-risk of losing their rental housing due to a COVID-19 related financial crisis and lack the financial resources and support networks needed to remain in existing housing.</p> <p>3) <i>Currently reside within the following zip codes designated by the LDC: 21144, 21076, and 21077; or</i></p> <p>4) <i>Are employed within the following zip codes designated by the LDC but were laid off or had a reduction in employment income due to COVID-19 financial crisis: 21144, 21076, and 21077 AND live in Anne Arundel County.</i></p>

## HOW

1. Applicants may choose to be referred to an EPP partner agency that they have received housing assistance from or utilized in the past.
2. Applicants residing in the following zip codes: 21144, 21076, 21077 should be referred to an agency receiving LDC funds.
3. Applicants can self-refer to an EPP partner agency based on the geographic location outlined in the *Referral Guidance* chart below.

REFERRAL GUIDELINES		
Agency	Contact Number	Referral Guidance & Zip Codes
Arundel Community Development Services (ACDS)	410-222-7600	<ul style="list-style-type: none"><li>• LDC: 21144, 21076, 21077 (either living or employed)</li><li>• Target Area: Glen Burnie, Laurel &amp; West County, Arnold, Severna Park, Freetown</li></ul>
Anne Arundel Partnership for Children, Youth, and Families	Systems of Care line – 1-800-485-0041	<ul style="list-style-type: none"><li>• LDC: 21144, 21076, 21077</li><li>• Target area: Brooklyn Park and North County</li><li>• Internal agency referrals</li></ul>
Community Action Agency	410-626-1900 Ext. 4 Housing	<ul style="list-style-type: none"><li>• LDC: 21144, 21076, 21077</li><li>• Target Area: Annapolis, South County</li><li>• Internal agency referrals</li></ul>
Light House	Karen Williams 443-569-4217	<ul style="list-style-type: none"><li>• Greater Annapolis area</li><li>• Internal agency referrals</li></ul>

**Any question contact Arundel Community Development Services, Inc. at 410-222-7600 (dial zero).**

## DOCUMENTATION & PAYMENTS

Applicants will be asked for back up documentation, including W-2, paystubs and/or tax returns, documentation from landlord or utility company documenting they are in arrears, evidence of loss of income is due to COVID-19. Other documentation may be required to show lack of assets and savings.

*Specifically, applicants will be asked to provide the following documentation to the EPP Partner Agency.*

**1. Verification of Income** *(collect as much as possible to determine eligibility)*

- a. proof of termination of employment (if available)
  - b. last three pay stubs prior to job loss or decrease in employment
  - c. recent bank statement
  - d. verification of benefits within the last 30 days (e.g. unemployment, food stamps)
  - e. W-2/1099 tax forms for 2019 (as last resort to determine income, if paystubs are not available)
2. **Eviction notice or Correspondence from landlord** indicating the tenant is in arrears and amount owed.
  3. **Unpaid Utility Bill or Utility Shut-Off Notice.**
  4. **Fully Executed Rental/Lease agreement and rental addendums** (front page, signature page)
  5. **Photo ID/Identifications** for all adult members of household.

Payments will be made directly to the landlord or utility company.

**WHEN**

The program will last until all available funds are allocated.

