


# ANNE ARUNDEL COUNTY

## Annual Action Plan

### FY 2022





# ANNE ARUNDEL COUNTY ANNUAL ACTION PLAN Local Fiscal Year 2022

County Executive  
Steuart Pittman

**Arundel Community Development Services, Inc.**  
Kathleen M. Koch, Executive Director

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# AP-05 Executive Summary

## Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* constitutes a strategic plan for addressing the County’s housing and community development goals. The Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, objectives and outcomes, which will be used to address those needs over a five-year period.

The *Anne Arundel County Annual Action Plan: Local Fiscal Year 2022* is the second annual addendum to the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*. The Action Plan outlines the resources allocated and the programs and projects selected through the County budget process to achieve the Consolidated Plan goals for the time period of July 1, 2021 to June 30, 2022.

Anne Arundel County will allocate approximately \$32,287,802 in federal entitlement, housing choice vouchers, and nationally competitive Continuum of Care funds from the U.S. Department of Housing and Urban Development (HUD). These federal funds will be leveraged with equity from low income housing tax credits, as well as State, County, foundation, and private funding to implement the County housing and community development projects and programs.

## Summarize the objectives and outcomes identified in the Plan

### Vision Statement

Anne Arundel County has established the following vision statement that will guide its planning and budget process through the current Consolidated Plan process: *Anne Arundel County will pursue housing and community development goals that create strong and vibrant communities through a range of affordable housing options and opportunities for all residents. Further, strategies across all goal areas will help promote equity, with a special emphasis on helping households at the lowest income levels, under-represented protected classes, and persons with special needs obtain housing and related support in diverse and inclusive communities.*

### Guiding Priorities

Prioritization for funding will be given to projects that meet the following guiding principles.

#### *Affordable Housing*

The County will make the creation and stabilization/preservation of affordable housing, as well as related services, its top housing and community development priority. Affordable housing that meets the specific needs of homeowners, renters, homeless and special needs populations will be given preference for funding.

### *Communities of Opportunity*

To the extent possible, priority will be given to projects and programs creating new affordable housing units and building the ability of low income households to secure affordable housing in Communities of Opportunity (COOs). COOs are areas that have no or low concentrations of low and moderate income households, and rank high on indices of quality of life. Generally, these are areas where there is a lack of both affordable rental and affordable homeownership units and a relatively lower number of Non-White and Hispanic residents.

### *Neighborhood Revitalization Areas*

Revitalization efforts and public service dollars (operating funds) will be prioritized to three main neighborhood revitalization areas, which are the Severn, Brooklyn Park and Glen Burnie communities. These areas have their own unique assets and are targeted by the County for place based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low and moderate income households, older – yet affordable – housing stock in need of updates, repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative (SCI) designations from the State of Maryland and are targeted for revitalization programs. The County’s SCI planning process involved thorough stakeholder engagement processes and needs assessments that resulted in an SCI Action Plan for each area.

## **Goals**

Each project and program funded during this strategic plan period will meet one of the goals identified in the Consolidated Plan. The goals identified in the Plan center around providing affordable housing and/or quality of life and better economic opportunities for the low and moderate income residents in the County. The goals are detailed in Table 7 of this Plan.

## **Evaluation of Past Performance**

The County recently completed its fifth and final year of the Consolidated Plan for FY 2016 – FY 2020 meeting the majority of its goals and outcomes, as reported in the *Anne Arundel County Consolidated Annual Performance and Evaluation Report FY 2020*. Below is a summary of the cumulative accomplishments from the past five years (FY 2016 – FY 2020), demonstrating the County success at leveraging federal, State, and private funds to address the housing and community development needs of the County. Specifically, the County successfully addressed the following needs.

- ❖ Substantially rehabilitated or repaired 160 homes occupied by low and moderate income homeowners.
- ❖ Provided over 3,214 individuals with homeownership counseling, assisted 70 low and moderate income households purchase their first homes, and provided 1,030 homeowners with foreclosure prevention counseling.

- ❖ Acquired and rehabilitated 24 existing single family units, making them available for rent to income eligible households, providing both affordable workforce housing and neighborhood stabilization.
- ❖ Successfully completed three multi-family projects including (i) constructing 48 new affordable family units in Odenton (Berger Square), (ii) completing the comprehensive redevelopment of an existing public housing community, Burwood Gardens, including the demolition and new construction of 100 family units (now called Heritage Overlook) in Glen Burnie; and (iii) began the process for redeveloping the Freetown Public Housing community in Pasadena including rehabilitating 154 existing family units and constructing 36 new family units.
- ❖ Initiated a new Financial Empowerment Program offering one-on-one counseling, as well as financial literacy workshops to 261 low income households.
- ❖ Supported the participation of approximately 1,552 households in the Boys & Girls Clubs and/or in the Self-Sufficiency Program in the public housing communities.
- ❖ Increased the supply of housing for the special needs populations in the County by acquiring and renovating five new “state of the art” group homes designed to meet the needs of the aging and disabled population.
- ❖ Provided tenant based rental assistance to 160 households diagnosed and living with HIV/AIDS; supported over 1,000 seniors with minor home repairs or congregate services, and assisted 36 low income homeowners obtain accessibility modifications.
- ❖ Prevented 1,845 households from becoming homeless; provided rapid re-housing for 228 homeless families; provided tenant based rental assistance to 861 chronically homeless individuals; provided shelter to 2,307 individuals; and provided outreach and supportive services to over 5,855 homeless individuals through mobile outreach teams and at day drop-in centers.
- ❖ Completed a comprehensive regional Analysis of the Impediments to Fair Housing; adopted a Fair Housing Ordinance; and solidified the duties and responsibilities of the Human Relations Commission.
- ❖ Provided economic opportunities, including job skills training and transportation assistance to 500 individuals and arts and recreation opportunities to 322 youth in the targeted neighborhood of Brooklyn Park.

During the last five years, the County continued to demonstrate its commitment to its vision to implement strategies and activities that would create and maintain affordable housing opportunities throughout Anne Arundel County. In addition to these accomplishments, the County and ACDS responded to significant community needs as a result of COVID-19 and the economic impact it has had in the low income communities during the latter portion of FY 2020. Some projects, such as the Property Rehabilitation Program for homeowners, were temporarily paused while staff pivoted to implement social distancing and other safety measures, but are now back up and running. The County also initiated new programs, including the Eviction Prevention and Water Bill Relief Programs, opened a hotel based shelter for homeless individuals, and expanded the capacity of the County's network of community partners and food resources to provide emergency food assistance to households in need.

### **Summary of Citizen Participation Process and Consultation Process**

Arundel Community Development Services, Inc. (ACDS) prepared the Consolidated Plan, on behalf of Anne Arundel County, in accordance with 24 CFR Part 91 and the County Citizen Participation Plan. The Plan was developed in consultation with representatives from a wide variety of agencies and persons who might affect or be affected by its implementation. The planning process involved consultation and information gathering from a variety of entities. Consultation to establish and set goals occurred, essentially, throughout a five year period leading up to the publication of the Final Consolidated Plan in June of 2020. During that time, well-established groups met on a regular basis, including the Anne Arundel Affordable Housing Coalition, the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Coalition), the Regional Fair Housing Group, and the HOPWA Planning Group. Additionally, staff regularly attended community meetings in the priority revitalization communities including Brooklyn Park, Glen Burnie and Severn, to assess the needs in these areas. This ongoing consultation provided a rich context within which ACDS began the formal planning process in the Spring of 2019. The formal citizen participation planning process included three public hearings/forums and approximately 15 additional individual meetings and consultations, focus groups and presentations to stakeholder organizations and community groups in the County. Additional opportunities for public engagement were provided as part of the development of this Annual Action Plan and the FY 2022 Housing and Community Development Budget process. Two public hearings were conducted in addition to the County Council budget hearings. A 30-day public comment period was provided for members of the public to review and comment on this Draft Annual Action Plan.

### **Summary of Public Comments**

No substantial public comments were received.

### **Summary of Comments or Views Not Accepted and Reasons for Not Accepting Them**

No substantial public comments were received.

## Summary

The County believes a community that creates and maintains a broad range of housing options for all members of the workforce is an economically strong community. By targeting and leveraging its housing and community development funding, the County will continue to increase its stock of quality, affordable rental housing by helping to facilitate the construction of new units and rehabilitate existing substandard units; preventing foreclosures; supporting homeowners and public housing communities; preventing households from becoming homeless; as well as helping to house the homeless, and promoting the economic empowerment of the most vulnerable County residents. The *Local Fiscal Year 2022 Annual Action Plan* outlines the County's efforts to continue implementing the goals and strategies developed in the planning process for the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*. The County will also continue to be a good steward of its federal funding to build upon its success during the last Consolidated Plan period.

## PR-05 Lead & Responsible Agencies

**Describe agency/entity responsible for preparing/administering the Consolidated Plan**

**Table 1**  
**Responsible Agencies**

Agency Role	Name	Department/Agency
CDBG Administrator	Kathleen M. Koch	Arundel Community Development Services, Inc.
HOME Administrator	Kathleen M. Koch	Arundel Community Development Services, Inc.
ESG Administrator	Kathleen M. Koch	Arundel Community Development Services, Inc.

## Narrative

Arundel Community Development Services, Inc. (ACDS) functions as the lead agency for the housing and community development programs in Anne Arundel County. ACDS began operating on July 1, 1993, as a private nonprofit corporation created to address the housing and community development needs in the County. The Corporation is under contract with the County to plan, administer, and implement the federally funded CDBG, HOME, ESG, HOPWA, and Continuum of Care (CoC) Programs, as well as State and County funded housing and community development activities. Subrecipients, including nonprofit service providers and housing developers, implement many of the activities funded under these programs. Other activities, such as property rehabilitation, homeownership counseling, foreclosure prevention counseling, financial empowerment counseling, acquisition/rehabilitation of housing units, and tenant based rental assistance programs are carried out directly by ACDS staff. ACDS takes on many roles, including developer, lender, counselor, landlord and construction manager, which

necessitates having staff with a variety of skills and the ability to coordinate with many government agencies and departments to carry out a wide range of tasks.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation**

### **Introduction**

Arundel Community Development Services, Inc. (ACDS) prepared the Local Fiscal Year 2022 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County's Citizen Participation Plan. The *Anne Arundel County Consolidated Plan FY 2021 – FY 2025* was developed in consultation with representatives from a wide variety of agencies and persons who might affect or be affected by its implementation. The planning process for the Annual Action Plan formulation involves ongoing consultation and information gathering from a variety of entities throughout the year as staff participates in community meetings, as well as opportunities for public participation through two public hearings and on-going consultation with stakeholders.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies**

Both ACDS and the Housing Commission of Anne Arundel County (Housing Commission) attend monthly Core Group meetings with other County agencies and affiliates, including the Mental Health Agency, Department of Health, Department of Social Services (DSS) and the Department of Aging and Disabilities. This enables a high level of coordination with the County Executive and the head of each agency around issues affecting public and assisted housing programs and initiatives. As part of regular program development and implementation, ACDS and the Housing Commission work with various nonprofit agencies who provide wrap around services and case management support. These partners include Supportive Housing Developers, Omni Behavioral Health, the Arc Central Chesapeake Region, People Encouraging People, Anne Arundel County Mental Health Agency, Inc., and Vesta Health Services. The Housing Commission, ACDS staff and DSS staff also meet quarterly to review case files for clients utilizing Continuum of Care (CoC) or Housing Opportunities for Persons with AIDS (HOPWA)

vouchers, and staff regularly attends the Commission on HIV/AIDS meetings to ensure services are coordinated.

Finally, as described below, ACDS coordinates the Homeless Coalition, which is the CoC planning group for the County, and the Housing Commission is an active member. This process provides ample opportunities to coordinate housing services with other member organizations and to develop the County's strategy to end homelessness.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The Homeless Coalition – the County's Continuum of Care planning group – includes representatives from (i) State, County, and City of Annapolis agencies administering mainstream resources; (ii) shelter and nonprofit services providers; (iii) organizations representing individuals diagnosed with mental health disorders, substance abuse, and HIV/AIDS; and (iv) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Coalition Board meets on a monthly basis to develop policies and procedures for operations, including the adoption of a Governance Charter. The monthly meetings focus on topics related to homelessness, including affordable housing, education, mental health and substance use, and workforce development. The Homeless Coalition also holds quarterly meetings to provide information on membership activities; trainings on new program resources and how to apply for these resources; as well as feedback on the needs and direction of the Coalition. There are various subcommittees to address the needs of homeless persons including coordinated entry, emergency shelter, chronic homelessness, and homelessness diversion.

The Homeless Coalition remains committed to ending chronic homelessness in the County and has established a targeted by-name housing list – the ACCESS Housing List – to prioritize the most vulnerable chronically homeless individuals in the County. Service providers meet on a monthly basis in a subcommittee to coordinate services for the chronically homeless and to identify housing opportunities. The County also has a veteran by-name list, which it maintains in partnership with the Veterans Administration (VA) that is cross-referenced as part of the Homeless Coalition efforts to end veteran homelessness.

The Homeless Coalition was active in reviewing and finalizing the homeless goals and strategies outlined in this Plan. The Homeless Coalition also hosted roundtable discussions providing opportunity for the community to identify needs for the homeless population in the County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Homeless Coalition is involved in determining the needs and setting priorities when allocating ESG funds, developing performance standards, evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS). The Homeless Coalition has developed procedures for the operation and administration of the HMIS system, which is funded with County general funds and CoC funding. A committee, consisting of Homeless Coalition members currently utilizing the HMIS system, meets on a regular basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently, all grantees receiving ESG funds, as well as subrecipients receiving CoC funds, are required to enter data into the HMIS system.

In turn, this HMIS data, which has been vetted and evaluated by the Homeless Coalition Board and membership, informs the allocation of ESG funds and directly influenced the development of the goals and strategies outlined within the Consolidated Plan.

**Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2  
Agencies**

1	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>HOUSING COMMISSION OF ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services –Housing Services – Homeless Services – Supportive Services Services – Youth Services
	What section of the Plan was addressed by Consultation?	Rental Housing Opportunities Homeownership Opportunities Promote Fair Housing Sustain Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Commission of Anne Arundel County (Housing Commission) owns and manages the County public housing inventory and administers its Housing Choice Voucher Program. The Housing Commission is a member of the Homeless Coalition and is a strong partner with ACDS in developing tenant based rental assistance programs and other programs serving the housing needs of the lowest income residents. The Housing Commission was invited via e-mail to attend public hearings and provide comments on the draft Consolidated Plan. The Housing Commission senior staff participated in both public hearings associated with this Action Plan to help identify the rental housing and service needs of low income populations, public housing residents and the elderly.
2	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ARUNDEL HOUSE OF HOPE, INC.</b>
	Agency/Group/Organization Type	Housing Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth

		Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Arundel House of Hope, Inc. (AHOH) is a non-profit ecumenical organization that provides emergency, transitional, and permanent affordable housing for the poor and those experiencing homelessness in Anne Arundel County. AHOH was invited via e-mail to attend public hearings and provide comments on the draft Plan, and then attended both public hearings associated with this action plan. The organization is a member of the Homeless Coalition and participated in both public hearings to identify homeless and housing needs and to recommend projects for funding.
3	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ANNE ARUNDEL COUNTY DEPARTMENT OF AGING AND DISABILITIES</b>
	Agency/Group/Organization Type	Services – Elderly Persons Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Aging and Disabilities manages County Senior Centers, programs for aging adults and services for adults with disabilities. The agency was invited via e-mail to attend public hearings and to provide comments on the draft Plan, and attended both public hearings associated with this Action Plan.
4	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>LANGTON GREEN, INC.</b>
	Agency/Group/Organization Type	Housing Service – Adults with disabilities
	What section of the Plan was addressed by Consultation?	Promote Fair Housing Rental Housing Opportunities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Langton Green Inc. is a nonprofit organization provides residential living, supportive and other services to adults with disabilities. Langton Green, Inc. was invited via e-mail to attend public hearings to provide comments on the draft Plan. Staff attended both public hearings to assess needs for the next fiscal year.
5	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>KINGDOM KARE, INC.</b>
	Agency/Group/Organization Type	Services – Children Services – Education
	What section of the Plan was addressed by Consultation?	Public Service – Youth Sustainable Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Kingdom Kare, Inc. is a nonprofit organization that provides high quality childcare services for all ages, which includes after school programs and more recently—virtual learning services. Kingdom Kare, Inc. was invited via e-mail to attend public hearings and provide comments on the draft Plan. The Executive Director attended one public hearing to provide input on the needs of young people.
6	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>COMMUNITY ACTION AGENCY OF ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services – Low to moderate income individuals and families
	What section of the Plan was addressed by Consultation?	Promote Fair Housing Prevent & End Homelessness Sustainable Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Action Agency of Anne Arundel County provides financial assistance, youth services, health services, and returning citizens services to low to moderate income Anne Arundel County residents. CAA was invited via e-mail to attend both public hearings and provide input into the FY 2020 budget process. CAA attended both hearings associated with this Action Plan.
7	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>CALVARY COMMUNITY ECONOMIC DEVELOPMENT CORPORATION</b>
	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Prevent & End Homelessness
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Calvary Community Economic Development Corporation is a nonprofit organization serving low income residents in the greater Glen Burnie area and northern Anne Arundel County with emergency eviction prevention assistance, food pantry items and counseling aimed at low income and very low income households. CCEDC was invited via e-mail to attend both public hearings and to provide comments on the draft Plan. The Executive Director attended one of the public hearings to help identify the housing needs and homeless prevention needs, as well as the needs for the very low income population.
8	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ASSOCIATED CATHOLIC CHARITIES, INC.</b>
	Agency/Group/Organization Type	Services – Housing Services – Elderly Persons

		Services – Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Associated Catholic Charities, Inc. develops, owns and operates several affordable senior housing communities and operates a homeless shelter – Sarah's House - within Anne Arundel County. Associated Catholic Charities, Inc. was invited via e-mail to attend public hearings and provide comments on the draft Plan. Staff participated in one public hearing associated with this Action Plan to help identify affordable housing and homeless needs, as well those needs for the elderly population.
9	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>OPPORTUNITIES INDUSTRIALIZATION CENTER, INC. OF ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services – Education Services – Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Opportunities Industrialization Center, Inc. (OIC) of Anne Arundel County is a nonprofit organization dedicated to providing education, job skills classes, and English classes to low income individuals in an effort to improve their economic situation. OIC was invited via e-mail to attend both public hearings and provide comments on the draft Plan. The Executive Director attended one public hearing and helped to identify economic development needs.
10	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>COMMUNITY LEGAL SERVICES, INC.</b>
	Agency/Group/Organization Type	Services – Legal Services Services – Education
	What section of the Plan was addressed by Consultation?	Strategic Plan Fair Housing Human Rights
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Legal Services, Inc. is a nonprofit organization dedicated to providing legal support to low income individuals and families. They provide legal advice clinics and have attorneys available for consultation. Staff was invited via e-mail to attend both public hearings and to provide comments on the draft Plan. Staff participated in one public hearing to help identify and address the needs of low income individuals needing legal support.
11	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>THE LIGHT HOUSE, INC.</b>
	Agency/Group/Organization Type	Housing Services– Housing Search Assistance Services – Supportive Services
	What section of the Plan was addressed by Consultation?	Prevent & End Homelessness
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Light House Inc., is a nonprofit organization dedicated to providing housing services to those who are experiencing homelessness. Staff was invited via e-mail to attend the public hearings and provide comments on the draft Plan. The Light House staff attended both hearings to help identify the needs for homeless population.
12	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>BELLO MACHRE, INC.</b>
	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bello Machre, Inc. is a supportive housing provider serving adults with developmental disabilities. Staff was invited via e-mail to attend both public hearings and provide comments on the draft Plan. Staff participated in one public hearing and provided input on accessible housing needs of adults with developmental disabilities.

## AP-12 Participation

**Summary of citizen participation process/efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting**

ACDS prepared the Local Fiscal Year 2022 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County's Citizen Participation Plan. The initial Consolidated Plan was developed in consultation with representatives from a wide variety of agencies and individuals who might affect or be affected by its implementation. The planning process for the Action Plan formulation involves ongoing consultation and information gathering from a variety of entities throughout the year as staff participates in community meetings, as well as opportunities for public participation. During the Local Fiscal Year 2022 Action Plan and budget planning process, ACDS held two public hearings – one on October 29, 2020 and one on February 24, 2021, which enabled citizens and other stakeholders to participate in the budget process.

Notice of both public hearings were published in The Capital Gazette newspapers, and on the ACDS website. All notices indicated special accommodations, including the fact that sign language or foreign language interpreters, are available if needed. Concurrently, an e-mail notice was sent to the Housing and Community Development Stakeholder list inviting them to attend the public hearings. Similarly, an e-mail notice was sent to the Housing and Community Development Stakeholder list inviting comments on the draft Action Plan, while notice of the availability of the draft Plan was published on Wednesday, April 28, 2021 in the Capital Gazette newspapers. The draft Plan was made available for download on the ACDS website or at the ACDS office on Wednesday, April 28, 2021. Public comments were received through Thursday, May 27, 2021 at 5:00 p.m. This citizen participation process provided ample time for all interested parties and stakeholders to review the draft Plan and to provide comments, reactions, and input.

In addition, established groups – including the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, and the Regional Fair Housing Group – meet on a regular basis and helped inform the development of the Action Plan. Staff also attends community meetings in Neighborhood Revitalization Areas including Brooklyn Park, Glen Burnie and Severn communities to assess revitalization needs. Also, ACDS, through its Property Rehabilitation, Homeownership Counseling, Foreclosure Prevention Counseling and Financial Literacy Programs, meets regularly with many low and moderate income households, enabling staff to assess the needs of the community. These ongoing consultations provide a rich context in which ACDS continues an ongoing, fluid planning and implementation process. Despite the ongoing COVID-19 pandemic, these meetings and engagements continued virtually.

**Table 3**  
**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearings on October 20	Minority populations	Approximately 40 people attended	Comments received include the need for:	Comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
	2020 and February 24 2021	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	each of the two Public Hearings	<p>affordable housing especially for renters and eviction prevention;</p> <p>The need for basic resources, including food and utility assistance in the wake of COVID-19 was shared.</p> <p>The need for remote learning and child care resources was shared, in the wake of COVID-19.</p> <p>Comments received included appreciation for funds.</p>		
2	Newspaper Ad	<p>Minority populations</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2022 (Federal Fiscal Year 2021) was published on Wednesday, April 28, 2021 in The Capital Gazette newspapers for a 30 day comment period. The notice included a listing of each project proposed for funding, the amount of funding, the location of the project, and the proposed number of beneficiaries for each project, and funding contingency plan. In addition, the notice stated that access to the draft Plan would be available online for public review and at the office of ACDS.</p>			
3	Internet Outreach	<p>Minority populations</p> <p>Non-English Speaking - Specify other language:</p> <p>Persons with disabilities</p>	<p>Notice of the availability of the draft Action Plan, as well as a copy of the Public Notice, was e-mailed to the Housing and Community Development Stakeholder list and</p>			<a href="http://www.acdsinc.org">www.acdsinc.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
		Non-targeted/broad community  Residents of Public and Assisted Housing	posted on the ACDS website. This list includes individuals and organizations that received funding or applied for funding; representatives of community organizations and County agencies who serve low and moderate income persons, elderly or special needs population; representatives of public housing communities; and other community activists. The notice stated that access to the draft Plan was available online for the public review and at the office of ACDS.			

## AP-15 Expected Resources

### Introduction

The Anne Arundel County Action Plan for Local Fiscal Year 2022 describes how the County plans to expend its federal housing and community development resources from July 1, 2021 to June 30, 2022. This Action Plan establishes how the County will address the needs and achieve the goals as stated in the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*.

During Local Fiscal Year 2022, approximately \$32,287,802 in federal resources (including local funds) is planned for allocation to housing and community development activities in Anne Arundel County. These funds, outlined in detail herein, are a combination of entitlement grants, program income, required local match dollars, Federal Fiscal Year 2020 Continuum of Care award funds, Housing Choice Voucher funds, and estimated Housing Counseling Grant funds. Additionally, four affordable housing developers have successfully applied for Low Income Housing Tax Credits (LIHTC) for four multi-family projects.

ACDS administers the majority of these federal funds on behalf of the County and works closely with other County agencies, State agencies and nonprofit providers. On behalf of the County, the Housing Commission administers and manages Public Housing funds and the Housing Choice Voucher Program.

**Table 4**  
**Expected Resources Priority**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,177,586	\$600,000	\$3	\$2,777,589	\$6,655,664	Community Development Block Grant (CDBG) funds is a flexible program that provides communities the resources to address housing and community development needs.
HOME	public - federal	Acquisition Homebuyer Assistance Homeowner Rehab Multi-family Rental New Construction Multi-family Rental Rehab New Construction for Ownership TBRA	\$772,691	\$875,000	\$0	\$1,647,691	\$3,497,204	HOME Investment Partnerships Program (HOME) provides communities with the resources to fund a wide range of activities including building, buying, and/or rehabilitation affordable housing for rent or homeownership or providing direct rental assistance to low income households.
ESG	public - federal	Conversion and Rehab for Transitional Housing Financial Assistance Overnight Shelter Rapid Re-housing (rental assistance) Rental Assistance Services	\$180,964	\$0	\$0	\$180,964	\$439,474	Emergency Solution Grant (ESG) funds provide communities with flexible funds to address the needs of the homeless.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
		Transitional Housing						
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Rapid Re-Housing (rental assistance) Rental Assistance Services TBRA Other	\$2,459,396	\$0	\$0	\$2,459,396	\$5,962,998	Competitive McKinney-Vento Homeless Assistance Act funds are applied for annually to support programs serving the homeless population in the County. Funds are used to provide permanent supportive housing, case management, and transitional housing to homeless families and individuals.
Other	public - federal	Housing TBRA	\$21,300,000	\$0	\$0	\$21,300,000	\$55,900,000	The Housing Commission administers the Housing Choice Voucher Program, which provides tenant based rental assistance.
Other	public - federal	Services TBRA	\$642,162	\$0	\$0	\$642,162	\$1,398,855	HOPWA funds will be used for tenant based rental assistance for persons with AIDS.
Other	public - local	Acquisition Admin and Planning Homebuyer Assistance Homeowner Rehab Housing Multi-family Rental New Construction Multi-family Rental Rehab	\$270,000	\$0	\$0	\$270,000	\$684,000	County funds are provided to meet the required HOME match.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
		TBRA						
Other	public - local	Homebuyer Assistance Housing Multi-family Rental New Construction Multi-family Rental Rehab Services TBRA	\$3,010,000	\$0	\$0	\$3,010,000	\$8,445,000	County funds are provided for homeownership counseling, financial literacy, and foreclosure prevention counseling programs, rental housing development, Tenant Based Rental Assistance Program and supportive services, fair housing activities, and neighborhood specific activities.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The County gives priority to projects where there is owner equity or a commitment of private or other public financing. For example, the County will allocate HOME Investment Partnerships Program (HOME) and local match funds for the Rental Housing Production Program. These funds will support the acquisition and rehabilitation or new construction of affordable multi-family housing. Typically, these projects cost millions of dollars and leverage equity raised from federal LIHTC, State funds and private dollars. During Local Fiscal Year 2022 (FFY 2021), significant resources are anticipated to be generated from the sale of LIHTC to use towards the development of four new affordable housing developments in Anne Arundel County.

The County also applies for State funds whenever the opportunity arises. For example, State Baltimore Regional Neighborhood Initiative (BRNI) funds have been awarded to ACDS to acquire and rehabilitate units in the Brooklyn Park community. In Local Fiscal Year 2022, ACDS anticipates receiving approximately \$150,000 in BRNI funds to continue efforts in Brooklyn Park. These funds will be leveraged with County general funds, CDBG funds, and State Lead-Based Paint Program funds.

ACDS offers a HOME and/or CDBG funded program which provides mortgage assistance to income eligible first time homebuyers. This program leverages both State and private funds through the Maryland Mortgage Program or private financing.

ACDS also administers the Homeownership Counseling and Foreclosure Prevention Counseling Programs for the County. The County funds provided for these programs are leveraged with federal and State funds. ACDS has been awarded competitive federal Homeownership Counseling Program funds and Maryland Homeownership Counseling Fund monies.

ACDS also administers the Video Lottery Terminal (VLT) fund proceeds and the County Community Support Grant funds that are awarded to nonprofit organizations and community associations. These funds are frequently used to supplement federal and State funds, such as the Sarah's House Family Shelter at Ft. Meade.

The Property Rehabilitation Program leverages State funds made available through the Maryland Special Loans Program. In addition, homeowners in certain neighborhoods can obtain up to \$25,000 in State Lead-Hazard Reduction Grant and Loan Program funds to eliminate lead-based paint hazards from their homes.

The County will invest approximately \$3 million in additional general funds into housing and community development programs this year, as well as waiving or reducing impact or connection fees for the production of certain types of affordable units.

Anne Arundel County was awarded \$2,459,396 in Continuum of Care program funds through the 2020 NOFA. These funds will leverage, at a minimum, \$614,849 from County, State, and private funds for projects serving homeless persons. Anne Arundel County further leverages its federal funds – both ESG and CoC – with State funds and anticipate receiving a State Homelessness Solutions Grant in the amount of \$642,500. The grant helps support outreach, shelter, prevention, and rapid re-housing programs. Additionally, the County has been awarded new State Emergency Housing Program funds from the Relief Act in the amount of \$1,017,157 which will help with emergency shelter and short term rental assistance. Finally, the County continues to benefit from ESG-CV awards, which has allowed the County to expand shelter, outreach, and rapid re-housing options in Local Fiscal Year 2022.

The County ensures all of the federally required match funds are being provided; in many cases, these funds exceed the requirement. The HOME Program requires every one dollar in federal funds expended be matched by the County with at least \$.25 in local funds. The match required for the HOME Program in Local Fiscal Year 2022 is \$173,856 and the County will meet this obligation through the allocation of general funds.

ESG funds, appropriated for emergency shelter and rapid re-housing activities (\$85,000), have been awarded to Sarah's House Family Shelter, operated by Associated Catholic Charities, Inc. (Catholic Charities). Catholic Charities also budgeted \$363,128 in private contributions, \$247,800 in United States Army Funds, \$345,000 in Anne Arundel County funds, \$80,000 in Video Lottery Terminal funds, \$10,000 MEFP government grants and \$10,000 in private grants. These matching funds, in conjunction with the ESG funds, will be used for case management, supportive services and the operations of Sarah's House emergency family shelter. The remaining ESG funds (\$82,932) will be awarded to Arundel House of Hope, Inc. (AHOH) and The Light House, Inc. to operate Rapid Re-Housing Programs. Both programs will meet the required match and provide funds to cover a portion of the case management services and administrative cost associated with the management of the grant.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

One of the best ways to reduce the cost of new housing is to reduce the cost of land, as land is one of the largest cost factors in housing construction. As land prices rise, those costs are passed on to purchasers in the form of higher housing prices. The County owns surplus land, which provides an opportunity for a creative approach using underutilized government owned property for the construction of new housing. When the County surpluses residentially zoned property and makes it available for new home construction, it provides an opportunity to greatly reduce the cost of building and thereby making the home available at a much lower cost to first time homebuyers. This program has been very successful in the past, and the County will continue to seek opportunities to provide low or no cost land for new affordable housing construction.

**Discussion**

Anne Arundel County works diligently toward leveraging all of its federal dollars with other sources of funds. The County regularly works with local elected officials, the State and federal legislators, the State housing finance agency, and private developers to leverage funding with non-federal and non-entitlement sources for housing and community development projects. The County has invested a significant amount of County funds into housing and community development programs to complement federal and State resources. In addition, subrecipients of federal CDBG public service funds and the Continuum of Care (CoC) program fund use

private foundations, private fundraising, as well as volunteers and in-kind services to fully fund these programs.

## AP-20 Annual Goals and Objectives

**Table 5**  
**Goals Summary**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeownership Opportunities	2020	2024	Affordable Housing Non-Homeless Special Needs	Neighborhood Revitalization Area – Brooklyn Park Neighborhood Revitalization Area – Glen Burnie Neighborhood Revitalization Area – Severn	Affordable Housing Owner Special Needs Housing	CDBG: \$737,281 HOME: \$300,000 County General: \$406,500 County Match: \$100,000	Public service activities for Low / Moderate Income Housing Benefit: 650 Persons Assisted Homeowner Housing Rehabilitated: 30 Households Housing Unit Direct Financial Assistance to Homebuyers: 12 Households Assisted
2	Rental Housing Opportunities	2020	2024	Affordable Housing Public Housing Non-Homeless Special Needs	Communities of Opportunity	Affordable Housing Rental Development Affordable Housing Rental Assistance and Services Affordable Housing Public Housing Special Needs Housing Special Needs Facilities and Services Public Housing Services	CDBG: \$1,184,788 HOME: \$961,422 County General: \$1,904,144 County Match: \$73,856 HOPWA: \$616,476	Public service activities other than Low / Moderate Income Housing Benefit: 35 Persons Assisted Rental Units Rehabilitated: 29 Household Housing Unit Tenant-Based Rental Assistance / Rapid Rehousing: 50 Households Assisted
3	Prevent and End Homelessness	2020	2024	Affordable Housing Homeless		Homeless Housing	CDBG: \$165,000	Public service activities other than Low / Moderate

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
						Homeless Shelter and Services  Homeless Prevention	ESG: \$167,392  Competitive McKinney-Vento Homeless Assistance Act: \$2,348,864  County General: \$252,000	Income Housing Benefit:  690 Persons Assisted  Tenant-Based Rental Assistance / Rapid Rehousing:  247 Households Assisted  Homeless Person Overnight Shelter:  310 Persons Assisted  Homelessness Prevention:  68 Persons Assisted
4	Sustainable Communities	2020	2024	Non-Homeless Special Needs  Non-Housing Community Development		Special Needs Facilities and Services  Non-Housing Community Development Public Service	CDBG: \$100,000  County General: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit:  250 Persons Assisted  Other:  1 Other
5	Economic Opportunities	2020	2024	Non-Homeless Special Needs  Non-Housing Community Development		Special Needs Facilities and Services  Economic Opportunities	CDBG: \$20,000	Public service activities other than Low / Moderate Income Housing Benefit:  60 Persons Assisted
6	Promote Fair Housing	2020	2024	Affordable Housing  Fair Housing			County General: \$13,000	Other:  1 Other
7	Administration of Federal Funds	2020	2024	Administration			CDBG: \$555,517  HOME: \$151,269  ESG: \$13,572  Competitive McKinney-	Other:  1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
							Vento Homeless Assistance Act: \$110,532 County - General: \$463,500 HOPWA: \$25,686	

**Estimate the number of extremely low income, low income and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME**

The County estimates it will serve 142 income eligible homeowners or homebuyers during Local Fiscal Year 2022. Of those, it is estimated 32 households will be moderate income and 110 will be low income households. The County estimates it will assist 79 renter households, and of those, it is estimated 30 will be extremely low income households, 47 will be very low income households, and two will be moderate income households. Finally, the County estimates it will serve 114 extremely low income homeless households and 133 low income households in the next fiscal year.

**Table 6**  
**Goals Descriptions**

<b>GOAL 1 – HOMEOWNERSHIP OPPORTUNITIES</b>	
<i><b>Increase and sustain affordable homeownership opportunities that are accessible and inclusive for low to moderate income County residents.</b></i>	
1. <b>Increase homeownership opportunities through programming.</b>	Increase sustainable homeownership and wealth building opportunities through programming for first time homebuyers and protected classes. Examples include:
<ul style="list-style-type: none"> <li>❖ Homebuyer and credit counseling</li> <li>❖ Foreclosure prevention counseling</li> <li>❖ Down payment, closing cost, and mortgage write down assistance</li> </ul>	
<b>5 Year Outcome Goal: 2,475 persons, 60 households</b>	
2. <b>Increase supply of affordable homeownership units.</b>	Increase supply of quality affordable owner occupied housing in inclusive communities. Examples include:
<ul style="list-style-type: none"> <li>❖ Affordable financing for acquisition and construction</li> <li>❖ Utilization of County owned surplus land</li> <li>❖ Land use incentives and requirements such as inclusionary zoning policies and workforce housing incentive</li> </ul>	
<b>5 Year Outcome Goal: 363 units</b>	

3. **Improve the quality of existing affordable homeownership units.** Improve and maintain existing stock of affordable units through affordable financing and project management for improvements. Examples include:

- ❖ Property rehabilitation for homeowners
- ❖ Energy efficiency improvements for homeowners
- ❖ Acquisition/rehabilitation program for homebuyers
- ❖ Disaster mitigation activities

**5 Year Outcome Goal: 175 units**

4. **Improve accessibility of homeownership units.** Facilitate improvements through affordable financing and project management and promote activities that support the elderly and those with disabilities to remain in their homes. Examples include:

- ❖ Accessibility Modifications Program for Homeowners

**5 Year Outcome Goal: 25 units, 500 households**

5. **Market affordable homeownership opportunities to protected classes within the County.** Ensure homeownership programs and opportunities are affirmatively marketed throughout the County and to protected classes with limited income, including minorities and persons with special needs. Examples include:

- ❖ Direct mailings and email marketing
- ❖ Attendance at outreach events, festivals, community meetings and informational sessions hosted by groups representing and/or serving the protected classes

**5 Year Outcome Goal: Process Outcome**

## GOAL 2 – RENTAL HOUSING OPPORTUNITIES

*Promote and expand affordable quality rental housing opportunities that are accessible and inclusive.*

1. **Increase the supply of affordable rental units.** Encourage the development of new rental units, with priority given to projects for families in communities of opportunity where affordable rental may be lacking. Examples include:

- ❖ Low interest financing programs
- ❖ PILOT Agreements
- ❖ County surplus land
- ❖ Land use incentives and requirements such as inclusionary zoning policies, workforce housing incentive and allowances for housing for elderly of modest means

**5 Year Outcome Goal: 250 units**

2. **Improve and preserve the existing stock of affordable rental housing.** Finance the renovation of existing affordable housing developments, including public housing, as well as smaller, scattered site developments. Examples include:

- ❖ Scattered site rental development through acquisition/rehabilitation
- ❖ Low interest financing
- ❖ Rental Assistance Demonstration (RAD) conversions
- ❖ Disaster mitigation activities

**5 Year Outcome Goal: 317 units**

3. **Create and maintain accessible rental housing units.** Provide financing and project management to develop group homes and make accessibility modifications or other improvements to existing group homes and rental units serving persons with disabilities and older adults. Examples include:

- ❖ Accessibility Modifications Program for Renters
- ❖ Group Home Rehabilitation Program
- ❖ Group Home Acquisition/Rehabilitation Program
- ❖ New group home development
- ❖ Ensure a portion of units in large rental developments can serve persons with disabilities

**5 Year Outcome Goal: 45 units**

4. **Expand, maintain and create affordable rental opportunities.** Support demand side subsidies and programs that allow low income families and persons with special needs to afford market rate rental units, with an emphasis on accessing units in communities of opportunity. Examples include:

- ❖ Tenant Based Rental Assistance for low income families and individuals
- ❖ Tenant Based Rental Assistance for persons with HIV/AIDS
- ❖ Tenant Based Rental Assistance for persons with disabilities, including mental illness and substance abuse disorders
- ❖ Explore higher rent payments for utilization in communities of opportunity

**5 Year Outcome Goal: 200 units**

5. **Implement support services and programs that help tenants access and retain housing.** Services may be geared to help homeless families and individuals, extremely low income families, persons with disabilities including mental illness and substance abuse, and returning citizens. Examples include:

- ❖ Case management and housing location assistance
- ❖ Landlord outreach and mitigation to encourage acceptance of vouchers for hard to house clients
- ❖ Congregate services for older adults

**5 Year Outcome Goal: 175 persons, 125 households**

6. **Market affordable rental opportunities to protected classes within the County.** Ensure affordable rental units and TBRA assistance are affirmatively marketed throughout the County to the protected classes within the County and that rental units and programs are provided in adherence to the County fair housing laws. Examples include:

- ❖ Affirmative marketing requirements for subrecipients
- ❖ Fair housing training for property managers
- ❖ Tenant/landlord information and fair housing resource line

**5 Year Outcome Goal: Process Outcome****GOAL 3 – PREVENT AND END HOMELESSNESS**

*Prevent and end homelessness by providing a comprehensive homelessness response system.*

1. **Prevent homelessness.** Provide financial assistance and counseling to households who are at risk of losing their homes; provide financial assistance to households to obtain new housing if they can no longer stay where they currently reside. Examples include:

- ❖ Eviction prevention assistance
- ❖ First month rent and security deposit assistance
- ❖ Financial coaching
- ❖ Referral services

**5 Year Outcome Goal: 550 persons**

2. **Increase and sustain housing opportunities for the homeless.** Maintain and expand the supply of permanent supportive housing options, rapid re-housing assistance, and necessary support available to homeless individuals and families to get them quickly re-housed; maintain and expand the supply of permanent supportive housing and related services for chronically homeless individuals. Examples include:

- ❖ Tenant Based Rental Assistance
- ❖ Rapid re-housing programs
- ❖ Case management services
- ❖ Development of permanent supportive housing units

**5 Year Outcome Goal: 860 households**

3. **Maintain and enhance emergency shelter and interim housing options.** Maintain and enhance emergency shelters serving families, victims of domestic violence and individuals as a temporary and safe housing option with the purpose of those served becoming quickly re-housed and economically secure. Examples include:

- ❖ Maintenance and enhancement of existing shelters
- ❖ Operating support for emergency shelters and interim housing options

**5 Year Outcome Goal: 1,500 persons**

4. **Improve the Homelessness Response System.** Expand the Coordinated Entry System to include a continuum of services and support, including diversion and prevention services, entry into shelters, and permanent housing. Offer a variety of supportive service to assist homeless individuals and families maintain their housing. Support and enhance the capacity for the community to end homelessness through data, coordination, and planning. Examples include:

- ❖ Operating support for day programs
- ❖ Case management
- ❖ Mental health programs
- ❖ Employment, education and training services, life skills and workplace training

- ❖ Child care programs
- ❖ Financial coaching
- ❖ Outreach programs
- ❖ Homeless Management Information Systems (HMIS), coordinated entry and assessment, and planning activities

**5 Year Outcome Goal: 3,500 persons**

## GOAL 4 – SUSTAINABLE COMMUNITIES

*Create sustainable, vibrant, inclusive communities by investing in revitalization projects, facilities and programs serving low income communities throughout the County, with priority given to communities in the designated Neighborhood Revitalization Areas.*

**Support initiatives that improve quality of life for communities.** Fund projects, facilities and programs that improve the quality of life for low and moderate income persons and households, with priority given to communities within the designated Neighborhood Revitalization Areas and Housing Commission managed communities. Examples include:

- ❖ Community facilities
- ❖ Revitalization of blighted structures
- ❖ Projects and programs to support positive youth development
- ❖ Projects and programs to support older residents
- ❖ Preservation of historic structures in minority communities

**5 Year Outcome Goal: 1,830 persons**

## GOAL 5 – ECONOMIC OPPORTUNITIES

*Support programs, facilities and projects providing opportunities for low and moderate-income persons, including those with special needs, to gain skills, economic stability and independence in order to be productive members of the community, with a priority for services located within the designated Neighborhood Revitalization Areas.*

**Promote Independence.** Assist programs and services that help low and moderate income County residents achieve financial and economic independence through better access to employment opportunities and supports. Examples include:

- ❖ GED Prep and ESOL courses
- ❖ Workforce development support programs
- ❖ Transportation services and support
- ❖ Child care services
- ❖ Day and vocational facilities for persons with special needs

**5 Year Outcome Goal: 320 persons**

## GOAL 6 – PROMOTE FAIR HOUSING

*Promote and further fair housing throughout the County and the region and improve access to housing opportunities for members of the protected classes.*

**Implement the local and regional fair housing action plans.** Examples may include:

- ❖ Support for fair housing testing and enforcement activities
- ❖ Fair housing outreach and education
- ❖ Support for a regional fair housing coordinator

**5 Year Outcome Goal: Implementation of fair housing action plans**

### AP-35 Projects

#### Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* contains a strategic plan for addressing the housing and community development needs in the County. This Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, strategies, and outcomes to address the needs over a five-year period. This section outlines how the funds available during Local Fiscal Year 2022 will be used to achieve the goals and outcomes outlined in the Plan.

The projects, programs, and activities outlined in this section were selected to address the priority needs, goals, strategies, and outcomes, outlined in Table 2, developed through an intensive public planning process and analysis based on data received through a housing market study and needs assessment. Through this planning process, the County identified specific strategies to address the needs in the following goal areas: (i) Homeownership Opportunities; (ii) Rental Housing Opportunities; (iii) Prevent and End Homelessness; (iv) Sustainable Communities; (v) Economic Opportunities; and (vi) Promote Fair Housing. The following projects, programs and activities funded with County entitlement funds – CDBG, HOME, and ESG – seek to address the priority needs and to meet the goals identified in the Consolidated Plan. Other projects, funded with other federal dollars, such as CoC or HOPWA funds, designed to address the other goal areas, are discussed throughout the remaining sections of this Action Plan.

**Table 7**  
**Project Information**

	Project Name
1	CDBG Administration
2	CHDO Housing Acquisition and Rehabilitation Program
3	Chesapeake Arts Scholarship Program
4	Emergency Assistance Program
5	ESG 21 Anne Arundel County
6	Family Stability Prevention Extension Program
7	Freetown Village Boys & Girls Club
8	HOME Administration
9	Homeless Outreach Team
10	Homeless Resource and Outreach Center
11	Langton Green: Housing Rehabilitation
12	Meade Village Boys & Girls Club
13	Mortgage Assistance Program
14	OIC Education and Job Training Program
15	Property Rehabilitation Program
16	Rehabilitation Advisory Services
17	Rental Housing Production Program
18	Repairs With Care Program
19	Scattered Sites Rental Program
20	Services for Seniors Aging in Place
21	The Light House Family Program

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The main vision guiding the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* is to pursue housing and community development goals that create strong and vibrant communities through a range of affordable housing options and opportunities for all residents. Further, strategies across all goal areas will help promote equity, with a special emphasis on helping households at the lowest income levels, underserved protected classes, and persons with special needs obtain housing and related support in diverse and inclusive communities. Given the severe housing cost burden and risk of homelessness experienced by those at the lowest end of the economic spectrum, the County's limited federal resources will be prioritized for the stabilization and expansion of affordable housing. An expanded supply of workforce housing will enable health aides, hospitality and retail workers, teacher aides, daycare workers, and other low and moderate income workers from the public, private and nonprofit sectors to live and be productive citizens of Anne Arundel County.

To the extent possible, priority will be given to projects and programs creating new affordable housing units and building low income households ability to secure affordable housing in Communities of Opportunity (COOs). COOs are areas that have no or low concentrations of low and moderate income households, and rank high on indices of quality of life. Generally, these are areas where there is a lack of both affordable rental and affordable homeownership units and a relatively lower number of Non-White and Hispanic residents.

Revitalization efforts and public service dollars (i.e. operating funds) will be prioritized to three main neighborhood revitalization areas, which are the Severn, Brooklyn Park and Glen Burnie communities. These areas have their own unique assets and are targeted by the County for place based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low and moderate income households, older – yet affordable – housing stock in need of updates and repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative (SCI) designations from the State of Maryland and are targeted for revitalization programs. The County SCI planning process involved thorough stakeholder engagement processes and needs assessments that resulted in an SCI Action Plan for each area.

During Local Fiscal Year 2022, the County will use this vision as defined in the Consolidated Plan, to target its limited resources. As in previous years, increasing affordable housing options through various methods continues to be a priority.

## AP-35 Project Summary

**Table 8**  
**Project Summary Information**

1	<b>PROJECT NAME</b>	<b>CDBG ADMINISTRATION</b>
	Target Area	
	Goals Supported	Administration of Federal Funds
	Needs Addressed	
	Funding	CDBG: \$555,517
	Description	Funds will be used for general management, planning, oversight, and coordination of community development activities.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds will be used for general management, planning, oversight, and coordination of community development activities.
2	<b>PROJECT NAME</b>	<b>CHDO GROUP HOME ACQUISITION AND REHABILITATION</b>
	Target Area	
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Special Needs – Housing

	Funding	HOME: \$115,904 County Match: \$28,976
	Description	CHDO Group Home Acquisition and Rehabilitation Program funds (at least 15 percent of the HOME allocation) are reserved for housing developed, owned, or sponsored by a Community Housing Development Organization (CHDO). Funds will be used to continue this multi-year program to acquire and/or rehabilitate housing to serve persons with special needs.  Strategy: Create and Maintain Accessible Rental Housing Units  Objective: Provide Decent Affordable Housing  Outcome: Affordability
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that one group home will be acquired and constructed/rehabilitated. Typically, these group homes serve three to four individuals with disabilities.
	Location Description	The Program will be offered Countywide.
	Planned Activities	Funds will be allocated to the HOME funded Community Housing Development Organization (CHDO) Group Home Acquisition and Rehabilitation Program. These funds will be made available to a certified CHDO to acquire and/or renovate housing to serve special needs populations. ACDS, on behalf of the County, is working with CHDO certified special needs housing providers to identify potential projects for the upcoming year. It is anticipated one group home will be developed during the fiscal year.
	Target Date	6/30/2022
3	<b>PROJECT NAME</b>	<b>CHESAPEAKE ARTS CENTER SCHOLARSHIP PROGRAM</b>
	Target Area	Neighborhood Revitalization Area – Brooklyn Park
	Goals Supported	Sustainable Communities
	Needs Addressed	Non-Housing Community Development – Public Service
	Funding	CDBG: \$15,000
	Description	Funds will be used by the Chesapeake Arts Center to provide scholarships to subsidize tuition to attend classes and programs for income eligible youth and their families in the Brooklyn Park community.  Strategy: Support Initiatives that Improve the Quality of Life for Communities  Objective: Create a Suitable Living Environment  Outcome: Sustainability. CDBG Citation 570.201(e)  CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 low and moderate income youth will participate in classes offered by the Chesapeake Arts Center.
	Location Description	Chesapeake Arts Center – 194 Hammonds Lane, Brooklyn Park, MD 21225.
	Planned Activities	Funds will be provided to the Chesapeake Arts Center Scholarship Program. The Scholarship Program provides funding for approximately 50 low income youth from the Brooklyn Park community to participate in art, dance, music, drama and other courses.
4	<b>PROJECT NAME</b>	<b>EMERGENCY ASSISTANCE PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention
	Funding	CDBG: \$45,000
	Description	Funds will be used by the Community Action Agency to prevent income eligible County residents from being evicted from their homes, as well as assist with the first month rent to help families become housed.

		<p>Strategy: Prevent Homelessness</p> <p>Objective: Affordable Housing</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective -570.208(a)(2) – Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to help 50 income eligible, low and moderate income households remain housed.
	Location Description	Anne Arundel County Community Action Agency, 251 West Street, Annapolis, MD 21401. The assistance will be offered Countywide.
	Planned Activities	Funds will be used to support the Community Action Agency Emergency Assistance Program. This Program will provide emergency financial assistance to 50 households to prevent families from becoming homeless, as well as to assist families with the first month rent.
5	<b>PROJECT NAME</b>	<b>ESG 21 ANNE ARUNDEL</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	<p>Homeless – Prevention</p> <p>Homeless – Housing</p> <p>Homeless – Shelter and Services</p>
	Funding	ESG: \$180,964
	Description	<p>Funds will be used to provide emergency shelter, homelessness prevention and rapid re-housing programs.</p> <p>Strategy: Prevent homelessness, Increase and Sustain Housing Opportunities for the Homeless and Maintain and Enhance Emergency Shelter and Interim Housing Options</p> <p>Objective: Affordable Housing</p> <p>Outcome: Affordability</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 individuals, including youth, will be served by Sarah's House Family Shelter Program; 15 households will be provided rapid re-housing services by Catholic Charities; eight persons will be provided homelessness prevention services by Arundel House of Hope, Inc.; and five households will be provided rapid re-housing services by The Light House.
	Location Description	<p>Emergency Shelter</p> <p>Sarah's House, 2015 20th Street, Fort Meade, MD 20755</p> <p>Rapid Re-Housing/Homelessness Prevention Program</p> <p>Arundel House of Hope, Inc., 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061</p> <p>Rapid Re-Housing Program</p> <p>Light House Shelter, 10 Hudson St., Annapolis, MD 21401</p> <p>Administration</p> <p>Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401</p>

	Planned Activities	<p>Emergency Shelter Funds in the amount of \$85,000 will be used for the continuation of Associated Catholic Charities, Inc. Emergency Shelter Program, known as Sarah's House, which serves homeless families and individuals.</p> <p>Rapid Re-Housing Program Funds in the amount of \$57,392 will be used by Arundel House of Hope, Inc. and \$25,000 will be used by The Light House to provide tenant based rental assistance and case management to help homeless persons (especially individuals and families, families with children, veterans and their families) make the transition to permanent housing and independent living.</p> <p>Administration Funds in the amount of \$13,572 will be used for general management, planning, oversight, and administration.</p>
6	<b>PROJECT NAME</b>	<b>FAMILY STABILITY PREVENTION EXTENSION PROGRAM</b>
	Target Area	<p>Neighborhood Revitalization Area – Brooklyn Park</p> <p>Neighborhood Revitalization Area – Glen Burnie</p> <p>Neighborhood Revitalization Area – Severn</p>
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention
	Funding	CDBG: \$20,000
	Description	<p>Funds will be used to support the Anne Arundel County Partnership for Children, Youth, and Families homeless prevention program for low income families in the Brooklyn Park Community.</p> <p>Strategy: Prevent Homelessness</p> <p>Objective: Affordable Housing</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective -570.208(a)(2) – Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to help approximately 10 income eligible, low and moderate income households remain housed.
	Location Description	This Program will target families in the Brooklyn Park Community in northern part of the County.
	Planned Activities	Funds will be used to support the Anne Arundel County Partnership for Children, Youth, and Families homeless prevention program for approximately 10 low income families.
7	<b>PROJECT NAME</b>	<b>FREETOWN VILLAGE BOYS &amp; GIRLS CLUB</b>
	Target Area	Neighborhood Revitalization Area – Glen Burnie
	Goals Supported	Sustainable Communities
	Needs Addressed	<p>Non-Housing Community Development – Public Service</p> <p>Public Housing – Services</p>
	Funding	CDBG: \$20,000
	Description	<p>Funds will be used to continue the Boys &amp; Girls Club of Annapolis and Anne Arundel County Science, Technology, Engineering, and Math (STEM) Initiatives, as well as the educational programs at the Freetown Village Public Housing Community. This Program provides after school and summer activities for participating youth.</p> <p>Strategy: Support Initiatives that Improve the Quality of Life for Communities</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p>

		CDBG National Objective: 570.208(a)(2) – Low/Mod Limited Clientele
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support the academic and recreation programs after school and during the summer to approximately 75 youths at the Freetown Village Boys & Girls Club.
	Location Description	Freetown Village Public Housing Community, 7820 Darrell Henry Ct., Pasadena, MD 21122
	Planned Activities	Funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. program at the Freetown Village Boys & Girls Club.
8	<b>PROJECT NAME</b>	<b>HOME ADMINISTRATION</b>
	Target Area	
	Goals Supported	Administration of Federal Funds
	Needs Addressed	
	Funding	HOME: \$151,269 County General: \$27,000
	Description	Funds will be used for general management, planning, oversight, and coordination of the HOME program activities.  CDBG National Objective: 24 CFR 570.201(c) – Units
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds will be used for general management, planning, oversight, and coordination of the HOME program activities.
9	<b>PROJECT NAME</b>	<b>HOMELESS OUTREACH TEAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$25,000
	Description	Funds will be provided to the Anne Arundel County Department of Social Services to fund two full-time outreach workers that will process food stamps and benefit applications and provide services to homeless individuals where they are.  Strategy: Improve the Homelessness Response System  Objective: Create a Suitable Living Environment  Outcome: Availability. CDBG Citation 570.201(e)  CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 150 homeless individuals will be served by the Homeless Outreach Team Program.
	Location Description	Countywide
	Planned Activities	Funds will be used to support two full-time outreach workers who will process food stamps and benefit applications and provide services to homeless individuals where they are.
10	<b>PROJECT NAME</b>	<b>HOMELESS RESOURCE AND OUTREACH CENTER</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$40,000

	Description	Funds will be used to support the Arundel House of Hope, Inc. Homeless Resource and Outreach Center, which offers case management, day shelter, information and referral services, housing search, and links to mainstream resources to homeless individuals on a drop-in basis. The Center will also serve as the Winter Relief Intake Center between November and April.  Strategy: Improve the Homelessness Response System  Objective: Create a Suitable Living Environment  Outcome: Availability. CDBG Citation 570.201(e)  CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Services will be provided to approximately 540 homeless individuals at the Homeless Resource and Outreach Center.
	Location Description	The Homeless Resource and Outreach Center is located at 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061.
	Planned Activities	Funds will be used to support the Arundel House of Hope, Inc. resource center for the homeless, which will provide case management, information, referral services, medical, and treatment resources. In addition, the Center will act as the Winter Relief Intake Center from November through April.
11	<b>PROJECT NAME</b>	<b>LANGTON GREEN: HOUSING REHABILITATION</b>
	Target Area	
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Special Needs – Housing
	Funding	CDBG: \$800,000
	Description	Funds will be used to rehabilitate 24 apartment units for individuals with developmental disabilities.  Strategy: Create and Maintain Accessible Rental Housing Units  Objective: Provide Decent Affordable Housing  Outcome: Availability. CDBG Citation 570.202(a)(1)  CDBG National Objective: 570.201(c)
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	24 households with disabilities will be assisted through the Langton Green: Housing Rehabilitation project.
	Location Description	3016 Arundel on the Bay Road, Annapolis, MD 21403.
	Planned Activities	Funds will be used to support the Langton Green Housing Rehabilitation project, which will include the rehabilitation of 24 apartment units for individuals with developmental disabilities residing at Langton Green's apartment complex in Annapolis. Eligible work to be completed includes the replacement of roofing, flooring and windows.
12	<b>PROJECT NAME</b>	<b>MEADE VILLAGE BOYS &amp; GIRLS CLUB</b>
	Target Area	Neighborhood Revitalization Area – Severn
	Goals Supported	Sustainable Communities
	Needs Addressed	Non-Housing Community Development – Public Service Public Housing – Services
	Funding	CDBG: \$65,000
	Description	Funds will be used to continue the Boys & Girls Club of Annapolis and Anne Arundel County Science, Technology, Engineering, and Math (STEM) Initiatives, as well as the Clubs educational programs at the Meade Village Public Housing Community. The Club will also serve youth attending the Van Bokkelen

		<p>Elementary School and those youth residing in the greater Severn area. This Program provides after school and summer activities for participating youth.</p> <p>Strategy: Support Initiatives that Improve the Quality of Life for Communities</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support approximately 125 youth academic and recreation after school and during the summer programs at the Meade Village Boys & Girls Club.
	Location Description	Meade Village Public Housing Community, 1710 Meade Village Circle Rd., Severn, MD 21144
	Planned Activities	Funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. Program at the Meade Village Boys & Girls Club.
13	<b>PROJECT NAME</b>	<b>MORTGAGE ASSISTANCE PROGRAM</b>
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Affordable Housing – Owner
	Funding	HOME: \$160,000 County-Match: \$40,000
	Description	<p>Funds will be used by Arundel Community Development Services, Inc. (ACDS) to provide deferred repayment loans to income eligible first time homebuyers for mortgage write-down, down payment and closing cost assistance in Anne Arundel County.</p> <p>Strategy: Increase Homeownership Opportunities through Programming</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Affordability</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 low and moderate income households will be provided with deferred repayment loans for mortgage write-down, down payment and closing cost assistance in the County. Specifically, homebuyers who use the Mortgage Assistance Program (MAP) must have a household income 80 percent and below area median income (AMI). In addition, the applicants must purchase a home in Anne Arundel County, graduate from the ACDS Homeownership Counseling Program, and be a first time homebuyer. Also, a homebuyer must contribute a minimum of one percent of the sales price. The amount of assistance provided is the gap between the cost of the house and what is affordable to the homebuyer. MAP funds are provided in the form of a deferred loan.
	Location Description	The Program will be offered Countywide.
	Planned Activities	During Local Fiscal Year 2022, \$200,000 in HOME and local match dollars will support the MAP in addition to prior year funding. This Program will provide down payment, closing cost, and mortgage write-down assistance to help 12 first time homebuyers, with incomes 80 percent and below area median income, purchase a home. MAP loans will be made available at zero percent interest with the repayment deferred for 30 years, or until the sale or transfer of the home, whichever occurs first. The purchasers are required to complete the ACDS Homeownership Counseling Program as a prerequisite to establish their eligibility to apply for funds available through this Program.
14	<b>PROJECT NAME</b>	<b>OPPORTUNITY INDUSTRIALIZATION CENTER JOB TRAINING AND EDUCATION PROGRAM</b>
	Target Area	
	Goals Supported	Economic Opportunities
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$20,000

	Description	<p>Funds will be used by Opportunity Industrialization Center (OIC) to continue providing evening counseling courses in ESOL, computer training, basic academic skills and GED preparation to low and moderate income unemployed and underemployed County residents. Funds will be used to pay for operational costs such as facility rent, employee salaries and supplies.</p> <p>Strategy: Promote Independence</p> <p>Objective: Create Economic Opportunities</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2) – Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support approximately 60 low and moderate income, unemployed or under employed adults with educational and employment assistance.
	Location Description	Opportunity Industrialization Center, 2600 Solomon Island Road, Suite 215, Edgewater, MD 21037
	Planned Activities	Funds will be used to support OIC evening training programs to accommodate the schedules of working adults. This Program offers ESOL, basic academic skills, GED preparation, and computer skills training classes to low income residents who are unemployed and underemployed. This Program is expected to benefit approximately 60 low and moderate income persons over the next year.
15	<b>PROJECT NAME</b>	<b>PROPERTY REHABILITATION PROGRAM</b>
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Affordable Housing – Owner
	Funding	<p>CDBG: \$142,281</p> <p>HOME: \$240,000</p> <p>County-Match: \$60,000</p>
	Description	<p>Funds will be used to assist low and moderate income homeowners whose homes are in need of property rehabilitation or reconstruction.</p> <p>Funds will be used to provide deferred loans to rehabilitate or reconstruct homes to correct housing, health, occupancy and other code violations.</p> <p>Strategy: Improve the Quality of Existing Affordable Homeownership Units.</p> <p>Objective: Provide Decent Affordable Housing.</p> <p>Outcome: Availability. CDBG Citation 570.202(a)(1) &amp; 570.202 (b)(2)</p> <p>CDBG National Objective: 570.208(a)(3) – Low/Mod Housing.</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	To be eligible to participate in the Property Rehabilitation Program, the house must be owner-occupied; the homeowner must have a household income, which is 80 percent and below AMI, current on mortgage payments and taxes, and have sufficient equity to support the loan. The Program provides loans to eligible borrowers at a zero percent interest rate with payment deferred for 30 years. No payments are required on the loan for 30 years, unless the home is sold or the title transfers. It is anticipated that 25 low and moderate income households will be served by the CDBG and HOME funded program in Local Fiscal Year 2022.
	Location Description	The Program will be offered Countywide.
	Planned Activities	The County will continue to offer a comprehensive Property Rehabilitation Program, including the installation of energy efficient measures to reduce utility costs. This Program will include financial counseling and construction oversight to ensure the necessary repairs are completed properly, while providing the homeowners with deferred loans to cover the cost of the repairs. These funds will leverage additional State Special Loan Program dollars to rehabilitate approximately 25 homes throughout the County correcting housing, health,

		occupancy and other code violations. Although the Program is offered countywide, it will be targeted to the Neighborhood Revitalization Communities.
16	<b>PROJECT NAME</b>	<b>REHABILITATION ADVISORY SERVICES</b>
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Affordable Housing – Owner
	Funding	CDBG: \$575,000
	Description	<p>Funds will support staff and implementation cost for the CDBG and HOME funded Property Rehabilitation Program, Property Repair Program, and Accessibility Modifications Program, which includes provisions of technical and financial advisory assistance to income eligible homeowners.</p> <p>Strategy: Improve the Quality of Existing Affordable Homeownership Units</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Affordability. CDBG Citation: 570.202(b)(9)</p> <p>CDBG National Objective: 570.208(a)(3) – Low/Mod Housing</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to serve approximately 30 low and moderate income households: five households will be served through the Property Repair Program and 25 households will be served through the Property Rehabilitation Program.
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds will support the implementation cost of the Property Rehabilitation Program, Property Repair Program, Accessibility Modifications Program, and State funded rehabilitation programs. Staff will work with homeowners to underwrite project financing and secure State financing, select contractors, develop work write-ups, manage the construction process, and ensure quality work is completed in a timely manner.
17	<b>PROJECT NAME</b>	<b>RENTAL HOUSING PRODUCTION PROGRAM</b>
	Target Area	Communities of Opportunity
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Affordable Housing – Rental Development
	Funding	HOME: \$980,518 County Match: \$44,880
	Description	<p>Funds will be used to provide loans to developers for the acquisition, rehabilitation and new construction of rental housing for low and moderate income households.</p> <p>Strategy: Increase the Supply of Affordable Rental Units and Improve and Preserve the Existing Stock of Affordable Rental Housing</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Affordability</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds may be used to assist with gap financing for several projects who have received an allocation of State LIHTC financing but are in the early stages of development. Therefore, there are no expected outcomes for this year.
	Location Description	
	Planned Activities	Funds may be used to assist with gap financing for several projects who have received an allocation of State LIHTC financing but are in the early stages of development including (i) the development of North Odenton Apartments, a 150-unit family project, in Odenton; (ii) the development of Eagle Park, a 120-unit senior/family project in Hanover; and (iii) the development of Harmons Overlook, a 32-unit family project, in Hanover.
18	<b>PROJECT NAME</b>	<b>REPAIRS WITH CARE PROGRAM</b>

	Target Area	Neighborhood Revitalization Area – Brooklyn Park Neighborhood Revitalization Area – Glen Burnie Neighborhood Revitalization Area – Severn
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Special Needs – Housing
	Funding	CDBG: \$20,000
	Description	Funds will be used by Partners in Care, Inc. to support a program assisting low and moderate income senior homeowners to make accessibility and handyman repairs, and to support programs providing supportive services for the elderly which enable them to remain in their homes or in rental communities allowing them to age in place. Funds will be used to support staff cost.  Strategy: Improve Accessibility of Homeownership Units  Objective: Provide Decent Affordable Housing  Outcome: Availability. CDBG Citation: 570.201(e)  CDBG National Objective: 570.208(a)(2) – Low/Mod Limited Clientele – Seniors
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 seniors will be provided with minor accessibility and handyman repairs.
	Location Description	Partners in Care Office, 90B Ritchie Highway, Pasadena, Maryland 21122. Services will be offered to seniors Countywide.
	Planned Activities	Funds will be made available to Partners in Care, Inc. to support the Repairs with Care Program. Funds will support a program coordinator responsible for providing counseling and technical assistance to enable seniors to access reliable and trustworthy contractors to perform minor home repairs. This Program will enable older adults to remain in their homes or in rental communities. Approximately 100 seniors will be served through this Program during Local Fiscal Year 2022.
19	<b>PROJECT NAME</b>	<b>SCATTERED SITES RENTAL PROGRAM</b>
	Target Area	Neighborhood Revitalization Area – Brooklyn Park Neighborhood Revitalization Area – Glen Burnie Neighborhood Revitalization Area – Severn
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Affordable Housing – Rental Development
	Funding	CDBG: \$384,788
	Description	Funds will be used to acquire and rehabilitate housing units in the County, targeting housing in the Neighborhood Revitalization Areas, to rent to limited income renters.  Strategy: Improve and Preserve the Existing Stock of Affordable Rental Housing  Objective: Provide Decent Affordable Housing  Outcome: Affordability. CDBG Citation: 570.202(b)(1) and 570.201(a)  CDBG National Objective: 570.208(a)(3) – Low/Mod Housing
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Four low and moderate income households will be provided with affordable housing. Rental units available through the Scattered Sites Rental Program are available to a household with an income at 80 percent and below AMI.
	Location Description	The Scattered Site Rental Program will be targeted to the Neighborhood Revitalization Areas.
	Planned Activities	Funds will be utilized through the Scattered Sites Rental Program to continue efforts to revitalize the Neighborhood Revitalization Areas. These funds will be leveraged with State Lead-Based Paint Hazard Reduction Grant, Loan Program funds, and Maryland Community Legacy funds. ACDS, on behalf of Anne Arundel

		County, will acquire and rehabilitate four homes to be rented to income eligible households.
20	<b>PROJECT NAME</b>	<b>SERVICES FOR SENIORS AGING IN PLACE</b>
	Target Area	
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Special Needs – Facilities and Services
	Funding	CDBG: \$15,000
	Description	<p>Associated Catholic Charities Division of Housing Services will use \$15,000 in CDBG funds to continue a congregate services program, which provides light housekeeping, meals and other non-medical services so the residents at Friendship Station senior housing complex can age in place.</p> <p>Strategy: Implement Support Services and Programs to Help Tenants Access and Retain Housing</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2)Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The Services for Seniors Program will provide congregate services to five very low income seniors residing at Friendship Station.
	Location Description	Friendship Station, 1212 Odenton Road, Odenton, MD 21113
	Planned Activities	Funds will be used to continue the Services for Seniors Aging in Place Program at the Friendship Station senior housing community in Odenton. This Program supplements the State funded congregate care program offered at this site. Funds are used to subsidize the cost of providing services, such as daily meals, laundry services, and housekeeping, for approximately five very low income elderly residents. These Programs helps participants age in place and avoid costly nursing homes.
21	<b>PROJECT NAME</b>	<b>THE LIGHT HOUSE FAMILY PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$35,000
	Description	<p>Funds will be utilized by The Light House to support the Light House Family Program, including case management, housing search assistance and childcare services for homeless families residing at the shelter.</p> <p>Strategy: Maintain and Enhance Emergency Shelter Options</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208.(a)(2)Low/Mod Limited Clientele</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Ten families (20-40 individuals) will be served by the Light House Family Program.
	Location Description	The Light House Family Program, 10 Hudson St., Annapolis, MD 21401
	Planned Activities	Funds will be utilized to support the Light House Family Program, which will provide case management, housing search assistance, and childcare services for homeless families residing at The Light House shelter.

## AP-50 Geographic Distribution

Priority will be given to projects and programs creating new affordable housing units and building the ability for low income households to secure affordable housing in Communities of Opportunity (COOs), especially those in or near current or future transit zones. COOs are areas with a low concentration of low and moderate income households and rank high on indices of quality of life. Generally, these are areas where there is a lack of both affordable rental and affordable homeownership units and a relatively lower number of Non-White and Hispanic residents.

Revitalization efforts and public service dollars will be prioritized to three Neighborhood Revitalization Areas, which are the Brooklyn Park, Glen Burnie, and Severn communities. These areas have their own unique assets and are targeted by the County for place based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low and moderate income households, older – yet affordable – housing stock in need of updates and repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative designations from the State of Maryland and are targeted for revitalization programs.

Table 9 indicates the percentage of federal funds that will be invested specifically in the geographic priority areas, but does not include federal funds being made available Countywide, including the geographic priority areas noted in the table; nor does it include the County general funds to be invested in these geographic areas.

### Geographic Distribution

**Table 9**  
**Geographic Distribution**

Target Area	Percentage of Funds
Neighborhood Revitalization Area – Brooklyn Park	6%
Neighborhood Revitalization Area – Glen Burnie	1%
Neighborhood Revitalization Area – Severn	1%
Communities of Opportunity	6%

### Rationale for the priorities for allocating investments geographically

During Local Fiscal Year 2022, a portion of the federal public service funds will support place-based initiatives in the Brooklyn Park, Glen Burnie and Severn revitalization communities, including programs for youth, homeless support, and eviction prevention.

These areas, which also have a high concentration of low income households may have substandard housing issues. The Property Rehabilitation Program will not be limited to these revitalization areas; however, it will be marketed to homeowners residing in the target areas. Furthermore, a significant portion of federal and local funds will be reserved for acquiring and

rehabilitating row homes in the Brooklyn Park and Severn communities. These homes will be converted into affordable, quality and well-managed rental housing for income eligible households.

Low and moderate income households lack affordable housing choices throughout the County. During Local Fiscal Year 2022, the County will balance the need for the creation of new affordable units in COO, with stabilizing and improving the existing stock of affordable housing units throughout the County especially in the Neighborhood Revitalization Areas. HOME and County funds may be used to assist with gap financing for several projects who have received an allocation of State LIHTC financing but are in the early stages of development including (i) the development of North Odenton Apartments, a 150-unit family project in Odenton; (ii) the development of Eagle Park, a 120-unit senior/family project located in Hanover; and (iii) the development of Harmans Overlook, a 32-unit family project in Hanover. In addition, a fourth project, Willows at Forest Drive, a 58-unit project located in the City of Annapolis, was awarded State LIHTC financing and is expected to utilize a County payment in lieu of taxes (PILOT) operating subsidy from the County.

## Discussion

The County seeks to establish a balanced approach among allocating resources to Neighborhood Revitalization Areas and Countywide affordable housing initiative, strategies to end homelessness, and efforts to uplift economic well-being. The County also seeks to strike a balance between creating new affordable housing opportunities for low income households in high opportunity areas, as well as preserve existing affordable housing, as the need is so great. The Local Fiscal Year 2022 budget accomplishes that goal.

## AP-55 Affordable Housing

### Introduction

Table 10 and Table 11 only reflect the number of affordable housing units or housing assistance to be provided with funding from the CDBG, HOME, and ESG programs. The County also offers several other programs, including HOPWA and CoC funded tenant based rental assistance program, which are targeted to the homeless and special needs population. The CoC funded programs will provide tenant based rental assistance to 133 homeless households, and the HOPWA Program will provide tenant based rental assistance to 50 households.

**Table 10**  
**One Year Goals for Affordable Housing by Support Requirement**

Homeless	25
Non-Homeless	49
Special Needs	<u>25</u>
Total	99

**Table 11**  
**One Year Goals for Affordable Housing by Support Type**

Rental Assistance	25
The Production of New Units	0
Rehab of Existing Units	60
Acquisition of Existing Units	<u>14</u>
Total	99

## Discussion

The County will seek to expand rental assistance to the homeless, special needs population, and very low income population during Local Fiscal Year 2022.

## AP-6o Public Housing

### Introduction

The Housing Commission of Anne Arundel County (Housing Commission) owns and/or operates multiple rental communities in the County where the units are made available at affordable rents to low income families, older adults, and persons with disabilities. Some properties within the Housing Commission portfolio were once public housing units were converted and redeveloped as privately owned communities. While no longer considered “public housing” units, the redeveloped units continue to be operated by the Housing Commission, and many of these communities contain project-based vouchers. Collectively, the Housing Commission operated communities provide 1,218 units of affordable housing. Of the Housing Commission managed units, 50 percent are open to the general population, including families, elderly households, and persons with disabilities, while 50 percent are restricted to only elderly households or persons with disabilities.

As of March 2021, the Housing Commission had a total of 23,572 unduplicated households on its waiting list for public housing units, privately owned assisted housing managed by the Housing Commission, housing choice vouchers and specialty tenant-based voucher programs. This is a dramatic increase since the Housing Commission first opened their waiting lists in July 2019 after having been closed since 2015 due to average wait times of seven to 10 years.

There are four existing public housing communities, Glen Square, Stoney Hill, Pinewood Village and Pinewood East totaling 671 units. Each of these communities is extremely well maintained, consistently achieving a HUD Public Housing inspection score of 91 or greater. However, the units are aging and are often unable to meet the needs of the population they serve. For this reason, the Housing Commission is utilizing the Rental Assistance Demonstration (RAD) Program to redevelop all of its public housing communities.

### **Actions planned during the next year to address the needs for housing**

Utilizing the RAD Program, the agency will eventually convert all of its public housing communities to project-based rental assistance and address long-term maintenance needs by thoroughly redeveloping the properties. Acting as a developer, the Housing Commission has partnered with consultants, architectural and engineering firms, and investors to complete enhancements on the four remaining public housing communities. Glen Square and Stoney Hill are currently in the redevelopment phase and expect to be converted by the end of Local Fiscal Year 2024. There is a plan to add 5 new units to Glen Square. Planning will begin in Local Fiscal Year 2022 on the two remaining public housing properties, Pinewood Village and Pinewood East. To date, the Housing Commission has restructured the ownership of four of its communities through the RAD Program.

Residents of these communities are able to participate in the Housing Commission Family Self Sufficiency Program and the Choices Program funded with federal and County dollars. These programs provide assistance with accessing services such as childcare, transportation, remedial education, job training, treatment and counseling for substance abuse, and credit counseling, which is secured or provided by the Program Coordinator in an effort to support self-sufficiency and independence. The Housing Commission offers other programs including the Boys & Girls Clubs and Workforce Development programs.

The Housing Commission will continue to focus on improving quality of life for families through exceptional customer service, website updates, staff training, unit improvements, self-sufficiency, and much more. The Housing Commission will continue to establish new partnerships with organizations to help residents create community synergy and improve the sense of neighborhood.

### **Actions to encourage residents to become more involved in management and participate in homeownership**

The Housing Commission will continue to encourage its residents to become involved in the management of their communities during Local Fiscal Year 2022. Resident Councils will continue to operate at each public housing community, providing a monthly forum for residents to express their concerns and needs. In addition, the 14-member Resident Advisory Board will meet quarterly with key staff, providing a conduit for communicating information, sharing ideas, and ensuring resident concerns are clearly identified, analyzed, and evaluated

for service. The Housing Commission will also work with the residents of the RAD converted properties to maintain a resident council and stay involved in the management of their communities. In addition, the Housing Commission will continue to have a resident serve on their Board of Commissioners. Residents will be encouraged to provide feedback regarding housing and communities through resident surveys and interviews, with feedback being incorporated into the Capital Improvement Plan.

Residents who are interested in homeownership will be encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers toward a mortgage payment. Eligible participants are referred to the Homeownership Counseling Program and federally funded Mortgage Assistance Program administered by ACDS.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

**Discussion**

The Housing Commission provides residents a range of opportunities to be involved in developing priorities and to work with management to address issues. Along with its other County partners, the Housing Commission gives residents interested in homeownership opportunities to pursue that goal.

## **AP-65 Homeless and Other Special Needs Activities**

**Introduction**

There is a collaborative, well-coordinated, and community-based planning process, which seeks to ensure the needs of individuals who are homeless or at-risk of homelessness within the County are being met. The County provides a continuum of housing and services including prevention, outreach, and supportive services, as well as emergency, transitional, permanent housing, and rapid re-housing. ACDS, with support from the Department of Social Services (DSS), coordinates the Continuum of Care (CoC) planning group, also referred to as the Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition). The Homeless Coalition is responsible for developing the competitive CoC application and for developing the plan to end homelessness in Anne Arundel County.

The Homeless Coalition consists of over 50 County and City of Annapolis agencies, concerned citizens, homeless service providers, community-based organizations serving the special needs population, as well as others with interests and roles in ending homelessness in the County.

The Homeless Coalition has continually supported the County's successful applications for federal funds and the development of new programs and services to address the needs of the homeless population. In response to the COVID-19 crisis, HUD did not facilitate a competitive process for federal fiscal year 2020 CoC funds. Instead, all previously funded projects were funded. The CoC allocation for federal fiscal year 2020 for Anne Arundel County will be \$2,459,396. These funds will primarily be used to provide housing for chronically homeless individuals and families.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The County, in coordination with the members of the Homeless Coalition, has developed a coordinated entry system helping homeless individuals to more easily access programs and better coordinate housing and services. This year, the goal of the County is to strengthen and further develop the coordinated entry system. The goal is to improve access to services and to ensure priority for housing is given to the most vulnerable.

The County has a coordinated entry system for both its shelter system and permanent supportive housing programs. Anyone requiring assistance is assessed for shelter using a universal assessment tool. In response to the COVID-19 crisis, all screening for emergency shelter is being conducted via telephone. These agencies place clients on a single list for the three County shelters, which is managed by a gatekeeper who implements the coordinated entry system at DSS. If clients are at-risk for homelessness, they are referred to homelessness prevention services. The coordinated entry system uses a comprehensive assessment tool that prioritizes homeless households based on the following ratings: housing situation, income, safety, and health. Shelter priority is given to the most at-risk based on the assessment vulnerability score. Assessments are entered into Homeless Management Information System (HMIS) database in real time to ensure timely services. All homeless individuals entering the homeless Continuum of Care (e.g. outreach, shelter, day programs, etc.) are screened with the VI-SPDAT assessment. Only those individuals with a completed VI-SPDAT and ranking on the ACCESS Housing List can access CoC and HOME funded permanent supportive housing programs. In Local Fiscal Year 2021, the County mobilized local funds and federal CARES Act funds to support a temporary shelter for its homeless population. The shelter, located at a hotel in Annapolis, is operated by a partnership among ACDS, AHOH, DSS, and The Light House. The hotel shelter participates in the coordinated entry process.

The continuum of support for the homeless has several outreach teams including the DSS Homeless Outreach Team, the Crisis Response Team and the Assertive Community Treatment (ACT) program. The DSS Homeless Outreach Team works to build relationships with individuals living in homeless camps in order to link individuals to services and housing. In Local Fiscal Year 2021, the Homeless Outreach team was expanded utilizing federal CARES Act

funds to serve a larger population and to provide more intensive services in response to the COVID-19 crisis. The Homeless Outreach Team expansion will be funded in Local Fiscal Year 2022 with ESG-CV funds.

The ACT Program receives referrals from the police, hospitals, and shelters when a homeless individual is in crisis. In addition, AHOH and The Light House provide outreach services, including case management, a day shelter, meals, and links to mainstream resources. The CoC also hosts an annual Homeless Resource Day, which connects service providers to the homeless and those at-risk of homelessness, providing comprehensive services, in a concentrated manner on one day, as well as to set up appointments for follow-up visits. While the 2021 Homeless Resource Day was cancelled due to the COVID-19 crisis, the Homeless Coalition plans to continue this event in 2022, when it is safe to do so.

ACDS is responsible for submitting the consolidated application, on behalf of the County and the Homeless Coalition, for the Maryland State Homelessness Solutions Program (HSP). However, in response to the COVID-19 crisis, there was not a competitive application process and grants were level funded for Local Fiscal Year 2021. A total of \$552,000 was awarded to the County in Local Fiscal Year 2021, and the County anticipate level funding for Local Fiscal Year 2022. These funds will be used to continue to provide housing stabilization and outreach funding to a number of community partners throughout the County. The services provided include emergency shelter, rapid re-housing, permanent supportive housing, case management, homelessness prevention and diversion services, and a homeless outreach day center.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

#### *Emergency Shelter*

In a typical year, the County has 53 year-round emergency beds for individuals and 99 year-round emergency beds for families. However, due to the Coronavirus pandemic, all of the County shelters are operating at a significantly reduced bed capacity to ensure the health and safety of homeless residents. Emergency shelters can provide temporary housing for up to 90 days, along with three daily meals, case management, life skills, training, housing search assistance, and other supportive services.

The rotating church shelter, called the Winter Relief Program, typically has 85 beds, and provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from November through April. Local shelters and the City of Annapolis provide an additional 54 freezing weather beds. There is generally a shortage of emergency shelter for both families and individuals in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable.

Due to the Coronavirus pandemic, the churches were not able to operate the Winter Relief Shelter. However, the County has mobilized local funds, CARES Act funds, and ESG-CV funds to support a temporary shelter for its homeless population. This shelter, located at a hotel in Annapolis, is operated by a partnership between AHOH and DSS. The shelter can serve up to 90 homeless individuals and providing three meals a day, case management, housing search assistance, transportation, and other supportive services. This hotel-based shelter has been funded through end of Local Fiscal Year 2022. Additionally, the County increased the capacity of the outreach teams to serve the homeless population by hiring additional staff to ensure the individuals were linked to services and housing.

In Local Fiscal Year 2022, \$85,000 in Emergency Solutions Grant (ESG) funds, as well as State Homeless Solutions Program (HSP) funds and County funds, will be allocated to Sarah's House, operated by Associated Catholic Charities, Inc. Sarah's House provides emergency shelter to the homeless individuals in the County, as well as a wide array of supportive services. It is estimated Sarah's House will assist 300 homeless persons, including children, during the next year.

Additionally, ESG-CV funds will be used to address COVID-19 related issues at the County's congregate shelters in order to safely serve the homeless.

### *Transitional Housing*

Arundel House of Hope (AHOH) will continue to provide several transitional housing programs for the homeless in the County including: (1) the Fouse Center providing shelter for 10 homeless men; (2) the Patriot House providing shelter for six homeless veterans; and (3) four transitional housing units for homeless families.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County is committed to ending chronic homelessness through outreach and developing housing options for this population. The Homeless Coalition has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the County coordinated entry system, the Homeless Coalition adopted the VI-SPDAT as its assessment tool and has incorporated it into the HMIS system. The VI-SPDAT is a nationally accepted tool, which evaluates and ranks each homeless individual or family based on a number of risk factors and generates a centralized list of the most vulnerable, chronically homeless individuals and families. Those who are ranked as the most vulnerable and who are chronically homeless are given priority for all of the County HUD-funded permanent supportive

housing programs and other services. The centralized list – the ACCESS Housing List – is a coordinated waitlist for all HUD funded permanent housing programs in the County.

The County uses a rapid re-housing strategy for homeless families and provides ESG funds for rapid re-housing programs to house over 15 households. The County also utilizes HSP funding to provide rapid re-housing to approximately 10 to 15 families per year. In addition, the County operates a rapid re-housing program targeting unaccompanied homeless youth utilizing State HSP funds.

Prior year HOME and County funds shall be used to provide tenant based rental assistance and intensive case management to help stabilize individuals, families, and veterans who are either homeless or at-risk of homelessness. ESG-CV and Department of Treasury Emergency Rental Assistance funds will also be used for several rapid re-housing programs to help households impacted by the COVID-19 crisis access housing. Additionally, the United Way of Central Maryland has funded a prevention and diversion program, as well as a rapid re-housing program for families in the County. The program is supplemented with Video Lottery Terminal funds and CDBG funds.

The County seeks to end homelessness among veterans. AHOH operates the Patriot House, a Veteran Administration (VA) per diem funded transitional housing program for homeless veterans. AHOH works closely with the Baltimore VA Medical Center (VA) to ensure each veteran receives necessary medical care, services, and access to permanent housing through the HUD Veterans Affairs Supportive Housing (VASH) Program in the County. Many graduates of this program improve their income and are able to afford unsubsidized housing.

Additionally, outreach workers from the VA come to the AHOH Homeless Resource Center on a monthly basis to link homeless veterans to other supportive services. The County has also allocated general funds for the Operation Home Program, which will provide housing location and case management to approximately five homeless veterans and their families.

Staff in the various CoC funded programs work to reduce recidivism. Approximately 15 percent of individuals and families return to homelessness over a 12-month period. This is due in part to the high cost of housing in the County and the difficulty low income households face in finding units affordable without a subsidy. Those who enter CoC funded permanent housing seldom return to homelessness. The County incorporates the following strategies to reduce returns to homelessness: (a) develop an array of housing resources including permanent supportive housing, rapid re-housing, and other permanent housing and target housing intervention through case conferencing meetings and utilizing by-name lists; (b) provide comprehensive case management and continued after care services once an individual exits the program; (c) build linkage to all mainstream resources; and (d) focus on increasing

employment and income by linking individuals to employment services and all benefits, such as SSI, for which they may be eligible.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One of the key strategies for the County to ending homelessness is to prevent individuals and families from becoming homeless in the first place. A number of County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction and utility payment assistance to prevent the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. Additionally, the United Way has funded a prevention and homeless diversion program. In Local Fiscal Year 2022, \$45,000 in CDBG funds will be allocated the Community Action Agency, and \$20,000 in CDBG funds will be allocated to the Partnership for Children, Youth, and Families to provide eviction prevention, utility turn-off assistance and help with the first month rent. Additionally, the County has made available \$100,000 in flexible funding, allowing the Anne Arundel County Mental Health Agency to provide short-term emergency housing, eviction prevention, and other needed housing assistance to individuals to maintain and potentially obtain housing. The County will also receive Local Fiscal Year 2022 homelessness prevention funding through the Maryland Homelessness Solutions Program (HSP). In Local Fiscal Year 2021, the County received approximately \$70,000 in homelessness prevention funds, which were administered by the Community Action Agency and The Light House. These funds were used to provide short-term rental and utility assistance, as well as financial assistance to divert individuals away from the shelter system and into sustainable housing.

In response to the COVID-19 crisis, the County provided over \$4.5 million in funding from multiple sources to prevent homelessness in calendar year 2020. Recently, the County received an allocation of approximately \$17 million of Emergency Rental Assistance (ERA) funding and will utilize it to continue to operate a COVID-19 response Eviction Prevention Program (EPP). The program will also utilize State of Maryland ERA and CDBG-CV funds, as well as Entitlement CDBG-CV and County funds. The EPP provides temporary rental and utility assistance for eligible renters whose income has been impacted by the COVID-19 public health crisis. This emergency assistance is to prevent evictions and utility turn-off with the goal of the program being to keep families housed. It is estimated that in Local Fiscal Year 2022, the EPP will serve approximately 500 low to moderate income households.

The County has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as

foster care, hospitals, mental health programs, and/or jail – from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The goal of the County is to make sure every child has a permanent supportive connection before they age out of care. Although there are no publically funded hospitals or health care facilities in the County, the two privately funded hospitals work with DSS to help ensure individuals leaving these facilities are not released to homelessness. Both the Baltimore Washington Medical Center and the Anne Arundel Medical Center employ social workers to link patients to services prior to discharge. The inpatient hospital treatment team completes a needs assessment upon entry into the facility and develops a treatment plan addressing needs such as mental health, housing, substance abuse, job skills, and life skills. The Mental Health Agency also employs aftercare service workers who provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning.

The Health General Article, 10-809 Annotated Code of Maryland, prohibits discharges from State mental health facilities to homelessness. The County makes every effort to prevent individuals exiting the County detention centers from becoming homeless. The two detention centers in the County provide case management, including discharge planning, to all individuals sentenced for a time period of greater than seven days. Detainees are referred to internal GED training, job training, drug treatment, and other life skills courses in order to prepare for their exit from the detention center. Detainees with mental illness are referred to the State funded Mental Health Jail Project, which links inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site community service fairs to link inmates to programs, services and housing options upon release.

## Discussion

The County has been successfully applying for competitive CoC funds and has built an inventory of 180 permanent supportive housing units, most of which are targeted to the chronically homeless. During Local Fiscal Year 2022, the County will offer the housing programs to the homeless outlined herein. All of the housing programs listed below will provide intensive case management and supportive services.

### *Anne Arundel County Mental Health Agency SHOP Program Consolidated Grant*

\$398,214 in CoC funds will be provided for a tenant based rental assistance program with supportive services to 22 individuals who are chronically homeless and/or homeless and diagnosed with a mental illness.

### *Catholic Charities Rapid Re-Housing Program*

\$151,169 in CoC funds will be provided to Catholic Charities for a program to provide rapid re-housing to at least eight homeless families.

*Moving Home Program*

This Program will continue to provide tenant based rental assistance and support services for homeless individuals, families, and veterans. Additional funds will not be allocated for Local Fiscal Year 2022, as a sufficient balance remains to operate the Program.

*Arundel House of Hope Rapid Re-Housing and Prevention Program*

\$57,392 in ESG funds will be provided to Arundel House of Hope, Inc. for a rapid re-housing program for 15 households, and prevention services for five households.

*The Light House Rapid Re-Housing Program*

\$25,000 in ESG funds will be provided to The Light House to supplement their existing rapid re-housing program for homeless families.

*AHOH Community Housing Program*

\$134,009 in CoC funds will be awarded to provide permanent supportive housing for 11 chronically homeless women and men.

*AHOH Safe Haven Program*

\$131,073 in CoC funds will be provided for permanent supportive housing for eight chronically homeless men.

*People Encouraging People, Inc. Housing First Program*

\$202,708 in CoC funds will be provided to People Encouraging People, Inc. for tenant based rental assistance and intensive case management services for 13 chronically homeless individuals.

*Shelter Plus Care*

\$442,183 in CoC funds will be provided to the Maryland Mental Hygiene Administration to continue the Shelter Plus Care Program which provides tenant based rental assistance and supportive services to 26 homeless households.

*Anne Arundel Partnership for Permanent Housing Program*

\$930,584 in CoC funds will be provided to ACDS for a permanent housing program. The Program will assist 60 chronically homeless households, including families with children, as well as homeless individuals with housing and intensive case management and supportive services.

Finally, Catholic Charities will continue to provide 20 units of affordable permanent housing to homeless families at the Project North Program located at Ft. Meade. The Light House will provide three units of permanent housing to homeless families at the Anchor House location and provide five homeless women with permanent housing at the Willow House Program. These programs will be funded through the federal Project-Based Voucher Program.

The County will also continue to address the housing needs of other special needs populations, such as persons diagnosed with HIV/AIDS, persons with a disability, or older adults. At a minimum, the following actions will be taken in Local Fiscal Year 2022: (i) one unit for the special needs population will be acquired through the CHDO Housing Acquisition/Rehabilitation Program; and (ii) 50 households will be assisted through the HOPWA funded Rental Assistance Program. Prior year funds are expected to be used to rehabilitate several group homes and to continue the Accessibility Modification Program.

## AP-75 Barriers to Affordable Housing

### Introduction

As described in the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*, the County has a very strong demand for housing, which ultimately affects pricing. The median price for a homeownership unit and the average rent continues to increase at a rate higher than household income. Public policy can affect land cost through its local land use controls, especially through the zoning designation. Historically, the coastal location of the County and the significant amount of land located in environmentally sensitive and rural areas has led to strict land use policies. There are over 533 miles of shoreline in the County and approximately 19 percent of its land is designated as critical areas by the State. In addition, the County continues to prioritize environmental stewardship and land preservation, as demonstrated by the fact that 36.5 percent of the total land area in the County is categorized as agricultural, park, recreational and open space land use.

The County can provide opportunity for increased density in its designated growth and transition area, but it is somewhat limited. These land use conditions, in addition to the strong demand for residential units, drives up the cost of land. The delivery of affordable housing is affected by a number of policies, procedures, and regulations instituted at all levels of the development process. These policies, procedures and regulations create site constraints, affecting the number of units the development is able to produce. In addition, there are various fees such as impact fees and water and sewer connection charges that ultimately affect the cost of development. The other constraint often cited by the development community is Adequate Public Facility requirements, especially the requirement for adequate school capacity. While these regulations and fees have reasonable justifications, including environmental protection and ensuring adequate infrastructure such as school and road capacity, this regulatory framework can have a notable effect on cost and ability to build.

High construction costs are also a barrier to affordable housing. When the housing bubble burst in 2007/2008, a large number of construction workers lost their jobs. Many of them went into other industries and have never returned to the construction field. An even more significant issue is the cost of building materials, which represents almost 50 percent of the

construction cost. The recent spike and ongoing volatility in material pricing is tied to insufficient production caused by the Coronavirus pandemic. The dearth of skilled laborers and the high cost of material directly affect the industry's ability to produce affordable units. As these two issues are not affected by local public policy, providing low cost financing is one of the only ways local jurisdictions can have a positive impact on this condition.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During Local Fiscal Year 2022, the County will carry out the following actions to ameliorate barriers to affordable housing:

- ❖ Continue to implement the County's new Workforce Housing legislation, which allows increased densities in certain residential zones and residential development in certain commercial and industrial zones for developments that include a specific ratio of affordable homeownership and/or rental units for low and moderate income households. In addition to educating developers, managing the process and monitoring outputs, the County will make available County general and federal HOME funds to leverage some of these developments, especially in Communities of Opportunity.
- ❖ Introduce and pass local legislation to create a revenue stream to fund a local Affordable Housing Trust Fund.
- ❖ Develop legislation to create a Moderately Priced Dwelling Unit (MPDU) legislation at the local level.
- ❖ Explore strategies to adjust Adequate Public Facility (APF) requirements and the relationship to affordable housing.

## Discussion

The County will continue to pursue policies and funding strategies seeking to resolve and/or mitigate barriers to expand the supply of affordable housing in the County.

## AP-85 Other Actions

### Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* demonstrated the need for an array of affordable housing strategies to support for low and moderate income households in the County. The following section describes an array of other actions the County is undertaking

to address the needs of low and moderate income residents to secure affordable housing and services to help achieve economic sustainability.

### **Actions planned to address obstacles to meeting underserved needs**

One hundred percent of the federal entitlement funds the County receives are targeted to serving low and moderate income residents through an array of projects outlined in this Plan. Additionally, the County plans to allocate \$3 million in Local Fiscal Year 2022 funds to support and complement the activities, projects and programs funded with federal funds. The County also works diligently to leverage State and federal funds as much as possible with private dollars to meet the needs of the low and moderate income residents.

### **Actions planned to foster and maintain affordable housing**

Specific activities to foster and maintain affordable housing planned for Local Fiscal Year 2022 are highlighted below.

- ❖ The County will provide homeownership, financial literacy, and foreclosure prevention counseling to over 545 households.
- ❖ A total of 30 low and moderate income households will be provided property rehabilitation services, including five very low income households who will be provided with property repair services. Four of the 30 households who receive assistance through the property rehabilitation or property repair programs will also be provided with accessibility modification services funded with prior year funds. Additionally, over 100 elderly households will receive minor home repair and accessibility modifications to allow them to age in place.
- ❖ Approximately 12 first time homebuyers will be assisted with the purchase of their first home through the provision of down payment, closing cost, and mortgage write-down assistance through the Mortgage Assistance Program.
- ❖ The County will increase the supply of scattered site rental housing by acquiring and rehabilitating approximately four units to be rented to low income households, utilizing a combination of State, County, and CDBG funds. Efforts will be targeted to the Brooklyn Park and Severn communities.
- ❖ HOME and County funds will be committed to assist with gap financing for the development of three new affordable housing developments recently awarded State Low Income Housing Tax Credits including (i) the development of North Odenton Apartments, a 150-unit family project in Odenton; (ii) the development of Eagle Park, a 120-unit senior/family project in Hanover; and (iii) the development of Harmans Overlook, a 32-

unit family project in Hanover. In addition, a fourth project, Willows at Forest Drive, a 58-unit project located in the City of Annapolis, was awarded State LIHTC financing and is expected to utilize a payment in lieu of taxes (PILOT) operating subsidy from the County.

- ❖ The County will provide rental assistance to a minimum of 125 homeless households with CoC funds, 25 homeless families with ESG funds, and a minimum of 50 households with HOPWA funds.
- ❖ The County developed a new Eviction Prevention Program (EPP) in response to the COVID-19 crisis during Local Fiscal Year 2020. The program will continue through Local Fiscal Year 2022, and will primarily be funded by Emergency Rental Assistance (ERA) funds, but may also include CDBG-CV and County funds. The Eviction Prevention Program is operated by ACDS, Anne Arundel County Partnership of Children, Youth, and Families, the Community Action Agency, and The Light House in response to the wide-spread loss of employment and income due to the Coronavirus pandemic. Funds will be used to prevent evictions and provide ongoing rental assistance for up to 12 months per income eligible household. In Local Fiscal Year 2022, an anticipated a minimum of 500 low and moderate income households will be served through the EPP.
- ❖ The County will provide tenant based rental assistance and mobility counseling to ensure all households receiving housing assistance are able to obtain and maintain housing in a variety of communities throughout the County.
- ❖ HOME CHDO funds will be used to develop one new group home to house individuals with special needs.

### **Actions planned to reduce lead-based paint hazards**

The federally and State funded Property Rehabilitation Program, Property Repair Program, Accessibility Modification Program, and the Scattered Sites Rental Program are all administered by ACDS in accordance with the Lead-Based Paint (LBP) Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. Before any construction activities are undertaken, ACDS requires a qualified Risk Assessor to properly test each applicable residence for the existence of Lead-Based Paint (LBP) and prepare a risk assessment report, which dictates the required methods for addressing the LBP hazard.

Residences with peeling or flaking paint are not eligible to be purchased through the federally funded Mortgage Assistance Program unless any noted LBP hazard deficiencies are corrected following proper lead safe work practices and a passed LBP clearance report, as prepared by a certified LBP risk assessor, is provided to ACDS.

LBP in countywide residential rental properties is addressed through the enforcement of the State of Maryland Reduction of Lead Risk in Housing Law that requires owners of rental properties to register their units with Maryland Department of the Environment (MDE), distribute specific educational materials to prospective tenants and to meet specific LBP hazard reduction standards. In addition, all contractors performing lead paint abatement activities must be certified by the Federal Environment Protection Agency (EPA) and trained by a MDE accredited/licensed training provider and receive accreditation to perform lead paint activities.

Residential housing in the County is also governed by the County's Property Maintenance Code, which requires exterior wood surfaces to be treated or be protected from the elements and decay and all exterior surfaces, including soils, be free of peeling, flaking and blistering paint.

### **Actions planned to reduce the number of poverty-level families**

The County has a significant number of households living in poverty and an even greater number can be classified as low and moderate income. The federal poverty threshold, defined by the U.S. Census Bureau, is adjusted for family size and composition and based on the current cost to provide food for each member of the household. According to these guidelines, the federally defined poverty threshold for a four-person household in 2021 was \$26,500. According to ACS, poverty in this County slightly decreased from 6.1 percent in 2017 to 5.8 percent in 2019. However, in 2019, there were 32,641 residents living at or below the poverty threshold within the County, which is a slight increase from the 2017 total of 32,346 residents.

Poverty impacts all aspects of an individual's life and is caused by a myriad of complex factors. Primarily, it is a function of income, which is related to opportunity, education, job training, and employment. Therefore, the County's primary anti-poverty strategy is to create and foster employment and economic opportunities for low income residents.

The responsibility for implementing strategies to foster employment and economic opportunity is shared and coordinated among various government agencies and service providers. However, the Department of Social Services (DSS) is the primary agency tasked with assisting residents who fall below the poverty line. DSS collaborates with the Anne Arundel Workforce Development Corporation and the Community Action Agency on a number of efforts to assist County residents with moving beyond poverty. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County provide courses and programs to enhance employment skills. The Anne Arundel County Family Support Center in Annapolis, operated by Maryland Family Network and DSS provides a wide range of programs including: (i) education and employment readiness; (ii) adult education and GED prep; (iii) programs for parents, young fathers, and children; and (iv) a teen parent alternative high school program.

DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These centers offer one-stop access to community services at a single location. Not only can residents access the traditional income supports such as Temporary Cash Assistance or Food Stamps, residents can also access Jobs Work Arundel, an employment program operated by Anne Arundel Workforce Development Corporation. Jobs Work Arundel helps Temporary Assistance for Needy Families recipients increase their self-sufficiency through barrier removal, skills and certifications training, essential skills development, and work experience placement that leads to employment. These centers also provide space for County community partners such as the Anne Arundel County Literacy Council and Blessed in Tech Ministries, which both provide life skills and job readiness training for individuals who are low income or experiencing homelessness.

The County uses its federal funds for projects and programs providing maximum benefit to extremely low income, low income, and moderate income households. Specifically, in Local Fiscal Year 2022 the County will provide \$20,000 in CDBG funds to support OIC of Anne Arundel County. This Program offers English for Speakers of Other Languages (ESOL), basic academic skills, GED preparation, and computer skills training classes to low income unemployed and underemployed County residents. The program is expected to benefit approximately 60 very low and low income individuals over the next year.

While CDBG funds were not allocated to Vehicles for Change in Local Fiscal Year 2022, the Program will continue using remaining funds from the previous fiscal year. This Program prepares donated cars for resale at a low cost to limited income households enabling them to maintain employment and become financially secure and independent. This Program will serve four low income households.

### **Actions planned to develop institutional structure**

Anne Arundel County is governed by an elected County Executive and County Council. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies in order to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS, which is responsible for administering housing and community development funds, including CDBG, HOME, ESG, HOPWA and CoC, and related activities in the County. ACDS, which was created by the County in 1993 and is governed by a 13 member Board of Directors, has over 25 years of experience administering federal funds, as well as directly implementing housing and community development activities. In addition to acting as an affordable housing developer and providing direct services, such as homeownership counseling, mortgage assistance, and property rehabilitation, ACDS works closely with partners such as the Housing Commission and the Homelessness Coalition to plan and administer federal funds to support the work of a large

network of nonprofit organizations, Community Housing Development Organizations (CHDOs) and affordable housing developers. This network provides housing and services to low and moderate income households, as well as to persons who are homeless, have a developmental disability, are mentally ill, are diagnosed with HIV/AIDS, or have a substance use disorder.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The nonprofit organizations and developers whom the County has historically relied upon to provide these critical services are experienced in meeting the needs of the low and moderate income population. The County and ACDS will continue to work with these organizations during Local Fiscal Year 2022 to meet the needs of County residents.

Both ACDS and the Housing Commission will continue to attend monthly Core Group meetings with other County agencies and affiliates, including the Mental Health Agency, Department of Health, Department of Social Services and the Department of Aging and Disabilities. This enables a high level of coordination with the County Executive staff and the head of each agency around issues that affect public and assisted housing programs and initiatives. As part of regular program development and implementation, ACDS and the Housing Commission will continue to work with various nonprofit agencies, as well as to coordinate wrap around services and case management support. Partners include Supportive Housing Developers, Omni Behavioral Health, The Arc Central Chesapeake Region, People Encouraging People, Anne Arundel County Mental Health Agency, Inc., Vesta Health Services. Staff from the Housing Commission, Bello Machre, ACDS and DSS will also continue to meet quarterly to review case files for clients utilizing CoC or HOPWA vouchers, and staff regularly attends Commission on HIV/AIDS meetings to ensure services are coordinated.

Finally, ACDS will continue to coordinate the Homeless Coalition and the Housing Commission will continue to be an active member. This will provide ample opportunities to coordinate housing services with other member organizations and develop the County's strategy to end homelessness.

### **Discussion**

During Local Fiscal Year 2022, Anne Arundel County will undertake strategic actions to help to address important priorities, including reducing lead-based paint hazards, ending poverty, reducing barriers to affordable housing, and coordination of social services.

## AP-go Program Specific Requirements

### Introduction

This section describes program specific requirements, as required at 24 CFR 91.220(g), for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), the Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income available for use included in projects to be carried out in the next year.

1.	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$600,000
2.	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3.	The amount of surplus funds from urban renewal settlements	\$0
4.	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5.	The amount of income from float-funded activities	\$0
<b>Total Program Income</b>		<b>\$600,000</b>

### Other CDBG Requirements

1.	The amount of urgent need activities	0%
	The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100%
2.	The number of years covered by the Annual Action Plan to calculate the minimum amount of CDBG funds to benefit low and moderate income households	1 year

### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

All of the County HOME funds will be used as forms of investment described in Section 92.205(b); no other forms of investment will be provided.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME loan funds are used for direct subsidy to assist homebuyers with down payment and closing costs, as well as mortgage write-down assistance, enabling households to purchase a home. Each homebuyer assisted with HOME funds is required to sign a written agreement detailing the terms and conditions of their HOME loan, prior to receiving the loan. A deed of trust is recorded against the purchased property securing the HOME funds. This loan is non-interest bearing and requires repayment upon sale or transfer, if the property is no longer the primary residence of the homebuyer, or at the end of 30 years, whichever comes first. Repayment of the loan is required on the entire amount borrowed; however, in the event of a foreclosure, the amount that must be repaid is limited to the net proceeds from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment and closing costs paid by the seller. Compliance during the affordability period is achieved through monitoring of all borrowers to confirm the property is still their primary residence. Should a homeowner want to refinance their first mortgage during the term of the HOME loan, the request will be reviewed to ensure that it meets the requirements of the Subordination Policies administered and managed by ACDS.

3. A description of the guidelines for resale or recapture ensuring the affordability of units acquired with HOME funds, as required by 24 CFR 92.254(a)(4), are as follows:

HOME regulations at CFR 92.254 states if HOME funds are used for homebuyer assistance, the County must establish a value limit equal to the HOME affordable homeownership limits provided by HUD for newly constructed housing and for existing housing. The HOME homeownership value limit, effective as of April 1, 2020, for the County is \$303,000 for an existing home and \$371,000 for a newly constructed home. These maximum home values apply to homes purchased with HOME funds and the estimated after rehabilitation value for housing rehabilitated with HOME assistance.

4. Plans for using HOME funds to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not utilize HOME funds to refinance existing debt secured by multi-family housing; therefore, this Action Plan does not include guidelines for refinancing pursuant to 24 CFR 92.206(b).

### **Emergency Solutions Grant (ESG)**

#### **Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment).

Anne Arundel County will use its Local Fiscal Year 2022 ESG funds to fund an emergency shelter program, two rapid re-housing programs, and a homelessness prevention program.

Specifically, \$85,000 in ESG funds will be provided to the Associated Catholic Charities, Inc. (Catholic Charities) Sarah's House Family Shelter Program; \$57,392 will be provided to continue Arundel House of Hope's (AHOH) Rapid Re-Housing and Homelessness Prevention Program; and \$25,000 will be provided to The Light House to supplement their existing Rapid Re-Housing Program. Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the Anne Arundel County Emergency Solutions Grant Policies describes Anne Arundel County's implementation of the ESG Program.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Anne Arundel County has a coordinated entry system for both its emergency shelter and permanent supportive housing programs. Individuals or families are assessed for shelter using a universal assessment tool at (i) DSS in Glen Burnie and Annapolis; (ii) The Light House in Annapolis; and (iii) AHOH in Glen Burnie. DSS staff also offers after-hour phone assessments. In response to COVID-19, all emergency shelter screening is conducted via telephone. Agencies place clients on a single list for the three County shelters, which is managed by a coordinated entry Gatekeeper. If clients are at-risk for homelessness, they are referred to homelessness prevention services. The screening assessment tool is designed to target individuals and families in need of shelter on the night, which they request shelter, meaning they must be willing and will need to present at the shelter if a bed is available on the same day they request and are assessed for shelter. The coordinated entry Gatekeeper manages the shared waitlist, prioritizing vulnerability based on the assessment, and determines eligibility and placement. Emergency shelters provide a daily count of available beds. If a bed is not available on the same day that a client requests shelter, they will be placed on a wait list but will be expected to present at the shelter on the same day bed space is available and they are contacted. Finally, referrals are provided by the YWCA domestic violence hotline and the Anne Arundel County Mental Health Agency Crisis – Warmline, as appropriate.

Typically, the Winter Relief shelter is operated as a seasonal shelter from November until early April at a variety of local churches. However, due to the Coronavirus pandemic the churches were not able to participate. Hence, the County mobilized local funds, CARES Act, and ESG-CV funds to support a temporary shelter for its homeless population. The shelter, located at a hotel in Annapolis, is operated by a partnership between AHOH and DSS. The Hotel Shelter participates in Coordinated Entry.

Further, homeless persons entering the CoC system (e.g. outreach, shelter, day programs, etc.) are screened with the VI-SPDAT assessment. Completed VI-SPDAT assessments are submitted to the Homeless Coordinator at DSS where they are processed and scored based on vulnerability and "risk of death" and the individual placed on the Access Housing List.

Only those individuals with a completed VI-SPDAT and ranking on the Access Housing List can access CoC and HOME funded permanent supportive housing programs.

All individuals are entered into the County Homeless Management Information System (HMIS). Shelter and program staff utilizing the HMIS system have been trained in the unified application and assessment process.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community-at-large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Additionally, staff from ACDS facilitates meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and as a result of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County budget process and awards are made official when the County Council adopts the budget by June 15th of each year. Any organization wishing to provide services for homeless persons in the County is encouraged to submit a proposal for consideration.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of “not less than one homeless individual or formally homeless individual” on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the Homeless Coalition, which is the Anne Arundel County Continuum of Care entity and an equivalent policy making entity concerning homeless issues. The Homeless Coalition is an active participant in the planning efforts for the development of its five-year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from people who are formerly homeless. ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

The Homeless Coalition conducts focus groups with individuals who are homeless at shelters and day centers to determine needs and to provide insight in establishing goals and strategies for planning purposes. This process ensures that homeless individuals are consulted when considering and making policies and decisions regarding ESG funded facilities, services, or other assistance.

#### 5. Describe performance standards for evaluating ESG.

The Homeless Coalition will continue to explore the development of additional performance standards as it further develops its strategic plan to end homelessness. The County will use the following three performance standards to measure the ESG program impact:

- (1) targeting and prioritizing those who are most in need of assistance for housing;
- (2) reducing the number of people living on streets and in emergency shelters; and
- (3) quickly re-housing people who are homeless to reduce the length of time homeless.

When designing the ESG funded rapid re-housing programs and providing ESG funding to Sarah's House Emergency Family Shelter, the County targeted those most in need of assistance. The County HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered is not anticipated. However, there will be a focus on increasing turnover of shelter beds with shorter stays, allowing for more people to access shelter instead of remaining unsheltered, and to reduce the length of time people experience homelessness. Emergency shelters will be evaluated on their success in helping guests obtain permanent housing. Rapid re-housing programs will be evaluated on their ability to quickly and permanently re-house people experiencing homelessness.

### Discussion

The County will continue to maintain written standards that guide planning, coordination and implementation around ESG funded programs.

## HOPWA

Although the County does not receive Housing Opportunities for Persons with AIDS (HOPWA) funds directly from HUD, it operates a HOPWA funded program with funds awarded to the Baltimore Metropolitan Statistical Area. Funds are allocated by Baltimore City to each jurisdiction, including Anne Arundel County, based on the number of individuals living with HIV/AIDS.

ACDS staff meets with service providers for individuals with HIV/AIDS to identify and discuss the needs and priorities of this population. Members of this group include the Housing Commission, the County Department of Health, and nonprofit housing and service providers. These ongoing discussions help to direct the use of HOPWA funds within the County to ensure the needs of this vulnerable population are met.

The County makes the public aware of the availability of these funds through its normal public participation process. At the first of two annual public hearings held each fall by ACDS, on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents with HIV/AIDS. At the hearing, staff describes the amount of HOPWA funds expected to be available, solicit proposals for the use of these funds, and explains the criteria for project selection. Any organization or developer wishing to provide housing and services for persons with HIV/AIDS is encouraged to submit a proposal for consideration. Based on local goals established in the Consolidated Plan and as a result of the quarterly meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing. With the support of the ACDS Board of Directors, these recommendations are submitted to the County Executive. Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the County Council passes the budget each June.

During Local Fiscal Year 2022, \$616,476 in HOPWA funds will be provided to the Housing Commission of Anne Arundel County to operate the Rental Assistance Program. The program provides tenant based rental assistance and supportive services to households affected by HIV/AIDS. It is anticipated that 50 low and moderate income households will receive HOPWA tenant based rental assistance through this program.

## APPENDIX I

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View Burden Statement

OMB Number: 4040-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: Anne Arundel County, Md			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 52-6000878		* c. Organizational DUNS: 0648759740000	
d. Address:			
* Street1:	Arundel Center		
Street2:			
* City:	44 Calvert Street		
County/Parish:	Anne Arundel County		
* State:	MD: Maryland		
Province:			
* Country:	USA: UNITED STATES		
* Zip / Postal Code:	21401-1930		
e. Organizational Unit:			
Department Name: ACDS		Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	Ms	* First Name:	Kathleen
Middle Name:	M		
* Last Name:	Koch		
Suffix:			
Title: Executive Director			
Organizational Affiliation: Arundel Community Development Services (ACDS)			
* Telephone Number: 240-222-7606		Fax Number: 410-222-7860	
* Email: kkoch@acdsinc.org			


Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="B: County Government"/> <b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/> <b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/> <b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-218"/> <b>CFDA Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/> <b>* Title:</b> <input type="text" value="N/A"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Community Development Block Grant for Federal Year 2021 (July 1-2021-June 30, 2022)"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Anne Arundel County  
Appendix I

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Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	1
* b. Program/Project	1
Attach an additional list of Program/Project Congressional Districts if needed.	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2021
* b. End Date:	06/30/2022
<b>18. Estimated Funding (\$):</b>	
* a. Federal	2,177,586.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	600,000.00
* f. Program Income	2,777,586.00
* g. TOTAL	
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Mr.
* First Name:	Matthew
Middle Name:	J.
* Last Name:	Power
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	410-222-1074
Fax Number:	410-222-1131
* Email:	expowe44@aacounty.org
* Signature of Authorized Representative:	 85B4D2942CF3481...
* Date Signed:	6/27/2021

Anne Arundel County  
Appendix I

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[View Burden Statement](#)

**ASSURANCES - CONSTRUCTION PROGRAMS**

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

Anne Arundel County  
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b>  DocuSigned by: 85B4D2942CF3481	<b>TITLE</b> Chief Administrative Officer
<b>APPLICANT ORGANIZATION</b> Anne Arundel County, Maryland	<b>DATE SUBMITTED</b> 5/27/2021

CDBG- FFY 2021 SF-424D (Rev. 7-97) Back

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

[View Burden Statement](#)

OMB Number: 4040-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <div></div>		<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> Anne Arundel County, Md			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 52-6000878		<b>* c. Organizational DUNS:</b> 0648759740000	
<b>d. Address:</b>			
<b>* Street1:</b>	Arundel Center		
<b>Street2:</b>	<input type="text"/>		
<b>* City:</b>	44 Calvert Street		
<b>County/Parish:</b>	Anne Arundel County		
<b>* State:</b>	MD: Maryland		
<b>Province:</b>	<input type="text"/>		
<b>* Country:</b>	USA: UNITED STATES		
<b>* Zip / Postal Code:</b>	21401-1930		
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> ACDS		<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b>	Ms	<b>* First Name:</b>	Kathleen
<b>Middle Name:</b>	M	<input type="text"/>	
<b>* Last Name:</b>	Koch		
<b>Suffix:</b>	<input type="text"/>	<input type="text"/>	
<b>Title:</b> Executive Director			
<b>Organizational Affiliation:</b> Arundel Community Development Services (ACDS)			
<b>* Telephone Number:</b> 240-222-7606		<b>Fax Number:</b> 410-222-7860	
<b>* Email:</b> kkoch@acdsinc.org		<input type="text"/>	


Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="B: County Government"/> <b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/> <b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/> <b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-231"/> <b>CFDA Title:</b> <input type="text" value="Emergency Solutions Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/> <b>* Title:</b> <input type="text" value="N/A"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Emergency Solutions Grant for Federal Year 2021 (July 1-2021-June 30, 2022)"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	1
* b. Program/Project	1
Attach an additional list of Program/Project Congressional Districts if needed.	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2021
* b. End Date:	06/30/2022
<b>18. Estimated Funding (\$):</b>	
* a. Federal	180,964.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	180,964.00
* g. TOTAL	
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Mr.
* First Name:	Matthew
Middle Name:	J.
* Last Name:	Power
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	410-222-1074
Fax Number:	410-222-1131
* Email:	expow44@aaacounty.org
* Signature of Authorized Representative:	 85B4D2942CE3481
* Date Signed:	5/27/2021

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

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**ASSURANCES - CONSTRUCTION PROGRAMS**

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

Anne Arundel County  
Appendix I

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  DocuSigned by: 85B4D2942CF3481	TITLE Chief Administrative Officer
APPLICANT ORGANIZATION Anne Arundel County, Maryland	DATE SUBMITTED 5/27/2021

ESG FFY 2021 SF-424D (Rev. 7-97) Back

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

[View Burden Statement](#)

OMB Number: 4040-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input type="text" value="Anne Arundel County, Md"/>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="52-6000878"/>		<b>* c. Organizational DUNS:</b> <input type="text" value="0648759740000"/>	
<b>d. Address:</b>			
<b>* Street1:</b>	<input type="text" value="Arundel Center"/>		
<b>Street2:</b>	<input type="text"/>		
<b>* City:</b>	<input type="text" value="44 Calvert Street"/>		
<b>County/Parish:</b>	<input type="text" value="Anne Arundel County"/>		
<b>* State:</b>	<input type="text" value="MD: Maryland"/>		
<b>Province:</b>	<input type="text"/>		
<b>* Country:</b>	<input type="text" value="USA: UNITED STATES"/>		
<b>* Zip / Postal Code:</b>	<input type="text" value="21401-1930"/>		
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input type="text" value="ACDS"/>		<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b>	<input type="text" value="Ms"/>	<b>* First Name:</b>	<input type="text" value="Kathleen"/>
<b>Middle Name:</b>	<input type="text" value="M"/>		
<b>* Last Name:</b>	<input type="text" value="Koch"/>		
<b>Suffix:</b>	<input type="text"/>		
<b>Title:</b> <input type="text" value="Executive Director"/>			
<b>Organizational Affiliation:</b> <input type="text" value="Arundel Community Development Services (ACDS)"/>			
<b>* Telephone Number:</b> <input type="text" value="240-222-7606"/>		<b>Fax Number:</b> <input type="text" value="410-222-7860"/>	
<b>* Email:</b> <input type="text" value="kkoch@acdsinc.org"/>			


Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

<b>Application for Federal Assistance SF-424</b>	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="B: County Government"/> <b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/> <b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/> <b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-239"/> <b>CFDA Title:</b> <input type="text" value="HOME Investment Partnerships Program"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/> <b>* Title:</b> <div style="background-color: yellow; border: 2px solid red; height: 50px; width: 100%;"></div>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <div style="display: flex; align-items: center;"><input type="text"/><div style="margin-left: 10px;"><input type="button" value="Add Attachment"/><input type="button" value="Delete Attachment"/><input type="button" value="View Attachment"/></div></div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="HOME Investment Partnerships Program for Federal Year 2021(July 1-2021-June 30, 2022)"/>	
Attach supporting documents as specified in agency instructions. <div style="display: flex; align-items: center;"><input type="button" value="Add Attachments"/><input type="button" value="Delete Attachments"/><input type="button" value="View Attachments"/></div>	

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	1
* b. Program/Project	1
Attach an additional list of Program/Project Congressional Districts if needed.	
<div><input type="text"/></div> <div>Add AttachmentDelete AttachmentView Attachment</div>	
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2021
* b. End Date:	06/30/2022
<b>18. Estimated Funding (\$):</b>	
* a. Federal	772,691.00
* b. Applicant	
* c. State	
* d. Local	173,856.00
* e. Other	
* f. Program Income	875,000.00
* g. TOTAL	1,821,547.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<div><input type="text"/></div> <div>Add AttachmentDelete AttachmentView Attachment</div>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Mr.
* First Name:	Matthew
Middle Name:	J.
* Last Name:	Powers
Suffix:	
* Title:	Chief Administrative Officer
* Telephone Number:	410-222-1074
Fax Number:	410-222-1131
* Email:	expowe44@aaacounty.org
* Signature of Authorized Representative:	<div>DocuSigned by:  85B4D2842CE3481</div>
* Date Signed:	5/27/2021

Anne Arundel County  
Appendix I

DocuSign Envelope ID: 9172A0F2-F85A-41DF-8676-258F0EE262AE

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**ASSURANCES - CONSTRUCTION PROGRAMS**

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable


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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

Anne Arundel County  
Appendix I

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b>  8584D2942CF3481...	<b>TITLE</b> Chief Administrative Officer
<b>APPLICANT ORGANIZATION</b> Anne Arundel County, Maryland	<b>DATE SUBMITTED</b> 5/27/2021

HOME- FFY 2021 SF-424D (Rev. 7-97) Back

## APPENDIX III

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

### **Affirmatively Further Fair Housing**

The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

### **Anti-Displacement and Relocation Plan**

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

### **Anti-Lobbying**

To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all

subrecipients shall certify and disclose accordingly.

### **Authority of Jurisdiction**


The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

### **Consistency with Plan**

The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

### **Section 3**

It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature/Authorized Official

5/27/2021

Date

Matthew J. Power

Name

Chief Administrative Officer

Title

## SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

### **Citizen Participation Plan**

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

### **Community Development Plan**

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

### **Following a Plan**

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

### **Use of Funds**

It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2021 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and

moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

### **Excessive Force**

It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

### **Compliance with Anti-Discrimination Laws**


The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

### **Lead-Based Paint**

The County's activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R.

## Compliance with Laws

The County will comply with applicable laws.

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5/27/2021  
\_\_\_\_\_

Date

Matthew J. Power  
\_\_\_\_\_  
Name

Chief Administrative Officer  
\_\_\_\_\_  
Title

## SPECIFIC HOME CERTIFICATIONS

The HOME participating jurisdiction certifies that:

### **Tenant Based Rental Assistance**


The use of HOME funds for tenant-based rental assistance is an essential element of the Anne Arundel County's Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

### **Eligible Activities and Cost**

The County is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

### **Appropriate Financial Assistance**

Before committing any funds to a project, the County will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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5/27/2021

\_\_\_\_\_  
Date

Matthew J. Power

Name

Chief Administrative Officer

Title

## ESG CERTIFICATIONS

The Emergency Solutions Grants Program Recipient certifies that:

### **Major Rehabilitation/Conversion**

If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

### **Essential Services and Operating Costs**

In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

### **Renovation**

Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

### **Supportive services**

The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

### **Matching funds**

The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

## Confidentiality

The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

## Homeless Persons Involvement


To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

## Consolidated Plan

All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

## Discharge Policy

The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

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Signature/Authorized Official

5/27/2021

Date

Matthew J. Power

Name

Chief Administrative Officer


Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Signature/Authorized Official

5/27/2021

Date

Matthew J. Power  
Name

Chief Administrative Officer  
Title

## APPENDIX III

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## AMENDMENTS TO PREVIOUS ACTION PLANS

### CDBG Program

Budget Amendment	FFY/ LFY	Original Budget	Committed/ Expended	Balance	Budget Amendment	Remaining Balance
Chesapeake Arts Scholarship Program	19/20	\$15,000	\$14,996.75	\$3.25	(\$3.25)	\$0.00
Total					(\$3.25)*	

\* Funds in the amount of \$3.25 reallocated to the FFY21/LFY22 Property Rehabilitation Program

## APPENDIX IV

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## Process for Soliciting Project and Programs for HOME Funding

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I(2)), the following describes Anne Arundel County's procedures for soliciting and funding applications or proposals for projects and programs to be funded through the HOME Investment Partnerships Program.

## Process for Soliciting Project and Programs for HOME Funding

The process for awarding HOME funds is the same as the process for awarding CDBG, HOPWA, and ESG funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Specific programs funded with HOME funds include the Mortgage Assistance Program (MAP), Property Rehabilitation Program, the Rental Production Program (RPP) and the Community Housing Development Organizations (CHDO) Program. These programs are marketed to the public through public hearings, the ACDS website, special outreach events, Homeownership Counseling classes conducted by ACDS staff, and through ACDS' participation in County and State affordable housing coalitions in which ACDS staff builds relationships with developers and other industry professionals.

Each program has a separate application process. The public can find applications online for programs such as MAP at [www.acdsinc.org](http://www.acdsinc.org) or by contacting the ACDS office. Additionally, developers wishing to obtain HOME funding from either the RPP or CHDO Program should schedule a meeting with ACDS staff to discuss their proposed project and available funding. RPP and CHDO projects chosen for HOME funding are typically a first-come-first-serve basis as long as they meet the County's development goals and the project is an eligible activity for HOME funding. New construction multifamily rental projects which are located in Opportunity Areas, as defined in Anne Arundel County's Consolidated Plan: 2016-2020, are given priority for HOME funds, while redevelopment projects located in Priority Revitalization Communities are also given priority.

To be eligible for these programs, applicants must meet certain requirements. For the MAP program, applicants must first graduate from the Homeownership Counseling Program, have an income level under 80 percent of the area median income, have a total debt to income ratio under 45 percent, and cannot displace any tenants currently living in the home for which MAP funds are being requested. For the CHDO program, developers must first be certified as a CHDO

before obtaining HOME funding. The developer must meet certain criteria such as being a non-profit organization that operates independently from other entities and has experience developing group housing. Developers requesting HOME funding from the RPP program must also show experience developing multifamily affordable housing projects. Additionally, developers must show its fiscal capacity to develop the project with the commitment of other funding sources, as well as the ability to financially support the operation of the project during the affordability period.

## APPENDIX V

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# Emergency Solutions Grant Program

## Policies and Procedures Manual

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the following describes Anne Arundel County's Policies and Procedures for implementation of the Emergency Solutions Grant (ESG) Program.

### **Policies and Procedures for Evaluation of Participant Eligibility for ESG Assistance**

#### *Participant Definition*

#### **Eligibility for Emergency Shelter and Rapid Re-Housing Programs**

At a minimum, all participants must meet HUD's "literally homeless" definition at the time of acceptance into an ESG funded program; that is, the participants served must be an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) is living in publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State and local government programs); (iii) is exiting an institution where they have resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution; or (iv) is fleeing, or is attempting to flee, domestic violence and has no other residence, lacks the resources or support networks to obtain other permanent housing and lives in an emergency shelter.

#### *Emergency Shelter*

ESG funds are awarded to Associated Catholic Charities, Inc. for the operation of their emergency shelter, Sarah's House. The Anne Arundel County Department of Social Services (DSS) Gatekeeper for the Anne Arundel County Coordinated Entry system screens applicants to ensure eligibility and ensure they have no other housing resource – such as friends or family they can stay with – prior to accepting them into the shelter. Sarah's House staff is responsible for documenting eligibility. At a minimum, all shelter guests must document they meet HUD's Homeless definition as stated in 24 CFR 576.2.

#### *Rapid Re-Housing*

The responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG funded rapid re-housing program is assigned to the agencies awarded contracts for operation of rapid re-housing programs: Arundel House of Hope (AHOH) and the Light House. Both AHOH and the Light House have established standardized intake assessments for agencies to use when screening participants for eligibility. Rapid re-housing programs will target

homeless families who have been referred from an emergency shelter or outreach program. Third party documentation will be required for all participants. Additionally, AHOH and the Light House will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided.

### ***Participant Definition***

#### **Eligibility for Prevention Services**

In order to be eligible for prevention services a household must be evaluated for their risk of homelessness. HUD defines at risk of homelessness to be a household who does not have sufficient resources or support networks immediately available to prevent them from becoming homeless AND have an annual income below 30% of the area median income. Examples of clients who are at risk of homelessness include: (i) households that have moved because of lack of economic resources two (2) or more times within 60 days of requesting assistance; (ii) households living in the home of another because of economic hardship and have been asked to leave; (iii) households that have been notified that their right to occupy their leased **housing will be terminated within 21 days** after applying for assistance (an eviction notice); and households living in a motel or hotel that they are paying for.

The responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG funded Prevention activities is assigned to AHOH, the agency awarded the contract for operation of the program. AHOH has established a standardized intake assessment for agencies to use when screening participants for eligibility. Prevention funds will be targeted to homeless families and individuals who have been referred by an agency participating in the County's Coordinated Entry system. AHOH will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided.

#### **Standards for Targeting and Providing Essential Services Related to Street Outreach**

The County ESG funds will not be used for street outreach. ESG funds will be used for emergency shelter, rapid re-housing activities, and prevention.

#### **Policies and Procedures for Admission, Diversion, Referral, and Discharge from ESG funded Emergency Shelters**

##### ***Admissions***

The Department of Social Services (DSS) is the coordinated entry point for the County's emergency shelter system, and houses the Emergency Shelter Gatekeeper who manages shelter access and maintains the emergency shelter list. Clients can be screened Arundel House of Hope, the Light House and at both DSS locations in Annapolis and Glen Burnie. The CoC process

gives priority for shelter to homeless persons assessed as vulnerable and on the street or other place not fit for human habitation. At a minimum, all shelter guests must document that they meet HUD's Homeless definition as stated in 24 CFR 576.2.

#### *Diversion*

All clients are screened by the staff from DSS and the various Coordinated Entry screening points. During the initial screening, the screener assesses an individual or family resources and situation to determine if other housing options are available. Shelter is only offered when no other housing options are obtainable. Families and individuals meeting the at-risk of homelessness definition will be referred for prevention services.

#### *Referral*

The DSS Gatekeeper will follow the procedures of the County's Coordinated Entry Process. If beds are not available at the time of screening, the DSS gatekeeper will refer an individual or family to other community resources, shelter, and supports as needed. Otherwise, the DSS gatekeeper will refer the individual or family to an available bed in one of the County's shelters including Sarah's House Family Shelter, the County's ESG funded shelter. All shelter guests are referred to services as part of their case management while at the shelter.

#### *Discharge*

Sarah's House Family Shelter may terminate assistance if an individual or family violates shelter expectations or program requirements in accordance with a formal written process that recognizes the rights of the individuals affected. Generally, program expectations are reviewed with each guest upon entry into the program. Violation of expectations, either through inability or unwillingness, may result in an involuntary exit from the program. Generally, the guest is informed of being dismissed from the shelter and will be transported to the DSS offices the next working day. An immediate dismissal is only enforced if the guest's behavior is deemed to be a threat to the safety of the facility and/or other guests and staff. If a guest leaves any belonging at the shelter, there is a 48-hour grace period before the belongings are discarded.

### **Safeguards to Meet the Safety and Shelter Needs of Special Populations**

Sarah's House, the ESG funded shelter, has a handicapped accessible unit and bathroom to serve those individuals with disabilities. Sarah's House also offers mental health and substance abuse assessments by licensed professionals. The program has 24 hour security and program staff available to meet the needs of shelter guests. Case management and support services are available to all guests including those with the highest barriers to housing. Families and individuals may apply for rapid re-housing or Project North, an on-site housing program, which provides supported housing for a period of 3 to 12 months allowing guests to address housing barriers. Additionally, clients are assessed for the County's permanent supportive housing programs and other the rapid re-housing programs.

## **Policies and Procedures for Assessing, Prioritizing, and Reassessing Individuals' and Families' Needs for Essential Services related to Emergency Shelter**

Upon entry into the ESG funded emergency shelter, all guests meet with a case manager to develop a case plan. The case plan establishes a plan for securing permanent housing and identifies barriers that may prevent a guest from achieving this goal. Specifically, within the first 48 business hours of when the guest arrives at the facility a complete intake packet, including the completion of a needs assessment as well as the scheduling of a mental health assessment, substance abuse assessment, and legal assessment will be completed. The case manager will also create a three-month case plan outlining goals as well as a weekly case plan with scheduled appointments listed and dates established for the completion of all goals. Essential services offered include but are not limited to: housing search, employment barriers, job training, education, transportation, child care, health, mental health, substance abuse, and legal services. The program prioritizes the services which help guests obtain permanent housing, increase income, and save money.

## **Provider Coordination Policies and Procedures for all ESG Funds**

The Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition), the Continuum of Care planning group, ensures all services available for addressing the needs of the homeless population are coordinated through the participation of providers of the following services: homeless, essential, homelessness prevention, rapid re-housing, mainstream and housing. The Homeless Coalition meets, at a minimum, on a monthly basis to share resources, review program progress, and plan for future efforts. In addition, the Homeless Coalition holds monthly case management meetings to share information on available housing resources and services. The providers who will be managing the ESG funds will be required to participate in these meetings, if they do not already do so. Additionally, the Homeless Coalition will continue to implement to County's Coordinated Entry system, which will assess participant needs and provide guidance on referrals utilizing uniform criteria in order to ensure homeless persons are directed to the best services based on their needs.

Anne Arundel County will continue to require all providers receiving ESG funds to participate in the County's Homeless Management Information System (HMIS). The HMIS administrator is located at the Department of Social Services and is responsible for assisting providers and coordinating all data reports to ensure accuracy of the information, as well as the ability to track client services and referrals to mainstream resources. The successful participation of homeless clients in receiving mainstream resources is reviewed and monitored to evaluate provider success at helping clients move towards independence.

The County will continue to organize an annual Homeless Resource Day in an effort to not only provide a comprehensive array of services for the homeless, but to also encourage the coordination amongst service providers, as well as other mainstream agencies, healthcare

providers, businesses and individuals whose resources can be helpful in addressing the needs of the homeless.

### **Policies and Procedures for ESG Funded Rapid Re-Housing Program**

At this time, the County has prioritized its funding for rapid re-housing activities. All recipients must meet HUD's definition of "literally" homeless. In addition, priority will be given to homeless individuals or families who are working, or have the potential to obtain resources, and have the ability to increase their resources, so they are able to afford and maintain their housing after the time period for receiving assistance comes to an end.

#### *Standards for Determining Participant Share of Rent and Utilities Costs*

The ESG funded Rapid Re-Housing Program will provide a rent allowance to offset the overall housing cost for the participant household. The Program will evaluate each household to determine the minimum funds necessary to maintain housing.

#### *Standards for Determining Length and Level of Rental Assistance*

The ESG funded Rapid Re-Housing Program will provide rental assistance payment to participant households for a period not to exceed 12 months, however, the goal is to provide between two to three months of assistance.

Providers shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who are in need of rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following guidelines:

- ❖ Providers may provide up to 100 percent of the cost of rent in rental assistance to participants. However, to maximize the number of households that can be served with rapid re-housing resources, it is expected that providers will provide the level of need based on the goal of providing only what is necessary for each household to be stably housed for the long term.
- ❖ Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD.
- ❖ The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits or arrears, and moving costs will be provided based on the philosophy of providing the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Specifically, assistance with security deposits can equal no more than two months of rental payment.

*Standards for Determining Type, Amount, and Duration of Services*

All rapid re-housing participants will be required to participate in stabilization services, including case management, while receiving tenant based rental assistance. The service will be provided by AHOH and the Light House in coordination with the provider who referred the participant to the program. A housing stability plan will be developed for each participant and may include ensuring the participant receives all eligible mainstream benefits, job counseling, referral to workforce development services, transportation services, help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months, but will receive no more than 12 months of assistance.

**Policies and Procedures for ESG Funded Prevention Services**

At this time, the County has prioritized its funding for prevention activities. All participants must meet HUD's definition of "at-risk of homelessness." In addition, priority will be given to homeless individuals or families who demonstrate they are able to afford and maintain their housing upon program completion.

*Standards for Determining Participant Share of Rent and Utilities Costs*

The ESG funded Prevention activities may provide funds to pay a portion or all of a client's rent as well as one-time payment for rental arrears (not to exceed 6 months of rent in arrears). Total length of assistance may not exceed 12 months.

*Standards for Determining Length and Level of Rental Assistance*

The ESG funded Prevention activities will provide rental assistance payment to participant households for a period not to exceed 12 months, however, the goal is to provide between one to three months of assistance.

Providers shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who are in need of rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following guidelines:

- ❖ Providers may provide up to 100 percent of the cost of rent in rental assistance to participants. However, to maximize the number of households that can be served with prevention resources, it is expected that providers will provide the level of need based on the goal of providing only what is necessary for each household to be stably housed for the long term.
- ❖ Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD.
- ❖ The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits or arrears, and moving costs will be provided based on the philosophy of providing the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Specifically, assistance with security deposits can equal no more than two months of rental payment.

#### *Standards for Determining Type, Amount, and Duration of Services*

All prevention participants will be required to participate in stabilization services, including case management, while receiving tenant based rental assistance. The service will be provided by AHOH. A housing stability plan will be developed for each participant and may include ensuring the participant receives all eligible mainstream benefits, job counseling, referral to workforce development services, transportation services, help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months, but will receive no more than 12 months of assistance.

#### **Centralized or Coordinated Assessment System**

Anne Arundel County has a Coordinated Entry (CE) system for both its emergency shelter and permanent supportive housing programs. The CE system covers the entire County. Anyone can be assessed for shelter using a universal assessment tool at (i) the County Department of Social Services (DSS) in Glen Burnie or Annapolis; (ii) Light House in Annapolis; and (iii) Arundel House of Hope in Glen Burnie. DSS staff offers after-hour phone assessments. Agencies place clients on a single list for the three County shelters, which is managed by a CE Gatekeeper. If clients are at-risk for homelessness, they are referred to homelessness prevention services. The screening assessment tool is designed to target individuals and families in need of shelter on the night, *which* they request shelter, meaning they must be willing and will need to present at the shelter if a bed is available on the same day they request and are assessed for shelter. The

Gatekeeper manages the shared waitlist, prioritizing vulnerability based on the assessment, and determines eligibility and placement. Emergency shelters provide a daily count of available beds. If a bed is not available on the same day that a client requests shelter, they will be placed on a wait list but will be expected to present at the shelter on the same day bed space is available and they are contacted. Finally, referrals are provided by the YWCA domestic violence hotline and the Anne Arundel County Mental Health Agency Crisis – Warmline as appropriate.

Further, all homeless persons entering the County’s homeless continuum of care (e.g. outreach, shelter, day programs, etc.) are screened with the VI-SPDAT assessment. Completed VI-SPDAT assessments are submitted for to the Homeless Coordinator at the Department of Social Services where they are processed and scored based on vulnerability and “risk of death” and the individual placed on the Access Housing List. Only those individuals with a completed VI-SPDAT and ranking on the Access Housing List can access CoC and HOME funded permanent supportive housing programs.

All individuals are entered into the County’s Homeless Management Information System (HMIS). Shelter and program staff utilizing the HMIS system has been trained in the unified application and assessment process.

### **Process for Making Subawards**

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low and moderate income County residents. At the hearing, staff describes the amount and nature of federal funds expected to be available, solicits proposals for the use of these funds, and explains the criteria for project selection.

Additionally, staff from ACDS facilitates meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and as a result of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County’s budget process and awards are made official when the budget is adopted by the County Council each May. Any organization wishing to provide services for homeless persons in Anne Arundel County is encouraged to submit a proposal for consideration. In Local Fiscal

Year 2021, ESG funds will be awarded to Associated Catholic Charities, Inc. (Catholic Charities) to support Sarah's House, an emergency shelter for homeless families, located on the grounds of Fort Meade in the western part of the County and rapid re-housing funds will be awarded to both Arundel House of Hope, Inc. (AHOH) and the Light House.

### **Homeless Person Participation**

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of "not less than one homeless individual or formally homeless individual" on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the County's Homeless Coalition, which is Anne Arundel County's continuum of care entity and an equivalent policy making entity with regards to homeless issues. The Homeless Coalition is an active participant in the County's planning efforts for the development of its five year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from formally homeless people. ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

The Homeless Coalition conducts focus groups with homeless individuals at shelters and day resource centers to determine needs and provide insight in establishing goals and strategies for planning purposes. As part of ensuring that homeless participants are consulted when considering and making policies and decisions regarding ESG funded facilities, services, or other assistance, ACDS will conduct a focus groups at the ESG funded shelter as part of the County's five year consolidated planning process.

Additionally, as part of the ESG grant management, all agencies awarded funding will be required to meet the homeless participation requirement of having participation of not less than one homeless individual or formally homeless individual on their board of directors or other equivalent policy making entity. All ESG funded recipients will be encouraged to provide opportunities for employment or volunteer services for homeless clients of ESG funded shelters or programs.

### **Performance Standards**

Anne Arundel County will use the following two performance standards to measure the ESG program impact. The Homeless Coalition will continue to explore the development of additional performance standards as it develops its new strategic plan to end homelessness.

*Targeting those who need the assistance most*

In designing the Rapid Re-Housing Program and Emergency Solutions Program, the community has already targeted those most in need – the homeless. All agencies awarded funds to provide these services will be required to document that this is the population being served.

*Reducing the number of people living on streets and in emergency shelters*

All participants of the Rapid Re-Housing Program must be documented as homeless upon their entry into the program. The County's HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered is not anticipated; however, there may be an increase in turnover of shelter beds and shorter stays, allowing for more people to access shelter instead of remaining unsheltered. Emergency shelters will be evaluated on their success in assisting guests to obtain permanent housing.

**Consultation with Continuum of Care**

ACDS is a nonprofit organization under contract with Anne Arundel County to manage the homeless Continuum of Care planning process. This involves the application for and administration of the Continuum of Care funded programs and ESG funded programs. It also involves managing the coordination and facilitation of the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Coalition) – the County's Continuum of Care Planning Group. This group is responsible for the overall planning, policy, and program development for how the County addresses the needs of the homeless. ACDS, in conjunction with members of the Coalition, are responsible for setting policy, strategic planning, and developing new programs.

The Homeless Coalition includes representatives from (i) State, County, and the City of Annapolis agencies administering mainstream resources, (ii) shelter and nonprofit service providers, (iii) the FEMA Board, (iv) organizations serving individuals diagnosed with HIV/AIDS, and (v) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Coalition has held several meetings to discuss priorities for the use of ESG funds and developing the performance standards for activities.

The Homeless Coalition has already developed procedures for the operation and administration of the County's Homeless Management Information System (HMIS). The County's HMIS system is funded through Anne Arundel County local funds and CoC funding. A committee made up of members of the Homeless Coalition currently utilizing the HMIS system meet on a bi-monthly basis to review policies, update users on program changes and discuss other relevant issues associated with the use and management of the system. Currently all grantees receiving ESG funds are required to enter data into the County's HMIS, as will all subrecipients receiving any of the new funds.

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