


# ANNE ARUNDEL COUNTY

## Consolidated Annual Performance and Evaluation Report FY 2021





# ANNE ARUNDEL COUNTY CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Local Fiscal Year 2021

County Executive  
Steuart Pittman

**Arundel Community Development Services, Inc.**

Kathleen M. Koch, Executive Director

## TABLE OF CONTENTS

CR-05 – Goals and Outcomes.....	1
CR-10 – Racial and Ethnic Composition of Families Assisted .....	9
CR-15 – Resources and Investments.....	10
CR-20 – Affordable Housing.....	18
CR-25 – Homeless and Other Special Needs .....	20
CR-30 – Public Housing .....	25
CR-35 – Other Actions.....	27
CR-40 – Monitoring .....	34
CR-45 – CDBG.....	36
CR-50 – HOME.....	36

## APPENDICES

Appendix I – Local Fiscal Year 2021 Actions to Affirmatively Further Fair Housing

Appendix II – CDBG Financial Summary

Appendix III – HOME Projects Monitoring List – Local Fiscal Year 2021

Appendix IV – ESG Report



## TABLES

Table 1 – Accomplishments – Program Year & Strategic Plan to Date .....	3
Table 2 – Assistance to Racial and Ethnic Populations by Source of Funds.....	9
Table 3 – Resources Made Available.....	10
Table 4 – Geographic Distribution and Location of Investments.....	11
Table 5 – HOME Match Report.....	16
Table 6 – Match Contribution for the Federal Fiscal Year.....	16
Table 7 – Program Income .....	17
Table 8 – Minority Business and Women Business Enterprises .....	17
Table 9 – Minority Owners of Rental Property.....	17
Table 10 – Relocation and Real Property Acquisition .....	18
Table 11 – Number of Households.....	18
Table 12 – Number of Households Supported .....	19
Table 13 – Numbers of Persons Served.....	19
Table 14 – Number of Households Persons Served in Housing Programs by Income.....	20

## MAPS

Map 1 – Anne Arundel County Neighborhood Revitalization Areas.....	11
Map 2 – Anne Arundel County Communities of Opportunities .....	12

## CR-05 Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

Anne Arundel County completed the first year (Local Fiscal Year 2021) of the five-year period for the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025 (FFY 2020 – 2024)* in June 2021. The outcomes are a result of the County's existing provider network implementing successful projects and programs with federal, State, County and private dollars available during the first year of the Consolidated Plan period. The projects selected for funding during Local Fiscal Year 2021 met the goals and objectives identified in the Consolidated Plan, as well as helped move forward the adopted vision statement and guiding priorities, which were established based upon a comprehensive public participation process, needs assessment, and market analysis.

#### **Vision Statement**

*Anne Arundel County will pursue housing and community development goals that create strong and vibrant communities through a range of affordable housing options and opportunities for all residents. Further, strategies across all goal areas will help promote equity, with a special emphasis on helping households at the lowest income levels, under-represented protected classes, and persons with special needs obtain housing and related support in diverse and inclusive communities.*

#### **Guiding Priorities**

Prioritization for funding will be given to projects that meet the following guiding principles.

##### *Affordable Housing*

The County will make the creation and stabilization/preservation of affordable housing, as well as related services, its top housing and community development priority. Affordable housing that meets the specific needs of homeowners, renters, homeless and special needs populations will be given preference for funding.

##### *Communities of Opportunity*

To the extent possible, priority will be given to projects and programs creating new affordable housing units and building the ability of low income households to secure affordable housing in Communities of Opportunity (COOs). COOs are areas that have no or low concentrations of low and moderate income households, and rank high on indices of quality of life. Generally, these are areas where there is a lack of both affordable rental and affordable homeownership units and a relatively lower number of Non-White and Hispanic residents.

##### *Neighborhood Revitalization Areas*

Revitalization efforts and public service dollars (operating funds) will be prioritized to three main neighborhood revitalization areas, which are the Severn, Brooklyn Park and Glen Burnie communities. These areas have their own unique assets and are targeted by the County for

place based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low and moderate income households, older – yet affordable – housing stock in need of updates, repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative (SCI) designations from the State of Maryland and are targeted for revitalization programs. The County’s SCI planning process involved thorough stakeholder engagement processes and needs assessments that resulted in an SCI Action Plan for each area.

Table 1 describes the accomplishments towards meeting the goals identified in the Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives.

**Table 1**  
**Program Year & Strategic Plan to Date Accomplishments**

Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Homeownership Opportunities	Affordable Housing Non-Homeless Special Needs	Public Service Activities for Low/Moderate Income Housing Benefit	Households Assisted	2,975	740	24.87%	595	Foreclosure Prevention Counseling 10 Repairs with Cares 95 Homeownership Counseling <u>635</u> <b>Total 740</b>	124.37%
Homeownership Opportunities	Affordable Housing Non-Homeless Special Needs	Homeowner Housing Added	Household Housing Unit	0	1	--	0	Bacontown Home <u>1</u> <b>Total 1</b>	--
Homeownership Opportunities	Affordable Housing Non-Homeless Special Needs	Homeowner Housing Rehabilitated	Household Housing Unit	200	67	33.50%	39	Accessibility Modifications 2 Property Rehabilitation 11 Spring Meadows Roof Replacement <u>54</u> <b>Total 67</b>	171.79%
Homeownership Opportunities	Affordable Housing Non-Homeless Special Needs	Direct Financial Assistance to Homebuyers	Households Assisted	60	5	8.33%	12	Mortgage Assistance Program <u>5</u> <b>Total 5</b>	41.67%
Rental Housing Opportunities	Affordable Housing Non-Homeless Special Needs Public Housing	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	50	28.57%	80	Services for Seniors Aging in Place 4 Housing Commission Self Sufficiency 35 Financial Literacy Counseling <u>11</u> <b>Total: 50 50</b>	62.50%
Rental Housing Opportunities	Affordable Housing Non-Homeless Special Needs Public Housing	Rental Units Constructed	Household Housing Unit	250	1	--	35	CHDO Group Home <u>1</u> <b>Total 1</b>	--

Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Rental Housing Opportunities	Affordable Housing Non-Homeless Special Needs Public Housing	Rental Units Rehabilitated	Household Housing Unit	362	3	0.01%	89	Scattered Sites Rental Housing Program Units <b>Total</b> 3	3.37%
Rental Housing Opportunities	Affordable Housing Non-Homeless Special Needs Public Housing	Tenant-Based Rental Assistance / Rapid Rehousing	Households Assisted	200	34	17.00%	40	HOPWA Tenant Based Rental <b>Total</b> 35	87.50%
Prevent and End Homelessness	Affordable Housing Homeless	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3500	1,216	34.74%	750	Homeless Day & Resource Center 657 Homeless Street Outreach Team 290 AA Co. Mental Health Agency 210 CRI, Inc. Homeless Services 59 <b>Total</b> 1,216	162.13%
Prevent and End Homelessness	Affordable Housing Homeless	Tenant-Based Rental Assistance / Rapid Rehousing	Households Assisted	860	238	27.67%	187	Shelter Plus Care 38 Housing Commission SHP 75 Arundel House of Hope (AHOH) Partnership Community Housing 10 AHOH Community Housing 14 AHOH Housing First 13 Sarah's House Rapid Re-Housing 32 AHOH Safe Haven 8 AA Co. Mental Health - SHOP 26 AHOH Rapid Rehousing 22 <b>Total</b> 238	127.27%



Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Prevent and End Homelessness	Affordable Housing Homeless	Homeless Person Overnight Shelter	Persons Assisted	1,500	761	50.73%	--	The Light House Family Program 42 Fouse Center 15 COVID Response County Hotel Shelter 488 Sarah's House <u>216</u> <b>Total 761</b>	--
Prevent and End Homelessness	Affordable Housing Homeless	Homelessness Prevention	Persons Assisted	550	187	34.00%	110	Community Action Agency Eviction Emergency Assistance 103 Family Stability Extension 14 Calvary Rental Counseling 51 AHOH ESG Prevention <u>19</u> <b>Total 187</b>	170.00%
Prevent and End Homelessness	Affordable Housing Homeless	Homelessness Prevention	Number Rent Payments Made	--	1,875	n/a	--	Eviction Prevention Program 1,875 <b>Total 1,875</b>	--
Sustainable Communities	Non-Homeless Special Needs Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,830	285	15.57%	265	Chesapeake Arts Scholarship 18 Chesapeake Arts Youth Club 7 Freetown Village Boys & Girls Club 51 Remote Learning 83 Meade Village Boys & Girls Club 66 Lloyd Keaser <u>60</u> <b>Total 285</b>	83.64%

Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Sustainable Communities	Non-Homeless Special Needs Non-Housing Community Development	Other	Other	1	1	100.00%	1	Greater Baybrook Alliance <b>Total</b> 1	100.00%
Economic Opportunities	Non-Homeless Special Needs Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	320	64	20.00%	64	Opportunities Industrialization Center Vehicles for Change <b>Total</b> 69	100.00%
Promote Fair Housing	Affordable Housing Fair Housing	Other	Other	1	1	100.00%	1	Fair Housing Action Center of Maryland <b>Total</b> 1	100.00%
Administration of Federal Funds	Administration	Other	Other	1	0	0.00%	1	<b>Total</b> 1	100.00%

The past fiscal year continued to be challenging as the Coronavirus pandemic and its economic hardships affected low and moderate income households throughout the County. The County received an influx of federal and State relief funding, including additional CDBG-CV and ESG-CV funds, Emergency Rental Assistance Program (ERAP) funds, State eviction prevention funds and Fiscal Recovery Funds dollars. ACDS, on behalf of the County, implemented projects and activities to address the crisis. While the existing programs and projects resumed and continued during the fiscal year, changes and modifications needed to be made. A review of Table 1 demonstrates despite the Coronavirus pandemic, most of the annual goals were met, while significant milestones were achieved in other areas because of the demand and response, such as eviction prevention and overnight shelters. At the same time, a few annual goals were not met. For example, the goals regarding the rehabilitation and new development of affordable rental units were not met due to the fact that it takes multiple years to complete a project. While expenditures were made for rental housing in the last year, projects will not be complete until future fiscal years.

During Fiscal Year 2021, the County continued the Eviction Prevention Program (EPP), which was initiated in the previous fiscal year to assist low income renters economically affected by the pandemic with rent payments. In addition, the County developed new program policies to meet the regulations of the new ERAP and State funding sources; developed a legal services program to assist renters facing eviction with legal representation; continued operations of a hotel based shelter to assist homeless individuals in a non-congregate setting; and, continued to meet emergency food needs and remote learning needs for impacted residents. These programs have utilized federal CARES Act funds, County resources, CDBG-CV, ESG-CV, and ERAP funds. In the midst of this crisis, the County also continued its work to meet the objectives identified in the Consolidated Plan, as highlighted below.

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified**

The County completed its first year of the Consolidated Plan for FY 2021 – FY 2025, meeting the majority of its goals and outcomes illustrated in Table 1 on the previous pages. Below are highlights of some of the highest priorities and the objectives met.

- ❖ Rehabilitated 106 homes occupied by low and moderate income homeowners; and provided accessibility modifications to two owner-occupied households with disabilities.
- ❖ Replaced 54 roofs in the Spring Meadows community, located in the Severn Neighborhood Revitalization Area.
- ❖ Provided over 645 individuals with homeownership counseling and assisted five low and moderate income households purchase their first home.

- ❖ Acquired and rehabilitated three previously dilapidated units, making them available for rent to income eligible households, providing both affordable workforce housing and neighborhood stabilization.
- ❖ Provided or approved financing for (i) a new multi-family project that will create 38 affordable units for families in a Community of Opportunity; (ii) the redevelopment of Newtowne 20, preserving 78 units of affordable rental housing in the City of Annapolis; and (iii) the stabilization of 101 units for the elderly in Glen Burnie.
- ❖ Leveraged the new Workforce Housing Zoning Law and the availability of increased County resources allocated to affordable housing, the County initiated application reviews for gap financing for four affordable housing developments that will create, collectively, 288 new rental units for families and 72 new units for older adults.
- ❖ Continued construction on the redevelopment of Meade Village Public Housing Community; once completed this will preserve 199 units of affordable housing and create 24 new units.
- ❖ Supported the participation of approximately 219 youth in the Boys & Girls Clubs, Chesapeake Arts, and Kingdom Kare Remote Learning Programs in Neighborhood Revitalization Areas.
- ❖ Increased the supply of housing for the special needs populations in the County by acquiring a newly renovated group home for persons with disabilities.
- ❖ Provided tenant based rental assistance to 35 households diagnosed and living with HIV/AIDS
- ❖ Made 1,875 rent payments on behalf of income eligible renters affected by COVID-19 utilizing COVID relief funds, while assisting an additional 187 households avoid eviction through additional CDBG and ESG funded programs.
- ❖ Provided rapid re-housing or tenant based rental assistance for 238 homeless households.
- ❖ Provided overnight emergency shelter to 761 individuals.
- ❖ Provided economic opportunities, including job skills training and transportation assistance to 64 individuals.

## CR-10 Racial and Ethnic Composition of Families Assisted

Describe the families assisted (including the racial and ethnic status of families assisted)

**Table 2**  
**Assistance to Racial and Ethnic Populations**  
**By Source of Funds**

	CDBG	HOME	ESG
White	399	7	84
Black or African American	442	6	154
Asian	3	0	1
American Indian or American Native	3	0	2
Native Hawaiian or Other Pacific Islander	0	0	1
<b>Total</b>	847	13	242
Hispanic	59	0	0
Not Hispanic	805	13	242

### Narrative

According to American Community Survey data, 73.3 percent of the population in the County identified as White. The next largest racial group identifies as Black, comprising 16.5 percent of the population. This group was followed by two or more races comprising 3.9 percent of the population and Asian made up the fourth highest racial demographic with 3.8 percent. Both American Indian/Alaska Native and Native Hawaiian/Other Pacific Islander populations had less than one percent of the total population.

The U.S. Census Bureau categorizes a person of Hispanic origin, or ethnicity, separately from the racial statistics. The County has seen a continuous growth in this population over the last 15 years. The ACS data from 2018 estimates that 7.5 percent of the total population in the County is Hispanic. This compares to 6.6 percent in 2012, 4.2 percent in 2008, and 2.6 percent in 2000.

To encourage and promote fair housing opportunities for all low and moderate income and racial or ethnic minority residents, various housing programs and services are offered countywide. As illustrated in Table 2, the CDBG, HOME, and ESG funded programs serve a higher percentage of racial or ethnic minorities than found in the overall population (approximately 27 percent) in the County. Specifically, 52 percent of those served by CDBG funded programs, 46 percent of those served by HOME funded programs, and 59 percent of those served by ESG funded programs were racial or ethnic minorities.

## CR-15 Resources and Investments

**Table 3**  
**Resources Made Available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	federal, reprogrammed, PI	\$ 2,686,180	\$ 1,538,175
HOME	federal, reprogrammed, PI	\$ 1,469,970	\$ 1,185,453
ESG	federal	\$ 177,268	\$ 159,875
Other	County Funds	\$ 3,096,756	\$ 872,334
Other	County HOME Match	\$ 173,244	\$ 23,630
Other	HOPWA funds via Baltimore City	\$ 563,955	\$ 435,701
Other	Competitive McKinney-Vento Homeless Assistance Act	\$ 2,385,199	\$ 2,128,978
Other	Housing Choice Voucher Funds	\$ 22,031,995	\$ 21,396,161
Other	CDBG-CV I & III	\$ 3,364,567	\$ 585,507
Other	ESG-CV I & II	\$ 1,924,907	\$ 316,737
Other	Coronavirus Relief Fund (CARES)	\$ 11,999,460	\$ 10,470,049
Other	Emergency Rental Assistance (ERA)	\$ 17,313,628	\$ 5,493,847
<b>TOTAL</b>		<b>\$ 67,187,129</b>	<b>\$ 44,606,447</b>

### Narrative

Arundel Community Development Services, Inc. (ACDS) administers the majority of federal housing and community development funds on behalf of the County and works closely with other County agencies, State agencies and nonprofit providers. On behalf of the County, the Housing Commission of Anne Arundel County (Housing Commission) administers the Housing Choice Voucher Program.

During Local Fiscal Year 2021, a total of **\$44,606,447** in federal resources (including local matching funds) was expended for housing and community development activities in the County. These funds are a combination of entitlement grants, program income, required local match dollars, general County funds, competitive Continuum of Care funds, and Housing Choice Voucher funds. Additionally, the County expended funds from the State of Maryland and other funds from various sources including Public Housing Capital Funds, Low Income Housing Tax Credits (LIHTC), as well as private funding.

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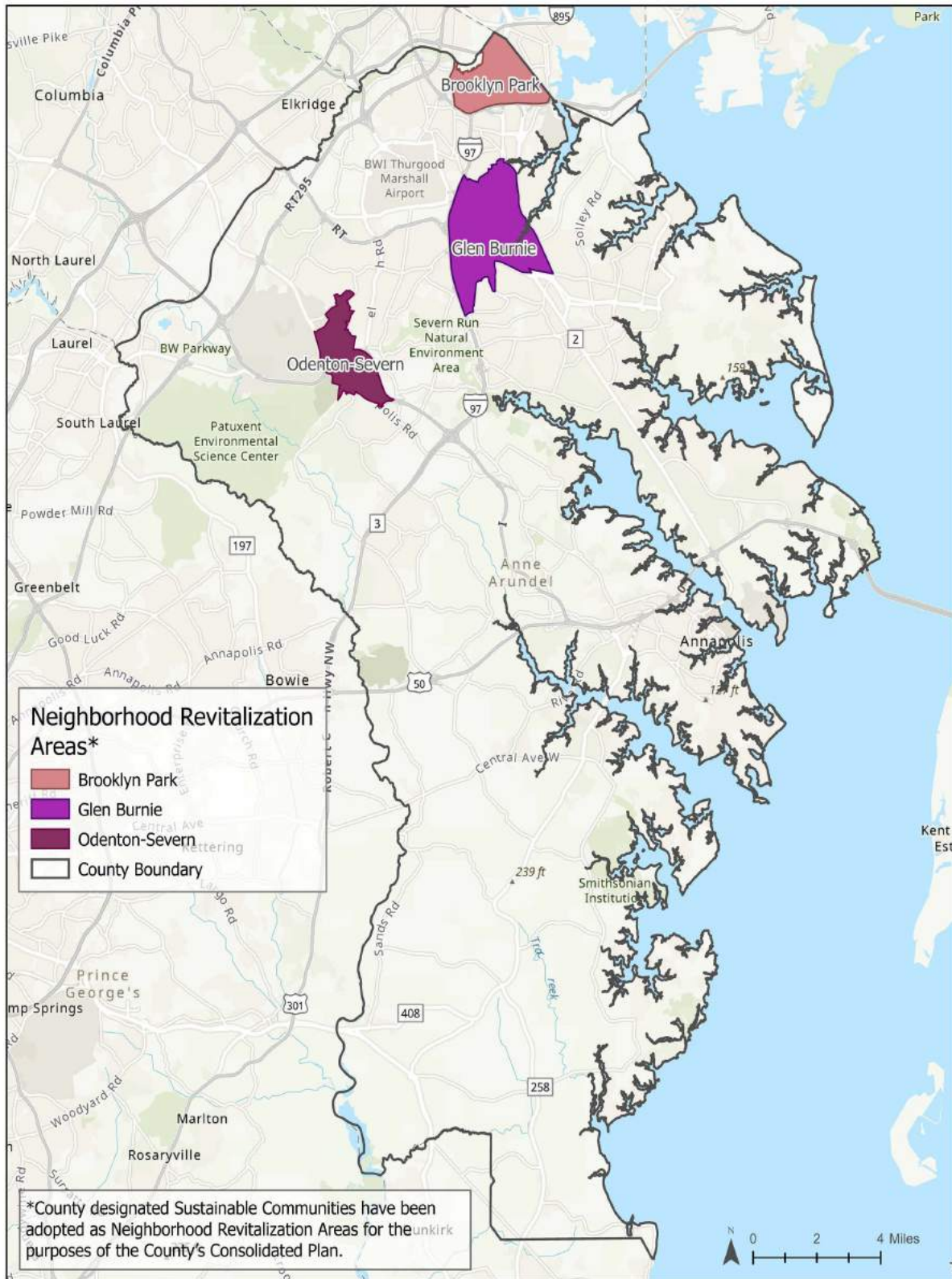
**Identify the geographic distribution and location of investments**

**Table 4**  
**Identify the Geographic Distribution and Location of Investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Opportunity Areas	24%	10%	Funds expended on redevelopment of Meade Village Public Housing Community
Priority Revitalization Communities	47%	28%	Lloyd Keaser, Chesapeake Arts Center, and the Scattered Sites Rental Housing Program

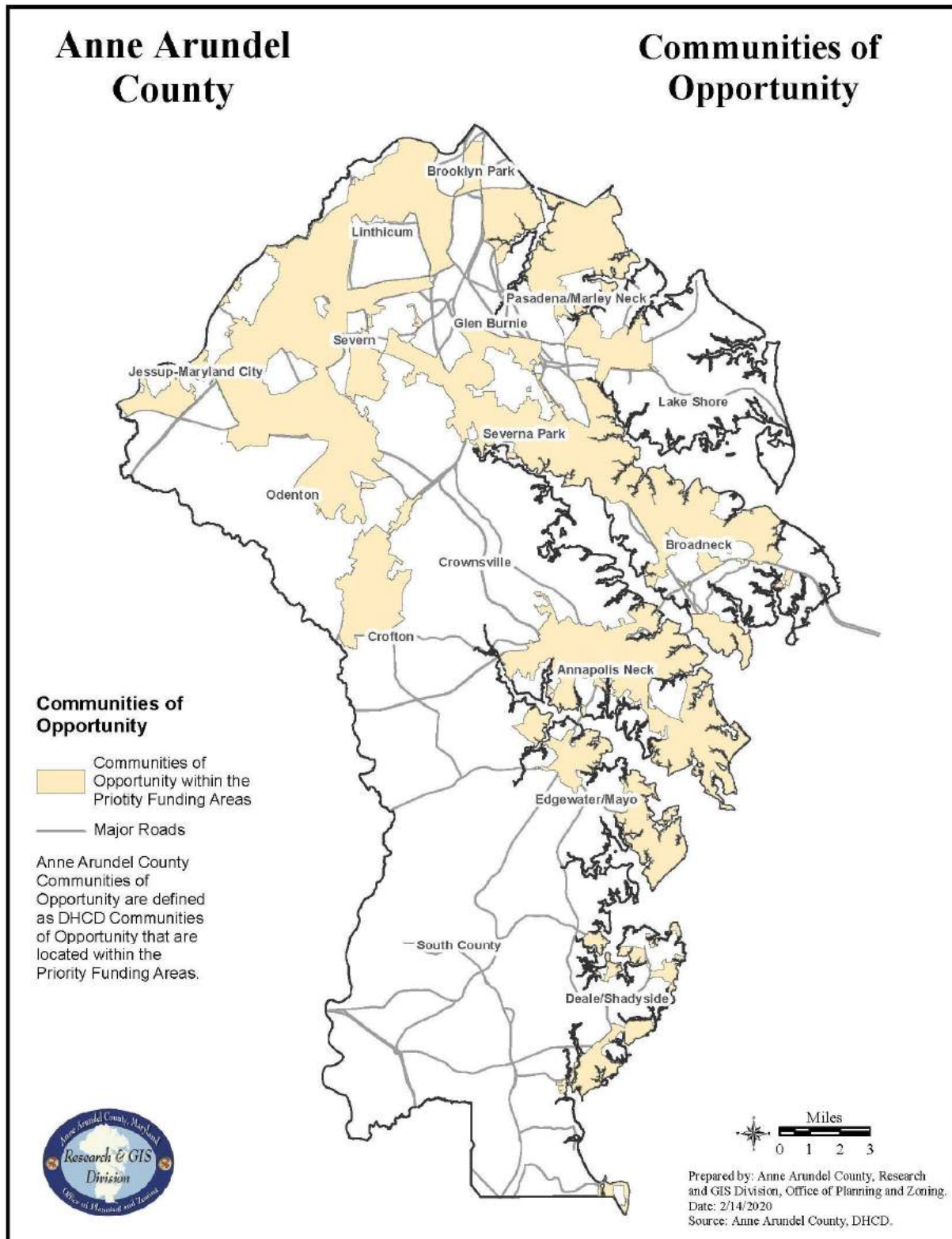


**Map 1**  
**Anne Arundel County Neighborhood Revitalization Areas**





**Map 2**  
**Anne Arundel Communities of Opportunity**



## Narrative

During Local Fiscal Year 2021, the County invested 4.2 percent of its federal, State and County resources into projects and programs enhancing the quality of life in Neighborhood Revitalization Areas, including programs offered at the Chesapeake Arts Center; the Scattered Sites Rental Housing Program; and the rehabilitation of the Lloyd Keaser Community Center, a local public facility providing services to youth and seniors in the greater Brooklyn area. The Property Rehabilitation and Property Repair Programs are marketed heavily to these targeted neighborhoods, although the programs serve residents countywide.

Communities of Opportunity are areas with strong schools, a strong housing market, low concentration of poverty, low concentration of minority households, and healthy economic characteristics. These areas provide a positive environment for families to raise children and allow the elderly to live in a healthy community. Historically, few affordable housing units have existed in Communities of Opportunity and instead have been concentrated in older communities where there are concentrations of racial minorities and low and moderate income households. The Analysis of Impediments to Fair Housing Choice calls for the County to invest its HOME funds for new family rental housing units on sites outside of “impacted areas,” or conversely, within Communities of Opportunity. During Local Fiscal Year 2021, approximately 5.22 percent of the federal, State, and local resources were expended in Communities of Opportunity. A Rental Housing Production Program loan was settled to redevelop Newtowne 20, an aging and obsolete public housing community located in the City of Annapolis in a Community of Opportunity.

Due to the influx of COVID relief funding, which mostly funded countywide eviction prevention efforts, expenditures for which are not counted towards Neighborhood Revitalization Areas nor Communities of Opportunity, the percentage of funds in both geographic priority categories are much lower than previously planned. At the same time, a significant number of payments were made on behalf of tenants living in both Communities of Opportunity and Neighborhood Revitalization Areas.

## Leveraging

During Local Fiscal Year 2021, ACDS, on behalf of the County, worked to increase the amount of funds obtained from public and private sources. Examples of efforts to secure additional funds are summarized below.

ACDS administered a first time homebuyer program and leveraged \$94,520 in HOME funds and \$23,630 in County match funds with private mortgage funds. Additionally, County first time homebuyers utilized \$103,654,296 in State mortgage loan funds, for a total of 375 loans, through the Maryland Department of Housing and Community Development.

The Property Rehabilitation Program successfully leveraged its CDBG and HOME funds with \$395,616 in Maryland Housing Rehabilitation Program (MHRP) funds to rehabilitate properties countywide, and \$26,912 in State Revitalization Funds awarded through the Greater Baybrook Alliance to rehabilitate a property in the Brooklyn Park community.

Arundel House of Hope (AHOH) complemented its CDBG award of \$40,000 to operate the Homeless Resource and Day Center with \$137,450 in private funding. The County contributed \$50,000 in local funds to leverage \$20,000 in CDBG funds to operate a Homeless Outreach Team within the Department of Social Services in Local Fiscal Year 2021. In response to the Coronavirus pandemic, ESG-CV funds were allocated to expand the Homeless Outreach Team by adding three additional outreach workers to the team. Additionally, \$3,600 in Local Fiscal Year 2021 State Homelessness Solutions Program funds were repurposed to support the Homeless Outreach Team.

The County expended \$525,816 in State Homelessness Solutions Program funds to support a range of housing and shelter emergency services for the homeless, complementing the federal and County dollars available to meet the needs of the homeless.

HOME funds in the amount of \$806,250 were provided as gap financing for the redevelopment of Newtowne 20, which included the demolition and construction of the 78 units in the City of Annapolis. This project settled in December 2020 and is currently under construction. HOME funds leveraged \$7,111,792 in Low Income Housing Tax Credit equity, in addition to an approximately \$9 million dollar first mortgage.

## **Surplus Land**

The County and the Board of Education both own surplus land, which provides an opportunity for a creative approach using underutilized government owned property for the construction of new housing or public facilities. The County donated land to the Housing Commission to develop 24 units of new affordable rental housing at the Meade Village public housing community in Severn, leveraging a variety of other funding resources. This project, funded in Local Fiscal Year 2020 and under construction during Local Fiscal Year 2021, will be completed in the next fiscal year. The County also worked with the Board of Education to obtain additional surplus land in Severn for the development of a new public facility, the Severn Intergenerational Center, leveraging \$1 million in previously committed CDBG funds and as well as over \$14 million in other local and State funding resources. In both cases, utilizing surplus land greatly reduces the cost of developing these projects for the benefit of lower income citizens.

## Match

During federal Fiscal Year 2020, the local HOME match liability was \$96,361; however, the County provided \$106,077 in local match dollars. Table 5 and Table 6 illustrates that the County has not only met the match requirement for the year, but continues to have excess match funding that will carry over to next year.

Arundel House of Hope (AHOH) complemented its CDBG award of \$40,000 to operate the Homeless Resource and Day Center with \$137,450 in private funding. The County contributed \$50,000 in local funds to leverage \$20,000 in CDBG funds to operate a Homeless Outreach Team within the Department of Social Services in Local Fiscal Year 2021.

The County expended \$525,816 in State Homelessness Solutions Program funds to support a range of housing and shelter services for the homeless, complementing the federal and County funds available to meet the needs of the homeless.

**Table 5**  
**HOME Match Report**

1. Excess match from prior Federal fiscal year	\$ 607,737
2. Match contributed during current Federal fiscal year	\$ 106,077
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$ 713,814
4. Match liability for current Federal fiscal year	\$ 96,361
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$ 617,453

**Table 6**  
**Match Contribution for the Federal Fiscal Year**

Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone, Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction, Materials, Donated Labor	Bond Financing	Total Match
MP0769	10/31/2019	\$ 4,290	0	0	0	0	0	\$ 4,290
MP0770	10/31/2019	\$ 4,500	0	0	0	0	0	\$ 4,500
MP0771	2/13/2020	\$ 3,500	0	0	0	0	0	\$ 3,500
MP0772	5/21/2020	\$ 3,440	0	0	0	0	0	\$ 3,440
MP0773	7/16/2020	\$ 5,380	0	0	0	0	0	\$ 5,380
MP0774	7/23/2020	\$ 4,940	0	0	0	0	0	\$ 4,940
MP0775	9/28/2020	\$ 1,340	0	0	0	0	0	\$ 1,340
RH1215	11/5/2019	\$ 365	0	0	0	0	0	\$ 365
RH1513	5/27/2020	\$ 3,046	0	0	0	0	0	\$ 3,046
RH1634	2/4/2020	\$ 3,396	0	0	0	0	0	\$ 3,396
RH1644	11/20/2019	\$ 5,718	0	0	0	0	0	\$ 5,718
RH1646	6/30/2020	\$ 3,805	0	0	0	0	0	\$ 3,805
RH1671	3/24/2020	\$ 1,536	0	0	0	0	0	\$ 1,536
RP0015	4/23/2020	\$ 47,117	0	0	0	0	0	\$ 47,117
RP0016	4/23/2020	\$ 11,250	0	0	0	0	0	\$ 11,250
SN055	4/22/2020	\$ 2,454	0	0	0	0	0	\$ 2,454

**Total \$ 106,077**

**Table 7**  
**Program Income**

Program Income Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$ 2,948,143	\$ 700,000	\$ 411,966	\$ -	\$ 3,236,177

## HOME MBE/WBE Report

**Table 8**  
**Minority Business and Women Business Enterprises**

	Total	Minority Business Enterprises (MBE)				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	6	0	0	2	2	2
Dollar Amount	\$ 286,235	\$ -	\$ -	\$ 133,795	\$ 88,220	\$ 64,220
Sub-Contracts						
Number	13	0	0	1	1	11
Dollar Amount	\$ 75,295			\$ 1,086	\$ 3,000	\$ 71,209
	Total	Women Business Enterprises	Male			
Contracts						
Number	6	0	6			
Dollar Amount	\$ 286,235	\$ -	\$ 286,235			
Sub-Contracts						
Number	13	0	13			
Dollar Amount	\$ 75,295	\$ -	\$ 75,295			

Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted.

**Table 9**  
**Minority Owners of Rental Property**

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 10**  
**Relocation and Real Property Acquisition**

	Number	Cost				
Parcels Acquired	0	0				
Businesses Displaced	0	0				
Nonprofit Organizations Displaced	0	0				
Households Temporarily Relocated, not Displaced	0	0				
Households Displaced	Total	Minority Property Enterprises				
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	White Non-Hispanic
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

## CR-20 – Affordable Housing

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served**

**Table 11**  
**Number of Households**

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	54	22
Number of non-homeless households to be provided affordable housing units	165	28
Number of special needs households to be provided affordable housing units	<u>6</u>	<u>3</u>
<b>Total</b>	<b>225</b>	<b>53</b>

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Table 11 shows the outcomes generated from the CDBG and HOME funded Property Rehabilitation Program, Property Repair Program, Accessibility Modification Program, Scattered Sites Rental Housing Program, HOME funded Mortgage Assistance Program, HOME funded CHDO Acquisition and Rehabilitation Program, HOME funded Rental Production Program, and the ESG funded Rapid Re-Housing Program. Due to the pandemic and the inability of the full operation of most of the above mentioned programs during Local Fiscal Year

2021, the County failed to meet its goals. This is also a result of timing and the multi-year nature of completing larger rental projects.

**Table 12**  
**Number of Households Supported**

	One-Year Goal	Actual
Number of households supported through rental assistance	54	22
Number of households supported through the production of new units	39	1
Number of households supported through the rehab existing units	119	25
Number of households supported through acquisition of existing units	<u>14</u>	<u>5</u>
<b>Total</b>	<b>226</b>	<b>53</b>

In addition to the programs outcomes shown in Table 11 and Table 12, the County offered several other programs, including HOPWA and CoC funded tenant based rental assistance programs, which are targeted to the homeless and special needs population. The CoC funded program provided rental assistance to 216 households and the HOPWA Program provided tenant based rental assistance to 35 households in Local Fiscal Year 2021.

**Discuss how these outcomes will impact future annual action plans.**

While the pandemic impacted the implementation of these programs during Local Fiscal Year 2021, it is anticipated that the County is moving towards becoming fully operational in the coming year and will succeed in the goals and objectives identified in the *Anne Arundel County Consolidated Plan FY 2021–FY 2025*. Specifically, it is anticipated that several multi-year rental projects will be completed within the next few years.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

**Table 13**  
**Number of Persons Served**

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low Income	2	3
Low Income	11	0
Moderate Income	<u>8</u>	<u>5</u>
<b>Total</b>	<b>21</b>	<b>8</b>

*Note: Table 13 does not include ESG funded beneficiary data or County funded beneficiary data for over-income households.*



## Narrative

Table 13 reflects the beneficiaries (households) assisted through CDBG and HOME funded affordable housing programs, which includes the Accessibility Modification Program, Property Rehabilitation Program, the CHDO Acquisition/Rehabilitation Group Home Program, Mortgage Assistance Program, and the Scattered Sites Rental Housing Program. It should be noted that Table 13 does not include ESG funded Rapid Re-Housing outcomes.

Table 14 shows the breakdown of the number of households by income served in HUD funded entitlement programs, including CDBG, ESG and HOME. The CDBG and HOME funded affordable housing programs served 100 percent low and moderate income households. Additionally, 100 percent of the households served by CDBG funded public service programs were low and moderate income.

**Table 14**  
**Number of Households/Persons Served in Housing Programs**  
**By Income**

Number of extremely low income renter households	25
Number of extremely low income owner households	3
Number of low income renter households	0
Number of low income owner households	17
Number of moderate income owner households	13
Number of moderate income renter households	0
Number of homeless persons served	22
Number of middle income persons served	3

Additionally, in an effort to address the worst case needs in the County, 54 extremely low income homeless households were served by the ESG and CoC funded Rapid Re-Housing Program and 184 low income homeless households were served through CoC funded permanent housing programs. The HOPWA Program provided an additional 35 households with tenant based rental assistance. Finally, in order to help prevent extremely low income cost burdened households from becoming homeless, ACDS and its partners made 1,875 rent payments on behalf of renters negatively impacted by the Coronavirus pandemic utilizing Emergency Rental Assistance, County general funds and CARES Act funds. An additional 169 households were assisted with CDBG funded eviction prevention assistance.

## CR-25 Homeless and Other Special Needs

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through the following actions.**



## **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

The County continued its coordinated outreach procedures, helping homeless individuals easily access programs. The Anne Arundel County Department of Social Services (DSS) is the coordinated entry point for the emergency shelter system. Homeless individuals are referred to the coordinated entry intake employee, by shelter and outreach staff, or through the DSS resource centers. In response to COVID-19, all screening for emergency shelters was completed via telephone. The process is marketed through CoC members, County agencies, libraries, the faith community, food pantries, and telephone operators of the 211 service system. The coordinated entry is also advertised on multiple County websites. Individuals least likely to access services can contact several emergency providers to be assessed and referred to the coordinated entry intake employee. The CoC process gives priority for shelter to homeless individuals assessed as most vulnerable and living on the street or residing in a place not fit for human habitation.

In Local Fiscal Year 2021, the County continued to offer a Homeless Outreach Team. This mobile team works with homeless individuals encamped or on the streets in Anne Arundel County and served 290 homeless individuals. In response to COVID-19, the County expanded its homeless street outreach efforts to include three additional outreach workers to meet the needs of the street homeless population. The County also has several other outreach teams including the Crisis Response Team and two Assertive Community Treatment (ACT) Programs designated to serve homeless individuals diagnosed with a mental illness. One ACT Program team is part of a mental health grant and specifically targets the chronically homeless. The ACT Program receives referrals from the police, hospitals, and shelters when a homeless individual is in crisis. In addition, Arundel House of Hope (AHOH) and The Light House provided outreach services and case management, day shelter, meals, and links to mainstream resources through the AHOH Day and Resource Center and The Light House Safe Harbour Resource Center.

*Coronavirus Response:* In response to COVID-19, the County increased the capacity of the outreach teams to serve the homeless population by hiring additional staff to ensure the individuals were linked to services and housing. Additionally, ESG-CV funds were awarded to the Mental Health Agency to provide emergency hotel vouchers for families who are homeless. Every year, the County hosts an annual Homeless Resource Day, which allows service providers to successfully reach out to homeless individuals and those at-risk of homelessness. Due to COVID-19, the 2021 Homeless Resource Day was cancelled.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

*Emergency Shelter* – Anne Arundel County has approximately 50 year round and 90 seasonal emergency shelter beds for individuals, and 90 year round emergency beds for families. Typically, emergency shelters provide temporary housing for up to 90 days, along with three

daily meals, case management, life skills, training, housing search assistance and other support services. The Winter Relief Program, which is a seasonal program operated by rotating churches, provides transportation, meals, and temporary housing usually between the hours of 5:00 p.m. and 7:00 a.m. from November through April; however, it did not operate in Local Fiscal Year 2021 due to COVID-19. Instead, the County mobilized local funds, federal CARES Act and ESG-CV funds to support a temporary shelter for its homeless population, which allows homeless individuals and households to be sheltered in a non-congregate setting. The shelter, located at a hotel in Annapolis, is operated by a partnership among ACDS, AHOH, and DSS. The hotel shelter participates in the coordinated entry process. Local shelters and the City of Annapolis provided an additional 27 freezing weather beds during the coldest nights. There is generally a shortage of emergency shelter for both individuals and families in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable.

In Local Fiscal Year 2021, Sarah's House, operated by Associated Catholic Charities, Inc., expended \$85,000 in Emergency Solutions Grant (ESG) funds from the County and served 216 persons at Sarah's House Family Emergency Shelter. Additionally, The Light House, Inc., located in the City of Annapolis, provided shelter to 102 homeless individuals and AHOH served a total of 488 individuals in the Hotel Shelter Program. Finally, the YWCA operates a shelter for victims of domestic violence and continued to provide shelter and services to families and individuals.

*Coronavirus Response* – Typically, the Winter Relief shelter is operated as a seasonal shelter from November until early April at a variety of local churches. However, due to the Coronavirus pandemic the churches were not able to participate. Hence, the County mobilized local funds and CARES Act funds to support a temporary shelter for its homeless population to stay sheltered in a non-congregate setting. The shelter, located at a hotel in Annapolis, is operated by a partnership between ACDS, AHOH, and DSS. Through the end of the fiscal year, a total of 488 individuals, including children, had been sheltered and provided meals, case management, housing search assistance, transportation, and other supportive services. The County also provided ESG-CV funding to the existing congregate shelter programs to support social distancing and COVID-19 safety protocols.

*Transitional Housing* – AHOH continued to offer six transitional housing beds for homeless veterans at the Patriot House and nine transitional beds for families at three different locations. Additionally, the AHOH Fouse Center, a transitional housing program for men experiencing homelessness, served 15 men and expended \$100,000 in County funds. The Fouse Center offers intensive support services for substance abuse and mental health support.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become**

**homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One of the key strategies for ending homelessness in the County is to prevent individuals from becoming homeless in the first place. A number of County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction, including helping to prevent the disconnection of utilities. In Local Fiscal Year 2021, the County used an array of funds to address the eviction crisis including CDBG, FEMA, State, County, private, CARES Act and federal Emergency Rental Assistance (ERA) funds.

In Local Fiscal Year 2021, \$55,528 in CDBG funds were expended by the Anne Arundel County Community Action Agency, and \$22,300 in CDBG funds were expended by the Calvary Economic Development Corporation to provide eviction prevention, utility turn-off assistance, and help with the first month rent. Additionally, the Anne Arundel County Partnership for Children, Youth, and Families expended \$15,783 in CDBG funds to continue the Brooklyn Park Family Stability Program and provided eviction prevention and shelter diversion assistance. Through these three programs, over 168 individuals were prevented from becoming homeless during the last fiscal year. Other programs, such as The Light House, helped to prevent evictions of 40 individuals by providing a State funded homelessness prevention and diversion service through the Safe Harbour Resource Center. The Community Action Agency also helped over 15 individuals to remain housed with a State funded homelessness prevention and diversion assistance program. Additionally, the Mental Health Agency for the County utilized approximately \$100,000 of County funds to provide an array of flexible resources to assist 210 individuals in housing crisis.

*Coronavirus Response* – In Local Fiscal Year 2020, the County initiated an Eviction Prevention Program operated by ACDS, Anne Arundel County Partnership of Children, Youth, and Families, the Community Action Agency, and The Light House in response to the widespread loss of employment and income due to the Coronavirus pandemic. The County received an allocation of approximately \$30 million of ERA funding and utilized it to continue to operate a COVID-19 response Eviction Prevention Program (EPP) during Local Fiscal Year 2021. The Program also leveraged State of Maryland ERAP and CDBG-CV funds, County funds, and CARES Act funds. The EPP provides temporary rental and utility assistance for eligible renters whose income has been impacted by the COVID-19 public health crisis. This emergency assistance prevents evictions and utility turn-off with the goal being to keep families housed. The Program provides financial assistance for income eligible renter households to pay for rental arrears and prospective rent to prevent homelessness and resulted in 1,875 rent payments being made on behalf of eligible renter households during Local Fiscal Year 2021. CDBG-CV funds were mobilized to the Center of Help to provide bilingual triage case management services to

eviction prevention applicants. CDBG-CV funds were also provided to the Partnership for Children, Youth, and Families to expand its shelter diversion program in response to COVID-19. Additionally, the County utilized County and CDBG-CV funds to provide legal assistance to assist tenants in navigating the court system in order to prevent evictions.

The County has developed discharge plans and strategies, depending on the population being served, to prevent individuals being discharged from a publicly funded institution – such as foster care, hospitals, mental health programs, and/or jail – from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The goal is to make sure every child has a permanent supportive connection before aging out of care.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

The County is committed to ending chronic homelessness and has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the coordinated assessment process, the County adopted the VI-SPDAT as its assessment tool, which evaluates and ranks each homeless individual based on a number of risk factors, generating a centralized list of most vulnerable, chronically homeless individuals. Those who are ranked as the most vulnerable are given priority for the HUD funded permanent supportive housing programs and other services in the County. The list serves as the coordinated waitlist for all HUD funded permanent housing programs in the County.

The County utilizes a rapid re-housing strategy for homeless families. This approach expended \$61,625 in ESG funding and \$99,307 in CoC funding for various rapid re-housing programs serving 54 households in Local Fiscal Year 2021. The family shelters also work to help families increase their incomes so they can find housing. The Light House operated a State funded rapid re-housing program, which served over 15 homeless households and the Partnership for Children, Youth, and Families operated a State funded rapid re-housing program for unaccompanied homeless youth aged 18-24 that served six youth. In response to COVID-19, a rapid re-housing program was operated at the YWCA using ESG-CV funds serving families fleeing and attempting to flee domestic violence.

Additionally, Project North (formally Sarah's House Transitional Housing Program), continued to receive project based housing vouchers from the Housing Commission of Anne Arundel County serving 15 homeless families. The Light House also continued to provide permanent housing for homeless individuals and families at the Willow House, Anchor House, and Bistro Apartments.

Including the Shelter Plus Care Program, the County expended a total of \$2,029,672 in CoC funds and provided 184 households with permanent supportive housing targeted to the chronically homeless through the following housing programs. Additionally, the CoC funded rapid re-housing program expended \$99,307 and served 32 households.

- ❖ Community Housing Program – Arundel House of Hope (AHOH) expended \$108,552 in CoC funds providing 14 chronically homeless individuals with permanent supportive housing.
- ❖ Safe Haven Consolidated Program – AHOH expended \$112,266 in CoC funds providing eight chronically homeless persons with permanent supportive housing.
- ❖ Housing First Program – People Encouraging People, Inc. expended \$158,809 in CoC funds providing tenant based rental assistance and intensive case management services to 13 chronically homeless households.
- ❖ SHOP Consolidated Program – The Anne Arundel Mental Health Agency expended \$389,479 in CoC funds providing tenant based rental assistance for 26 homeless households.
- ❖ Shelter Plus Care – The Maryland Behavioral Health Administration expended \$427,876 in CoC funds providing tenant based rental assistance to 38 homeless households.
- ❖ Anne Arundel Partnership for Permanent Housing Program – ACDS expended \$858,251 in CoC funds to administer a permanent housing program, which is operated through a partnership between the Housing Commission, AHOH and Community Residences, Inc. This Program provided housing assistance to 85 households, including families who were chronically homeless, as well as provided intensive case management and supportive services. This Program also provides \$25,000 for the County’s HMIS system operated by DSS.

### **Special Needs Population**

The County supported affordable housing for other special needs populations by providing accessibility modifications to two homeowners and providing rental assistance to 35 households with an adult member diagnosed with HIV or AIDS. Human Services Renovations, Inc., a certified CHDO, acquired and rehabilitated a group home located in Glen Burnie and is serving seven individuals with developmental disabilities at this new location.

## **CR-30 – Public Housing**

### **Actions taken to address the needs of public housing**

In 2015, HUD approved a portfolio conversion of the Housing Commission's public housing communities under the federal Rental Assistance Demonstration (RAD) Program. RAD is an

effort to address the capital needs of the aging public housing by providing access to private sources of capital to repair and preserve the affordable housing. All of the Housing Commission's communities will be redeveloped via public-private financial partnerships with the Housing Commission serving as developer and manager using Low Income Housing Tax Credits (LIHTC), Maryland Rental Housing Production funds, County HOME funds and other potential gap funding resources as needed.

The Housing Commission is in the process of working through the requirements and plans to convert all of their properties to Project Based Rental Assistance (PBRA) or Project Based Vouchers (PBV) in the next several years. Currently, there are several projects completed and/or underway.

The Freetown Village conversion was completed in 2019 with the addition of 36 new units. The Meade Village public housing community redevelopment financed through an array of funding, including HOME, LIHTC, and State funds, began construction on the renovation of 199 existing units and the construction of 24 new units during Local Fiscal Year 2020 and continued construction throughout Local Fiscal Year 2021. Construction is expected to be completed in the Fall of 2021. Both communities, post redevelopment, will benefit from full modernization of kitchens, bathrooms, flooring, facades, common areas and amenities.

Public housing residents can participate in a variety of programs to improve their educational and career profiles in an effort to strive for financial independence. The Housing Commission Family Self-Sufficiency Program assists families with leaving the public assistance system and achieving economic self-sufficiency. The Housing Commission and its partners assisted tenants with accessing services such as childcare, transportation, remedial education, job training, treatment and counseling for substance abuse, and credit counseling. During Local Fiscal Year 2021, this federally funded program was supplemented with approximately \$120,000 in County funds allowing the Housing Commission to substantially increase the number of families participating in this program. This program provided 35 families with tuition assistance, 88 participants with relocation guidance, and 38 participants with homeownership counseling. Three families were able to purchase a home without a subsidy and 12 families were in the mortgage pre-approval process.

The Housing Commission provides a variety of essential services that work in tandem with quality housing to create a productive and comfortable environment for their residents.

Support to public and assisted housing residents through counseling and referrals address the social, health, emotional and economic problems and other barriers to independence and homeownership. Other effective and creative partnerships include the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc., the Head Start Program, and the One Stop Career Service Centers operated by Workforce Development.



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**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Commission encourages its public housing residents to become involved in their communities. Resident Councils operate at each of the public housing communities, providing a forum for residents to express their concerns and needs at monthly meetings. A 14-member Resident Advisory Board meets quarterly with key Housing Commission staff, providing a conduit for communicating information, sharing ideas, and ensuring resident concerns are clearly identified, analyzed and evaluated for service. In addition, the Housing Commission has a resident serve on their Board of Commissioners.

Residents are also encouraged to provide feedback regarding the quality of their housing and communities in which they live. The Capital Fund Program is reviewed and updated annually through personal interviews with residents. This process provides an opportunity for residents to rate the quality of each facet of their housing, as well as the services provided. The information is reviewed to identify areas of greatest concern. In addition, personal interviews and surveys are conducted with residents from all of the public housing communities to assess opinions relative to conditions within their personal living units, as well as the property in general, management and maintenance issues, and the resident services provided. These results are analyzed quarterly and used as a tool in setting priorities and establishing programs for maintenance services, resident services and management improvements.

Residents whose goal is homeownership are encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers toward a mortgage payment. Interested participants are referred to the Homeownership Counseling Program administered by ACDS. Through the Homeownership Counseling Program, clients receive individual counseling in overcoming credit problems and information on budgeting for a home purchase, obtaining a mortgage loan, and preparing for settlement. These families may also receive assistance through the Mortgage Assistance Program administered by ACDS.

**Actions taken to provide assistance to troubled PHAs**

The Housing Commission of Anne Arundel County is not designated as troubled.

**CR-35 – Other Actions**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As described in the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*, the County has a very strong demand for housing, which ultimately affects pricing. The median price for a homeownership unit and the average rent continues to increase at a rate higher than household income. Public policy can affect land cost through its local land use controls, especially through the zoning designation. Historically, the coastal location of the County and the significant amount of land located in environmentally sensitive and rural areas has led to strict land use policies. There are over 533 miles of shoreline in the County and approximately 19 percent of its land is designated as critical areas by the State. In addition, the County continues to prioritize environmental stewardship and land preservation, as demonstrated by the fact that 36.5 percent of the total land area in the County is categorized as agricultural, park, recreational and open space land use.

The County can provide opportunity for increased density in its designated growth and transition area, but it is somewhat limited. These land use conditions, in addition to the strong demand for residential units, drives up the cost of land. The delivery of affordable housing is affected by a number of policies, procedures, and regulations instituted at all levels of the development process. These policies, procedures and regulations create site constraints, affecting the number of units the development is able to produce. In addition, there are various fees such as impact fees and water and sewer connection charges that ultimately affect the cost of development. The other constraint often cited by the development community is Adequate Public Facility requirements, especially the requirement for adequate school capacity. While these regulations and fees have reasonable justifications, including environmental protection and ensuring adequate infrastructure such as school and road capacity, this regulatory framework can have a notable effect on cost and ability to build.

High construction costs are also a barrier to affordable housing. When the housing bubble burst in 2007/2008, a large number of construction workers lost their jobs. Many of them went into other industries and have never returned to the construction field. An even more significant issue is the cost of building materials, which represents almost 50 percent of the construction cost. The recent spike and ongoing volatility in material pricing and availability is tied to insufficient production caused by the Coronavirus pandemic. The dearth of skilled laborers and the high cost of material directly affect the industry's ability to produce affordable units. As these two issues are not affected by local public policy, providing low cost financing is one of the only ways local jurisdictions can have a positive impact on this condition.

### **Actions to Remove Barriers**

During Local Fiscal Year 2021, the County carried out the following activities to ameliorate barriers to affordable housing.



*Policies to Address Land Availability and Address Regulatory Barriers*

Several zoning policies currently exist to incentivize and support affordable housing development, including the recently enacted Workforce Housing law (Bill 54-19), which allows an increase in density of up to 22 units per acre as a conditional use in R-5, R-10, and R-15 residential zones, as well as in commercial, light industrial zones, and mixed-use zones. In exchange for the increase in density, the development must include affordable rental units for households earning 60 percent and below area median income (AMI) and homeownership units for households earning 100 percent and below AMI. The law also includes a 50 percent reduction in water and sewer fees for workforce housing developments. This ordinance has helped increase the viability of potential affordable housing developments in the County as evidenced by the number of developers who ACDS met with during Local Fiscal Year 2021 to discuss projects for possible funding. During Local Fiscal Year 2021, ACDS and the County drafted policies governing the implementation of this new law, including establishing housing prices and legal documents to ensure affordability.

In addition, the Housing for Elderly of Moderate Means law allows multi-family housing serving low income seniors earning 80 percent and below AMI to be developed up to densities of 22 units per acre as (1) a special exemption use in R-2, R-5, R-10 and R-15 zones, and (2) a conditional use in C-1, C-2 and C-3 zones. To further reduce development costs, the County has adopted legislation that waives water and sewer fees, a significant cost, for multi-family housing units developed for elderly individuals of moderate means. The County also waives impact fees for housing serving households earning 120 percent and below AMI and developed by a nonprofit organization. The County provides Payments-in-Lieu of Taxes (PILOTs) agreements as a financial incentive for developers building affordable rental housing.

Finally, the County convened an Adequate Public Facility (APF) Committee to evaluate its policy, including school APF requirements and their relationship to affordable housing. Final recommendations are expected in the next fiscal year.

**Actions to Increase Resources**

Under the leadership of the County Executive and with support from the County Council, ACDS was awarded \$3,000,000 in County general funds to support affordable housing development throughout the County. This allocation included \$1,000,000 to create or preserve affordable rental units. This support has allowed ACDS to initiate conversations during Fiscal Year 2021 with affordable housing developers and evaluate the feasibility of providing County general and/or HOME funds for six different projects in the County.

During Local Fiscal Year 2021, ACDS settled on a \$750,000 HOME loan to support the redevelopment of Newtowne 20, a 78 unit affordable housing community in the City of Annapolis. In addition, construction continued on the redevelopment of the Meade Village Public Housing Community, a project located within a Community of Opportunity and

previously funded with HOME funds. Finally, underwriting continued on the Brock Bridge Landing project, a 38-unit rental development planned within a Community of Opportunity in Jessup.

Finally, in Local Fiscal Year 2021, the County initiated the process for establishing a local Affordable Housing Trust. In partnership with State legislators, the County Administration introduced State enabling legislation to allow for a Housing Trust and funding mechanism to be established at the local level. While the enabling legislation was approved by the legislature, it was ultimately vetoed by the Governor, and is expected to be re-introduced in the next year.

### **Actions taken to address obstacles to meeting underserved needs**

The main obstacle the County identified in the *Anne Arundel County Consolidated Plan FY 2021 – FY 2025* to addressing the unmet needs of low and moderate income residents is the lack of affordable housing and related services. The demand for housing for those with the lowest incomes far exceeds the inventory and the need for additional supports, such as child care, transportation and medical assistance, also makes meeting the needs of the underserved a significant challenge.

In Local Fiscal Year 2021, the first year of the Consolidated Plan, 100 percent of the federal entitlement funds were targeted to serving low and moderate income residents and improving low and moderate income communities.

Additionally, the County utilized approximately \$872,333.67 in County general funds to support and complement activities, projects and programs funded with federal and State dollars. The County worked diligently to leverage State and federal funds with private dollars to meet the needs of low and moderate income residents.

### **Actions taken to reduce lead-based paint hazards**

Through strict adherence to the policies and procedures, the County has greatly reduced the lead-based paint (LBP) risks associated with housing units built prior to 1978 and thus, has significantly increased the access and availability of lead safe and lead free housing for low and moderate income residents.

The federally funded Property Rehabilitation Program, Property Repair Program, Accessibility Modification Program, and the Scattered Sites Rental Program are all administered by ACDS in accordance with the Lead-Based Paint Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. Before any construction activities are undertaken, ACDS requires a qualified Risk Assessor to properly test each applicable residence for the existence of LBP and prepare a risk assessment report, which dictates the required methods for addressing the LBP hazard.

Residences with peeling or flaking paint are not eligible to be purchased through the federally funded Mortgage Assistance Program unless any noted LBP hazard deficiencies are corrected following proper lead safe work practices and a passed LBP clearance report, as prepared by a certified LBP risk assessor, is provided to ACDS.

LBP in countywide residential rental properties is addressed through the enforcement of the State of Maryland Reduction of Lead Risk in Housing law that requires owners of rental properties to register their units with Maryland Department of the Environment (MDE), distribute specific educational materials to prospective tenants, and to meet specific LBP hazard reduction standards. In addition, all contractors performing lead paint abatement activities must be trained by a MDE accredited/licensed training provider and must receive accreditation to perform lead paint activities.

Residential housing in the County is also governed by the Property Maintenance Code, which requires exterior wood surfaces to be treated or be protected from the elements and decay and all exterior surfaces, including soils, be free of peeling, flaking and blistering paint. In Local Fiscal Year 2021, through the Property Rehabilitation Program, Accessibility Modification Program, and Scattered Sites Rental Program a total of 14 properties were assessed for lead hazards; of these, 12 were constructed before 1978. All of the properties were brought into compliance in accordance with the Lead-Based Paint Law and regulations and nine of these properties are now considered to be lead safe or lead free.

### **Actions taken to reduce the number of poverty-level families**

Approximately seven percent of the residents in the County lived below the poverty level in 2018 as defined by the U.S. Census Bureau. Poverty affects all aspects of an individual's life and is caused by a myriad of complex factors but primarily, it is a function of income, which is related to opportunity, education, job training, and employment. Therefore, the primary anti-poverty strategy in the County is to create and foster employment and economic opportunities for low income residents.

The responsibility for implementing strategies to foster employment and economic opportunity is shared and coordinated among various government agencies, service providers, and other organizations. However, the Department of Social Services (DSS) is the agency primarily tasked with assisting residents who fall below the poverty line. DSS collaborates with the Anne Arundel Workforce Development Corporation and the Community Action Agency on a number of efforts to assist County residents with moving beyond poverty. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County provide courses and programs to enhance employment skills.

Anne Arundel County Family Support Center, operated by Maryland Family Network and DSS is located in Annapolis. This Center provides a wide range of programs including (i) education

and employment readiness, (ii) adult education and GED prep, (iii) programs for parents, young fathers, and children, and (iv) a teen parent alternative high school program. In addition, the West County Family Support Center was developed during Local Fiscal Year 2021 and opened in August of 2021. The Center, which is operated by Kingdom Kare, is leveraging a variety of County and State funds to serve teen parents and their children in the Severn Neighborhood Revitalization Area. DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These Centers offer one-stop access to community services where residents can access traditional income supports such as Temporary Cash Assistance (TCA) or Food Stamps, as well as Jobs Works Arundel, an employment program, operated by Anne Arundel Workforce Development Corporation. The Centers also provides space for the community partners such as the Literacy Council of Anne Arundel County, the Organization for Hispanic and Latin Americans, and the Maryland Division of Rehabilitation Services. During COVID-19, these DSS services were offered virtually.

The County utilizes its federal funds for projects and programs providing maximum benefit to extremely low, low, and moderate income households. In Local Fiscal Year 2021, the Opportunities Industrialization Center of Anne Arundel County (OIC) assisted 59 low-moderate income individuals and expended \$15,000 in CDBG funds. The Program offers English for Speakers of Other Languages, basic academic skills, GED preparation, and computer skills training classes to low income residents who are unemployed or underemployed.

The Vehicles for Change Program expended CDBG funds in the amount of \$13,500. This program prepares donated cars for resale at a low cost to limited income households to enable them to maintain employment. In Local Fiscal Year 2021, five households obtained vehicles through this program.

In response to COVID-19, the County also made CARES Act funds available to assist feed families impacted by sudden loss of income.

### **Actions taken to develop institutional structure**

The County is uniquely organized to administer housing and community development programs and has developed a comprehensive approach to enhance the coordination between various departments of County government, federal and State agencies, other public agencies, private nonprofit agencies and organizations, and for profit developers and lenders. An elected County Executive and County Council govern Anne Arundel County. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies in order to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS, who is responsible for administering housing

and community development activities in the County.

ACDS functions as the lead agency for housing and community development programs in the County. ACDS is a private nonprofit corporation created to address housing and community development needs and is under contract with the County to plan, administer, and implement the federally funded CDBG, HOME, ESG, HOPWA, CoC and State housing rehabilitation programs and County funded housing and community development programs. Subrecipients, private nonprofit service providers and housing developers carry out many of the activities funded under these programs. ACDS directly administers programs such as the Property Rehabilitation Program, Property Repair Program, Scattered Sites Rental Program, the Homeownership Counseling Program, the Mortgage Assistance Program, the Foreclosure Prevention Counseling Program, and the Financial Literacy Program. Depending on the project, ACDS takes on the role of the developer, the lender, and/or the construction manager, which necessitates careful coordination with many governmental agencies and departments.

The structure of the ACDS Board of Directors allows for coordination among various lead agencies. The 13 member Board includes five members appointed by the County Executive and one appointed by the Housing Commission. These appointed members provide integral communication links between ACDS and the departments and agencies they represent. The involvement of the Board members adds a depth of experience to the planning and delivery of housing and community development programs and activities in the County.

In addition to ACDS, Anne Arundel County benefits from strong governmental agencies, commissions, and closely connected nonprofit organizations with well-defined roles in meeting the needs of the low income community. These agencies and nonprofit organizations include the Housing Commission, Department of Social Services, Department of Health, Mental Health Agency, Department of Aging and Disabilities, the Commission on Disability Issues, Anne Arundel County Workforce Development Corporation, the Community Action Agency and the Anne Arundel Partnership for Children, Youth, and Families, and the Human Relations Commission. The County also benefits from a strong economic development arm. The Anne Arundel Economic Development Corporation provides economic development leadership for the County by building alliances with regional partners, recruiting new employers, supporting existing employers, and providing loans to new and expanding businesses. These agency Directors meet monthly with the County Executive and his staff to coordinate services and identify critical issues.

Finally, the County continues to work with many nonprofit and for profit housing developers and service providers, including Community Housing Development Organizations (CHDOs), who assist low income and special needs populations. These organizations provide housing and services to the homeless, persons with developmental disabilities, and the mentally ill.

## **Actions taken to enhance coordination between public and private housing and social service agencies**

Both ACDS and the Housing Commission of Anne Arundel County (Housing Commission) attend monthly Core Group meetings with other County agencies and affiliates, including the Mental Health Agency, Health Department, Department of Social Services (DSS) and the Department of Aging and Disabilities. This enables a high level of coordination with the County Executive's staff and the head of each agency around issues affecting public and assisted housing programs and initiatives. As part of regular program development and implementation, ACDS and the Housing Commission work with various nonprofit agencies who provide wrap around services and case management support. The Partners include Supportive Housing Developers, Omni Behavioral Health, The Arc Central Chesapeake Region, People Encouraging People, Anne Arundel County Mental Health Agency, Inc., and Vesta Health Services. The Housing Commission, ACDS staff and DSS staff also meet quarterly to review case files for clients utilizing Continuum of Care (CoC) or HOPWA vouchers.

The Homeless Coalition includes representatives from (i) the State, County, and City of Annapolis agencies administering mainstream resources; (ii) shelter and nonprofit services providers; (iii) organizations representing individuals diagnosed with mental health disorders, substance abuse, and HIV/AIDS; and (iv) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The Homeless Coalition meets on a monthly basis to develop policies and procedures, develop plans to end chronic, veteran, and youth homelessness, and design the coordinated entry process.

## **Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice**

See Appendix I, the Local Fiscal Year 2021 Actions to Affirmatively Further Fair Housing, attached to this document.

## **CR-40 – Monitoring**

### **Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The standards governing the monitoring of activities are those set forth in the various HUD monitoring guidebooks for each covered program (i.e. CDBG, HOME, ESG, HOPWA, and CoC Programs). In addition to reviewing program progress, effectiveness and overall management systems, basic monitoring is performed to ensure compliance with statutory and regulatory requirements for property management, subrecipient and third party contracting, financial



management and audits, allowable costs based on cost principles, program income and program disbursements, records maintenance and activity status reporting. Monitoring reviews are also conducted to ensure compliance with federal labor standards, the reversion of assets, real property inventory and reporting, antidiscrimination and equal opportunity, affirmative action, religious and political activity, conflict of interest, procurement methods and standards, environmental standards and others. Specific emphasis during monitoring is placed on assurance of compliance with certifications submitted to HUD with the Consolidated Plan and the Annual Action Plan.

ACDS completed its monitoring of projects and activities through risk assessments and desk reviews. Risk assessments involve a review of the project's complexity and size, funding sources, management staff and capacity, quality of reporting and documentation, and past compliance problems. Desk reviews involve examining information and materials provided by the project and program sponsors in order to track performance and expenditures, as well as to identify potential problem areas. Due to the COVID-19 pandemic, ACDS completed comprehensive desk monitoring for CDBG, ESG, HOME, HOPWA, and CoC funded subrecipient grants in Local Fiscal Year 2021.

Desk monitoring included a review of files to verify the eligibility of activities being funded, financial management and controls and general compliance with regulations, policies and procedures. ACDS staff worked with several subrecipients to address minor concerns, which were subsequently addressed, and all programs reviewed were found to be operating with clear documentation, tracking systems and controls in place, with evidence of an understanding of, and compliance with, the regulations. On-site monitoring of all programs are anticipated to be conducted in Local Fiscal Year 2022.

In addition to the monitoring of subrecipients, remote monitoring for CDBG and HOME funded residential properties were also conducted during the past fiscal year. Several CDBG funded projects were monitored including two group homes and five multi-family projects. Although, no on-site housing quality standards inspections were conducted due to the pandemic, remote monitoring included a complete review of 87 client files, of which, all of the client files reviewed passed inspection. It is anticipated that on-site inspection will be conducted in Local Fiscal Year 2022. A total of 18 HOME funded multi-family projects and seven group homes were also monitored in Local Fiscal Year 2021. The results of the HOME project compliance monitoring are discussed in greater detail in CR-50 HOME section of this report.

## **Citizen Participation Plan**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports**

In accordance with the public notification requirements of *Anne Arundel County Citizen*



*Participation Plan*, notice of the availability of the draft CAPER was published in the *Annapolis Capital* and *Maryland Gazette* newspapers on Saturday, September 4, 2021. Notices were emailed to the Community Development Stakeholders List, which includes interested citizens, previous applicants and recipients of community development funds, representatives of community organizations, County agencies and service providers who serve low and moderate income persons, elderly and special needs populations, and public housing community residents and property managers. The draft CAPER was made accessible and available for review and public comment on the ACDS website at [www.acdsinc.org](http://www.acdsinc.org), and upon request from ACDS at 410-222-7600. The comment period for the Local Fiscal Year 2021 CAPER (Program Year 2020) was held for 15 days from Saturday, September 4, 2021 to Monday, September 20, 2021. No comments were received during the comment period.

## CR-45 – CDBG

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences**

As previously stated in CR-05 – Goals and Outcomes section, the County met the majority of its program objectives as outlined in the *Anne Arundel County Consolidated Plan: FY 2021 –FY 2025* (FFY 2020 – FFY 2024). Therefore, there are no changes being proposed to the strategies or objectives that would affect the CDBG program.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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## CR-50 – HOME

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

HOME funded projects are generally monitored on an annual basis to ensure compliance with both the HOME program requirements and the terms and conditions established in the funding agreements for the established period of affordability. Annually, ACDS staff develops a monitoring schedule for the HOME funded projects according to the following requirements:

- (i) HOME funded projects with less than five total units require monitoring every three years;
- (ii) HOME funded projects with five to 25 total units require monitoring every two years; and
- (iii) HOME funded projects with 26 or more units require monitoring every year.

The projects are monitored for compliance with HOME regulations by reviewing required documentation for tenant eligibility, income verification, and lease and rent compliance, as well as physical inspections of the HOME units. An assessment of the Management Plan and Tenant Services Plan of each project is also conducted, as well as a review of the Marketing Plan to ensure they were affirmatively furthering fair housing.

As of this year, the County has 45 HOME funded multi-family projects and group homes. During Local Fiscal Year 2021, 38 projects, including 20 CHDO projects and 18 multi-family projects were monitored. The County conducted a comprehensive review of tenant files for each property. A total of 328 tenant files were inspected, of which 23 files failed the initial inspection. These files will be re-inspected in the Fall of 2021. Due to the pandemic, the County received a waiver for on-site physical monitoring. It is anticipated that on-site physical inspections will be conducted in Local Fiscal Year 2022. See list of HOME funded projects that were monitored in Appendix III: HOME Projects Monitoring List – Program Year 2021.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.**

#### **Affirmative Marketing**

All recipients of HOME funds through the Rental Housing Production Program are required to provide documentation of their efforts to market their housing units in a manner that complies with federal requirements addressing affirmative marketing practices, including the Fair Housing Act of 1988, Executive Order 11063 and Title VI of the Civil Rights Act of 1964.

The County had no HOME-funded Rental Housing Production Program projects completed during the program year that consisted of five or more HOME-units that would trigger the assessment required by the “Supplementary CAPER Preparation Direction and Guidance” issued by HUD. However, all recipients of HOME funds through the Rental Housing Production Program are required to provide documentation of their efforts to market their housing units in a manner that complies with federal requirements addressing affirmative marketing practices. As part of their initial application for HOME funds, developers are required to submit an Affirmative Fair Housing Marketing Plan, which outlines specific activities they will undertake to market their development to minorities and to populations least likely to apply for units.

Methods of outreach can include notices in community-based newsletters, places of worship, community centers, senior centers, housing counseling centers and other gathering places. Notices also must be sent to special interest groups and placed in local newspapers with specific minority readership. Developers must keep records detailing all of their efforts to affirmatively market their units. ACDS staff, on behalf of the County, assesses compliance with affirmative marketing at the time of initial lease up. Also in accordance with ACDS monitoring

procedures, ACDS ensures all projects funded with HOME funds continue to adhere to their respective Affirmative Fair Housing Marketing Plans throughout their affordability period.

As stated earlier, 18 HOME funded multi-family projects were monitored during Local Fiscal Year 2021. During monitoring visits, staff continued discussions with property managers in regard to outreach to those least likely to apply for housing at their property, including those who speak English as a second language, primarily the Hispanic community. If necessary, project owners were encouraged to amend their current list of publications in which they advertise to include those which are targeted to the Hispanic community.

In order to be eligible to participate in the HOME funded Mortgage Assistance Program, applicants must be a graduate of the ACDS Homeownership Counseling Program. Hence, the marketing of the Program, which provides closing cost, down payment and mortgage write-down assistance, is done mainly through the Homeownership Counseling Program. The Homeownership Counseling Program is marketed in local newspapers and on the ACDS website, with special marketing efforts in the revitalization neighborhoods and at community events. During Local Fiscal Year 2021, in person marketing at events was postponed due to the Coronavirus pandemic. However, staff held informational phone calls and virtual meetings to provide information to partners, especially those who serve the protected classes, to share information about the programming offered in the County. In addition, ACDS participated in phone calls and or meetings with lenders and Realtors to educate them about the Homeownership Counseling, Mortgage Assistance, Foreclosure Prevention Counseling, and Property Rehabilitation Programs. The success of this affirmative marketing can be seen in the fact that at least 80 percent of Homeownership Counseling Program participants who self-identified their race were Non-White or of mixed race, while approximately 25 percent of the total population is Non-White. Furthermore, during Local Fiscal Year 2021, HOME funded Mortgage Assistance Program loans assisted five households purchase homes, of which four, or 80 percent were Non-White households.

### **MBE/WBE Report**

Recent Anne Arundel County census data shows that the Non-White population is 26.7 percent, while the Hispanic population is 7.5 percent.

It is expected MBE/WBE participation for construction contracts and sub-contracts awarded in the County be representative of the ethnic minority population. As shown on Table 8, a total of six HOME funded projects, totaling \$286,235 in construction contracts, were completed during Local Fiscal Year 2021. Out of the six contracts awarded to general contractors, four contracts were awarded to MBE firms with a total contract value of \$220,015, or approximately 77 percent of the contracts awarded. A total of 13 sub-contracts were awarded \$75,295; of these, two sub-contracts were awarded to MBE firms or five percent of the value of the construction

sub-contracts. Out of the six construction contracts awarded, none were awarded to WBE firms. In conclusion, the County met its minimum standards to ensure equity in construction awards during the fiscal year.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

As shown in Table 7, a total of \$700,000 in HOME program income was received from the repayment of low interest loans and/or deferred loans from the Mortgage Assistance Program, the Rental Housing Production Program, and the CHDO Group Home Acquisition and Rehabilitation Program. A total of \$486,150 in program income was expended during Local Fiscal Year 2021, which was used for program costs and administrative support.

Rental Housing Production Program funds in the amount of \$806,250 were provided as gap financing to Newtowne 20, the rehabilitation of 78 units of affordable housing in the City of Annapolis. This project settled in Winter of 2020 and is anticipated to be completed in Local Fiscal Year 2022.

The Mortgage Assistance Program provided a total of five loans, averaging \$16,490 per household, to income eligible, first time homebuyers in Local Fiscal Year 2021. Of the five loans provided, one loan (20 percent) was provided to a female-headed household; four loans (80 percent) were provided to Non-White households. Homebuyers utilizing Mortgage Assistance Program loans had an average household income of \$50,039.

**Describe other actions taken to foster and maintain affordable housing**

Specific activities to foster and maintain affordable housing undertaken in Local Fiscal Year 2021 utilizing a wide range of federal, State, and local funds include:

- ❖ provided homeownership counseling to 645 households;
- ❖ provided comprehensive property rehabilitation services to 11 income eligible households and roof replacement for 54 households;
- ❖ assisted five first time homebuyers purchase their first homes by providing down payment, closing cost, and mortgage write-down assistance;
- ❖ increased the supply of scattered sites rental housing by acquiring and rehabilitating three units that are rented to low income households in the Brooklyn Park area;
- ❖ assisted one CHDO organization with the acquisition of a newly renovated home that serves seven very low income individuals with disabilities;
- ❖ provided 276 homeless families with rental assistance using CoC, ESG, HOME and County funds; and

- ❖ assisted 187 households with financial assistance in order to prevent homelessness and made 1,875 rent payments on behalf of renters affected by the Coronavirus pandemic.

## APPENDIX I

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## Overview

Although a jurisdiction's obligation for affirmatively furthering fair housing arises in connection with the receipt of federal funding, the fair housing obligation is not restricted to just the design and operation of programs funded with the dollars received from HUD. The obligation to affirmatively further fair housing extends to all housing and housing related activities in the grantee's jurisdiction, whether publicly or privately funded. As a recipient of funds, and as part of the Consolidated Plan process, the County certifies that it is affirmatively furthering fair housing by completing an Analysis of the Impediments to Fair Housing (AI), taking actions to address those impediments, and maintaining records of the County actions to overcome the impediments.

Recently, the County joined with its regional counterparts in Baltimore City, Baltimore County, Harford County and Howard County (the Regional Fair Housing Group) and contracted with the independent consulting firm to conduct a regional AI, as well as local AIs on behalf of each jurisdiction. The process included: (1) a robust analysis of housing data; (2) a regional stakeholder engagement process that included at least 10 regional meetings; (3) a local stakeholder engagement process, which involved a public hearing and at least six smaller meetings and focus groups in Anne Arundel County; and (4) a survey of protected classes answered by over 3,000 residents in the region. The draft AI and public comment period was completed at the end of Local Fiscal Year 2020, and a final AI was published in August 2020.

The following segment details the actions taken on the local level to further fair housing under the 2020 AI. The last segment provides a summary of the regional activities undertaken during Local Fiscal Year 2021.

### Anne Arundel County Fair Housing Activities for Local Fiscal Year 2021

	FAIR HOUSING ACTIONS	FAIR HOUSING ISSUES/ IMPEDIMENTS TO ADDRESS	RESPONSIBLE PARTY	METRICS AND MILESTONES
	<b>Increase affordable and workforce rental housing options and opportunities for ownership</b>			
1	Invest in the creation of affordable and accessible rental units in Communities of Opportunity, especially in transit zones.	Lack of access to opportunity due to high housing costs	ACDS, Affordable Housing Developers, MD DHCD	<p>The County prioritized the investment of federal HOME funding and County general funds into creating new affordable rental units in Communities of Opportunity and transit zones, recognizing that this often requires developers with developable land and other financing commitment.</p> <p>Brock Bridge Landing – committed funding and continued underwriting financing for the development of 38 new units in Jessup, a Community of Opportunity. Anticipate settling in Local Fiscal Year 2022.</p> <p>Newtowne 20 – provided financing for the demolition and redevelopment of Newtowne 20, a 78 unit public housing development in the City of Annapolis.</p>



				Initiated application reviews for gap financing for four affordable housing developments that will create, collectively, 288 new rental units for families and 72 new units for older adults. Of these developments, two were made possible due to the new Workforce Housing legislation.
2	Invest in the preservation of the existing stock of affordable rental units.	Potential loss of affordable housing in future	ACDS, HCAAC, County Council	<p>Provide affordable financing to preserve the existing stock of affordable rental property. Over next five years, invest \$1.5 million in federal and County funds to support the redevelopment of Meade Village Public Housing and Newtowne 20.</p> <p>During Local Fiscal Year 2021, the County continued construction on Meade Village, working towards the redevelopment of 199 units and the creation of 24 new units. The County also settled on a HOME loan to redevelop 78 units of affordable housing at Newtowne 20.</p>
3	As part of the state-required Housing Element of the County's General Plan, include a housing needs analysis that identifies needs and barriers to affordable housing development.	Land use and zoning laws, Location and type of affordable housing, lack of access due to high housing costs	Planning and Zoning	<p>The GDP, which will be completed by Planning and Zoning and approved by the County Council in Calendar Year 2020, will include a housing needs analysis and strategies for addressing that need.</p> <p>During Local Fiscal Year 2021, the County completed its general development plan, <i>Plan 2040</i>, which included a housing needs analysis and strategies to meet those needs.</p>
4	Work to establish an inclusionary housing ordinance that addresses the housing needs identified. Closely monitor the effect of the ordinance and adjust as needed to ensure it creates housing that is needed by residents in the region.	Land use and zoning laws, Location and type of affordable housing, lack of access due to high housing costs	Planning and Zoning, ACDS, Office of Law	<p>An inclusionary zoning ordinance will be introduced during FY 2020, with a focus on long term affordability for renters earning 60% and below AMI and homeowners earning 100% and below AMI.</p> <p>Progress on meeting this goal was delayed due to COVID-19 pandemic and the County's work to meet eviction prevention needs. We expect work to develop an inclusionary zoning policy will resume during Local Fiscal Year 2021.</p>
5	Also as part of the General Development Plan update, include an analysis of opportunities to expand the development envelope where logical for the County to absorb new demand for housing (e.g., near transportation corridors and jobs).	Land use and zoning laws, Location and type of affordable housing, lack of access due to high housing costs	Planning and Zoning	<p>The GDP, which will be completed by Planning and Zoning and introduced/approved by the County Council in Calendar Year 2020, will include an analysis of opportunities to expand the development envelope where logical for the County to expand new demand for housing (e.g. near transportation corridors and jobs).</p> <p>The GDP was completed and identifies areas for expanded housing development near transportation centers.</p>
6	Reinstate and support a policy to give first priority for the use of County surplus land - as suitable- for the development of affordable housing serving 0-60 percent AMI renters and 60-100 percent AMI owners.	Limited development capacity and options	Central Services, Office of Law, ACDS	A workgroup convened during Local Fiscal Year 2020 to examine whether or not changes in County code are necessary and what internal policies must be established to implement this policy.
7	Explore a dedicated funding source for affordable housing creation in	Disparities in housing challenges; limited development capacity and options	Finance, Office of Budget, ACDS	A workgroup convened early 2020 to analyze potential funding sources, estimate targeted revenue, establish specific goals, introduce, and pass legislation.

	opportunity areas and redevelopment in target revitalization areas. Until that fund is established, continue allocating County general fund dollars to support affordable housing development.			<p>During Local Fiscal Year 2021, the County convened relevant agency staff and legislators to develop and introduce State enabling legislation that would allow for the increasing the Transfer Tax on properties over \$1 million to create a revenue stream for a dedicated affordable housing trust. The bill passed the legislature but was vetoed by the Governor.</p> <p>During Local Fiscal Year 2021, the County continued to dedicate general funds to affordable housing development. The County allocated \$1 million in general funds. This funding, which will leverage local HOME funds, allowed ACDS to begin the application review process to support four different affordable housing developments planned for Communities of Opportunity.</p>
8	Explore adoption of Small Area Fair Market Rents (SAFMRs) for housing choice voucher (HCV) program.	Disparities in Access to Opportunity	Housing Commission of Anne Arundel County	The Housing Commission of Anne Arundel County implemented SAFMR's effective July 1, 2020 for all new move-ins and September 1, 2020 for annual recertification. HUD expressed that this agency was the only one in their jurisdiction that requested this standard by trying to ascertain the requirements needed from the field office for approval. The agreement for the timeline was met and included 1) an updated market study to compare to the SAFMR, 2) completed in tandem with the five-year Agency Plan by April 15, 2020, 3) completed a Public Hearing in March of 2020 and sent all to HUD for approval and implementation on July 1, 2020.
9	Continue and potentially expand housing choice vouchers created through locally controlled funds that can be used in Opportunity Areas.	Disparities in Access to Opportunity	ACDS	<p>Each year, invest at least \$400,000 in County general funds into approximately 30 tenant based rental assistance to supplement existing federally funded vouchers. Define a policy that establishes rents that will allow for these vouchers to be used in Opportunity Areas.</p> <p>During Local Fiscal Year 2021, the County allocated \$400,000 for a Tenant Based Rental Assistance Program. This Program was delayed due to implementation of the County Eviction Prevention Program; however, it is expected to begin in Local Fiscal Year 2022.</p> <p>Previous to being awarded federal Eviction Rental Assistance funding through the U.S. Treasury, the County made the decision commit a significant portion of its Coronavirus Relief Fund (\$4.5 million) to eviction prevention and relocation assistance. In addition to supporting clients with arrears, this funding has provided much needed prospective rent for income eligible renters negatively affected by COVID-19.</p>
10	Continue and expand fee waivers for affordable family housing.	Disparities in housing challenges; limited development capacity and options	Office of Law, Planning and Zoning, ACDS	The County will implement the new Workforce Housing legislation, which includes a 50 percent reduction in water and sewer fees for new affordable workforce housing units built under the law. The County will continue other policies that waive fees for affordable housing development, including waiving water and sewer fees for development serving elderly persons of modest means and waive impact fees for affordable housing developed by nonprofit developers for households earning 120 percent and below AMI. The County will explore other fee and regulatory waivers to extend to affordable housing development during Local Fiscal Year 2021.

				During Local Fiscal Year 2021, the County developed policies for implementing the new Workforce Housing Law, including development of legal documents to ensure units produced with this incentive remain affordable during the affordability period. As a result of this new policy, at least two new multi-family rental projects were initiated and were awarded State Low Income Housing Tax Credit funding, while one development was initiated for homeownership units. One development for elderly persons of modest means was also initiated during Local Fiscal Year 2021.
11	Continue and expand resources for case management, housing search assistance and other supportive services to sustainably house low and very low income households.	Lack of resources to support empowerment of residents faced with discrimination; Discrimination in housing choice	Housing Commission, ACDS	<p>The County will invest at least \$250,000 in County general funds annually into case management and housing location support for housing choice vouchers administered by Housing Commission and Tenant Based Rental Assistance Programs funded with CoC, HOPWA, HOME and County funds to house hard to serve clients and help them access housing in Opportunity Areas.</p> <p>During Local Fiscal Year 2021, the County committed \$250,000 in County general funds for case management. However, due to the COVID-19 pandemic, case managers were diverted to help clients receiving Eviction Prevention Program assistance.</p>
12	Explore development of a landlord mitigation program to encourage wider utilization of housing vouchers in Opportunity Areas and among homeless and special needs families.	Lack of knowledge/awareness and willingness to comply with fair housing laws	ACDS	<p>During Local Fiscal Year 2020, private funding was increased to establish the Program. During Local Fiscal Year 2021, the Program was developed to encourage landlords to enter into an agreement with the program that stipulates that they will waive some requirements- such as rent history, stringent credit requirements, and some criminal background elements- to reach harder to serve clients. In exchange, the Program will provide a fund for additional property damage and case management to mitigate the risk.</p> <p>During Local Fiscal Year 2020, ACDS raised \$19,000 in private funding to establish a landlord mitigation fund and landlord program. However, implementation of the program was delayed due to COVID-19 and the focus on Eviction Prevention. Implementation is expected to resume in the Local Fiscal Year 2022.</p>
13	Invest in credit counseling, first time homebuyer counseling and foreclosure prevention counseling to support and increase sustainable homeownership among the protected classes and promote access to better and sustainable rental housing for renters.	Disparities in Homeownership	ACDS	<p>Invest at least \$400,000 annually to support counseling programs that serve at least 600 clients per year. Market these programs to the protected classes.</p> <p>During Local Fiscal Year 2021, the County committed \$425,000 to counseling programs and served 645 individuals through the Homeownership Counseling Program and 11 individuals through the Financial Literacy Program. The County funded Foreclosure Prevention Counseling Program did not have any beneficiaries during the fiscal year due to the moratorium on foreclosures; Program is expected to be utilized in the next year as the foreclosure moratorium is lifted.</p>
14	Investigate why there are disparities in minority homeownership rates	Disparities in homeownership	ACDS, Regional Fair Housing Group	In Local Fiscal Year 2021, ACDS will develop a survey to reach past Homeownership Counseling clients to identify the causes of these disparities at the local level, as well as examine national and

	and develop policies to address those disparities.			<p>statewide data to better understand current trends in homeownership rates across race. Develop an action plan to help mitigate disparities at the local level in FY 2022.</p> <p>Working with partners at the regional level, ACDS drafted a survey. The Regional Fair Housing Group and ACDS also convened a regional meeting to hear from national policy influencers about emerging trends to address this issue.</p>
15	Explore partnerships with area hospitals and health providers to support both affordable housing and the needed support services for our special needs populations.	Capacity building to further jurisdiction commitment to affirmatively furthering fair housing choice	Department of Aging and Disabilities, ACDS, Health Department, Hospitals	<p>Add hospitals to list of housing and community development stakeholders, and solicit feedback on housing/health needs for the Consolidated Plan and Action Plans. Initiate meetings with Anne Arundel Medical Center and University of Maryland Baltimore Washington Medical Center as part of the next Community Needs Assessment (2023).</p> <p>ACDS added hospitals and health stakeholders to its Community Stakeholder list and invited feedback for the County planning documents.</p>
16	Enforce the County's new fair housing ordinance, which includes a source of income provision.	Disparities in housing challenges; limited development capacity and options	Human Relations Commission	<p>During Local Fiscal Year 2020 and Local Fiscal Year 2021, develop a range of trainings and outreach strategies to support education around the newly passed Source of Income legislation. During Local Fiscal Year 2020, appoint qualified members to the Human Relations Commission. During Local Fiscal Year 2021, establish a process for complaints and enforcement.</p> <p>During Local Fiscal Year 2021, the Fair Housing Action Center of Maryland, under contract with ACDS and funded with County general funds, held at least three Source of Income trainings, including one for the Human Relations Commission staff.</p> <p>During the Local Fiscal Year 2021, the County completed appointments to the Human Relations Commission with qualified candidates and hired a new Human Relations Officer.</p>
	<b>FAIR HOUSING ACTIONS</b>	<b>FAIR HOUSING ISSUES/ IMPEDIMENTS TO ADDRESS</b>	<b>RESPONSIBLE PARTY</b>	<b>METRICS AND MILESTONES</b>
	<b>Address barriers to equalizing access to opportunity</b>			
17	Continue to invest County and federal resources into neighborhood revitalization areas, including, but not limited to, residential revitalization programs, public services and transportation, developing or redeveloping public facilities, and providing financial coaching/counseling.	Deteriorated and abandoned properties, need for continued revitalization strategies to give residents better opportunities in older communities	ACDS	<p>Over the next five years, target limited federal CDBG funds into Severn, Brooklyn Park and Glen Burnie communities.</p> <p>During Local Fiscal Year 2021, the County continued to invest funds into these Neighborhood Revitalization Areas, including after school programs, acquisition and rehabilitation of dilapidated units, and the development of the new Severn Center, an intergenerational facility serving low income communities in Severn.</p>
18	Implement equity framework in public resource allocation decision making. Allocation of resources	Disparities in access to opportunity	Office of Budget, County Executive Office	<p>Explore best practices on how to adopt and implement this practice for Local Fiscal Year 2022.</p> <p>During Local Fiscal Year 2021, the County created a new Director of Equity, Diversity and Inclusion</p>

	should result in an equitable approach to bring neighborhoods into similar standards of service delivery and amenities.			position and filled that position with an experienced professional who is working with the Budget Office to implement an equity framework across government agencies and budgeting decisions.
	<b>FAIR HOUSING ACTIONS</b>	<b>FAIR HOUSING ISSUES/ IMPEDIMENTS TO ADDRESS</b>	<b>RESPONSIBLE PARTY</b>	<b>METRICS AND MILESTONES</b>
	<b>Expand fair housing resources and compliance</b>			
19	Support fair housing testing, language access planning, and diversity in housing and planning boards, investigating housing discrimination, and collaborative efforts with local and regional stakeholders.	Capacity building to further jurisdiction commitment to affirmatively furthering fair housing choice; disparities in access to opportunity	Human Relations Commission, ACDS	<p>ACDS will contract with the Fair Housing Action Center of Maryland (FHAC) to provide testing and follow up with investigations where warranted. ACDS will assess the FHAC capacity at the end of Local Fiscal Year 2021 to determine progress and whether future funds will be allocated. ACDS will collaborate with regional partners to build the capacity of the FHAC or another organization to successfully provide this service. The Human Relations Commission will also investigate discrimination complaints.</p> <p>During Local Fiscal Year 2021, ACDS contracted with the FHAC to develop their capacity as a testing agency and begin performing tests. The FHAC developed a tester training and program implementing six tests in the County; conducted training for property managers; and/or repeated tests where potential findings were present.</p>
	<b>FAIR HOUSING ACTIONS</b>	<b>FAIR HOUSING ISSUES/ IMPEDIMENTS TO ADDRESS</b>	<b>RESPONSIBLE PARTY</b>	<b>METRICS AND MILESTONES</b>
	<b>Expand fair housing choice for persons with disabilities</b>			
20	Create a home/apartment accessibility modification program to serve low income renters with disabilities. Continue the existing program that serves homeowners.	Discrimination in reasonable accommodation requests; disparate housing challenges for persons with disabilities	ACDS	<p>Funding was appropriated for this in Local Fiscal Year 2020. Develop policies and procedures during Local Fiscal Year 2020 and begin implementation. Continue funding and implementation in subsequent years, funding approximately 7-10 modifications per year for homeowners and 7-10 modifications for renters.</p> <p>Funding was allocated and policies and procedures for this program were established during Local Fiscal Year 2020. During Local Fiscal Year 2021, funding was allocated; however, due to the COVID-19 pandemic, outreach for the program slowed and no new applications were received.</p>

## Regional Fair Housing Actions for Local Fiscal Year 2021

During Local Fiscal Year 2021, the Regional Fair Housing Group finalized its implementation Plan for the Regional AI and completed the following work.

- ❖ BMC Housing Committee continued to be a forum for discussing AI implementation and other key fair housing and housing-related issues, while helping to build the local government's capacity to address major affordable housing policy challenges.

- Served as a peer-to-peer learning opportunity for local governments developing COVID-19 related rent relief strategies; convened local and state officials to work through policy challenges.
  - Facilitated relevant deliberation and planning related to public transit service, including the Central Maryland Regional Transit Plan and the BMC Baltimore Region Transit Funding and Governance Study.
  - Tracked and supported relevant legislation in the 2021 General Assembly, including a fair housing bill that requires local general development plans to address fair and affordable housing.
  - Developed and presented an analysis of the awards from the Maryland 2020 nine percent Low Income Housing Tax Credit round to track allocation in Communities of Opportunity and Neighborhood Revitalization Areas.
  - Convened an information session regarding housing and zoning policies in Anne Arundel and Howard Counties related to affordable housing production and location.
  - Solicited stakeholder input on the development of the implementation plan for the 2020 Analysis of Impediments to Fair Housing Choice (AI) for the Baltimore Region.
  - Convened an information session on the 2020 Maryland Housing Needs Assessment conducted for the Maryland Department of Housing and Community Development (DHCD).
- ❖ The Regional Project-Based Voucher (PBV) Program continued to progress and expand.
- Participating housing authorities contributed an additional 43 vouchers in summer 2020, bringing the regional “virtual pool” of vouchers to a total of 193.
  - Program enabled 10 families from housing authority waiting lists to lease homes in two developments: Riverwatch II in Elkridge and Homes at Fountain Green in Bel Air.
  - Program issued another request for proposals in July 2020, awarding 21 vouchers to three developments in September. Unfortunately, a lack of Low Income Housing Tax Credits or zoning approval kept all three developments from moving forward, returning the vouchers to the pool.
- ❖ Fair Housing Group continued to analyze and monitor nine percent Low Income Housing Tax Credit (LIHTC) awards for the Maryland 2020 round.

- State award process met the regional revitalization goals, with Baltimore City receiving four awards, including two for the Choice Neighborhoods redevelopment of Perkins and Somerset Homes.
  - State award process did not meet the regional goals for general occupancy housing in opportunity areas. The Baltimore region received only seven of 18 total statewide awards, for 444 homes, short of the 50 percent of statewide units goal of 556 homes.
  - Just 161 of those homes were in opportunity areas, far short of the region goal to receive 32.5 percent of statewide units, or 361 homes.
  - Identify additional policy changes to the Maryland Qualified Allocation Plan to reach the region's opportunity area goal.
- ❖ Five public housing authorities, BMC, and the Baltimore Regional Housing Partnership submitted a \$4.5 million proposal for the HUD Housing Choice Voucher Mobility Demonstration Program. Although our region did not receive an award, this appeal built on a long history of collaboration and resulted in the most ambitious proposed regional collaboration yet, offering \$4.3 million in mobility counseling to more than 1,400 families using vouchers from five different housing authorities. The collaboration has positioned the region well to successfully seek additional awards in the future.
- ❖ In conjunction with advocates and financial institutions on the BMC Housing Committee, the Regional Fair Housing Group set priority strategies for addressing racial homeownership gaps.
- ❖ The Regional Fair Housing Group and Maryland DHCD agreed to prioritize joint work to:
- Improve [www.MDHousingSearch.org](http://www.MDHousingSearch.org) as a clearinghouse for available affordable housing and as an affirmative marketing tool.
  - Bolster training and enforcement of affirmative marketing for owners and managers of State-supported affordable housing.
  - Make required fair-housing-related data reported by Maryland DHCD more readily available to the Fair Housing Group.
- ❖ Search by Regional Fair Housing Group found a 2019 Wilder Institute study of criminal background related to 10,000 units of affordable housing in Minnesota and Wisconsin. "Success in Housing: How Much Does Criminal Background Matter?" found no effect for



many minor offenses, and that effects reduced to insignificance over two to five years for more major offenses.

- ❖ Nearly every jurisdiction signed MOU increasing support for housing policy coordination staffing at the Baltimore Metropolitan Council for Local Fiscal Years 2021 to 2023. The final jurisdiction will sign in early Local Fiscal Year 2022.

## APPENDIX II

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Anne Arundel County  
Appendix II

6510.2 REV-2

Exhibit 3a

<b>FINANCIAL SUMMARY</b>		<b>U.S. Department of Housing and Urban Development</b>	
<b>Grantee Performance Report</b>		<b>Office of Community Planning and Development</b>	
<b>Community Development Block Grant Program</b>		OMB Approval No. 2506-0077 (Exp.3/31/94)	
Program Year 2020 (July 1, 2020 - June 30, 2021)			
Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2506-0077), Washington, D.C. 20503. Do not send this completed form to either of these addresses.			
1. Name of Grantee <b>Arundel Community Development Services, Inc</b>	2. Grant Number	3. Reporting period From 7/1/2020 To 6/30/2021	
<b>Part I: Summary of CDBG Resources</b>			
1. Unexpended CDBG funds at end of previous reporting period. (Prior Year Balance.)			\$2,532,548
2. Entitlement Grant from form HUD-7082			\$2,121,601
3. Surplus Urban Renewal Funds and EDI Capital Funds			
4. Section 108 Guaranteed Loan Funds (Principal Amount)			
5. Program Income received by:	Grantee (Column A)	Subrecipient (Column B)	
a. Revolving Funds		\$0	
b. Other (Identify below. If more space is needed use attachment)			
Loan Repayments; Fees.	\$550,000		
c. Total Program Income (Sum of columns a and b)			\$550,000
6. Prior Period Adjustments (if column is a negative amount, enclose in brackets)			
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			\$5,204,149
<b>Part II: Summary of CDBG Expenditures</b>			
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A			\$2,093,660
9. Total expended for Planning & Administration, form HUD-4949.2	\$	359,154	
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)	\$	1,734,506	
11. CDBG funds used for section 108 principal & interest payments			
12. Total expenditures (line 8 plus line 11)			\$2,093,660
13. Unexpended balance (line 7 minus line 12)			\$3,110,489
<b>Part III: Low/Mod Benefit This Reporting Period</b>			
14. Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A			\$0
15. Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A			\$1,734,506
16. Total (line 14 plus line 15)			\$1,734,506
17. Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)			100.00%
<p align="center"><b>Page ( 1 ) of ( 3 )</b></p> <p>This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years</p> <p align="right">form HUD-4949.3(06/24/93) ref Handbook 6510.2</p>			

Exhibit 3a


<b>FINANCIAL SUMMARY</b> <b>U.S. Department of Housing and Urban Development</b> <b>Grantee Performance Report</b> <b>Office of Community Planning and Development</b> <b>Community Development Block Grant Program</b>		OMB Approval No. 2506-0077 (Exp.3/31/94)
Program Year 2020 (July 1, 2020 - June 30, 2021)		
<b>Part IV: Low/Mod Benefit for Multi-Year Certifications</b> (Complete only if certification period includes prior years)		
Program years (PY) covered in certification		
18. Cumulative net expenditures subject to program benefit calculation	\$	-
19. Cumulative expenditures benefiting low/mod persons	\$	-
20. Percent benefit to low/mod persons (line 19 divided by line 18)		
<b>Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation</b>		
21. Total PS expenditures from column h, form HUD-4949.2A	\$	369,745
22. Total PS unliquidated obligations from column r, form HUD-4949.2A	\$	12,506
23. Sum of line 21 and line 22	\$	382,251
24. Total PS unliquidated obligations reported at the end of the previous reporting period	\$	36,860
25. Net obligations for public services (line 23 minus line 24)	\$	345,391
26. Amount of Program Income received in the preceding program year	\$	870,000
27. Entitlement Grant Amount ( from line 2)	\$	2,121,601
28. Sum of line 26 and line 27	\$	2,991,601
29. Percent funds obligated for Public Service Activities (line 25 divided by line 28)		12%
<b>Part VI: Planning and Program Administration Cap Calculation</b>		
30. Amount expended for Planning & Administration (from line 9)	\$	359,154
31. PA Unliquidated Obligations at End of Current Program Year		
32. PA Unliquidated Obligations at End of Previous Program Year		
33. Total PA Obligations (line 30 plus line 31 minus line 32)	\$	359,154
34. Entitlement Grant (from Line 2)	\$	2,121,601
35. Current Year Program Income (from line 5c)		\$550,000
36. Total Subject to PA Cap (line 34 plus line 35)	\$	2,671,601
37. Percent Funds Obligated for PA Activities (line 33 divided by line 36)		13.44%
<b>A. Program Income Narrative (from Part I, 4a.)</b>		
1. Revolving Loan Funds Returned	\$	-
2. Amount Repaid on Float-Funded Activities	\$	-
3. All Other Loan Repayments		
(a) Single Family Property Rehabilitation Deferred Loans	\$	251,009
(b) Single Family Property Rehabilitation Loans	\$	1,261
(c) Mortgage Assistance Program Deferred Loans	\$	52,961
(d) Other- Non Single Family Loans	\$	244,769
4. Program Income from the Sale of Property		
<b>TOTAL PROGRAM INCOME</b>	<b>\$</b>	<b>550,000</b>
<p align="center"><b>Page ( 2 ) of ( 3 )</b></p> <p>This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years</p> <p align="right">form HUD-4949.3(06/24/93) ref Handbook 6510.2</p>		

Anne Arundel County  
Appendix II

Exhibit 3a

<b>FINANCIAL SUMMARY</b>		<b>U.S. Department of Housing and Urban Development</b>	
<b>Grantee Performance Report</b>		<b>Office of Community Planning and Development</b>	
<b>Community Development Block Grant Program</b>		OMB Approval No. 2506-0077 (Exp.3/31/94)	
Program Year 2020 (July 1, 2020 - June 30, 2021)			
<b>B. Prior Period Adjustment Narrative (from Part I, 6.)</b>			
Misc difference is due to an accumulated of several years of miscellaneous differences.			
<b>C. Loans and Other Receivables</b>			
1. Float Funded Activities			-
2. Other Loans			-
(a) Balance on Housing Rehabilitation Program			
(1) Single Family Property Rehabilitation Program			24,223
(2) Other			3,535,894
(b) Balance on Deferred Loans			
(1) Single Family Property Rehabilitation Program			8,521,303
(2) Mortgage Assistance Program			1,085,237
(3) Other			6,272,730
3. Loans in Default			
4. Parcels Acquired For Sale			
5. Lump Sum Drawdown			
<b>TOTAL LOANS AND OTHER RECEIVABLES</b>			<b>19,439,387</b>
<b>D. RECONCILIATION OF LINE(S) OF CREDIT (LOC) AND CASH BALANCES TO UNEXPENDED BALANCE OF CDBG FUNDS SHOWN OF GPR.</b>			
Unexpended Balance Shown of GPR (Line 13 of HUD 4949.3)			3,110,489
Add:			
LOC Balance(s) as of GPR Date June 30, 2021		\$ 2,924,674	
<b>Grantee CDBG Liabilities</b>			
Grantee Program Account (Affordable Housing prior period adjustment)		\$ 185,815	
Subrecipients Program Accounts			
Revolving Fund Cash Balances			
Section 108 Accounts (in correct)			
Subtract:			
Grantee CDBG Program Liabilities (include any reimbursements due to the Grantee from program funds)			
Subrecipient CDBG Program Liabilities (include any reimbursements due to the Grantee from program funds)			
<b>Total Reconciling Balance</b>		\$	3,110,489
Unreconciled Difference: Misc adjustment			0
<b>E. Calculation of Balance of Unprogrammed Funds</b>			
1. Amount of Funds Available			5,204,149
2. Income Expected			(5,174,909)
3. Less: Total Amounts Budgeted			
4. Unprogrammed Balance			29,240
<b>Unprogrammed Balance Explanation</b>			
Funds are from completed and cancelled CDBG projects with unexpended balances and program income funds earned but not yet appropriated to any CDBG activity.			
* When grantees or subrecipients operate their programs on a reimbursement basis, any amounts due to the grantees or subrecipients should be included in the Program Liabilities.			
<div style="text-align: center;">Page ( 3 ) of ( 3 )</div> <div style="display: flex; justify-content: space-between;"> <div> This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years </div> <div> form HUD-4949.3(06/24/93) ref Handbook 6510.2 </div> </div>			

Anne Arundel County  
Appendix II

	Office of Community Planning and Development	DATE:	09-29-21
	U.S. Department of Housing and Urban Development	TIME:	8:34
	Integrated Disbursement and Information System	PAGE:	1
	PR26 - CDBG-CV Financial Summary Report ANNE ARUNDEL COUNTY, MD		

**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	3,364,567.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	3,364,567.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	0.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	55,041.03
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	55,041.03
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	3,309,525.97

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	0.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	0.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	0.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	0.00%


**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
17 CDBG-CV GRANT	3,364,567.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	0.00%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	55,041.03
20 CDBG-CV GRANT	3,364,567.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	1.64%

Anne Arundel County  
Appendix II

	Office of Community Planning and Development	DATE:	09-29-21
	U.S. Department of Housing and Urban Development	TIME:	8:34
	Integrated Disbursement and Information System	PAGE:	2
	PR26 - CDBG-CV Financial Summary Report ANNE ARUNDEL COUNTY, MD		

**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

Report returned no data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

Report returned no data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Report returned no data.

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	35	1432	6470713	CDBG -CV1 and CVII Administration	21A		\$55,041.03
<b>Total</b>							<b>\$55,041.03</b>



## APPENDIX III

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# HOME Projects Monitoring List

*Local Fiscal Year 2021*

## Introduction

HOME funded projects are generally monitored on an annual basis to ensure compliance with both the HOME Program requirements and the terms and conditions established in the funding agreement for the establishment period of affordability.

ACDS, on behalf of Anne Arundel County, develops a monitoring schedule for the HOME funded projects. HOME funded projects with less than five units are monitored at least every three years; HOME funded projects with five to 25 units are monitored at least every other two years; and HOME funded projects with more than 25 units are monitored every year.

The projects are monitored for compliance with HOME regulations by reviewing required documentation for tenant eligibility, income verification, and lease and rent compliance, as well as physical inspections of the HOME units. An assessment of the Management Plan and Tenant Services Plan for each project is also conducted, as well as a review of their Marketing Plan to ensure compliance with affirmatively further fair housing requirements.

As of this year, the County has 45 HOME funded multi-family projects and group home projects. Of the HOME funded projects, 22 of them are multi-family and 23 are group homes.

## Multi-Family Projects

There are two multi-family projects that have completed their affordability period, and are therefore no longer being monitored. Two multi-family projects are still under construction and will be monitored for compliance once construction is complete. The remaining 18 projects were monitored during the last year.

## Group Home Projects

There is one group home project that has completed its affordability period; one group home project that is vacant due to certain complications; and one group home project that was not on the schedule to be monitored. Twenty group homes were monitored during last year.

## Summary

The County conducted a comprehensive review of tenant files for 18 multi-family projects and 20 group home projects, which involved the review of 328 tenant files. Of those 328 files, 23 files failed the initial review. These 23 files will be reviewed for compliance in the Summer of 2021.

Due to the Coronavirus pandemic, a waiver for on-site physical monitoring was received. It is anticipated that on-site physical monitoring will resume in Local Fiscal Year 2022.

## MULTI-FAMILY PROJECTS

Multi-Family Projects	HOME-Assisted Units	Tenant File Reviewed	Units Inspected
Bay Forest	11	11	0
Bay Ridge Gardens	13	13	0
Berger Square	7	7	0
College Parkway	6	6	0
Glen Burnie Sr. Housing/Arundel Woods	6	6	0
Glen Forest	Affordability Period Ended	Loan Paid Off	0
Greens at Hammond Lane	7	7	0
Hammarlee House	4	4	0
Heritage at Freetown Village	6	6	0
Heritage at Meade Village	10	Under Construction	0
Heritage Overlook	5	5	0
Homes on the Glen	10	10	0
Marley Meadows	4	4	0
Newtowne 20	6	Under Construction	0
Oakwood Family Homes	4	4	0
Odenton Senior Housing II – Friendship Village	10	10	0
Parkview at Furnace Branch	4	4	0
Parkview at Severna Park	10	10	0
Tenthouse Creek Village	Affordability Period Ended	Loan Paid Off	0
Victoria Park	11	11	0
<b>TOTAL PROJECTS: 20</b>			

## CHDO/MULTI-FAMILY PROJECTS

CHDO/Multi-Family Projects	HOME-Assisted Units	Tenant File Reviewed	Units Inspected
Langton Green	52	52	0
Laurel Commons	7	38	0
<b>TOTAL PROJECTS: 2</b>			

## CHDO/GROUP HOME PROJECTS

CHDO/Group Homes Projects	HOME-Assisted Units	Tenant File Reviewed	Units Inspected
Arundel Lodge - 1038 Cedar Ridge Court	3	3	0
Arundel Lodge - 1058 Cedar Ridge Court	3	3	0
Arundel Lodge - 1240 Gemini Drive	3	3	0
Arundel Lodge - 7916 Tower Court Drive	3	3	0
Chesapeake Neighbors - 7902 Elizabeth Road	3	3	0
Chesapeake Neighbors - 8319 N. Veterans Highway	4	4	0
Human Services Renovations - 109 Light Street	3	3	0
Human Services Renovations - 113 Mulberry Avenue	3	3	0
Human Services Renovations - 119 Elm Avenue	3	3	0
Human Services Renovations - 1518 Brookhill Terrace	3	3	0
Human Services Renovations - 1808 Seven Hills Lane	3	3	0
Human Services Renovations - 401 Irene Drive	3	3	0
Human Services Renovations - 507 Mansfield Court	3	3	0
Human Services Renovations - 6232 Chestnut Oak Lane	3	3	0
Human Services Renovations - 7605 Post Road	3	3	0
Human Services Renovations - 821 Mago Vista	Affordability Ended	Paid Off	0
Human Services Renovations - 864 Frost Valley Lane	3	Vacant	0
Human Services Renovations - 908 Fawn Avenue	3	3	0
Main Street Housing - 204 2nd Avenue, S.E.	3	Not Monitored	0
Omni House - Cromwell Fountain, 103 & 112 Water Fountain Way	13		0
Omni House - Oakleaf, 301 Juneberry Way	12	12	0
Safe Haven I - Arundel House of Hope, 10 Seward Avenue	4	4	0
Safe Haven II - Arundel House of Hope, 227 Ritchie Highway	4	4	0
<b>TOTAL PROJECTS: 23</b>			

## APPENDIX IV

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HUD ESG CAPER FY2020

Grant: **ESG: Anne Arundel County - MD - Report** Type: **CAPER**

Report Date Range

7/1/2020 to 6/30/2021

Q01a. Contact Information

First name	Kathleen
Middle name	M.
Last name	Koch
Suffix	
Title	Executive Director
Street Address 1	2666 Rive Rd Suite 210
Street Address 2	
City	Annapolis
State	Maryland
ZIP Code	21401
E-mail Address	kkoch@acdsinc.org
Phone Number	(410)222-7606
Extension	
Fax Number	()-

Q01b. Grant Information

As of 8/13/2021

ESG Information from IDIS

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020	E20UC240010	\$177,268.00	\$8,596.96	\$168,671.04	8/28/2020	8/28/2022
2019	E19UC240010	\$166,664.00	\$137,580.88	\$29,083.12	7/2/2019	7/2/2021
2018	E18UC240010	\$158,508.00	\$158,508.00	\$0	8/9/2018	8/9/2020
2017	E17UC240010	\$163,603.00	\$163,602.77	\$.23	8/28/2017	8/28/2019
2016	E16UC240010	\$161,647.00	\$161,647.00	\$0	7/14/2016	7/14/2018
2015	E15UC240010	\$158,455.00	\$158,455.00	\$0	8/5/2015	8/5/2017
2014	E14UC240001	\$148,328.00	\$148,328.00	\$0	7/31/2014	7/31/2016
2013	E13UC240001	\$127,795.00	\$127,795.00	\$0	8/26/2013	8/26/2015
2012						
2011						
Total		\$1,262,268.00	\$1,064,513.61	\$197,754.39		

CAPER reporting includes funds used from fiscal year:	
	2019, 2020
Project types carried out during the program year	
Enter the number of each type of projects funded through ESG during this program year.	
Street Outreach	0
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	1

Q01c. Additional Information

HMIS	
Comparable Database	
Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
Sarah's House: Emergency Shelter	18	Sarah's House: Emergency Shelter	18	1	0			MD-503	249003	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Arundel House of Hope	8	AHOH ESG Prevention	165	12				MD-503	240036	0	ServicePoint	2020-07-01	2021-06-30	No	Yes
Arundel House of Hope	8	AHOH Rental Assistance Program	89	13				MD-503	240036	0	ServicePoint	2020-07-01	2021-06-30	No	Yes

Q05a: Report Validations Table

Total Number of Persons Served	287
Number of Adults (Age 18 or Over)	171
Number of Children (Under Age 18)	116
Number of Persons with Unknown Age	0
Number of Leavers	162
Number of Adult Leavers	102
Number of Adult and Head of Household Leavers	102
Number of Stayers	125
Number of Adult Stayers	69
Number of Veterans	3
Number of Chronically Homeless Persons	31
Number of Youth Under Age 25	25
Number of Parenting Youth Under Age 25 with Children	14
Number of Adult Heads of Household	145
Number of Child and Unknown-Age Heads of Household	0
Heads of Households and Adult Stayers in the Project 365 Days or More	18

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	0	0	0.00 %
Social Security Number	32	5	3	40	13.94 %
Date of Birth	0	1	0	1	0.35 %
Race	0	0	0	0	0.00 %
Ethnicity	0	0	0	0	0.00 %
Gender	0	0	0	0	0.00 %
Overall Score				40	13.94 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	0	0.00 %
Relationship to Head of Household	9	3.14 %
Client Location	0	0.00 %
Disabling Condition	1	0.35 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	6	3.70 %
Income and Sources at Start	8	5.52 %
Income and Sources at Annual Assessment	18	100.00 %
Income and Sources at Exit	4	3.92 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	136	0	0	0	1	0	1.00 %
TH	0	0	0	0	0	0	--
PH (All)	27	0	1	0	0	0	4.00 %
Total	163	0	0	0	0	0	1.50 %



Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	120	35
1-3 Days	74	63
4-6 Days	10	16
7-10 Days	2	12
11+ Days	12	36

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	171	97	74	0	0
Children	116	0	113	3	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	287	97	187	3	0
For PSH & RRH – the total persons served who moved into housing	33	8	25	0	0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	145	86	59	0	0
For PSH & RRH – the total households served who moved into housing	14	6	8	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	31	10	21	0	0
April	47	27	20	0	0
July	28	14	14	0	0
October	28	10	18	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	50	33	17	0
Female	121	64	57	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	171	97	74	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	65	64	1	0
Female	51	49	2	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	116	113	3	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	0	0	0	0	0

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	115	65	8	38	4	0	0
Female	172	51	19	96	6	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	287	116	27	134	10	0	0

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	41	0	41	0	0
5 - 12	57	0	55	2	0
13 - 17	18	0	17	1	0
18 - 24	27	12	15	0	0
25 - 34	56	26	30	0	0
35 - 44	36	14	22	0	0
45 - 54	24	18	6	0	0
55 - 61	18	17	1	0	0
62+	10	10	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	287	97	187	3	0

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	87	44	43	0	0
Black or African American	170	45	122	3	0
Asian	1	1	0	0	0
American Indian or Alaska Native	2	1	1	0	0
Native Hawaiian or Other Pacific Islander	1	1	0	0	0
Multiple Races	26	5	21	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	287	97	187	3	0

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	259	91	165	3	0
Hispanic/Latino	28	6	22	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	287	97	187	3	0

Q13a1: Physical and Mental Health Conditions at Start							
	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	89	57	28	4	--	0	0
Alcohol Abuse	8	7	1	0	--	0	0
Drug Abuse	30	15	15	0	--	0	0
Both Alcohol and Drug Abuse	4	2	2	0	--	0	0
Chronic Health Condition	22	17	5	0	--	0	0
HIV/AIDS	4	3	1	0	--	0	0
Developmental Disability	12	6	4	2	--	0	0
Physical Disability	27	19	7	1	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit							
	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	64	42	19	3	--	0	0
Alcohol Abuse	7	6	1	0	--	0	0
Drug Abuse	23	13	10	0	--	0	0
Both Alcohol and Drug Abuse	3	2	1	0	--	0	0
Chronic Health Condition	18	14	4	0	--	0	0
HIV/AIDS	3	2	1	0	--	0	0
Developmental Disability	7	2	3	2	--	0	0
Physical Disability	22	16	5	1	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers							
	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	31	18	12	1	--	0	0
Alcohol Abuse	1	1	0	0	--	0	0
Drug Abuse	11	4	7	0	--	0	0
Both Alcohol and Drug Abuse	1	0	1	0	--	0	0
Chronic Health Condition	4	3	1	0	--	0	0
HIV/AIDS	1	1	0	0	--	0	0
Developmental Disability	6	4	1	1	--	0	0
Physical Disability	7	5	2	0	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	46	24	22	0	0
No	123	72	51	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	2	1	1	0	0
Total	171	97	74	0	0

Q14b: Persons Fleeing Domestic Violence					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	18	8	10	0	0
No	28	16	12	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	46	24	22	0	0

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	64	37	27	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Place not meant for habitation	35	24	11	0	0
Safe Haven	0	0	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing ☞	0	0	0	0	0
Subtotal	99	61	38	0	0
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	7	6	1	0	0
Substance abuse treatment facility or detox center	3	2	1	0	0
Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
Jail, prison or juvenile detention facility	1	1	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
Subtotal	13	11	2	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	0	0	0	0	0
Rental by client, no ongoing housing subsidy	8	3	5	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	33	13	20	0	0
Staying or living in a friend’s room, apartment or house	6	3	3	0	0
Staying or living in a family member’s room, apartment or house	11	6	5	0	0
Client Doesn’t Know/Client Refused	0	0	0	0	0
Data Not Collected	1	0	1	0	0
Subtotal	59	25	34	0	0
Total	171	97	74	0	0

☞ Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	53	0	22
\$1 - \$150	1	0	1
\$151 - \$250	3	0	2
\$251 - \$500	7	0	7
\$501 - \$1000	34	0	20
\$1,001 - \$1,500	21	0	16
\$1,501 - \$2,000	24	0	16
\$2,001+	25	0	16
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	3	0	2
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	51	0
Number of Adult Stayers Without Required Annual Assessment	0	18	0
Total Adults	171	69	102

Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	58	0	36
Unemployment Insurance	7	0	3
SSI	21	0	13
SSDI	27	0	23
VA Service-Connected Disability Compensation	1	0	1
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	0	0	0
TANF or Equivalent	13	0	10
General Assistance	1	0	2
Retirement (Social Security)	3	0	2
Pension from Former Job	3	0	1
Child Support	4	0	2
Alimony (Spousal Support)	0	0	0
Other Source	3	0	2
Adults with Income Information at Start and Annual Assessment/Exit	0	0	0

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	13	5	18	71.78 %	6	11	17	35.00 %	0	0	0	--
Supplemental Security Income (SSI)	8	0	8	100.00 %	5	0	5	100.00 %	0	0	0	--
Social Security Disability Insurance (SSDI)	18	0	18	100.00 %	5	0	5	100.00 %	0	0	0	--
VA Service-Connected Disability Compensation	0	1	1	0.00 %	0	0	0	--	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	2	1	3	67.00 %	3	4	7	43.00 %	0	0	0	--
Retirement Income from Social Security	2	0	2	100.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	1	0	1	100.00 %	0	0	0	--	0	0	0	--
Child Support	0	0	0	--	2	0	2	100.00 %	0	0	0	--
Other source	4	0	4	100.00 %	2	2	4	50.25 %	0	0	0	--
No Sources	9	3	12	75.00 %	7	3	10	70.00 %	0	0	0	--
Unduplicated Total Adults	50	9	59		23	18	41		0	0	0	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	114	0	80
WIC	2	0	0
TANF Child Care Services	1	0	1
TANF Transportation Services	1	0	0
Other TANF-Funded Services	0	0	0
Other Source	1	0	1

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	230	0	131
Medicare	28	0	24
State Children's Health Insurance Program	33	0	20
VA Medical Services	1	0	1
Employer Provided Health Insurance	2	0	1
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	0	0	1
State Health Insurance for Adults	2	0	1
Indian Health Services Program	2	0	0
Other	0	0	0
No Health Insurance	17	0	7
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	5	42	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	83	0
1 Source of Health Insurance	235	0	135
More than 1 Source of Health Insurance	29	0	20

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	27	18	9
8 to 14 days	13	10	3
15 to 21 days	18	16	2
22 to 30 days	22	15	7
31 to 60 days	26	21	5
61 to 90 days	59	41	18
91 to 180 days	49	26	23
181 to 365 days	29	13	16
366 to 730 days (1-2 Yrs)	38	2	36
731 to 1,095 days (2-3 Yrs)	6	0	6
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	287	162	125

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	9	3	6	0	0
8 to 14 days	1	1	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	10	4	6	0	0
Average length of time to housing	2.00	4.00	1.00	--	--
Persons who were exited without move-in	0	0	0	0	0
Total persons	10	4	6	0	0

Q22d: Length of Participation by Household Type					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	27	8	19	0	0
8 to 14 days	13	8	5	0	0
15 to 21 days	18	1	17	0	0
22 to 30 days	22	8	14	0	0
31 to 60 days	26	11	15	0	0
61 to 90 days	59	16	43	0	0
91 to 180 days	49	28	21	0	0
181 to 365 days	29	9	20	0	0
366 to 730 days (1-2 Yrs)	38	8	27	3	0
731 to 1,095 days (2-3 Yrs)	6	0	6	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	287	97	187	3	0

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	93	24	69	0	0
8 to 14 days	11	4	7	0	0
15 to 21 days	11	6	5	0	0
22 to 30 days	16	5	11	0	0
31 to 60 days	27	9	18	0	0
61 to 180 days	44	17	27	0	0
181 to 365 days	24	11	13	0	0
366 to 730 days (1-2 Yrs)	16	9	7	0	0
731 days or more	3	3	0	0	0
Total (persons moved into housing)	245	88	157	0	0
Not yet moved into housing	19	6	10	3	0
Data not collected	4	1	3	0	0
Total persons	268	95	170	3	0



Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	22	2	20	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	1	1	0	0	0
Staying or living with family, permanent tenure	35	12	23	0	0
Staying or living with friends, permanent tenure	20	6	14	0	0
Rental by client, with RRH or equivalent subsidy	21	6	15	0	0
Rental by client, with HCV voucher (tenant or project based)	17	9	8	0	0
Rental by client in a public housing unit	0	0	0	0	0
Subtotal	116	36	80	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	5	3	2	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	13	3	10	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	12	7	5	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	3	3	0	0	0
Host Home (non-crisis)	1	1	0	0	0
Subtotal	34	17	17	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	3	3	0	0	0
Substance abuse treatment facility or detox center	1	1	0	0	0
Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	5	5	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	1	1	0	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected (no exit interview completed)	5	1	4	0	0
Subtotal	7	3	4	0	0
Total	162	61	101	0	0
Total persons exiting to positive housing destinations	117	37	80	0	0
Total persons whose destinations excluded them from the calculation	1	1	0	0	0
Percentage	72.67 %	61.67 %	79.21 %	--	--

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless -- moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	0	0	0	0
Non-Chronically Homeless Veteran	3	3	0	0
Not a Veteran	168	94	74	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	171	97	74	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	31	14	17	0	0
Not Chronically Homeless	252	82	169	1	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	4	1	1	2	0
Total	287	97	187	3	0

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