


# ANNE ARUNDEL COUNTY

## Annual Action Plan

### FY 2024





# ANNE ARUNDEL COUNTY ANNUAL ACTION PLAN Local Fiscal Year 2024

County Executive  
Steuart Pittman

**Arundel Community Development Services, Inc.**  
Erin Karpewicz, Chief Executive Officer

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# AP-05 Executive Summary

## Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* constitutes a strategic plan to address the housing and community development goals throughout the County. The Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, objectives and outcomes, which will be used to address those needs over a five-year period.

The *Anne Arundel County Annual Action Plan: Local Fiscal Year 2024* is the fourth annual addendum to the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*. The Action Plan outlines the resources allocated and the programs and projects selected through the County budget process to achieve the Consolidated Plan goals for the period of July 1, 2023, to June 30, 2024.

Anne Arundel County will allocate approximately \$31,444,486 in federal entitlement, housing choice vouchers, nationally competitive Continuum of Care funds from the U.S. Department of Housing and Urban Development (HUD). These federal funds will be leveraged with approximately \$19,738,340 in County or local funds, as well as equity from low-income housing tax credits, State, foundation, and private funding to implement the County housing and community development projects and programs.

## Summarize the objectives and outcomes identified in the Plan

### Vision Statement

Anne Arundel County has established the following vision statement that will guide its planning and budget process through the current Consolidated Plan process: *Anne Arundel County will pursue housing and community development goals that create strong and vibrant communities through a range of affordable housing options and opportunities for all residents. Further, strategies across all goal areas will help promote equity, with a special emphasis on helping households at the lowest income levels, under-represented protected classes, and persons with special needs obtain and retain housing and related support in diverse and inclusive communities.*

### Guiding Priorities

Prioritization for funding will be given to projects that meet the following guiding principles:

#### *Affordable Housing*

The County will make the creation and stabilization/preservation of affordable housing, as well as related services, its top housing and community development priority. Affordable housing that meets the specific needs of homeowners, renters, homeless and special needs populations will be given preference for funding.

### *Communities of Opportunity*

To the extent possible, priority will be given to projects and programs creating new affordable housing units and building the ability of low-income households to secure affordable housing in Communities of Opportunity (COOs). COOs are areas that have no or low concentrations of low- and moderate-income households and rank high on indices of quality of life. These are areas where there is a lack of both affordable rental and affordable homeownership units and a lower number of Non-White and Hispanic residents.

### *Neighborhood Revitalization Areas*

Revitalization efforts and public service dollars (operating funds) will be prioritized to three main neighborhood revitalization areas, which are the Severn, Brooklyn Park, and Glen Burnie communities. These areas have their own unique assets and are targeted by the County for place-based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low- and moderate-income households, older – yet affordable – housing stock in need of updates, repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative (SCI) designations from the State of Maryland and are targeted for revitalization programs. The SCI planning process for the County involved thorough stakeholder engagement processes and needs assessments that resulted in a SCI Action Plan for each area.

### **Goals**

Each project and program funded during this strategic plan period will meet one of the goals identified in the Consolidated Plan. The goals identified in the Plan center around providing affordable housing and/or quality of life and better economic opportunities for the low- and moderate-income residents in the County. The goals are detailed in Table 5 of this Plan.

### **Evaluation of Past Performance**

Last year, the County completed its third year of the Consolidated Plan for FY 2021 – FY 2025, meeting most of its goals and outcomes. Below are highlights of some of the objectives met.

- ❖ Rehabilitated 16 homes occupied by low- and moderate-income homeowners, an increase over the previous year.
- ❖ Provided over 636 individuals with homeownership counseling and assisted one income.
- ❖ Acquired and rehabilitated six dilapidated units, making them available for rent to income eligible households, providing affordable workforce housing and neighborhood stabilization for residents in that area.
- ❖ Increased affordable rental housing through the provision of HOME funds, which yielded the following results: (i) settled on a \$1,200,000 HOME Loan in April 2022 and began

construction of a new multi-family project that will create 38 affordable units for families in a Community of Opportunity; (ii) completed the redevelopment of Newtown 20 (now Wilbourn Estates), by demolishing and constructing 78 units of affordable rental housing and establishing a new community center in the City of Annapolis; and (iii) completed redevelopment of the Meade Village Public Housing Community, including the rehabilitation of 199 units of affordable housing, and construction of 24 new units.

Approved and closed on a \$400,000 HOME loan for Langton Green, Inc., certified as a Community Housing Development Organization (CHDO) through the CHDO Housing Acquisition and Renovation Program, to renovate their existing 59 room residential facility for low-income adults with intellectual and developmental disabilities. In addition, approved \$800,000 in CDBG and \$500,000 in County funded loans for the project.

- ❖ Leveraged the new Workforce Housing Zoning Law and availability of increased County resources allocated to affordable housing. The County also analyzed and approved Payment in Lieu of Taxes (PILOT) requests and began underwriting gap financing for six projects, which together will create 406 new units and preserve 911 units for families and seniors.
- ❖ Supported the participation of approximately 284 youth in the Boys & Girls Clubs at Meade and Freetown Village and Chesapeake Arts Center programs in Neighborhood Revitalization Areas.
- ❖ Provided tenant based rental assistance to 33 households living with HIV/AIDS.
- ❖ Made rent payments for 2,826 income eligible clients affected by the pandemic by utilizing various emergency COVID-19 relief funds. An additional 115 households avoided eviction through other CDBG and ESG funded programs. Provided legal counseling and/or representation to 1,356 households facing eviction with the support of CDBG-CV funds.
- ❖ Provided rapid rehousing and/or tenant based rental assistance to 274 homeless households.
- ❖ Provided overnight emergency shelter to 752 individuals.
- ❖ Provided economic opportunities, including job skills training and GED prep to 96 individuals.
- ❖ Utilized ESG-CV funds to provide shelter to 424 people experiencing homelessness, to conduct outreach to 188 individuals residing on the street and/or locations not fit for shelter and supported 30 households with rapid rehousing.

In addition to these accomplishments, the County and Arundel Community Development Services, Inc. (ACDS) responded to significant community needs because of the Coronavirus pandemic and the economic impact it has had, particularly on low-income communities during the past three years. The County offered programs such as the Eviction Prevention and Water Bill Relief Programs, a hotel shelter for homeless individuals, and expanded the capacity of the County network of community partners and food resources to provide emergency food assistance to households in need. ACDS also continued to administer emergency food assistance grants to community-based organizations, as well as the State and County food banks ensuring households experiencing food insecurity were provided with nutritious food.

### **Summary of Citizen Participation Process and Consultation Process**

ACDS prepared the Consolidated Plan, on behalf of Anne Arundel County, in accordance with 24 CFR Part 91 and the County Citizen Participation Plan. The Plan was developed in consultation with representatives from a wide variety of agencies and people who might impact or be affected by its implementation. The planning process involved consultation and information gathering from a variety of entities. Consultation to establish and set goals occurred throughout a five-year period leading up to publication of the Final Consolidated Plan in June of 2020. During that time, well-established groups met on a regular basis, including the Anne Arundel Affordable Housing Coalition, the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Coalition), and the Regional Fair Housing Group. Additionally, staff regularly attended community meetings in the priority revitalization communities including Brooklyn Park, Glen Burnie and Severn to assess the needs in these areas. The formal citizen participation planning process for the Consolidated Plan included three public hearings/forums and approximately 15 additional individual meetings and consultations, focus groups and presentations to stakeholder organizations and community groups in the County.

Additional opportunities for public engagement were provided as part of the development of this Annual Action Plan and the Fiscal Year 2024 Housing and Community Development Budget process. Two public hearings were conducted in Fall 2022 and Winter 2023, and a County Council budget hearing was held in May 2023. A 30-day public comment period was provided for members of the public to review and comment on this Annual Action Plan.

### **Summary of Public Comments**

Comments on the draft Annual Action Plan were accepted through May 22, 2023, at 5:00 P.M.

The County received two written comments during the 30-day public comment period. One comment, received from the President & CEO of The Arc Central Chesapeake Region, summarized need and several of the Plan's affordable housing objectives and noted that the "The Arc Central Chesapeake Region supports the County's proposed action plan because it

prioritizes critical funding for people with intellectual and developmental disabilities and affordable housing.” The second comment received was from the Executive Director of Laurel Advocacy & Referral Services, Inc. (LARS) requesting the full \$40,000 in CDBG funds the agency for which the agency applied.

### Summary of Comments or Views Not Accepted and Reasons for Not Accepting Them

LARS has been awarded a total of \$20,000 in CDBG funds for FY24. Unfortunately, the organization’s request for an additional \$20,000 is not possible as the County has limited availability of CDBG funds allocated for operating grants (e.g. Public Services). The County received approximately \$1,300,000 in requests for CDBG public services funds and was only able to award \$410,000 to eligible projects due to regulatory limits of CDBG program (e.g. only 15% of CDBG allocation plus Program Income available for public services projects). Additionally, the County continues to provide funding for other eviction prevention programs serving the County residents.

### Summary

The County maintains that a community that creates and preserves a broad range of housing options for all members of the workforce is economically strong. By targeting and leveraging its housing and community development funding, the County will continue to increase its stock of quality, affordable rental housing by helping to facilitate the construction of new units and rehabilitate existing substandard units thereby preventing foreclosures, supporting homeowners and public housing communities, preventing households from becoming homeless, as well as assisting to house the homeless, and promoting economic empowerment of the most vulnerable County residents.

The *Local Fiscal Year 2024 Annual Action Plan* outlines the County efforts as it continues to implement the goals and strategies developed in the planning process for the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*. The County will also continue to be a good steward of its federal funding to build upon its success during the last Consolidated Plan period.

## PR-05 Lead & Responsible Agencies

### Describe agency/entity responsible for preparing/administering the Consolidated Plan

**Table 1**  
**Responsible Agencies**

Agency Role	Name	Department/Agency
CDBG Administrator	Erin Karpewicz	Arundel Community Development Services, Inc.
HOME Administrator	Erin Karpewicz	Arundel Community Development Services, Inc.

Agency Role	Name	Department/Agency
ESG Administrator	Erin Karpewicz	Arundel Community Development Services, Inc.

### Narrative

ACDS functions as the lead agency for the housing and community development programs in Anne Arundel County. ACDS began operating on July 1, 1993, as a private nonprofit corporation created to address the housing and community development needs in the County. The Corporation is under contract with the County to plan, administer, and implement the federally funded CDBG, HOME, ESG, HOPWA, and Continuum of Care (CoC) Programs, as well as State and County funded housing and community development activities. Subrecipients, including nonprofit service providers and housing developers, implement many of the activities funded under these programs. Other projects, such as property rehabilitation, homeownership, foreclosure prevention, and financial empowerment counseling, acquisition/rehabilitation of housing units, and tenant based rental assistance programs are conducted by ACDS staff. ACDS takes on many roles, including but not limited to, developer, lender, counselor, landlord and construction manager. Being able to perform these duties necessitates having a staff that has a variety of skills, such as the ability to coordinate with a multitude of government agencies and departments.

### Consolidated Plan Public Contact Information

Erin Karpewicz, Chief Executive Officer  
 Arundel Community Development Services, Inc.  
 2666 Riva Road, Suite 210  
 Annapolis, MD 21401  
 (410) 222 – 3957  
 (410) 222 – 7619 (FAX)  
[ekarpewicz@acdsinc.org](mailto:ekarpewicz@acdsinc.org)

## AP-10 Consultation

### Introduction

Arundel Community Development Services, Inc. (ACDS) prepared the Local Fiscal Year 2024 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County Citizen Participation Plan. The *Anne Arundel County Consolidated Plan FY 2021 – FY 2025* was developed in consultation with representatives from a wide variety of agencies and persons who might impact or be affected by its implementation. The planning process for the Annual Action Plan involves ongoing consultation and information gathering from a multitude of entities throughout the year as staff participates in community meetings, holds public hearings to encourage public participation, and stays in communication with stakeholders.

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**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies.**

Both ACDS and the Housing Commission of Anne Arundel County (Housing Commission) attend quarterly or bi-monthly Core Group meetings with County agencies and affiliates, including County Executive staff, the Partnership for Children, Youth and Families, the Mental Health Agency, the Department of Health, the Department of Social Services (DSS) and the Department of Aging and Disabilities. This facilitates a high level of coordination with the County Executive and agency department heads to address issues affecting public and assisted housing programs and initiatives. As part of regular project development and implementation, ACDS and the Housing Commission work with various nonprofit organizations providing wrap around services and case management support.

In addition, staff from the Housing Commission and DSS meet quarterly to review case files for clients utilizing the Continuum of Care (CoC) or Housing Opportunities for Persons with AIDS (HOPWA) programs.

Finally, ACDS collaborates with the CoC planning group, the Homeless Coalition, of which the Housing Commission and DSS are members, to facilitate coordination of housing services and develop a strategy to end homelessness.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition) – the County Continuum of Care planning group – includes representatives from:

- (i) State, County, and City of Annapolis agencies that administer mainstream resources;
- (ii) Emergency shelter and nonprofit homeless service providers;
- (iii) organizations that collaborate with individuals diagnosed with mental health disorders, substance abuse disorders, and HIV/AIDS;
- (iv) organizations that work with other special populations including but not limited to veterans, youth, aging and victims of domestic violence and abuse; and

- (v) formerly homeless individuals, advocates, and other County and State residents with roles, interests, and responsibilities in addressing issues linked with homelessness in the County.

The Homeless Coalition holds monthly meetings to develop policies and procedures for operations, including but not limited to, the adoption of a Governance Charter. These meetings focus on issues related to homelessness, such as affordable housing, education, mental health, substance abuse, and workforce development. They provide information on membership activities, trainings on new program resources and how to apply for them, as well as to offer feedback on the needs/direction of the Coalition. Committees meet to address coordinated entry into emergency shelters, chronic homelessness, homelessness diversion and prevention, and other focused topics and systems.

The Homeless Coalition remains committed to ending chronic homelessness in the County and has established a targeted by-name housing list – the ACCESS Housing List – to prioritize the most vulnerable individuals in the County. Service providers meet regularly to coordinate assistance for the homeless and to identify housing opportunities. The County, in partnership with the Veterans Administration, maintains a Veteran by-name list, which is used as part of the Homeless Coalition efforts to end Veteran homelessness.

The Homeless Coalition was active in reviewing and finalizing the goals and strategies outlined in this Plan to combat homelessness as well as with the development of the County's HOME ARP Plan. Throughout the year, the Coalition meets with the general membership at least every other month to discuss pressing issues related to homelessness. It also facilitates committee-building to address narrower issues in a more targeted way and with expertise from the ground. These spaces provide opportunities for the community to identify needs for the displaced population in the County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Homeless Coalition engages in determining the needs and setting priorities when allocating ESG funds, developing performance standards, evaluating outcomes, and developing policies and procedures for the administration of the Homeless Management Information System (HMIS). The Homeless Coalition has developed procedures for the operation and administration of the HMIS system, which is funded with County general and Continuum of Care dollars. A subcommittee of the Homeless Coalition members currently utilizing the HMIS system meet on a regular basis to review policies, update program changes and discuss other relevant issues associated with the use and management of the system. Currently, all grantees

receiving ESG funds, as well as subrecipients receiving CoC funds, are required to enter data into the HMIS system.

In turn, HMIS data, which is vetted and analyzed by the HMIS Lead and reviewed by the Homeless Coalition Board, shows outcomes that can be compared with the allocation of ESG funds. This directly influences the development of the goals and strategies outlined within the County's Consolidated Plan.

### **Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2**  
**Agencies, groups, organizations who participated**

1	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>HOUSING COMMISSION OF ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services – Housing Services – Homeless Services – Supportive Services Services – Youth Services
	What section of the Plan was addressed by Consultation?	Rental Housing Opportunities Homeownership Opportunities Promote Fair Housing Sustain Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Commission of Anne Arundel County (Housing Commission) owns and manages the County public housing inventory and administers its Housing Choice Voucher Program. The Housing Commission is a member of the Homeless Coalition and is a strong partner with ACDS in developing tenant based rental assistance programs and other programs serving the housing needs of the lowest income residents. The Housing Commission was invited via e-mail to attend public hearings and provide comments on the Action Plan. Staff participated in both public hearings associated with this Action Plan to help identify the rental housing and service needs of low-income population, public housing residents, and the elderly population.
2	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ARUNDEL HOUSE OF HOPE, INC.</b>
	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Arundel House of Hope, Inc. (AHOH) is a nonprofit ecumenical organization that provides emergency, transitional, and permanent affordable housing for the low-income population and those experiencing homelessness in Anne Arundel County. Staff were invited to both public hearings associated with this Action Plan and helped identify homeless and housing needs and to recommend projects for funding. The organization is a member of the Homeless Coalition.
3	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ANNE ARUNDEL COUNTY DEPARTMENT OF AGING AND DISABILITIES</b>
	Agency/Group/Organization Type	Services – Elderly Persons Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Aging and Disabilities manages the County Senior Centers, programs for aging adults and services for adults with disabilities. The agency was invited via e-mail to attend public hearings on the draft Action Plan and provided input on needs for aging adults and those with disabilities.
4	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>KINGDOM KARE, INC.</b>

	Agency/Group/Organization Type	Services – Children Services – Education
	What section of the Plan was addressed by Consultation?	Public Service – Youth Sustainable Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Kingdom Kare, Inc. is a nonprofit organization that provides high quality childcare services for all ages which includes after school programs, a Family Support Center for teen parents, and most recently, a Violence Interruption program. Kingdom Kare, Inc. was invited via e-mail to attend public hearings on the draft Action and provided input regarding childcare and youth programming.
5	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ANNE ARUNDEL COUNTY COMMUNITY ACTION AGENCY, INC.</b>
	Agency/Group/Organization Type	Services – Low to moderate income individuals and families
	What section of the Plan was addressed by Consultation?	Promote Fair Housing Prevent & End Homelessness Sustainable Communities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel County Community Action Agency, Inc. (AACCAA) provides services for low- and moderate-income households such as financial assistance, youth services, health services, and returning citizens services. AACCAA was invited via e-mail to attend both public hearings and provide input into the budget process. CAA attended both hearings associated with this Action Plan.
6	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>CALVARY COMMUNITY ECONOMIC DEVELOPMENT CORPORATION</b>
	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Prevent & End Homelessness
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Calvary Community Economic Development Corporation (CCEDC) is a nonprofit organization serving low-income households in the greater Glen Burnie area and northern Anne Arundel County with emergency eviction prevention assistance, food pantry items and counseling aimed at low income and very low-income households. CCEDC was invited via e-mail to attend both public hearings and to provide comments on the draft Plan.
7	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ASSOCIATED CATHOLIC CHARITIES, INC.</b>
	Agency/Group/Organization Type	Services – Housing Services – Elderly Persons Services – Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Associated Catholic Charities, Inc. develops, owns and operates several affordable senior housing communities and operates a homeless shelter – Sarah's House - within Anne Arundel County. Associated Catholic Charities, Inc. was invited via e-mail to attend public hearings and provide comments on the draft Plan.
8	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>OPPORTUNITIES INDUSTRIALIZATION CENTER, INC. OF ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services – Education Services – Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Opportunities Industrialization Center, Inc. (OIC) of Anne Arundel County is a nonprofit organization dedicated to providing education, job skills classes, and English classes to low-income individuals to improve their economic situation. OIC was invited via e-mail to attend both public hearings and provide comments on the draft Plan. The Executive Director attended both public hearings to help identify economic development needs.
9	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>COMMUNITY LEGAL SERVICES, INC.</b>
	Agency/Group/Organization Type	Services – Legal Services Services – Education
	What section of the Plan was addressed by Consultation?	Legal support for low-income residents Fair Housing Human Rights
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Legal Services, Inc. is a nonprofit organization dedicated to providing legal support to low-income individuals and households. This organization provides legal advice clinics, as well as providing attorneys for consultation and representation in

	outcomes of the consultation or areas for improved coordination?	court. Staff were invited via e-mail to attend both public hearings and to provide comments on the draft Plan.
10	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>THE LIGHT HOUSE, INC.</b>
	Agency/Group/Organization Type	Services – Housing Services– Housing Search Assistance Services – Supportive Services
	What section of the Plan was addressed by Consultation?	Prevent & End Homelessness
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Light House Inc. is a nonprofit organization dedicated to providing housing services to those who are experiencing homelessness. Staff were invited via e-mail to attend the public hearings and provide comments on the draft Plan. The Light House staff attended one hearing to help identify the needs of the homeless population.
11	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ANNE ARUNDEL COUNTY DEPARTMENT OF SOCIAL SERVICES</b>
	Agency/Group/Organization Type	Services – Children Services – Homeless Child Welfare Agency Other government – Local
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel County Department of Social Services (DSS) serves as a point of contact for safety net programs serving the most vulnerable and needy residents. DSS is a member of the Homeless Coalition and was invited via e-mail to attend both public hearings and to provide comments on the draft Plan and helped identify housing and service needs for families and individuals at risk of or experiencing homelessness.
12	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>BELLO MACHRE, INC.</b>
	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bello Machre, Inc. is a supportive housing provider serving adults with developmental and intellectual disabilities. Staff were invited via e-mail to attend both public hearings and provide comments on the draft Plan and provided input on accessible housing needs of adults with developmental disabilities.
13	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>ANNE ARUNDEL COUNTY HEALTH DEPARTMENT</b>
	Agency/Group/Organization Type	Services – Health Services – Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Lead-Based Paint Strategy HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff were invited via e-mail to attend the public hearings and provide comments on the draft Plan. The organization is a member of the Homeless Coalition and provided comments to identify homeless and housing needs and to recommend projects for funding.
14	<b>Agency/Group/Organization</b>	<b>ANNE ARUNDEL MENTAL HEALTH AGENCY, INC.</b>
	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Chronically Homeless Homeless Needs – Families with Children Homelessness Needs – Veterans Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel Mental Health Agency, Inc. is dedicated to ensuring that Medicaid recipients and other low-income, non-insured County residents who meet certain criteria have access to a wide range of quality mental health services. The agency also provides input into discharge planning. The Mental Health Agency is a member of the Homeless Coalition and was invited via e-mail to attend public hearings and provided input to identify housing and service needs for homeless individuals and persons with mental health disabilities.

15	<b>Agency/Group/Organization</b>	<b>ANNE ARUNDEL PARTNERSHIP FOR CHILDREN, YOUTH, AND FAMILIES</b>
	Agency/Group/Organization Type	Services – Housing Services – Children Services – Homeless Other Government – County
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Families with Children Homelessness Strategy Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel Partnership for Children, Youth, and Families provides input into discharge planning. The Partnership for Children, Youth, and Families is a member of the Homeless Coalition and was invited via e-mail to attend public hearings. Staff attended meetings and participated in one or more Public Hearings to identify housing and service needs, as well as develop goals and strategies to address those needs, for homeless individuals and affordable housing.
16	<b>Agency/Group/Organization</b>	<b>ANNE ARUNDEL AFFORDABLE HOUSING COALITION</b>
	Agency/Group/Organization Type	Services – Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel Affordable Housing Coalition was invited via e-mail to attend public hearings and to provide comments on the draft Consolidated Plan. Members attended one or more Public Hearings, including a County Council budget hearing to support increased funding for affordable housing. ACDS staff regularly attends Coalition meetings to provide updates and solicit feedback from Coalition members.
17	<b>Agency/Group/Organization</b>	<b>YWCA OF ANNAPOLIS AND ANNE ARUNDEL COUNTY</b>
	Agency/Group/Organization Type	Services – Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA is a member of the Homeless Coalition and was invited via e-mail to attend both Public Hearings. Staff provided input to identify housing and service needs for survivors of domestic violence and affordable housing. ACDS and YWCA staff met on a regular basis to identify emerging needs for transitional housing for the clients they serve.
19	<b>Agency/Group/Organization</b>	<b>ACCESSIBLE RESOURCES FOR INDEPENDENCE</b>
	Agency/Group/Organization Type	Services – Health Services – Persons with Disabilities Services – Veterans Services – Housing Services – Supportive Services
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Accessible Resources for Independence provides services to enhance consumer quality of life and strengthen their support systems. All their services are designed to help people with disabilities take part in and contribute to their communities. The agency was invited via e-mail to attend the public hearings and provide comments on the draft Plan.
20	<b>Agency/Group/Organization</b>	<b>CHESAPEAKE ARTS CENTER, INC.</b>
	Agency/Group/Organization Type	Services – Children Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Public Service – Arts
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Chesapeake Arts Center, Inc. provides a wide variety of visual and performing arts programming and classes, as well as operates an arts scholarship program serving low- and moderate-income youth in the Brooklyn Park area, which is a Neighborhood Revitalization Area. Staff were invited via e-mail to both public hearings and helped identify the neighborhood revitalization needs of older communities and youth from those communities. Staff attended one or more public hearings.
21	<b>Agency/Group/Organization</b>	<b>BOYS &amp; GIRLS CLUBS OF ANNAPOLIS &amp; ANNE ARUNDEL COUNTY, INC.</b>
	Agency/Group/Organization Type	Services – Children Services – Education

	What section of the Plan was addressed by Consultation?	Public Service – Youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. (Boys and Girls Club) provides high quality after school and summer programs to the low- and moderate-income youth. The Boys and Girls Club was invited via e-mail to attend public hearings and provide comments on community needs. The Boys & Girls Club provided input into the needs of the youth.
22	<b>Agency/Group/Organization</b>	<b>THE ARC CENTRAL CHESAPEAKE REGION</b>
	Agency/Group/Organization Type	Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Arc Central Chesapeake Region (ARC) is a nonprofit organization dedicated to serving individuals with developmental disabilities. The ARC promotes and develops affordable and accessible housing in a community setting for its clients and is one of the County certified CHDOs. Staff were invited via e-mail to attend both public hearings and provide comments on the draft Plan. ARC provided written comments, which were included in the summary of public comments.
23	<b>Agency/Group/Organization</b>	<b>ANNE ARUNDEL AND ANNAPOLIS COALITION TO END HOMELESSNESS</b>
	Agency/Group/Organization Type	Services – Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs – Chronically Homeless Homeless Needs – Families with Children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied Youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition) is responsible for the overall planning, policy, and program development for how the County addresses the needs of the homeless. The group, which serves as the County Continuum of Care planning body, is facilitated by ACDS and its planning process served as the basis for the Homeless Goals within the Strategic Plan. The Homeless Coalition and its members were active participants in reviewing and finalizing all the goals and strategies outlined in the Consolidated Plan.
24	<b>Agency/Group/Organization</b>	<b>HOUSING AUTHORITY OF THE CITY OF ANNAPOLIS</b>
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of the City of Annapolis (HACA) owns and manages the City of Annapolis public housing inventory and administers its Housing Choice Voucher Program. HACA was invited via e-mail to provide comments on the draft Plan. ACDS met with staff from HACA to discuss housing needs and potential projects in Anne Arundel County.
25	<b>Agency/Group/Organization</b>	<b>PARTNERS IN CARE MARYLAND</b>
	Agency/Group/Organization Type	Services – Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Partners in Care Maryland is a nonprofit organization dedicated to providing services to support the independence of older adults in the community. The organization provides a property repair program for the elderly population. Staff were invited via e-mail to attend both public hearings and to provide comments on the draft Plan. Staff from Partners in Care Maryland provided input to help identify and address the needs of older low- and moderate-income adults.
26	<b>Agency/Group/Organization</b>	<b>BALTIMORE REGIONAL COUNCIL</b>
	Agency/Group/Organization Type	Services – Fair Housing
	What section of the Plan was addressed by Consultation?	Other Fair Housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Baltimore Regional Council (BMC) is responsible for developing the Baltimore Regional Housing Plan as well as coordinating the region Fair Housing Efforts. It also recognizes the need for affordable housing for persons of low and moderate income. Staff were invited via e-mail to attend both public hearings and to provide comments on the draft Plan.

## AP-12 Participation

### **Summary of citizen participation process/efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal setting**

ACDS prepared the Local Fiscal Year 2024 Action Plan on behalf of Anne Arundel County in accordance with 24 CFR Part 91 and the County Citizen Participation Plan. The planning process for the Action Plan involves ongoing consultation and information gathering from various entities throughout the year as staff participates in community meetings and regularly meets with stakeholders. During the Local Fiscal Year 2024 Action Plan and budget planning process, ACDS held two public hearings – one on October 27, 2022, and one on February 23, 2023, which enabled citizens and other stakeholders to participate in the budget process. In addition, the County Council held two public hearings on the FY 2024 budget on May 11 and May 18<sup>th</sup>; ACDS encouraged stakeholders to attend those hearings and express their thoughts about housing and community development priorities.

Notice of both public hearings was circulated in *The Capital Gazette* newspaper and on the ACDS website. All notices indicated that special accommodation, such as providing sign and/or foreign language interpreters, could be made available if needed. Concurrently, an e-mail notice was sent to the Housing and Community Development Stakeholder list inviting them to attend both hearings. An e-mail notice was also sent to the Housing and Community Development Stakeholder list inviting them to provide feedback on the draft Action Plan. Notice of availability of the draft Plan was published on Saturday April 22, 2023, in *The Capital Gazette* newspaper. In addition, the draft Plan was made available for download from the ACDS website on Friday, April 21, 2023, with hard copies being available upon request. Public comments were received through Friday, May 22, 2023, at 5:00 p.m. This citizen participation process has provided ample time for all interested parties and stakeholders to review the draft Plan and offer comments, reactions, and input.

In addition, established groups – such as the Anne Arundel Affordable Housing Coalition, the Homeless Coalition, and the Regional Fair Housing Group – meet on a regular basis and provide information to assist with the development of the Action Plan. Staff also attend community meetings in the Neighborhood Revitalization Areas which include Brooklyn Park, Glen Burnie and Severn communities to assess needs in those areas. ACDS, through its Eviction Prevention, Property Rehabilitation, Homeownership Counseling, Foreclosure Prevention Counseling and Financial Literacy Programs, meet regularly with many low- and moderate-income households, enabling staff to assess the needs of the community. These frequent consultations provide a rich context in which ACDS can continue to provide a straightforward planning and implementation process. Despite the ongoing Coronavirus pandemic, these meetings and engagements have continued virtually.

**Table 3**  
**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearings on October 27, 2022, and February 23, 2023	<p>Minority populations</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Approximately 30 people attended the first Public Hearing and 15 people attended the 2<sup>nd</sup> Public Hearing.</p>	<p>Comments received include the need for</p> <p>Affordable housing especially for renters and eviction prevention</p> <p>The need for affordable housing and private landlords who will accept vouchers.</p> <p>The need for basic resources, including food and utility assistance in the wake of COVID-19 was shared.</p> <p>The need for affordable childcare resources was shared.</p> <p>The need to create affordable after-school programs.</p> <p>Comments received included appreciation for funds.</p>	Comments accepted	
2	Newspaper Ad	<p>Minority populations</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notice of the availability of the draft Annual Action Plan for Local Fiscal Year 2024 (Federal Fiscal Year 2022) will be published on Saturday, April 22, 2023, in The Capital Gazette newspapers for a 30-day comment period.</p> <p>The Notice included:</p> <ul style="list-style-type: none"> <li>• listing of each project proposed for funding</li> <li>• amount of funding</li> <li>• location of the project</li> </ul>	<p>The County received two written comments during the 30-day public comment period. One comment, received from the President &amp; CEO of the Arc Central Chesapeake Region, summarized need and several of the Plan's affordable housing objectives and noted that the "The Arc Central Chesapeake Region supports the County's proposed action plan because it prioritizes critical funding for people with intellectual and developmental</p>	<p>LARS was awarded a total of \$20,000 in CDBG funds for FY24. Unfortunately, this request for an additional \$20,000 is not possible as the County has limited availability of CDBG funds allocated for operating grants (e.g. Public Services). The County received approximately \$1,300,000 in requests for CDBG public services funds and was only able to award \$410,000 to eligible projects due to regulatory limits of CDBG program (e.g. only 15% of CDBG allocation plus Program Income</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
			<ul style="list-style-type: none"> <li>proposed number of beneficiaries for each project</li> <li>funding contingency plan</li> </ul> <p>In addition, the notice stated that access to the draft Plan would be available online for public review and at the office of ACDS.</p>	<p>disabilities and affordable housing.”</p> <p>The second comment received was from the Executive Director of Laurel Advocacy &amp; Referral Services, Inc. (LARS) requesting the full \$40,000 in CDBG funds the agency for which the agency applied.</p>	available for public services projects).	
3	Internet Outreach	<p>Minority populations Non-English Speaking - Specify other language:</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notice of the availability of the draft Action Plan, as well as a copy of the Public Notice, was e-mailed to the Housing and Community Development Stakeholder list and posted on the ACDS website.</p> <p>This list includes:</p> <ul style="list-style-type: none"> <li>individuals and organizations that received funding or applied for funding</li> <li>representatives of community organizations</li> <li>County agencies who serve low and moderate elderly or special needs population</li> <li>representatives of public housing communities</li> </ul> <p>The notice stated that access to the draft Plan was available online for public review and at the office of ACDS.</p>			<a href="http://www.acdsinc.org">www.acdsinc.org</a>

## AP-15 Expected Resources

### Introduction

The *Anne Arundel County Annual Action Plan for Local Fiscal Year 2024* describes how the County plans to expend its federal housing and community development resources from July 1, 2023, to June 30, 2024. This Action Plan also establishes how the County will address its needs and achieve the goals as stated in the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*.

During Local Fiscal Year 2024, approximately \$51,118,826 in federal resources (including local funds) will be allocated to housing and community development activities in Anne Arundel County. These monies, outlined in detail herein, are a combination of entitlement grants, program income, required local match dollars, Federal Fiscal Year 2022 Continuum of Care award funds, Housing Choice Voucher funds, and County. Additionally, four affordable housing developers were allocated Low Income Housing Tax Credits (LIHTC) for four multi-family projects. Combined, these projects will bring millions of dollars of resources into the County for affordable housing.

ACDS administers most of these federal funds on behalf of the County and works closely with other County agencies, State agencies and nonprofit providers. In addition, the Housing Commission administers and manages public housing funds and the Housing Choice Voucher Program on behalf of the County.

**Table 4**  
**Expected Resources Priority**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
CDBG	public - federal	Acquisition Admin and Planning Housing Public Improvements Public Services	\$2,116,132	\$650,000	\$11,853	\$2,777,985	\$2,003,111	Community Development Block Grant (CDBG) is a flexible funds program that provides communities with resources to address housing and community development needs.
HOME	public - federal	Acquisition Homebuyer Assistance Homeowner Rehab	\$886,075	\$750,000	\$0	\$1,636,075	\$1,636,075	HOME Investment Partnerships Program (HOME) provides communities

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
		Multi-family Rental New Construction Multi-family Rental Rehab New Construction for Ownership TBRA						with the resources to fund a wide range of activities, including building, buying, and/or rehabilitation of affordable housing for rent or homeownership or providing direct rental assistance to low-income households.
ESG	public - federal	Conversion and Rehab for Transitional Housing Financial Assistance Overnight Shelter Rapid Re-housing (rental assistance) Rental Assistance Services	\$184,231	\$0	\$0	\$184,231	\$184,231	Emergency Solution Grant (ESG) funds provide communities with flexible funds to address the needs of the homeless.
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Rapid Re-Housing (rental assistance) Rental Assistance Services TBRA Other	\$2,484,499	\$0	\$0	\$2,484,499	\$2,484,499	Competitive McKinney-Vento Homeless Assistance Act funds are applied for annually to support programs serving the homeless population in the County. Funds are used to provide permanent supportive housing, case management, and transitional housing to homeless families and individuals.
Other	public - federal	Housing TBRA	\$23,800,000	\$0	\$0	\$23,800,000	\$23,800,000	The Housing Commission administers the Housing Choice

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
								Voucher Program, which provides tenant based rental assistance.
Other	public - federal	Services TBRA	\$561,696	\$0	\$0	\$561,696	\$561,696	HOPWA funds will be used for tenant based rental assistance for persons with AIDS.
Other	public - local	Acquisition Admin and Planning Homebuyer Assistance Homeowner Rehab Housing Multi-family Rental New Construction Multi-family Rental Rehab TBRA	\$270,000	\$0	\$0	\$270,000	\$270,000	County funds are provided to meet the required HOME match.
Other	public - local	Homebuyer Assistance Housing Multi-family Rental New Construction Multi-family Rental Rehab Services TBRA	\$3,668,340	\$0	\$0	\$3,668,340	\$3,668,340	County funds are provided for homeownership counseling, financial literacy, foreclosure prevention counseling programs, community development activities, and supportive services.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
Other	Public-Local –  Housing Trust Fund	Homebuyer Assistance  Housing  Multi-family Rental New Construction  Multi-family Rental Rehab  Services  TBRA	    \$15,800,000	    \$0		    \$15,800,000	    \$8,000,000	County funded Housing Trust Funds are provided for rental housing development, home ownership initiatives, Tenant Based Rental Assistance Program, community development activities, and supportive services, housing stability and fair housing activities.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The County gives priority to projects where there is owner equity or a commitment of private or other public financing. For example, the County will allocate HOME Investment Partnerships Program (HOME) and local match funds for the Rental Housing Production Program. These funds will support the acquisition and rehabilitation or new construction of affordable multi-family housing. Typically, these projects cost millions of dollars and leverage equity raised from federal LIHTC, State funds and private dollars. Significant resources are expected to be generated from the sale of LIHTC to develop four new affordable housing developments in Anne Arundel County during Local Fiscal Year 2024.

The County also applies for State funds whenever the opportunity arises. For example, State Baltimore Regional Neighborhood Initiative (BRNI) funds have been awarded to ACDS to acquire and rehabilitate units in the Brooklyn Park community. During Local Fiscal Year 2024, ACDS will continue to leverage County general funds, CDBG funds, and State Lead-Based Paint Program funds to attain and revitalize additional units.

ACDS offers a HOME and/or CDBG funded initiative that provides mortgage assistance to income eligible first-time homebuyers. This program is now leveraging local funds through the County's Affordable Housing Trust Fund to increase the amount of assistance. The program also leverages mortgage financing through the Maryland Mortgage Program and/or private lenders.

ACDS also administers the Homeownership Counseling and Foreclosure Prevention Counseling Programs for the County. The funds provided for these programs are leveraged with federal and State dollars, including competitive federal funds through the federal Homeownership Counseling Program, the Maryland Homeownership Counseling Fund, and the Maryland Homeowner Assistance Fund (HAF) grants programs.

In addition, ACDS administers the Video Lottery Terminal (VLT) and County Executive's Community Support Grant funds for the County, which are awarded to nonprofit organizations and community associations to carry community development activities forward in underserved communities. These dollars are frequently used to supplement federal and State funds, such as the Sarah's House Family Shelter at Ft. Meade, a program operated by Associated Catholic Charities.

The County will invest approximately \$19,468,340 dollars of additional general funds, including funds from a newly established local Affordable Housing Trust Fund, into housing and community development programs this year, as well as waiving or reducing impact of connection fees to produce certain types of affordable units.

Anne Arundel County was awarded \$2,484,499 in Continuum of Care (CoC) program dollars through the Federal Fiscal Year 2022 competition. These funds will leverage, at a minimum, \$646,125 from County, State, and private monies for projects serving the homeless populations. Anne Arundel County will further leverage its federal funds – both Emergency Solutions Grant (ESG) and CoC – with State funds and anticipate receiving a State Homelessness Solutions Grant in the amount of \$788,327. The award will support outreach, shelter, homelessness prevention, and rapid rehousing programs. The County continues to benefit from ESG-CV awards which have allowed the County to expand shelter, outreach, and rapid rehousing options through September 2023. Finally, the County received \$2,800,473 in FY21 HOME Investment Partnership Program (HOME) American Rescue Program (ARP) funds. It is anticipated these funds will be allocated to programs providing rental assistance and supportive services, as well as assist in the development of affordable rental units for the homeless.

The County ensures that all the federally required match funds are being provided; in many cases these funds exceed the requirement. The HOME Program requires every one dollar in federal funds expended be matched by the County with at least \$.25 in local funds. The match required for the HOME Program in Local Fiscal Year 2024 is \$199,367 and the County will meet this obligation through the allocation of general funds.

A total of \$85,000 in ESG funds will be appropriated for the Sarah's House Emergency Family Shelter, which is operated by Associated Catholic Charities, Inc. (Catholic Charities). Catholic Charities also budgeted \$235,430 in United States Army Funds; \$413,090 in County funds;

\$40,000 in VLT funds, \$110,000 in Emergency Food & Shelter Program, \$167,210 in Maryland Homelessness Solutions Program, and \$10,000 in the Maryland Energy Food Program. The match funds, with the ESG funds, will be used for case management, supportive services and Sarah's House Emergency Family Shelter operations. The remaining ESG funds (\$84,321) will be awarded to The Light House, Inc. to operate a Rapid Re-Housing Program. Both initiatives will meet the match fund requirement and provide monies to cover a portion of case management and administrative costs associated with managing the grant.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

One of the best ways to decrease the cost of new housing is to reduce the cost of land, as that is one of the largest cost factors in housing construction. As land prices rise, those costs are passed on to purchasers in the form of higher housing prices. When the County surpluses residentially zoned property, it makes that land available for new home construction, potentially reducing the cost of building and making the home available at a much lower cost to first time homebuyers. This program has garnered much success in the past, and the County will continue to seek opportunities to provide low or no-cost land for new affordable housing construction.

## Discussion

Anne Arundel County works diligently towards leveraging all its federal dollars with other sources of funds. The County regularly collaborates with local elected officials, State and federal legislators, the State housing finance agency, and private developers to leverage funding with non-federal and non-entitlement sources for housing and community development projects. The County has invested a significant amount of County funds into housing and community development programs to complement federal and State resources. In addition, subrecipients of federal CDBG public service funds and the CoC program fund use private foundations, private fundraising, volunteers, and in-kind services to fully support these programs.

## AP-20 Annual Goals and Objectives

**Table 5  
Goals Summary**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeownership Opportunities	2020	2024	Affordable Housing  Non-Homeless Special Needs	Neighborhood Revitalization Area – Brooklyn Park  Neighborhood Revitalization	Affordable Housing, Owner  Special Needs Housing	CDBG: \$695,000  HOME: \$375,000	Public service activities for Low / Moderate Income Housing Benefit:

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
					Area – Glen Burnie  Neighborhood Revitalization Area – Severn		County General: \$411,640  County Match: \$125,000	500 Persons Assisted  Homeowner Housing Rehabilitated: 25 Households Housing Unit  Direct Financial Assistance to Homebuyers: 0 Households Assisted
2	Rental Housing Opportunities	2020	2024	Affordable Housing  Public Housing  Non-Homeless Special Needs	Communities of Opportunity	Affordable Housing Rental Development  Affordable Housing Rental Assistance and Services  Affordable Housing Public Housing  Special Needs Housing  Special Needs Facilities and Services  Public Housing Services	CDBG: \$564,759  HOME: \$1,108,601  County General: \$193,633  County Match: \$74,367  HOPWA: \$539,228	Public service activities other than Low / Moderate Income Housing Benefit: 173 Persons Assisted  Rental Units Rehabilitated: 4 Units  Rental Units Created: 16 Units  Tenant-Based Rental Assistance / Rapid Rehousing: 40 Households Assisted
3	Prevent and End Homelessness	2020	2024	Affordable Housing  Homeless		Homeless Housing  Homeless Shelter and Services  Homeless Prevention	CDBG: \$830,000  ESG: \$170,414  Competitive McKinney-Vento Homeless Assistance Act: \$2,484,499  County General: \$2,200,000  HOME: \$50,000	Public service activities other than Low / Moderate Income Housing Benefit: 180 Persons Assisted  Tenant-Based Rental Assistance / Rapid Rehousing: 181 Households Assisted  Homeless Person

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
								Overnight Shelter:  316 Persons Assisted  2 Public Facilities  Homelessness Prevention:  693 Persons Assisted
4	Sustainable Communities	2020	2024	Non-Homeless Special Needs  Non-Housing Community Development		Special Needs Facilities and Services  Non-Housing Community Development Public Service	CDBG: \$105,000  County General: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit:  275 Persons Assisted  Other:  1 Other
5	Economic Opportunities	2020	2024	Non-Homeless Special Needs  Non-Housing Community Development		Special Needs Facilities and Services  Economic Opportunities	CDBG: \$30,000	Public service activities other than Low / Moderate Income Housing Benefit:  60 Persons Assisted
6	Promote Fair Housing	2020	2024	Affordable Housing  Fair Housing			County General: \$45,000	Other:  1 Other
7	Administration of Federal Funds	2020	2024	Administration			CDBG: \$553,226  HOME: \$146,107  ESG: \$13,817  Competitive McKinney-Vento Homeless Assistance Act: \$112,744  County - General: \$288,700  HOPWA: \$22,486	Other:  1 Other

**Table 6**  
**Goals Descriptions**

<b>GOAL 1 – HOMEOWNERSHIP OPPORTUNITIES</b>	
<i>Increase and sustain affordable homeownership opportunities that are accessible and inclusive for low to moderate income County residents.</i>	
1. <b>Increase homeownership opportunities through programming.</b> Increase sustainable homeownership and wealth building opportunities through programming for first time homebuyers and protected classes. Examples include:	
❖ Homebuyer and credit counseling	
❖ Foreclosure prevention counseling	
❖ Down payment, closing cost, and mortgage write down assistance	
<b>5 Year Outcome Goal: 2,475 persons, 60 households</b>	
2. <b>Increase supply of affordable homeownership units.</b> Increase supply of quality affordable owner-occupied housing in inclusive communities. Examples include:	
❖ Affordable financing for acquisition and construction	
❖ Utilization of County owned surplus land	
❖ Land use incentives and requirements such as inclusionary zoning policies and workforce housing incentive	
<b>5 Year Outcome Goal: 363 units</b>	
3. <b>Improve the quality of existing affordable homeownership units.</b> Improve and maintain existing stock of affordable units through affordable financing and project management for improvements. Examples include:	
❖ Property rehabilitation for homeowners	
❖ Energy efficiency improvements for homeowners	
❖ Acquisition/rehabilitation program for homebuyers	
❖ Disaster mitigation activities	
<b>5 Year Outcome Goal: 175 units</b>	
4. <b>Improve accessibility of homeownership units.</b> Facilitate improvements through affordable financing and project management and promote activities that support the elderly and those with disabilities to remain in their homes. Examples include:	
❖ Accessibility Modifications Program for Homeowners	
<b>5 Year Outcome Goal: 25 units, 500 households</b>	
5. <b>Market affordable homeownership opportunities to protected classes within the County.</b> Ensure homeownership programs and opportunities are affirmatively marketed throughout the County and to protect classes with limited income, including minorities and persons with special needs. Examples include:	
❖ Direct mailings and email marketing	

- ❖ Attendance at outreach events, festivals, community meetings and informational sessions hosted by groups representing and/or serving the protected classes

**5 Year Outcome Goal: Process Outcome**

## GOAL 2 – RENTAL HOUSING OPPORTUNITIES

*Promote and expand affordable quality rental housing opportunities that are accessible and inclusive.*

1. **Increase the supply of affordable rental units.** Encourage the development of new rental units, with priority given to projects for families in communities of opportunity where affordable rental may be lacking. Examples include:

- ❖ Low interest financing programs
- ❖ PILOT Agreements
- ❖ County surplus land
- ❖ Land use incentives and requirements such as inclusionary zoning policies, workforce housing incentive and allowances for housing for elderly of modest means

**5 Year Outcome Goal: 250 units**

2. **Improve and preserve the existing stock of affordable rental housing.** Finance the renovation of existing affordable housing developments, including public housing, as well as smaller, scattered site developments. Examples include:

- ❖ Scattered site rental development through acquisition/rehabilitation
- ❖ Low interest financing
- ❖ Rental Assistance Demonstration (RAD) conversions
- ❖ Disaster mitigation activities

**5 Year Outcome Goal: 317 units**

3. **Create and maintain accessible rental housing units.** Provide financing and project management to develop group homes and make accessibility modifications or other improvements to existing group homes and rental units serving persons with disabilities and older adults. Examples include:

- ❖ Accessibility Modifications Program for Renters
- ❖ Group Home Rehabilitation Program
- ❖ Group Home Acquisition/Rehabilitation Program
- ❖ New group home development
- ❖ Ensure a portion of units in large rental developments can serve persons with disabilities

**5 Year Outcome Goal: 45 units**

4. **Expand, maintain and create affordable rental opportunities.** Support demand side subsidies and programs that allow low-income families and persons with special needs to afford market rate rental units, with an emphasis on accessing units in communities of opportunity. Examples include:

- ❖ Tenant Based Rental Assistance for low-income families and individuals
- ❖ Tenant Based Rental Assistance for persons with HIV/AIDS

- ❖ Tenant Based Rental Assistance for persons with disabilities, including mental illness and substance abuse disorders
- ❖ Explore higher rent payments for utilization in communities of opportunity

**5 Year Outcome Goal: 200 units**

5. **Implement support services and programs that help tenants access and retain housing.** Services may be geared to help homeless families and individuals, extremely low-income families, persons with disabilities including mental illness and substance abuse, and returning citizens. Examples include:

- ❖ Case management and housing location assistance
- ❖ Landlord outreach and mitigation to encourage acceptance of vouchers for hard to house clients
- ❖ Congregate services for older adults

**5 Year Outcome Goal: 175 persons, 125 households**

6. **Market affordable rental opportunities to protected classes within the County.** Ensure affordable rental units and TBRA assistance are affirmatively marketed throughout the County to the protected classes within the County and that rental units and programs are provided in adherence to the County fair housing laws. Examples include:

- ❖ Affirmative marketing requirements for subrecipients
- ❖ Fair housing training for property managers
- ❖ Tenant/landlord information and fair housing resource line

**5 Year Outcome Goal: Process Outcome**

## GOAL 3 – PREVENT AND END HOMELESSNESS

*Prevent and end homelessness by providing a comprehensive homelessness response system.*

1. **Prevent homelessness.** Provide financial assistance and counseling to households who are at risk of losing their homes; provide financial assistance to households to obtain new housing if they can no longer stay where they currently reside. Examples include:

- ❖ Eviction prevention assistance
- ❖ First month rent and security deposit assistance
- ❖ Financial coaching
- ❖ Referral services

**5 Year Outcome Goal: 550 persons**

2. **Increase and sustain housing opportunities for the homeless.** Maintain and expand the supply of permanent supportive housing options, rapid re-housing assistance, and necessary support available to homeless individuals and families to get them quickly re-housed; maintain and expand the supply of permanent supportive housing and related services for chronically homeless individuals. Examples include:

- ❖ Tenant Based Rental Assistance
- ❖ Rapid re-housing programs
- ❖ Case management services
- ❖ Development of permanent supportive housing units

#### 5 Year Outcome Goal: 860 households

3. **Maintain and enhance emergency shelter and interim housing options.** Maintain and enhance emergency shelters serving families, victims of domestic violence, and individuals as a temporary and safe housing option with the purpose of those served becoming quickly re-housed and economically secure. Examples include:

- ❖ Maintenance and enhancement of existing shelters
- ❖ Operating support for emergency shelters and interim housing options

#### 5 Year Outcome Goal: 1,500 persons

4. **Improve the Homelessness Response System.** Expand the Coordinated Entry System to include a continuum of services and support, including diversion and prevention services, entry into shelters, and permanent housing. Offer a variety of supportive services to assist homeless individuals and families maintain their housing. Support and enhance the capacity for the community to end homelessness through data, coordination, and planning. Examples include:

- ❖ Operating support for day programs
- ❖ Case management
- ❖ Mental health programs
- ❖ Employment, education and training services, life skills and workplace training
- ❖ Childcare programs
- ❖ Financial coaching
- ❖ Outreach programs
- ❖ Homeless Management Information Systems (HMIS), coordinated entry and assessment, and planning activities

#### 5 Year Outcome Goal: 3,500 persons

## GOAL 4 – SUSTAINABLE COMMUNITIES

*Create sustainable, vibrant, inclusive communities by investing in revitalization projects, facilities and programs serving low-income communities throughout the County, with priority given to communities in the designated Neighborhood Revitalization Areas.*

**Support initiatives that improve quality of life for communities.** Fund projects, facilities and programs that improve the quality of life for low- and moderate-income persons and households, with priority given to communities within the designated Neighborhood Revitalization Areas and Housing Commission managed communities. Examples include:

- ❖ Community facilities

- ❖ Revitalization of blighted structures
- ❖ Projects and programs to support positive youth development
- ❖ Projects and programs to support older residents
- ❖ Preservation of historic structures in minority communities

**5 Year Outcome Goal: 1,830 persons**

## GOAL 5 – ECONOMIC OPPORTUNITIES

*Support programs, facilities and projects providing opportunities for low and moderate-income persons, including those with special needs, to gain skills, economic stability and independence to be productive members of the community, with a priority for services located within the designated Neighborhood Revitalization Areas.*

**Promote Independence.** Assist programs and services that help low- and moderate-income County residents achieve financial and economic independence through better access to employment opportunities and support. Examples include:

- ❖ GED Prep and ESOL courses
- ❖ Workforce development support programs
- ❖ Transportation services and support
- ❖ Childcare services
- ❖ Day and vocational facilities for persons with special needs

**5 Year Outcome Goal: 320 persons**

## GOAL 6 – PROMOTE FAIR HOUSING

*Promote and further fair housing throughout the County and the region and improve access to housing opportunities for members of the protected classes.*

**Implement the local and regional fair housing action plans.** Examples may include:

- ❖ Support for fair housing testing and enforcement activities
- ❖ Fair housing outreach and education
- ❖ Support for a regional fair housing coordinator

**5 Year Outcome Goal: Implementation of fair housing action plans**

## AP-35 Projects

### Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* contains a strategic plan for addressing the housing and community development needs in the County. This Plan provides a comprehensive analysis of the needs of County residents and sets out specific goals, strategies,

and outcomes to address the needs over a five-year period. This section outlines how the funds available during Local Fiscal Year 2024 will be used to achieve the goals and outcomes outlined in the Plan.

The projects, programs, and activities outlined in this section were selected to address the priorities, goals, strategies, and outcomes outlined in the Consolidated Plan, developed through an intensive public planning process and analysis based on data that was received through a housing market study and needs assessment. Through this planning process, the County identified specific strategies to address the needs in the following goal areas: (i) Homeownership Opportunities; (ii) Rental Housing Opportunities; (iii) Preventing and Ending Homelessness; (iv) Sustainable Communities; (v) Economic Opportunities; and (vi) Promoting Fair Housing. The following projects, programs and activities funded with County entitlement funds – CDBG, HOME, and ESG – seek to address the priority needs and meet the goals identified in the Consolidated Plan. Other projects, funded with different federal dollars, such as CoC or HOPWA funds, designed to address the goals herein, are discussed throughout the rest of this Action Plan.

**Table 7**  
**Project Information**

	Project Name
1	Transitional or Emergency Facilities for the Homeless
2	CDBG Administration
3	CHDO Housing Acquisition and Rehabilitation Program
4	Chesapeake Arts Center Scholarship Program
5	Emergency Assistance Program
6	ESG 24 Anne Arundel County
7	Family Stability Prevention Extension Program
8	Freetown Village Boys & Girls Club
9	Group Home Acquisition/Rehabilitation Program
10	HOME Administration
11	Homeless Outreach Team
12	Homeless Resource and Outreach Center
13	Laurel Advocacy & Referral Services Emergency Services
14	Moving Home Program
15	OIC Education and Job Training Program

16	Property Rehabilitation Program
17	Rehabilitation Advisory Services
18	Rental Housing Production Program
19	Repairs With Care Program
20	Scattered Sites Rental Program
21	Senior Services for Aging in Place
22	Severn Boys & Girls Club
23	The Light House Family Program
24	The Light House Shelter

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The main vision guiding the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* is to pursue housing and community development goals that create strong and vibrant communities through a range of affordable housing options and opportunities for all residents. Further, the strategies across all goal areas will help promote equity, with a special emphasis on helping households at the lowest income levels, underserved protected classes, and persons with special needs, obtain housing and related support in diverse and inclusive communities. Given the severe cost burden of housing and risk of homelessness experienced by those at the lowest income levels, the limited federal resources in the County will be prioritized for the stabilization and expansion of affordable housing. An increased supply of affordable units will enable health aides, hospitality and retail workers, teacher aides, daycare workers, and other low to moderate income households from the public, private and nonprofit sectors to live and be productive citizens of Anne Arundel County.

To the extent possible, priority will be given to projects and programs creating new affordable housing units and building low-income households in Communities of Opportunity (COOs). COOs are areas that currently have no or low concentrations of households with low to moderate income and which have the potential to provide a high quality of life to their residents. Revitalization efforts and public service dollars (i.e., operating funds) will be prioritized to the Severn, Brooklyn Park and Glen Burnie communities, which are the three main Neighborhood Revitalization Areas in the County.

During Local Fiscal Year 2024, the County will use the vision defined in this Consolidated Plan to target its limited resources. As in previous years, increasing affordable housing options through various methods continues to be a priority.

## AP-38 Project Summary

**Table 8**  
**Project Summary Information**

1	<b>PROJECT NAME</b>	<b>Transitional or Emergency Facilities for the Homeless</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Maintain and enhance emergency shelter and interim housing options.
	Funding	CDBG: \$400,000
	Description	Funds will be used to acquire and rehabilitate a property to be used as emergency and transitional housing for those experiencing homelessness in the County.  Strategy: Maintain and enhance emergency shelter and interim housing options.  Objective: Providing Decent Housing  Outcome: Availability/Accessibility; Public Facility
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that one property will be acquired and rehabilitated. Estimate that approximately 8 homeless individuals will be served.
	Location Description	TBD
	Planned Activities	Funds will be used to acquire and rehabilitate property to be used as emergency and transitional housing for those experiencing homelessness in the County.
2	<b>PROJECT NAME</b>	<b>CDBG ADMINISTRATION</b>
	Target Area	
	Goals Supported	Administration of Federal Funds
	Needs Addressed	
	Funding	CDBG: \$423,226 PI: \$130,000
	Description	Funds will be used for general management, planning, oversight, and coordination of community development activities.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds will be used for general management, planning, oversight, and coordination of community development activities.
3	<b>PROJECT NAME</b>	<b>CHDO GROUP HOME ACQUISITION AND REHABILITATION</b>
	Target Area	
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Special Needs – Housing
	Funding	HOME: \$132,911 County Match: \$33,228
	Description	CHDO Group Home Acquisition and Rehabilitation Program funds (at least 15 percent of the HOME allocation) are reserved for housing developed, owned, or sponsored by a Community Housing Development Organization (CHDO). Funds will be used to continue this multi-year program to acquire and/or rehabilitate housing to serve persons with special needs.

		<p>Strategy: Create and Maintain Accessible Rental Housing Units</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Affordability</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that one group home will be acquired and constructed/rehabilitated. Typically, these group homes serve three to four individuals with disabilities.
	Location Description	The Program will be offered countywide.
	Planned Activities	Funds will be allocated to the HOME funded Community Housing Development Organization (CHDO) Group Home Acquisition and Rehabilitation Program. These funds will be made available to a certified CHDO to acquire and/or renovate housing to serve special needs populations. ACDS, on behalf of the County, is working with CHDO certified special needs housing providers to identify potential projects for the upcoming year. It is anticipated that one group home will be developed during the fiscal year.
4	<b>PROJECT NAME</b>	<b>CHESAPEAKE ARTS CENTER SCHOLARSHIP PROGRAM</b>
	Target Area	Neighborhood Revitalization Area – Brooklyn Park
	Goals Supported	Sustainable Communities
	Needs Addressed	Non-Housing Community Development – Public Service
	Funding	CDBG: \$20,000
	Description	<p>The Chesapeake Arts Center will use funds to provide scholarships to subsidize tuition to attend classes and programs for income eligible youth and their families in the Brooklyn Park community.</p> <p>Strategy: Support Initiatives that Improve the Quality of Life for Communities</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Sustainability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208.(a)(2) Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 low- and moderate-income youth will participate in classes offered by the Chesapeake Arts Center.
	Location Description	Chesapeake Arts Center – 194 Hammonds Lane, Brooklyn Park, MD 21225.
	Planned Activities	Funds will be provided to the Chesapeake Arts Center Scholarship Program to provide funding for approximately 50 low-income youth from the Brooklyn Park community to participate in art, dance, music, drama and other courses.
5	<b>PROJECT NAME</b>	<b>EMERGENCY ASSISTANCE PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention
	Funding	CDBG: \$45,000
	Description	<p>The Community Action Agency will use funds to prevent income eligible County residents from being evicted from their homes, and to assist with the first month's rent to help families become re-housed.</p> <p>Strategy: Prevent Homelessness</p> <p>Objective: Affordable Housing</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CBBG National Objective -570.208(a)(2) – Low/Mod Limited Clientele</p>
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to assist approximately 50 low- and moderate-income households remain housed or obtain new housing.
	Location Description	Anne Arundel County Community Action Agency, 251 West Street, Annapolis, MD 21401. The assistance will be offered Countywide.
	Planned Activities	Funds will be used to support the Community Action Agency Emergency Assistance Program. This Program will provide emergency financial assistance to approximately 50 households to prevent becoming homeless, as well as to assist households with security deposits and the first month's rent.
6	<b>PROJECT NAME</b>	<b>ESG 24 ANNE ARUNDEL COUNTY</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention Homeless – Housing Homeless – Shelter and Services
	Funding	ESG: \$184,231
	Description	Funds will be used to provide emergency shelter, homelessness prevention and rapid re-housing programs.  Strategy: Prevent homelessness, Increase and Sustain Housing Opportunities for the Homeless and Maintain and Enhance Emergency Shelter and Interim Housing Options  Objective: Affordable Housing  Outcome: Affordability
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 individuals, including youth, will be served by Sarah's House Family Shelter Program; and 40 households will be provided rapid re-housing services by The Light House.
	Location Description	Emergency Shelter Sarah's House, 2015 20th Street, Fort Meade, MD 20755  Rapid Re-Housing Program Light House Shelter, 10 Hudson St., Annapolis, MD 21401  Rapid Re-Housing participants are allowed to re-locate to neighboring counties if they are unable to locate appropriate housing within Anne Arundel County, so long as the geographic location of the unit allows for Rapid Re-housing programs to provide supportive services for the duration of program participation.  Administration Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Emergency Shelter Funds in the amount of \$85,000 will be used for the continuation of Associated Catholic Charities, Inc. Emergency Shelter Program, known as Sarah's House, which serves homeless families and individuals.  Rapid Re-Housing Program Funds in the amount of \$85,414 will be used by The Light House to provide tenant based rental assistance and case management to assist homeless individuals (especially individuals and families, families with children, Veterans, and their families) make the transition to permanent housing and independent living.  Administration Funds in the amount of \$13,817 will be used for general management, planning, oversight, and administration.

7	<b>PROJECT NAME</b>	<b>FAMILY STABILITY PREVENTION EXTENSION PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention
	Funding	CDBG: \$60,000
	Description	<p>Funds will be used to support the Anne Arundel County Partnership for Children, Youth, and Families' North County, as well as County-Wide, homelessness prevention program, which is an intensive case management program focused on preventing family homelessness and enhancing family stability,</p> <p>Strategy: Prevent Homelessness</p> <p>Objective: Affordable Housing</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective - 570.208(a)(2) – Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to help approximately 20 income eligible households remain housed and shelter 10 households experiencing homelessness.
	Location Description	This Program will be offered Countywide.
	Planned Activities	Anne Arundel County Partnership for Children, Youth, and Families' North County, as well as County-Wide, homelessness prevention program, which is an intensive case management program that is part of United Way of Central Maryland's Family Stability model focused on preventing family homelessness and enhancing family stability.
8	<b>PROJECT NAME</b>	<b>FREETOWN VILLAGE BOYS &amp; GIRLS CLUB</b>
	Target Area	
	Goals Supported	Sustainable Communities
	Needs Addressed	Non-Housing Community Development – Public Service Public Housing – Services
	Funding	CDBG: \$20,000
	Description	<p>Funds will be used for the Boys &amp; Girls Club at Freetown Village to continue its vital work of providing a safe and accessible facility and life-changing programs for children and teens.</p> <p>Strategy: Support Initiatives that Improve the Quality of Life for Communities</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to serve approximately 75 children and teens from the Freetown Village Housing community and surrounding area with life-changing programs in a safe and accessible facility.
	Location Description	Freetown Village Public Housing Community, 7820 Darrell Henry Ct., Pasadena, MD 21122
	Planned Activities	Funds will be used to support the Boys & Girls Clubs of Annapolis and Anne Arundel County, Inc. program at the Freetown Village Boys & Girls Club.
9	<b>PROJECT NAME</b>	<b>GROUP HOME ACQUISITION/REHABILITATION PROGRAM</b>

	Target Area	
	Goals Supported	Sustainable Communities
	Needs Addressed	Special Needs – Housing
	Funding	CDBG: \$100,000
	Description	<p>Funds will be used to provide resources to make needed repairs to existing group homes for special needs clients, including accessibility modifications and correction of health, safety, and other code violations. Funds may also be used to acquire a new group home for a nonprofit provider.</p> <p>Strategy: Create and maintain accessible rental housing units</p> <p>Objective: Provide decent affordable housing</p> <p>Outcome: Availability</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately two group homes will be rehabilitated and/or acquired. Typically, these group homes serve three to four individuals with disabilities.
	Location Description	This Program will be offered Countywide.
	Planned Activities	Funds will be made available to group home providers to renovate existing group home units to serve special needs populations.
10	<b>PROJECT NAME</b>	<b>HOME ADMINISTRATION</b>
	Target Area	
	Goals Supported	Administration of Federal Funds
	Needs Addressed	
	Funding	<p>HOME: \$88,607</p> <p>PI: \$57,500</p> <p>County Match: \$27,000</p>
	Description	Funds will be used for general management, planning, oversight, and coordination of the HOME program activities.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
11	<b>PROJECT NAME</b>	<b>HOMELESS OUTREACH TEAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$25,000
	Description	<p>Funds will be provided to the Anne Arundel County Department of Social Services to support two full-time outreach workers that will process food stamps, benefit applications, and provide services to homeless individuals where they are.</p> <p>Strategy: Improve the Homelessness Response System</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p>

		CDBG National Objective: 570.208.(a)(2) Low/Mod Limited Clientele
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	The Homeless Outreach Team Program will serve 150 homeless individuals.
	Location Description	This program is offered Countywide
	Planned Activities	Funds will be used to support two full-time outreach workers who will process food stamps, benefit applications, and provide services to homeless individuals where they are.
12	<b>PROJECT NAME</b>	<b>HOMELESS RESOURCE AND OUTREACH CENTER</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$45,000
	Description	<p>Funds will be used to support the Arundel House of Hope, Inc. Homeless Resource and Outreach Center, which offers case management, day shelter, information and referral services, housing search, and links to mainstream resources to homeless individuals on a drop-in basis. The Center will also serve as the Winter Relief Intake Center between November and April.</p> <p>Strategy: Improve the Homelessness Response System</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208.(a)(2) Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Services will be provided to approximately 100 persons at the Homeless Resource and Outreach Center.
	Location Description	The Homeless Resource and Outreach Center is located at 514 N. Crain Highway, Suite K, Glen Burnie, MD 21061.
	Planned Activities	Funds will be used to support the Arundel House of Hope, Inc. resource center for the homeless, which will provide case management, information, referral services, medical, and treatment resources. In addition, the Center will function as the Winter Relief Intake Center from November through April.
13	<b>PROJECT NAME</b>	<b>LAUREL ADVOCACY &amp; REFERRAL SERVICES EMERGENCY SERVICES PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Prevention
	Funding	CDBG: \$20,000
	Description	<p>Funds will be used to support Laurel Advocacy &amp; Referral Services' emergency services program, which provides low-income individuals and families from Anne Arundel County who are facing eviction financial assistance for rental/mortgage/move in assistance to maintain or secure stable permanent housing.</p> <p>Strategy: Prevent Homelessness</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Affordability</p>
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support approximately 13 low-income individuals facing eviction or housing instability.
	Location Description	This Program will be offered to Laurel residents in Anne Arundel County
	Planned Activities	Laurel Advocacy & Referral Services (LARS) will use funds to provide low-income individuals and families facing eviction financial assistance to maintain or secure stable permanent housing.
14	<b>PROJECT NAME</b>	<b>MOVING HOME PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Increase and sustain housing opportunities for the homeless
	Funding	HOME: \$50,000
	Description	Funds will be used to support the tenant based rental assistance program targeted to providing housing and related services to families, including homeless families and veterans, with the goal of improving housing stability.  Strategy: Increase and sustain housing opportunities for the homeless Objective: Create a Suitable Living Environment
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support approximately 30 households experiencing homelessness or housing instability.
	Location Description	The Program will be offered Countywide
	Planned Activities	Funds will be used to support the tenant based rental assistance program targeted to providing housing and related services to families, including homeless families and veterans, with the goal of improving housing stability.
15	<b>PROJECT NAME</b>	<b>OIC EDUCATION AND JOB TRAINING PROGRAM</b>
	Target Area	
	Goals Supported	Economic Opportunities
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$30,000
	Description	Opportunity Industrialization Center (OIC) will use funds to continue providing evening counseling courses in ESOL, computer training, basic academic skills and GED preparation to income eligible individuals who are unemployed and underemployed. Funds will be used to pay for operational costs such as facility rent, employee salaries and supplies.  Strategy: Promote Independence  Objective: Create Economic Opportunities  Outcome: Availability. CDBG Citation: 570.201(e)  CDBG National Objective: 570.208(a)(2) – Low/Mod Limited Clientele
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to support approximately 60 unemployed or underemployed individuals with educational and employment assistance.
	Location Description	The Program will be offered Countywide.
	Planned Activities	Funds will be used to support OIC evening training programs to accommodate the schedules of working adults. This Program offers ESOL, basic academic skills, GED

		preparation, and computer skills training classes to income eligible individuals who are unemployed and underemployed.
16	<b>PROJECT NAME</b>	<b>PROPERTY REHABILITATION PROGRAM</b>
	Target Area	
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Affordable Housing – Owner
	Funding	CDBG: \$100,000 HOME: \$375,000 County Match: \$125,000
	Description	<p>Funds will be used to assist low- and moderate-income homeowners whose homes need property rehabilitation or reconstruction.</p> <p>Funds will be used to provide deferred loans to rehabilitate or reconstruct homes to correct housing, health, occupancy and other code violations.</p> <p>Strategy: Improve the Quality of Existing Affordable Homeownership Units.</p> <p>Objective: Provide Decent Affordable Housing.</p> <p>Outcome: Availability. CDBG Citation 570.202(a)(1) &amp; 570.202 (b)(2)</p> <p>CDBG National Objective: 570.208(a)(3) – Low/Mod Housing.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	To be eligible to participate in the Property Rehabilitation Program, the house must be owner-occupied; the homeowner must have a household income which is 80 percent and below AMI, be current on mortgage payments and taxes, and have sufficient equity to support the loan. The Program provides loans to eligible borrowers at a zero percent interest rate with payment deferred on the loan for 30 years unless the home is sold or the title transfers. It is anticipated that 25 low- and moderate-income households will be served by the CDBG and HOME funded program.
	Location Description	The Program will be offered Countywide.
	Planned Activities	The County will continue to offer a comprehensive Property Rehabilitation Program, including the installation of energy efficient measures to reduce utility costs. This Program will include financial counseling and construction oversight to ensure the necessary repairs are completed properly, while providing the homeowners with deferred loans to cover the cost of the repairs. These funds will leverage additional State Special Loan Program dollars to rehabilitate approximately 25 homes throughout the County correcting housing, health, occupancy, and other code violations. Although the Program is offered countywide, it will be targeted to the Neighborhood Revitalization Communities.
17	<b>PROJECT NAME</b>	<b>REHABILITATION ADVISORY SERVICES</b>
	Target Area	
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Affordable Housing – Owner
	Funding	CDBG: \$ 55,000 CDBG PI: \$520,000
	Description	<p>Funds will support staff and implementation cost for the CDBG and HOME funded Property Rehabilitation Program, Property Repair Program, and Accessibility Modifications Program, which includes provisions of technical and financial advisory assistance to income eligible homeowners.</p> <p>Strategy: Improve the Quality of Existing Affordable Homeownership Units</p> <p>Objective: Provide Decent Affordable Housing</p>

		Outcome: Affordability. CDBG Citation: 570.202(b)(9)
		CDBG National Objective: 570.208(a)(3) – Low/Mod Housing
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to serve low- and moderate-income households: five households will be served through the Property Repair Program and 25 households will be served through the Property Rehabilitation Program.
	Location Description	Arundel Community Development Services, Inc., 2666 Riva Road, Suite 210, Annapolis, MD 21401
	Planned Activities	Funds will support the implementation cost of the Property Rehabilitation Program, Property Repair Program, Accessibility Modifications Program, and State funded rehabilitation programs. Staff will collaborate with homeowners to underwrite project financing and secure State financing, select contractors, develop work write-ups, manage the construction process, and ensure quality work is completed in a timely manner.
18	<b>PROJECT NAME</b>	<b>RENTAL HOUSING PRODUCTION PROGRAM</b>
	Target Area	Communities of Opportunity
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Affordable Housing – Rental Development
	Funding	HOME and PI: \$932,057 County Match: \$41,139
	Description	Funds will be used to provide loans to developers for the acquisition, rehabilitation, and new construction of rental housing for low- and moderate-income households.  Strategy: Increase the Supply of Affordable Rental Units and Improve and Preserve the Existing Stock of Affordable Rental Housing  Objective: Provide Decent Affordable Housing  Outcome: Affordability
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Funds may be used to assist with gap financing for several projects that have received an allocation of State LIHTC financing but are in the early stages of development. Therefore, there are no expected outcomes for this year.
	Location Description	
	Planned Activities	HOME and County funds will be used to provide gap financing for several projects in FY24. The County anticipates completing settlement and construction commencing on at least three projects including (i) the new development of Eagle Park, a 120-unit senior/family project located in Hanover; (ii) the rehabilitation of Morris Blum, of an existing 154-unit public housing senior community, in the City of Annapolis; and (iii) the redevelopment project called Heritage Homes, which entails combining the rehabilitation of two existing age-restricted Public Housing communities: Glen Square, a 127 unit property and Stoney Hill, a 55 unit property.  Further, the County may also assist with gap financing several projects which have received an allocation of State LIHTC financing but are in an earlier stage of development or underwriting including: (i) the development of Blue Oaks at North Odenton Apartments, a 150-unit family project in Odenton; (ii) the development of Eagle Park, a 120-unit senior/family project located in Hanover; and (iii) the development of Villages at Little Patuxent, a 78-unit senior project in Gambrills.  These projects are not anticipated to be fully completed in Local Fiscal Year 2024.
19	<b>PROJECT NAME</b>	<b>REPAIRS WITH CARE PROGRAM</b>

	Target Area	Neighborhood Revitalization Area – Brooklyn Park Neighborhood Revitalization Area – Glen Burnie Neighborhood Revitalization Area – Severn
	Goals Supported	Homeownership Opportunities
	Needs Addressed	Special Needs – Housing
	Funding	CDBG: \$20,000
	Description	Funds will be used by Partners in Care, Inc. to support a program assisting low- and moderate-income senior homeowners to make accessibility and handyman repairs, and to support programs providing supportive services that enable the elderly to remain in their homes or rental communities so they may age in place. Funds will be used to support staff costs.  Strategy: Improve Accessibility of Homeownership Units  Objective: Provide Decent Affordable Housing  Outcome: Availability. CDBG Citation: 570.201(e)  CDBG National Objective: 570.208(a)(2) – Low/Mod Limited Clientele – Seniors
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 seniors will be provided with minor accessibility and handyman repairs.
	Location Description	Partners in Care Office, 90B Ritchie Highway, Pasadena, Maryland 21122. Services will be offered to seniors Countywide.
	Planned Activities	Funds will be made available to Partners in Care, Inc. to support the Repairs with Care Program. Funds will support a program coordinator responsible for providing counseling and technical assistance to enable seniors to access reliable and trustworthy contractors to perform minor home repairs. This Program will enable older adults to remain in their homes or in rental communities.
20	<b>PROJECT NAME</b>	<b>SCATTERED SITES RENTAL PROGRAM</b>
	Target Area	Neighborhood Revitalization Area – Brooklyn Park Neighborhood Revitalization Area – Glen Burnie Neighborhood Revitalization Area – Severn
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Affordable Housing – Rental Development
	Funding	CDBG: \$427,906 CDBG Reprogrammed: \$11,853
	Description	Funds will be used to acquire and rehabilitate housing units in the County, targeting housing in the Neighborhood Revitalization Areas, to rent to limited income renters.  Strategy: Improve and Preserve the Existing Stock of Affordable Rental Housing  Objective: Provide Decent Affordable Housing  Outcome: Affordability. CDBG Citation: 570.202(b)(1) and 570.201(a)  CDBG National Objective: 570.208(a)(3) – Low/Mod Housing
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Four low- and moderate-income households will be provided with affordable housing. Rental units available through the Scattered Sites Rental Program are available to a household with an income at 80 percent and below AMI.
	Location Description	The Scattered Site Rental Program will be targeted to the Neighborhood Revitalization Areas.
	Planned Activities	Funds will be utilized through the Scattered Sites Rental Program to continue efforts to revitalize the Neighborhood Revitalization Areas. These funds will be leveraged with State Lead-Based Paint Hazard Reduction Grant, Loan Program funds, and Maryland Community Legacy funds. ACDS, on behalf of Anne Arundel

		County, will acquire and rehabilitate four homes to be rented to income eligible households.
21	<b>PROJECT NAME</b>	<b>SENIOR SERVICES FOR AGING IN PLACE</b>
	Target Area	Neighborhood Revitalization Area – Glen Burnie
	Goals Supported	Rental Housing Opportunities
	Needs Addressed	Special Needs – Facilities and Services
	Funding	CDBG: \$25,000
	Description	<p>Funds will be used to continue a congregate services program, which provides light housekeeping, meals and other non-medical services so the residents at Friendship Station and Arundel Woods senior housing complexes can age in place.</p> <p>Strategy: Implement Support Services and Programs to Help Tenants Access and Retain Housing</p> <p>Objective: Provide Decent Affordable Housing</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2) Low/Mod Limited Clientele - Seniors</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	The Services for Seniors Program will provide congregate services to eight very low-income seniors residing at Friendship Station and Arundel Woods.
	Location Description	Friendship Station, 1212 Odenton Road, Odenton, MD 21113 and Arundel Woods, 403 W Ordnance Rd, Glen Burnie, MD 21061
	Planned Activities	Funds will be used to continue the Services for Seniors Aging in Place Program at the Friendship Station and Arundel Woods senior housing communities in Odenton and Glen Burnie. This Program supplements the State-funded congregate care program offered at this site. Funds are used to subsidize the cost of providing services, such as daily meals, laundry services, and housekeeping, for approximately eight very low-income elderly residents. These Programs help participants age in place and avoid the need for a move to costly nursing homes.
22	<b>PROJECT NAME</b>	<b>SEVERN BOYS &amp; GIRLS CLUB</b>
	Target Area	Neighborhood Revitalization Area – Severn
	Goals Supported	Sustainable Communities
	Needs Addressed	Non-Housing Community Development – Public Service Public Housing – Services
	Funding	CDBG: \$ 65,000
	Description	<p>This funding request will provide operating funds for the Boys &amp; Girls Club at Severn Center to continue its vital work of providing a safe and accessible facility and life-changing programs for children and teens.</p> <p>Strategy: Support Initiatives that Improve the Quality of Life for Communities</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation: 570.201(e)</p> <p>CDBG National Objective: 570.208(a)(2) - Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Fund will be used to serve approximately 150 children and teens in the surrounding area with life-changing programs in a safe and accessible facility.
	Location Description	1160 Reece Road, Severn, MD 21144

	Planned Activities	Funds will be used to support the development of a regional senior center and Boys & Girls Club on land donated by Anne Arundel County and serving the Spring Meadows, Pioneer Drive, Stillmeadows, Meade Village and surrounding communities.
23	<b>PROJECT NAME</b>	<b>THE LIGHT HOUSE FAMILY PROGRAM</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$35,000
	Description	<p>The Light House will utilize funds to support the Light House Family Program, including case management, housing search assistance and childcare services for homeless families residing at the shelter.</p> <p>Strategy: Maintain and Enhance Emergency Shelter Options</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208.(a)(2) Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	The Light House Family Program will serve ten families (20-40 individuals).
	Location Description	The Light House Family Program, 10 Hudson St., Annapolis, MD 21401
	Planned Activities	Funds will be utilized to support the Light House Family Program, which will provide case management, housing search assistance, and childcare services for homeless families residing at The Light House shelter.
24	<b>PROJECT NAME</b>	<b>THE LIGHT HOUSE SHELTER</b>
	Target Area	
	Goals Supported	Prevent and End Homelessness
	Needs Addressed	Homeless – Shelter and Services
	Funding	CDBG: \$200,000
	Description	<p>The Light House will utilize funds to support critical repairs at the Light House Shelter, including shower and floor replacements.</p> <p>Strategy: Maintain and Enhance Emergency Shelter Options</p> <p>Objective: Create a Suitable Living Environment</p> <p>Outcome: Availability. CDBG Citation 570.201(e)</p> <p>CDBG National Objective: 570.208.(a)(2) Low/Mod Limited Clientele</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility or 60 individuals will be served by the Light House Shelter.
	Location Description	The Light House Family Program, 10 Hudson St., Annapolis, MD 21401
	Planned Activities	Funds will be utilized by the Light House Shelter to support critical repairs, including showers and floors.

## AP-50 Geographic Distribution

Priority will be given to programs creating new affordable housing units and building the ability for low-income households to secure affordable housing in Communities of Opportunity (COOs), especially those in or near current or future transit zones. COOs are areas that have a low concentration of low- and moderate-income households and rank high on indices of quality of life. These are areas where there is a lack of both affordable rental and affordable homeownership units and where there is a lower number of Non-White and Hispanic residents.

Revitalization efforts and public service dollars will be prioritized in three Neighborhood Revitalization Areas, which are the Brooklyn Park, Glen Burnie, and Severn communities. These areas have their own unique assets and are targeted by the County for place-based community development initiatives across a range of disciplines. At the same time, these areas contain a higher concentration of low- and moderate-income households, older – yet affordable – housing stock in need of updates and repairs, and other needs compared to the County as a whole. These communities have approved Sustainable Community Initiative designations from the State of Maryland and are targeted for revitalization programs.

Table 9 indicates the percentage of federal funds that will be invested specifically in the geographic priority areas but does not include federal funds being made available Countywide, including the geographic priority areas noted in the table; nor does it include the County general funds to be invested in these geographic areas.

### Geographic Distribution

**Table 9**  
**Geographic Distribution**

Target Area	Percentage of Funds
Neighborhood Revitalization Area – Brooklyn Park	17%
Neighborhood Revitalization Area – Glen Burnie	3%
Neighborhood Revitalization Area – Severn	2%
Communities of Opportunity	30%

### Rationale for the priorities for allocating investments geographically

During Local Fiscal Year 2024, a portion of the federal public service funds will support place-based initiatives in the Brooklyn Park, Glen Burnie and Severn revitalization communities, including programs for youth, homeless support, and eviction prevention.

These areas, which also have a high concentration of households, may have substandard housing. The Property Rehabilitation Program will not be limited to these revitalization areas; however, it will be marketed to homeowners residing in the target areas. Furthermore, a

significant portion of federal and local funds will be reserved for acquiring and restoring row homes in the Brooklyn Park and Severn communities. These homes will be converted into affordable, quality, and well-managed rental housing for income eligible households.

Low- and moderate-income households lack affordable housing choices throughout the County. During Local Fiscal Year 2024, the County will balance the need for the creation of new affordable units in COO, with stabilizing and improving the existing stock of affordable housing units throughout the County, especially in the Neighborhood Revitalization Areas. HOME and County funds will be used to provide gap financing for several projects in FY24. The County anticipates completing settlement and construction commencing on at least three projects. These projects include (i) the new development of Eagle Park, a 120-unit senior/family project located in Hanover, a COO; (ii) the rehabilitation of Morris Blum, of an existing 154-unit public housing senior community, in the City of Annapolis; and (iii) the redevelopment project called Heritage Homes, which entails combining the rehabilitation of two existing age-restricted Public Housing communities: Glen Square, a 127-unit property and Stoney Hill, a 55-unit property. The County also plans to provide a combination of HOME and County gap financing to support several additional projects which have received an allocation of State LIHTC financing but are in an earlier stage of development including (i) the development of Blue Oaks at North Odenton Apartments, a 150-unit family project in Odenton, a COO; (ii) the of The Willows, a 58 unit family project located in a COO within the City of Annapolis; and (iii) the development of Village at Little Patuxent, a 78-unit senior project in Gambrills, a COO.

HOME ARP or County funds will be used to rehabilitate the 16-unit Heritage at Madison Place (formally the Doll Apartments) community in Glen Burnie, which was recently acquired by the Housing Commission utilizing County American Rescue Plan funds. The project will provide transitional housing for families and individuals experiencing homelessness.

## Discussion

The County seeks to establish a balanced approach among allocating resources to Neighborhood Revitalization Areas, Countywide affordable housing initiatives, strategies to end homelessness, and efforts to uplift economic well-being. The County also seeks to strike a balance between creating new affordable housing opportunities for low-income households in high opportunity areas, as well as preserve existing affordable housing, as the need is so great. The Local Fiscal Year 2024 budget will aid in the execution of these goals, paving the way for more affordable housing in Anne Arundel County.

## AP-55 Affordable Housing

Table 10 and Table 11 reflect the number of affordable housing units and/or housing assistance that will be provided with funding from the CDBG, HOME, and ESG programs.

Specifically, these federally funded projects are the Property Rehabilitation Program, Mortgage Assistance Program, Group Home Acquisition/Rehabilitation Program, CHDO Acquisition/Rehabilitation Group Home Program, Scattered Site Rental Housing Program, and the ESG funded Rapid Re-Housing Program.

The County also offers several other programs, including HOPWA and CoC-funded tenant-based rental assistance initiatives, which are targeted to the homeless and special needs population. The CoC-funded programs will provide tenant-based rental assistance to 120 homeless households, and the HOPWA Program will provide tenant-based rental assistance to 40 households.

**Table 10**  
**One Year Goals for Affordable Housing by Support Requirement**

Homeless	70
Non-Homeless	29
Special Needs	<u>3</u>
Total	102

**Table 11**  
**One Year Goals for Affordable Housing by Support Type**

Rental Assistance	70
The Production of New Units	0
Rehab of Existing Units	28
Acquisition of Existing Units	<u>4</u>
Total	102

## Discussion

The County will seek to expand rental assistance for the homeless, those with special needs, and low to very low-income populations during Local Fiscal Year 2024.

HOME and County funds will be used to provide gap financing for several projects in FY24. The County anticipates completing settlement and construction commencing on at least three projects including (i) the new development of Eagle Park, a 120-unit senior/family project located in Hanover; (ii) the rehabilitation of Morris Blum, of an existing 154-unit public housing senior community in the City of Annapolis; and (iii) the redevelopment project called Heritage Homes, which entails combining the rehabilitation of two existing age-restricted Public Housing communities: Glen Square, a 127-unit property and Stoney Hill, a 55-unit property.

Additionally, the County is in the early stages of underwriting several additional projects which have received an allocation of State LIHTC financing but are in an earlier stage of development, including: (i) the development of Blue Oaks at North Odenton Apartments, a 150-unit family

project in Odenton; (ii) the development of The Willows, a 58 unit family project located in Annapolis; and (iii) the development of Villages at Little Patuxent, a 78-unit senior project in Gambrills.

The County will continue to work with affordable housing developers refinancing existing older properties to ensure they are preserved and continue to offer quality affordable housing to lower income residents. This includes: (i) Villages at Marley Station, a 757-unit family project in Glen Burnie; and (ii) Bates Senior Apartments, a 71-unit senior project in Annapolis.

The County also anticipates completing Heritage at Madison Place, a 16-unit acquisition/rehabilitation of an existing property which will serve households experiencing homelessness. Heritage at Madison Place was acquired utilizing American Rescue Plan (ARP) funds allocated to Anne Arundel County. The County plans to employ HOME ARP and/or HOME funds to support the renovation.

## AP-6o Public Housing

### Introduction

The Housing Commission of Anne Arundel County (Housing Commission) owns and/or operates multiple communities in the County where units are available at affordable rents to low-income families, older adults, and persons with disabilities. Some properties within the Housing Commission's portfolio were once public housing units that were redeveloped as privately owned communities. While no longer considered public housing, the converted units continue to be operated by the Housing Commission, and many of these subdivisions contain project-based vouchers. Collectively, Housing Commission-operated communities provide 1,141 affordable rental units. Fifty percent of the Housing Commission's managed units are open to the public, including families, elderly households, and persons with disabilities. The other 50 percent are only for elderly households or persons with disabilities.

As of March 2023, the Housing Commission had a total of 3,549 households on its waiting list for public housing units, 19,116 on its waiting list for housing choice vouchers, and 15,159 on its waiting list for tenant-based voucher programs. The numbers include duplicates, meaning a household can be on more than one waiting list. Applicants are placed on the waiting list based on the date and time of their application. Applicants are advised to consider their current situation when applying and choose the communities that best meet their needs.

The Housing Commission cannot estimate the time it will take to receive assistance and encourage applicants to apply with multiple agencies for assistance. There are four existing public housing communities totaling 472 units:

Glen Square  
Stoney Hill  
Pinewood Village  
Pinewood East

All these communities are extremely well maintained, consistently achieving a HUD Public Housing inspection score of 91 or greater. However, the units are aging and are often unable to meet the needs of the population they serve. For this reason, the Housing Commission is utilizing the Rental Assistance Demonstration (RAD) Program to redevelop all its public housing communities.

**Actions planned during the next year to address the needs for housing.**

Utilizing the RAD Program, the Housing Commission will eventually convert all its public housing communities to project-based rental assistance units and address long-term maintenance needs by redeveloping the properties. Acting as a developer, the Housing Commission has partnered with consultants, architectural and engineering firms, and investors to complete enhancements of the four remaining public housing communities. Glen Square and Stoney Hill are in the redevelopment phase and expect to be converted by the end of Local Fiscal Year 2024. Planning will begin in the Local Fiscal Year 2024 for Pinewood Village and Pinewood East. To date, the Housing Commission has restructured the ownership of four of its communities through the RAD Program.

Residents of these communities can participate in the Housing Commission's Family Self Sufficiency and Choices Programs, both of which are funded with federal and County dollars. These programs provide the following assistance:

- ❖ Childcare
- ❖ Transportation
- ❖ Remedial education
- ❖ Job training
- ❖ Treatment and counseling for substance abuse
- ❖ Credit counseling

The Program Coordinator provides these services to support self-sufficiency and independence. The Housing Commission also offers other programs with the Boys & Girls Clubs and Workforce Development.

The Housing Commission will continue to focus on improving the quality of life for families through exceptional customer service, website updates, staff training, unit improvements, self-sufficiency, and more. The Housing Commission will also work on establishing new partnerships with organizations to help residents create community and improve the sense of neighborhood.

## **Actions to encourage residents to become more involved in management and participate in homeownership.**

During Local Fiscal Year 2024, the Housing Commission will continue to encourage its residents to become involved in the management of their communities. Resident Councils will continue to operate at each public housing community, providing a monthly forum for residents to express their concerns and needs. In addition, the 14-member Resident Advisory Board will meet quarterly with key staff, providing a conduit for communicating information, sharing ideas, and ensuring resident concerns are clearly identified, analyzed, and evaluated for service. The Housing Commission will also collaborate with the residents of the RAD converted properties to maintain a resident council and stay involved in the management of their communities. In addition, the Housing Commission will continue to have a resident serve on their Board of Commissioners. Residents will be encouraged to provide feedback regarding housing and communities through resident surveys and interviews, with feedback being incorporated into the Capital Improvement Plan. Residents who are interested in homeownership will be encouraged to take part in the Homeownership Voucher Program, which allows residents who are ready for homeownership to use their vouchers towards a mortgage payment. Eligible participants are referred to the Homeownership Counseling Program and federally funded Mortgage Assistance Program administered by ACDS.

## **Discussion If the PHA is designated as troubled, describe the way financial assistance will be provided or other assistance.**

Not applicable.

### **Discussion**

The Housing Commission provides residents with a plethora of opportunities to be involved in developing priorities and working with management to address issues. Along with its other County partners, the Housing Commission gives residents interested in homeownership chances to pursue that goal.

## **AP-65 Homeless and Other Special Needs Activities**

### **Introduction**

There is a collaborative, well-coordinated, and community-based planning process which seeks to ensure the needs of individuals who are homeless or at-risk of homelessness within the County are being met. The County provides a continuum of housing and services including:

- ❖ Prevention

- ❖ Outreach
- ❖ Supportive services
- ❖ Emergency, transitional, and permanent housing
- ❖ Rapid re-housing

ACDS, with support from the Department of Social Services (DSS), coordinates the Continuum of Care (CoC) planning group, also referred to as the Homeless Coalition. The Homeless Coalition is responsible for developing the competitive CoC application and for developing the plan to end homelessness in Anne Arundel County.

The Homeless Coalition consists of:

- ❖ Over 60 County and City of Annapolis agencies
- ❖ Concerned citizens
- ❖ Homeless service providers
- ❖ Community-based organizations serving the special needs population
- ❖ Others with interests and roles in ending homelessness in the County

The Homeless Coalition has continually supported the County's successful applications for federal funds and the development of new programs and services to address the needs of the homeless population. The CoC was awarded a total of \$2,484,499 from the federal fiscal year 2022 competition. These funds will primarily be used to provide housing for chronically homeless individuals and families.

**Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The County, in coordination with the members of the Homeless Coalition, has developed a coordinated entry system to facilitate easier access to programs for homeless individuals. This year, the goals of the County are to strengthen and further develop the coordinated entry system for emergency shelter, better coordinate access to other services for people experiencing homelessness, as well as to ensure priority for housing is given to the most vulnerable populations.

The County has a coordinated entry system for both its shelter system and permanent supportive housing programs. The Department of Social Services oversees the County's Coordinated Entry, and screening for emergency shelter is conducted via a centralized telephone line. All individuals entering the homeless Continuum of Care (e.g., outreach, shelter, day programs, etc.) are screened with the Coordinated Entry standard assessment, and priority for shelter is given to the most at-risk based on the results. Assessments are entered into the Homeless Management Information System (HMIS) database in real time to ensure timely

services. The coordinated entry system's comprehensive assessment tool prioritizes shelter beds for homeless individuals and households based on:

- ❖ Housing situation
- ❖ Income
- ❖ Safety
- ❖ Health
- ❖ County residence

Those who seek Permanent Supportive Housing are additionally screened with the VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assessment Tool). Only those individuals with a completed VI-SPDAT and ranking on the ACCESS Housing List can access CoC-funded permanent supportive housing programs. If clients are at-risk for homelessness, they are referred to homelessness prevention services.

The continuum of support for the homeless has several outreach teams including the DSS Homeless Outreach Team, the Crisis Response Team and the Assertive Community Treatment (ACT) program. The DSS Homeless Outreach Team works to build relationships with individuals living in homeless camps to link them to services and housing.

Utilizing ESG-CV funds, the Homeless Outreach Team was expanded from two to five workers during the pandemic. While ESG-CV funds will be fully expended in Local Fiscal Year 2023, the County will seek funding to continue to support the expanded Outreach Team. The Crisis Response Team and ACT Program receive referrals from the police, hospitals, and shelters when a homeless individual is in crisis. In addition, AHOH and The Light House provide outreach services, including case management, day shelter, meals, and links to mainstream resources.

On behalf of the County and the Homeless Coalition, ACDS is responsible for submitting the consolidated application for the Maryland State Homelessness Solutions Program (HSP). ACDS anticipates level funding for the previous year's activities. A total of \$788,327 was awarded to the County in Local Fiscal Year 2024. These funds will be used to continue to provide housing stabilization and outreach funding to several community partners throughout the County. The services provided include:

- ❖ Emergency shelter
- ❖ Rapid re-housing
- ❖ Case management
- ❖ Homelessness prevention and diversion services
- ❖ Homeless outreach day center

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## Addressing the emergency shelter and transitional housing needs of homeless persons

### *Emergency Shelter*

In a typical year, the County has 53 year-round emergency beds for individuals and 99 year-round emergency beds for families. However, due to the Coronavirus pandemic, all the County shelters continued operating at a reduced bed capacity to ensure the health and safety of homeless residents. To offset this loss of shelter beds, COVID-related funding continues to be allocated towards hotel/motel stays to keep households off the street while they are figuring out more permanent housing.

Emergency shelters can provide the following:

- ❖ Temporary shelter housing for up to 90 days
- ❖ Three daily meals
- ❖ Case management
- ❖ Life skills
- ❖ Training
- ❖ Housing search assistance
- ❖ Supportive services
- ❖ Temporary hotel placements for emergency situations

The rotating church shelter, called the Winter Relief Program, typically has 85 beds and provides transportation, meals, and temporary housing between the hours of 5:00 p.m. and 7:00 a.m. from November through April. Local shelters and the City of Annapolis provide an additional 54 freezing weather beds. It is anticipated, post-COVID, the County will return to pre-COVID bed numbers. There is a shortage of emergency shelter for both families and individuals in the County, especially during the summer months when the rotating shelter and freezing weather beds are unavailable. The County has allocated \$350,000 in local funds to develop a new low-barrier shelter for eight to 12 chronically homeless individuals in Local Fiscal Year 2024.

In Local Fiscal Year 2024, \$85,000 in Emergency Solutions Grant (ESG) funds, as well as State Homeless Solutions Program (HSP) funds and County funds, will be allocated to Sarah's House, operated by Associated Catholic Charities, Inc. Sarah's House provides emergency shelter to the homeless individuals in the County, as well as a wide array of supportive services. It is estimated that 300 homeless people, including children, will be assisted by Sarah's House during the next year. Additionally, ESG-CV and State COVID funds will continue to be used to address pandemic-related issues to safely serve people experiencing homelessness.

In Local Fiscal Year 2024, \$35,000 in CDBG funds will be used to support The Light House Family Shelter Program serving 10 families experiencing homelessness. A \$200,000 CDBG

rehabilitation grant will be provided to the Light House to make substantial repairs to its aging building.

### *Transitional Housing*

Arundel House of Hope (AHOH) will continue to provide several transitional housing programs for the homeless in the County. These include the following:

- ❖ The Fouse Center provides shelter for 10 homeless men;
- ❖ Patriot House provides shelter for six homeless veterans and four transitional housing units for homeless families;
- ❖ HOME ARP or County funds will be used to rehabilitate the 16-unit Heritage at Madison Place (formerly the Doll Apartments) community in Glen Burnie, which was recently acquired by the Housing Commission utilizing County American Rescue Plan funds. The project will provide transitional housing for families and individuals experiencing homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County is committed to ending chronic homelessness through outreach and developing housing options for this population. The Homeless Coalition has embraced the Housing First Model as its strategy for ending chronic homelessness. As part of the development of the County's coordinated entry system, the Homeless Coalition adopted the VI-SPDAT as its assessment tool for Permanent Supportive Housing applicants and has incorporated it into the HMIS system. The VI-SPDAT is a nationally accepted tool, which evaluates and ranks each homeless individual or family based on several risk factors and generates a centralized list of the most vulnerable, chronically homeless individuals and families. Those who are ranked as the most vulnerable and who are chronically homeless are given priority for all the County HUD-funded permanent supportive housing programs and other services. The centralized list – the ACCESS Housing List – is a coordinated waitlist for all HUD-funded permanent housing programs in the County.

The County uses a rapid re-housing strategy for homeless families and provides ESG funds for rapid re-housing programs to house over 20 households. The County also utilizes HSP funding to provide rapid re-housing to 10 to 15 families per year. In addition, the County operates a rapid re-housing program targeting unaccompanied homeless youth utilizing State HSP funds.

Finally, the County will use HOME ARP funding for rental assistance to support families and individuals to obtain or continue to have rental stability during FY 2024.

HOME and County funds shall be used to continue the Moving Home Program. The Program provides tenant-based rental assistance and case management to help stabilize individuals, families, and veterans who are either homeless or at risk of homelessness. Additionally, the Partnership for Children, Youth and Families operates a prevention and diversion program and a rapid re-housing program for families in the County. The programs are supplemented with Video Lottery Terminal and CDBG funds.

The County seeks to end homelessness among veterans. AHOH operates the Patriot House, a Veteran Administration (VA) funded transitional housing program for homeless Veterans. AHOH works closely with the Baltimore VA Medical Center to ensure each Veteran receives necessary medical care, services, and access to permanent housing through the HUD Veterans Affairs Supportive Housing (VASH) Program in the County. Many graduates of this program improve their income and can afford unsubsidized housing. Additionally, the County maintains a by-name Veterans list and works actively to ensure all veterans identified as homeless are connected with housing and services.

Staff in various CoC-funded programs work to reduce recidivism, and those who enter CoC-funded permanent housing seldom return to homelessness. Recidivism is due in part to the high cost of housing in the County and the difficulty low-income households face in finding affordable units without a subsidy. The County incorporates the following strategies to reduce returns to homelessness:

- (a) develop an array of housing resources, including permanent supportive housing, rapid re-housing, and other permanent housing;
- (b) target housing intervention through case conferencing meetings and utilizing by-name lists;
- (c) provide comprehensive case management and continued after care services once an individual exits the program;
- (d) build linkage to all mainstream resources; and
- (e) focus on increasing employment and income by linking individuals to employment services and all available public benefits for which they may be eligible, such as veteran's benefits, social security, disability, and Supplemental Security Income (SSI).

Finally, in Local Fiscal Year 2024, the Housing Commission of Anne Arundel County will open a new 16-unit transitional housing program for individuals and families called Heritage at

Madison Park. This program will be a steppingstone to permanent housing as each family or individual will be provided with a housing voucher upon exit.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One of the key strategies to end homelessness in the County is to prevent individuals and families from becoming homeless in the first place. Several County agencies assist households in avoiding homelessness by providing financial assistance to prevent eviction and utility payment assistance to prevent the disconnection of utilities. The County uses CDBG, FEMA, State, and private funds to provide this assistance. In Local Fiscal Year 2024, \$45,000 in CDBG funds will be allocated to the Community Action Agency, and \$60,000 in CDBG funds will be allocated to the Partnership for Children, Youth, and Families to provide eviction prevention, utility turn-off assistance, and help pay the first month rent, and \$20,000 in CDBG funds will be allocated to LARS emergency services for the purpose of preventing homelessness and housing instability. Additionally, the County has made

\$100,000 is available in flexible funding, allowing the Anne Arundel County Mental Health Agency to provide short-term emergency housing, eviction prevention, and other needed housing assistance to individuals to maintain and potentially obtain housing.

The County anticipates receiving Local Fiscal Year 2024 homelessness prevention funding through the Maryland Homelessness Solutions Program (HSP) to continue the following prevention programs. In Local Fiscal Year 2024, the County anticipates receiving approximately \$112,500 in homelessness prevention funds, which were administered by the Community Action Agency and The Light House. These funds were used to provide short-term rental and utility assistance and financial assistance to divert individuals away from the shelter system into sustainable housing.

In response to the COVID-19 crisis, the County provided over \$30 million in funding from multiple sources to prevent homelessness in the calendar year 2022. In FY24, the County hopes to continue a scaled down version of the Eviction Prevention Program. The County will continue the program with \$2,000,000 in FY24 local funds as well as previously awarded funds. This emergency assistance is to prevent evictions and utility turn-offs with the goal of the program being to keep families housed. It is estimated that in Local Fiscal Year 2024, the EPP will serve approximately 350 low- to moderate-income households.

The County has developed discharge plans and strategies to prevent vulnerable individuals who are being discharged from a publicly funded institution such as foster care, hospitals, mental health programs, and/or jail from becoming homeless. DSS is responsible for implementing discharge planning for children in foster care. The goal of the County is to make sure every child has a permanent supportive connection before they age out of foster care. Although there are no publicly funded hospitals or health care facilities in the County, the two privately funded hospitals work with DSS to help ensure individuals leaving these facilities are not released into homelessness. Both Baltimore Washington Medical Center and Anne Arundel Medical Center employ social workers to link patients to services prior to discharge. The inpatient hospital treatment team completes a needs assessment upon entry into the facility and develops a treatment plan that addresses needs such as mental health, housing, substance abuse, job skills, and life skills. The Health General Article, 10-809 Annotated Code of Maryland, prohibits discharges from State mental health facilities to homelessness. The Mental Health Agency also employs aftercare service workers who provide the local link between psychiatric hospitals, residential treatment facilities and community resources to ensure effective discharge planning.

The County makes every effort to prevent individuals exiting the County detention centers from becoming homeless. The two detention centers in the County provide case management, including discharge planning, to all individuals sentenced for more than seven days. Detainees are referred to internal GED training, job training, drug treatment, and other life skills courses to prepare for their exit from the detention center. Detainees with mental illness are referred to the State funded Mental Health Jail Project, which links inmates to services and housing upon discharge from the jail. The Detention Center hosts on-site community service fairs to link inmates to programs, services and housing options upon release.

## Discussion

The County has been successfully applying for competitive CoC funds and has built an inventory of approximately 180 permanent supportive housing units, most of which are targeted to the chronically homeless. Additionally, this year, the County will finish developing a HOME ARP Allocation Plan in the amount of \$2,800,473 outlining specific activities targeted to assisting the housing needs of the homeless. Preliminary community assessments demonstrate a need for affordable housing development, rental assistance, and a range of supportive services. During Local Fiscal Year 2024, the County will offer the housing programs to the homeless outlined herein. All the housing programs listed below will provide intensive case management and supportive services.

*Anne Arundel County Mental Health Agency SHOP Program*

\$393,443 in CoC funds will be provided for a tenant-based rental assistance program with supportive services to 26 individuals who are chronically homeless and/or homeless with a diagnosed mental illness.

*Catholic Charities Rapid Re-Housing Program*

\$148,822 in CoC funds will be provided to Catholic Charities for a program to provide rapid re-housing to at least eight homeless families.

*Moving Home Program*

This Program will provide tenant-based rental assistance and support services for 30 homeless individuals and families utilizing \$50,000 in FY24 HOME funds plus prior year County funds.

*The Light House Rapid Re-Housing Program*

\$85,414 in ESG funds will be provided to The Light House to supplement their existing rapid re-housing program for homeless families.

*AHOH Community Housing Program*

\$131,834 in CoC funds will be awarded to provide permanent supportive housing for 11 chronically homeless individuals.

*AHOH Safe Haven Program*

\$128,904 in CoC funds will be provided for permanent supportive housing for eight chronically homeless men.

*People Encouraging People, Inc. Housing First Program*

\$200,132 in CoC funds will be provided to People Encouraging People, Inc. for tenant-based rental assistance and intensive case management services for 13 chronically homeless individuals.

*Shelter Plus Care*

\$445,639 in CoC funds will be provided to the Maryland Mental Hygiene Administration to continue the Shelter Plus Care Program which provides tenant-based rental assistance and supportive services to 26 homeless households.

*Anne Arundel Partnership for Permanent Housing Program*

\$922,951 in CoC funds will be provided to ACDS for a permanent housing program. The Program will serve chronically homeless individuals with housing and intensive case management and supportive services to at least 39 households, including families with children.

Finally, Catholic Charities will continue to provide 20 units of affordable permanent housing to homeless families at the Project North Program located at Ft. Meade. The Light House will provide three units of permanent housing to homeless families at the Anchor House location and provide five homeless women with permanent housing at the Willow House Program. These programs will be funded through the federal Project-Based Voucher Program.

The County will also continue to address the housing needs of other special needs populations, such as persons diagnosed with HIV/AIDS, persons with a disability, survivors of violence and abuse, or older adults. At a minimum, the following actions will be taken in Local Fiscal Year 2024:

- (i) one unit for the special needs' population will be acquired through the CHDO Housing Acquisition/ Rehabilitation Program;
- (ii) two units for the special needs population will be rehabilitated through the Group Home Rehabilitation Program; and
- (iii) 40 households will be assisted through the HOPWA-funded Rental Assistance Program. Prior year funds are expected to be used to rehabilitate several group homes and to continue the Accessibility Modification Program.

## AP-75 Barriers to Affordable Housing

### Introduction

As described in the *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025*, the County has a strong demand for housing, which affects pricing. The median price for an owned unit and average rent continues to increase at a rate higher than household income. Public policy can affect land cost through its local land use controls, especially through the zoning designation. Historically, the coastal location of the County and the significant amount of land located in environmentally sensitive and rural areas has led to strict land use policies. There are over 533 miles of shoreline in the County and approximately 19 percent of its land is designated as critical areas by the State. In

addition, the County continues to prioritize environmental stewardship and land preservation, as demonstrated by the fact that 36.5 percent of the total land area in the County is categorized as agricultural, park, recreational and open space land use.

The County can provide opportunities for increased density in its designated growth and transition area, but it is somewhat limited. Land use conditions, in addition to the strong demand for residential units, drive up land costs. The delivery of affordable housing is affected by several policies, procedures, and regulations instituted at all levels of the development process. These policies, procedures and regulations create site constraints, affecting the

number of units the development can produce. In addition, there are various fees such as impact fees and water and sewer connection charges that affect the cost of development. The other constraint often cited by the development community is Adequate Public Facility requirements, especially the requirement for adequate school capacity. While these regulations and fees have reasonable justifications, including environmental protection and ensuring adequate infrastructure such as school and road capacity, this regulatory framework can have a notable effect on cost and ability to build.

High construction costs are also a barrier to affordable housing. A significant issue caused by the Pandemic is the cost of building materials, which represents almost 50 percent of the construction cost. The recent spike and ongoing volatility in material pricing is tied to insufficient production caused by the Coronavirus pandemic. The dearth of skilled laborers and the high cost of material directly affect the industry's ability to produce affordable units. As these two issues are not affected by local public policy, providing low-cost financing is one of the only ways local jurisdictions can have a positive impact on this problem.

**Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During Local Fiscal Year 2024, the County will conduct the following actions to ameliorate barriers to affordable housing:

- ❖ Seek to stabilize a funding stream for the Anne Arundel County Affordable Housing Trust Fund to increase the supply of affordable units and housing opportunities.
- ❖ Continue to implement the County's new Workforce Housing legislation, which allows increased densities in certain residential zones and residential development in certain commercial and industrial zones for developments that include a specific ratio of affordable homeownership and/or rental units for low- and moderate-income households. In addition to educating developers, managing the process, and monitoring outputs, the County will make available County general and federal HOME funds to leverage some of these developments, especially in Communities of Opportunity.
- ❖ Explore the creation of a Moderately Priced Dwelling Unit (MPDU) legislation at the local level.
- ❖ Introduce strategies to adjust Adequate Public Facility (APF) requirements and the relationship to affordable housing.

## Discussion

The County will continue to pursue policies and funding strategies seeking to resolve and/or mitigate barriers to expand the supply of affordable housing in the County.

## AP-85 Other Actions

### Introduction

The *Anne Arundel County Consolidated Plan: FY 2021 – FY 2025* demonstrated the need for an array of affordable housing strategies to support low- and moderate-income households in the County. The following section describes a multitude of other actions the County is undertaking to address the needs of low- and moderate-income residents, as well as to secure affordable housing and offer services to help these individuals achieve economic sustainability.

### Actions planned to address obstacles to meeting underserved needs

One hundred percent of the federal entitlement funds the County receives are targeted to serving low- and moderate-income residents through a variety of projects outlined in this Plan. Additionally, the County intends to allocate approximately \$12 million in Local Fiscal Year 2024 funds to support affordable housing and community development activities, complementing the work being accomplished with federal funds. The County also works diligently to leverage State and federal funds as much as possible with private dollars to meet the needs of the low- and moderate-income residents.

### Actions planned to foster and maintain affordable housing

Specific activities to foster and maintain affordable housing planned for Local Fiscal Year 2024 are highlighted below:

- ❖ The County will provide homeownership, financial literacy, and foreclosure prevention counseling to over 580 households, with a focus on marketing these services to protected classes and communities underrepresented in homeownership rates.
- ❖ A total of 25 low- and moderate-income households will be given property rehabilitation services, including five very low-income households.
- ❖ Additionally, over 100 elderly households will receive minor home repair and accessibility modifications to allow them to age in place.

- ❖ Prior year funds will support approximately 12 first time homebuyers to be assisted with the purchase of their first home through the provision of down payment, closing cost, and mortgage write-down assistance through the Mortgage Assistance Program. County funds will help leverage assistance for an additional 10 first time homebuyers.
- ❖ The County will increase the supply of scattered site rental housing by acquiring and rehabilitating approximately four units to be rented to low-income households, utilizing a combination of State, County, and CDBG funds. These efforts will be targeted at the Brooklyn Park and Severn communities.
- ❖ The County has added a dedicated funding stream to the Housing Trust Fund to provide annual funding for the provision of affordable housing. As a result of prior year Trust Fund dollars and FY24 expected revenue, the County has made available \$15,800,000 for the development and preservation of affordable rental and homeownership housing, tenant-based rental assistance, eviction prevention, and support for local group/transitional housing in FY24.
- ❖ HOME and County funds will be used to provide gap financing for several projects in FY24. The County anticipates completing settlement and construction commencing on at least three projects including (i) the new development of Eagle Park, a 120-unit senior/family project located in Hanover; (ii) the rehabilitation of Morris Blum, of an existing 154-unit public housing senior community, in the City of Annapolis; and (iii) the redevelopment project called Heritage Homes, which entails combining the rehabilitation of two existing age-restricted Public Housing communities: Glen Square, a 127-unit property and Stoney Hill, a 55-unit property. Additionally, the County is in the process of underwriting several additional projects which have received an allocation of State LIHTC financing but are in an earlier stage of development including (i) the development of Blue Oaks at North Odenton Apartments, a 150-unit family project in Odenton; (ii) the development of The Willows, a 58-unit family project located in Annapolis; and (iii) the development of Villages at Little Patuxent, a 78-unit senior project in Gambrills.
- ❖ The County is also working with affordable housing developers refinancing existing older properties to ensure they continue to offer quality affordable housing to lower income residents. This includes (i) Villages at Marley Station, a 757-unit family project in Glen Burnie; and (ii) Bates Senior Apartments, a 71-unit senior project in Annapolis.
- ❖ HOME ARP or County funds will be used to rehabilitate the 16-unit Heritage at Madison Place (formerly the Doll Apartments) community in Glen Burnie, which was recently acquired by the Housing Commission utilizing County American Rescue Plan funds. Additionally, CDBG, HOME ARP, and County funds will be used to develop a new housing resource for the homeless through the conversion of an existing motel or housing. Both

projects will provide interim or transitional housing for families and individuals experiencing homelessness.

- ❖ The County will provide rental assistance to a minimum of 125 homeless households with CoC funds, 40 homeless families with ESG funds, 30 homeless households with HOME funds, and a minimum of 40 households with HOPWA funds.
- ❖ The County will continue the Eviction Prevention Program in Local Fiscal Year 2024 with existing federal and State ERAP funds, ARPA, and County funds.
- ❖ The County will provide tenant-based rental assistance and mobility counseling to ensure that all households receiving housing assistance are able to obtain and maintain housing in a variety of communities throughout the County.
- ❖ HOME CHDO funds will be used to develop one new group home to house individuals with special needs.
- ❖ Expand Fair Housing Testing in the County to ensure equal access to affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The federally- and State-funded Property Rehabilitation Program, Property Repair Program, Accessibility Modification Program, and the Scattered Sites Rental Program are all administered by ACDS in accordance with the Lead-Based Paint (LBP) Hazard Reduction Act of 1992, or Title X, which took effect in September 2000. Before any construction activities are undertaken, ACDS requires a qualified Risk Assessor to evaluate each applicable residence for the existence of LBP and prepare a risk assessment report, which dictates the required methods for addressing the LBP hazard (if one is found).

Residences with peeling or flaking paint are not eligible to be purchased through the federally funded Mortgage Assistance Program unless any noted LBP hazard deficiencies are corrected following proper lead safe work practices and a passed LBP clearance report, as prepared by a certified LBP risk assessor, is provided to ACDS.

LBP in Countywide residential rental properties are addressed through the enforcement of the State of Maryland Reduction of Lead Risk in Housing Law that requires owners of rental properties to register their units with the Maryland Department of the Environment (MDE), distribute detailed educational materials to prospective tenants, and meet specific LBP hazard reduction standards. In addition, all contractors performing lead paint abatement activities must be certified by the Federal Environment Protection Agency (EPA) and trained by a MDE certified/licensed training provider and receive accreditation to perform lead paint activities.

Residential housing in the County is also governed by the County Property Maintenance Code, which requires exterior wood surfaces to be treated and/or protected from the elements and any decay that might occur. In addition, all exterior surfaces, including soil, must be free of peeling, flaking and blistering paint.

### **Actions planned to reduce the number of poverty-level families**

The County has a significant number of households living in poverty, and even more that are classified as low- and moderate-income. The federal poverty threshold, as defined by the U.S. Census Bureau, is adjusted for family size, composition and is based on current costs to provide food for each member of the household. According to these guidelines, the federally defined poverty threshold for a four-person household in 2021 was \$26,500 in yearly earnings. According to ACS, poverty in the County slightly decreased from 6.1 percent in 2017 to 5.2 percent in 2020. However, in 2020 there were 33,045 residents living at or below the poverty line within the County, which is a slight increase from the 2017 total of 32,346 residents.

Poverty impacts all aspects of an individual's life and is caused by a myriad of complex factors. Primarily, it depends on a person's access to a minimum income, which is tied to their ability to access opportunity including but not limited to: education, job training, employment resources. Therefore, the primary anti-poverty strategy in the County is to create and foster employment and economic opportunities for low-income residents.

The responsibility for implementing strategies to foster employment and economic opportunity is shared and coordinated among various government agencies and service providers. However, the Department of Social Services (DSS) is the primary agency tasked with assisting residents who fall below the poverty line. DSS partners with the Anne Arundel Workforce Development Corporation and the Community Action Agency on several efforts to assist County residents with overcoming poverty. In addition, Anne Arundel Community College and the Opportunities Industrialization Center of Anne Arundel County provide courses and programs to enhance employment skills. The Anne Arundel County Family Support Center in Annapolis, operated by Maryland Family Network and DSS, provides a wide range of programs including (i) education and employment readiness; (ii) adult education and GED prep; (iii) programs for parents, young parents, and children; and (iv) a teen parent alternative high school program.

DSS also operates a Community Resource Center and a Customer Service Center in Glen Burnie and Annapolis. These centers offer one-stop access to community services at a single location. Not only can residents access the traditional income supports such as Temporary Cash Assistance or Food Stamps, but residents can also access Jobs Work Arundel (JWA), an employment program operated by Anne Arundel Workforce Development Corporation. JWA helps Temporary Assistance for Needy Families recipients increase their self-sufficiency

through barrier removal, skills and certifications training, essential skills development, and work experience placement that leads to employment. These centers also provide space for community partners such as the Organization of Hispanic and Latin Americans of Anne Arundel County (OHLA), so they can provide Spanish speaking individuals and families with an array of services, including application and housing assistance, and the Anne Arundel County Literacy Council, who provide literacy skills for individuals who are low income or experiencing homelessness.

The County uses its federal funds for projects and programs that provide maximum benefit to extremely low-income, low-income, and moderate-income households. Specifically, in Local Fiscal Year 2024, the County will provide \$30,000 in CDBG funds to support OIC of Anne Arundel County. This program offers English for Speakers of Other Languages (ESOL), basic academic skills, GED preparation, and computer skills training classes to low income, unemployed, and underemployed County residents. The program is expected to benefit approximately 60 very low income and low-income individuals over the next year.

### **Actions planned to develop institutional structure**

An elected County Executive and County Council govern Anne Arundel County. The County Council is the legislative body of Anne Arundel County government and approves all policy and budgetary actions. The County Executive, representing the executive branch of government, appoints the Chief Administrative Officer and other heads of executive agencies to implement the policies and budgets as approved by the County Council. The Chief Administrative Officer, on behalf of the County Executive, oversees ACDS, which is responsible for administering housing and community development funds, including CDBG, HOME, ESG, HOPWA and CoC, and other related activities in the County. ACDS, which was created by the County in 1993, and is governed by a 13-member Board of Directors, has over 25 years of experience administering federal funds, as well as implementing housing and community development activities. In addition to acting as an affordable housing developer and providing direct services, such as homeownership counseling, mortgage assistance, property rehabilitation, rental assistance, and a tenant-based rental assistance program, ACDS works closely with partners such as the Housing Commission and the Homelessness Coalition to plan and administer federal funds to support the work of a large network of nonprofit organizations, Community Housing Development Organizations (CHDOs) and affordable housing developers. This network provides housing and services to low- and moderate-income households, as well as to those who are homeless, have a developmental disability, are mentally ill, have been diagnosed with HIV/AIDS, or have a substance use disorder.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The nonprofit organizations and developers whom the County has historically relied upon to provide these critical services, are experienced in meeting the needs of the low- and moderate-income population. The County and ACDS will continue to work with these organizations during Local Fiscal Year 2024 to meet the needs of County residents.

Both ACDS and the Housing Commission will continue to attend monthly Core Group meetings organized by the County Executive with other County agencies and affiliates, including the Mental Health Agency, Department of Health, Department of Social Services and the Department of Aging and Disabilities. This enables the County Executive staff and the head of each agency to collaborate on issues that affect public and assisted housing programs and initiatives. As part of regular program development and implementation, ACDS and the Housing Commission will continue to work with various nonprofit agencies, as well as coordinate wrap around services and case management support.

Finally, ACDS will continue to coordinate the Homeless Coalition meetings and the Housing Commission will remain an active member. This will provide many opportunities to coordinate housing services with other member organizations and develop the County's strategy to end homelessness.

## **Discussion**

During Local Fiscal Year 2024, Anne Arundel County will undertake actions to help address important priorities, including reducing lead-based paint hazards, ending poverty, reducing barriers to affordable housing, and coordination of social services.

## **AP-90 Program Specific Requirements**

### **Introduction**

This section describes program specific requirements, as required at 24 CFR 91.220(g), for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), the Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs.

### **Community Development Block Grant Program (CDBG)**

#### **Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies the program income available for use included in projects to be conducted in the next year.

1.	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$650,000
2.	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3.	The amount of surplus funds from urban renewal settlements	\$0
4.	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5.	The amount of income from float-funded activities	\$0
<b>Total Program Income</b>		<b>\$650,000</b>

### Other CDBG Requirements

1.	The amount of urgent need activities	0%
	The estimated percentage of CDBG funds that will be used for activities that benefit persons of low-and moderate-income	100%
2.	The number of years covered by the Annual Action Plan to calculate the minimum amount of CDBG funds to benefit low- and moderate-income households	1 year

### HOME Investment Partnership Program (HOME)

#### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

All the County HOME funds will be used as forms of investment described in Section 92.205(b); no other forms of investment will be provided.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME loan funds are used for direct subsidies to assist homebuyers with down payment and closing costs, as well as mortgage write-down assistance, enabling households to purchase a home. Each homebuyer who is assisted with HOME funds is required to sign a written agreement detailing the terms and conditions of their HOME loan prior to receiving the loan. A deed of trust is recorded against the purchased property securing the HOME funds. This loan is non-interest bearing and requires repayment upon sale or transfer, if the property is no longer the primary residence of the homebuyer, or at the end of 30 years, whichever comes first. Repayment of the loan is required on the entire amount borrowed; however, in the event of a foreclosure, the amount that must be repaid is limited to the net proceeds from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment and closing costs paid by the seller. Compliance during the affordability period is achieved through monitoring of all borrowers to confirm the property is still their primary residence. Should a homeowner want to refinance their first

mortgage during the term of the HOME loan, the request will be reviewed to ensure that it meets the requirements of the Subordination Policies administered and managed by ACDS.

3. A description of the guidelines for resale or recapture ensuring the affordability of units acquired with HOME funds, as required by 24 CFR 92.254(a)(4), are as follows:

HOME regulations at CFR 92.254 state if HOME funds are used for homebuyer assistance, the County must establish a value limit equal to the HOME affordable homeownership limits provided by HUD for newly constructed housing and for existing housing. The HOME homeownership value limit, effective as of June 2022, for the County is \$349,000 for an existing home and \$411,000 for a newly constructed home. These maximum home values apply to homes purchased with HOME funds and the estimated after-rehabilitation value for housing rehabilitated with HOME assistance.

4. Plans for using HOME funds to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not utilize HOME funds to refinance existing debt secured by multi-family housing; therefore, this Action Plan does not include guidelines for refinancing pursuant to 24 CFR 92.206(b).

### **Emergency Solutions Grant (ESG)**

#### **Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment).

Anne Arundel County will use its Local Fiscal Year 2024 ESG funds to fund an emergency shelter program and two rapid re-housing programs. Specifically, \$85,000 in ESG funds will be provided to the Associated Catholic Charities, Inc. (Catholic Charities) Sarah's House Family Shelter Program; \$20,000 will be provided to continue Arundel House of Hope's (AHOH) Rapid Re-Housing and Homelessness Prevention Program; and \$65,414 will be provided to The Light House to supplement their existing Rapid Re-Housing Program. Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I), the Anne Arundel County Emergency Solutions Grant Policies describes Anne Arundel County's implementation of the ESG Program.

2. If the Continuum of Care has established a centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Anne Arundel County implements a coordinated entry system for both its Emergency Shelter and Permanent Supportive Housing programs. The Coordinated Entry Triage Specialist conducts assessments on all individuals and families and adds them to a single list for placement according to risk and eligibility; this position is full-time and is charged with managing and maintaining the overall coordinated system.

Emergency Shelters in Anne Arundel County provide daily counts of available beds. Once a Coordinated Entry assessment is complete, individuals and families who are matched with an available space are required to present themselves the same day to utilize the resource. If a bed is not available on the same day that a client or family requests shelter, they will be expected to present themselves at the shelter with which they are matched on the same day bed space becomes available. A notable exception is made for individuals and families who are fleeing domestic violence; rather than call the Coordinated Entry phone line and move through that process, this population is directed to YWCA 24/7 Domestic Violence Hotline, which has direct access to dedicated beds for survivors.

For individuals and families who experience homelessness and seek Permanent Supportive Housing, the Coordinated Entry Triage Specialist employs the VI-SPDAT screening; this is not required to occur in tandem with Coordinated Entry screening. Once the VI-SPDAT assessment is complete, it is scored based on health risk and vulnerability level and ranked in accordance with others on the Access Housing List. Only applicants with completed VI-SPDAT assessments and rankings on the Access Housing List can access Permanent Supportive Housing programs.

A Winter Relief Shelter is operated as a seasonal shelter from October through April at a variety of local churches in Anne Arundel County. During the COVID-19 pandemic, churches were unable to participate, and funds were mobilized to support a temporary shelter at a hotel in Annapolis to ensure adequate bed supply during this challenging period. This year, churches will once again be able to participate, and Arundel Community Development Services is also exploring the option of opening a small, low-demand shelter to add needed beds during Winter Relief and even throughout the year.

All individuals and families who experience homelessness and become a part of Coordinated Entry are entered into the County's Homeless Management Information System (HMIS). All shelter and program staff who utilize the HMIS are trained on proper use of the unified application and assessment process.

3. Identify the process for making sub-awards and describe how the ESG allocation is available to private nonprofit organizations (including community and faith-based organizations).

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low- and moderate-income County residents. At the hearing, staff describe the amount and nature of federal funds expected to be available, solicit proposals for the use of these funds, and explain the criteria for project selection.

Additionally, staff from ACDS facilitate meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and because of the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is adopted by the County Council by June 15th of each year. Any organization wishing to provide services for homeless people in the County is encouraged to submit a proposal for consideration.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of "not less than one homeless individual or formerly homeless individual" on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless or ensuring homeless participation where possible.

ACDS is responsible for the staffing and oversight of the Homeless Coalition, which is the Anne Arundel County Continuum of Care entity and an equivalent policy making entity with regards to homeless issues. The Homeless Coalition is an active participant in the planning efforts for the development of the County's five-year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from people who are formerly homeless. ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population. The Homeless Coalition conducts focus groups with individuals who are homeless at shelters and day centers to determine needs and to provide insight in establishing goals and strategies for planning purposes. This process ensures that homeless individuals are

consulted when considering and making policies and decisions regarding ESG-funded facilities, services, or other assistance.

5. Describe performance standards for evaluating ESG.

The Homeless Coalition will continue to explore the development of additional performance standards as it further develops its strategic plan to end homelessness. The County will use the following three performance standards to measure the impact of the ESG program:

- (1) targeting and prioritizing those who are most in need of assistance for housing;
- (2) reducing the number of people living on streets and in emergency shelters; and
- (3) quickly re-housing people who are homeless to reduce the length of time people are homeless.

When designing the ESG-funded rapid re-housing programs and providing ESG funding to Sarah's House Emergency Family Shelter, the County targeted those most in need of assistance. The County HMIS system will be used to monitor the results. As the demand for shelter currently exceeds the available resources, a reduction in those sheltered is not anticipated. However, there will be a focus on increasing the turnover of shelter beds with shorter stays, allowing for more people to access shelter instead of remaining unsheltered and reducing the length of time people experience homelessness. Emergency shelters will be evaluated on their success in helping guests obtain permanent housing. Rapid re-housing programs will be evaluated on their ability to quickly and permanently re-house people experiencing homelessness.

## Discussion

The County will continue to maintain written standards that guide planning, coordination, and implementation around ESG-funded programs.

Rapid Re-Housing participants will be allowed to re-locate to neighboring counties if they are unable to locate affordable housing within Anne Arundel County, so long as the geographic location of the unit allows for Rapid Re-Housing programs to provide supportive services for the duration of program participation.

## HOPWA

Although the County does not receive Housing Opportunities for Persons with AIDS (HOPWA) funds directly from HUD, it operates a HOPWA-funded program with funds awarded to the

Baltimore Metropolitan Statistical Area. Funds are allocated by Baltimore City to each jurisdiction, including Anne Arundel County, based on the number of individuals living with HIV/AIDS.

ACDS staff meets with service providers for individuals with HIV/AIDS to identify and discuss the needs and priorities of this population. Members of this group include the Housing Commission, the County Department of Health, and nonprofit housing and service providers. These ongoing discussions help to direct the use of HOPWA funds within the County to ensure this population's needs are met.

The County makes the public aware of the availability of these funds through its normal public participation process. The public is asked to comment on the needs of low- and moderate-income County residents with HIV/AIDS at an annual hearing held by ACDS on behalf of the County in the fall of each year. At the hearing, staff describe the amount of HOPWA funds expected to be available, solicit proposals for the use of these funds, and explain the criteria for project selection. Any organization or developer wishing to provide housing and services for persons with HIV/AIDS is encouraged to submit a proposal for consideration. Based on local goals established in the Consolidated Plan and in consultation with stakeholders and organizations in the administration of community programs, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second annual public hearing. With the support of the ACDS Board of Directors, these recommendations are submitted to the County Executive. Once approved by the County Executive, these recommendations become part of the County budget process and awards are made official when the budget is passed by the County Council each June.

During Local Fiscal Year 2024, an estimated \$539,228 in HOPWA funds will be provided to the Housing Commission of Anne Arundel County to operate the HOPWA Rental Assistance Program. The program provides tenant-based rental assistance and supportive services to households affected by HIV/AIDS. It is anticipated that 40 low- and moderate-income households will receive HOPWA tenant-based rental assistance through this program.

# APPENDIX I

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## APPLICATIONS FOR FEDERAL ASSISTANCE

[View Burden Statement](#)OMB Number: 4040-0004  
Expiration Date: 11/30/2025**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: Anne Arundel County, Maryland

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

52-6000878

\* c. UEI:

PYJGMH3SG3N5

**d. Address:**

\* Street1:

Arundel Center

Street2:

44 Calvert Street

\* City:

Annapolis

County/Parish:

Anne Arundel County

\* State:

MD: Maryland

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

21401-1930

**e. Organizational Unit:**

Department Name:

ACDS

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Ms.

\* First Name:

Erin

Middle Name:

\* Last Name:

Karpewicz

Suffix:

Title: Chief Executive Officer

Organizational Affiliation:

Arundel Community Development Services, Inc.

\* Telephone Number: 410-222-3957

Fax Number: 4102227860

\* Email: ekarpewicz@acdsinc.org

### Application for Federal Assistance SF-424

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant for Federal Year 2023 (July 1, 2023 - June 30, 2024)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2023

\* b. End Date:

06/30/2024

**18. Estimated Funding (\$):**

\* a. Federal

2,116,132.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

650,000.00

\* f. Program Income

2,766,132.00

\* g. TOTAL

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Christine

Middle Name:

\* Last Name:

Anderson

Suffix:

\* Title:

Chief Administrative Officer

\* Telephone Number:

410-222-2875

Fax Number:

\* Email:

exande22@aacounty.org

\* Signature of Authorized Representative:

DocuSigned by:



\* Date Signed:

6/8/2023

15:46 ED

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAN, COUNTY ATTORNEY

Jason E. Feltman, Senior Assistant County Attorney

View Burden Statement

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b> 	<b>TITLE</b> Chief Administrative Officer
<b>APPLICANT ORGANIZATION</b> Anne Arundel County, Maryland	<b>DATE SUBMITTED</b> 6/8/2023   15:46 EDT

SF-424D (Rev. 7-97) Back

APPROVED FOR FORM & LEGAL SUFFICIENCY  
 GREGORY J. SWAIN, COUNTY ATTORNEY

  
 Jason E. Patterman, Senior Assistant County Attorney

[View Burden Statement](#)OMB Number: 4040-0004  
Expiration Date: 11/30/2025**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: Anne Arundel County, Maryland

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

52-6000878

\* c. UEI:

PYJGMH3SG3N5

**d. Address:**

\* Street1:

Arundel Center

Street2:

44 Calvert Street

\* City:

Annapolis

County/Parish:

Anne Arundel County

\* State:

MD: Maryland

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

21401-1930

**e. Organizational Unit:**

Department Name:

ACDS

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Ms.

\* First Name:

Erin

Middle Name:

\* Last Name:

Karpewicz

Suffix:

Title: Chief Executive Officer

Organizational Affiliation:

Arundel Community Development Services, Inc.

\* Telephone Number: 410-222-3957

Fax Number: 4102227860

\* Email: ekarpewicz@acdsinc.org

### Application for Federal Assistance SF-424

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-239

CFDA Title:

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**


HOME Investment Partnerships Program for Federal Year 2023 (July 1, 2023 - June 30, 2024)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input type="text" value="1"/>	* b. Program/Project <input type="text" value="1"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2023"/>	* b. End Date: <input type="text" value="06/30/2024"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="886,075.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text" value="199,367.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="750,000.00"/>
* g. TOTAL	<input type="text" value="1,835,442.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Christine"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Anderson"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chief Administrative Officer"/>	
* Telephone Number: <input type="text" value="410-222-2875"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="exande22@aacounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/8/2023"/>

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAIN, COUNTY ATTORNEY

Jason J. Edwards, Senior Assistant County Attorney

View Burden Statement

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

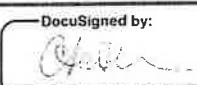
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief Administrative Officer
APPLICANT ORGANIZATION Anne Arundel County, Maryland	DATE SUBMITTED 6/8/2023   15:46 EDT

SF-424D (Rev. 7-97) Back

APPROVED FOR FORM & LEGAL SUFFICIENCY  
 GREGORY J. SWAIN, COUNTY ATTORNEY

  
 Jason E. Petherman, Senior Assistant County Attorney

[View Burden Statement](#)OMB Number: 4040-0004  
Expiration Date: 11/30/2025**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: Anne Arundel County, Maryland

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

52-6000878

\* c. UEI:

PYJGMH3SG3N5

**d. Address:**

\* Street1:

Arundel Center

Street2:

44 Calvert Street

\* City:

Annapolis

County/Parish:

Anne Arundel County

\* State:

MD: Maryland

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

21401-1930

**e. Organizational Unit:**

Department Name:

ACDS

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Ms.

\* First Name:

Erin

Middle Name:

\* Last Name:

Karpewicz

Suffix:

Title: Chief Executive Officer

Organizational Affiliation:

Arundel Community Development Services, Inc.

\* Telephone Number: 410-222-3957

Fax Number: 4102227860

\* Email: ekarpewicz@acdsinc.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-231

CFDA Title:

Emergency Solutions Grant

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Emergency Solution Grant for Federal Year 2023 (July 1, 2023 - June 30, 2024)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2023

\* b. End Date:

06/30/2024

**18. Estimated Funding (\$):**

\* a. Federal

184,231.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

184,231.00

\* g. TOTAL

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Christine

Middle Name:

\* Last Name:

Anderson

Suffix:

\* Title:

Chief Administrative Officer

\* Telephone Number:

410-222-2875

Fax Number:

\* Email:

exande22@aacounty.org

\* Signature of Authorized Representative:

DocuSigned by:

\* Date Signed:

6/8/2023 | 15:46 EDT

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAIN, COUNTY ATTORNEY

Jason E. [Signature] Assistant County Attorney

View Burden Statement

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

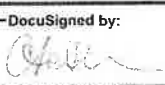
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <div style="border: 1px solid black; padding: 5px;">           DocuSigned by:   </div>	TITLE <div style="border: 1px solid black; padding: 5px;">           Chief Administrative Officer         </div>
APPLICANT ORGANIZATION <div style="border: 1px solid black; padding: 5px;">           Anne Arundel County, Maryland         </div>	DATE SUBMITTED <div style="border: 1px solid black; padding: 5px;">           6/8/2023   15:46 EDT         </div>

SF-424D (Rev. 7-97) Back

APPROVED FOR FORM & LEGAL SUFFICIENCY  
 GREGORY J. SWAIN, COUNTY ATTORNEY

  
 Jason L. Fetterman, Senior Assistant County Attorney

## APPENDIX II

---

### CERTIFICATIONS

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

### **Affirmatively Further Fair Housing**

The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

### **Uniform Relocation Act and Anti-Displacement**

It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601-4655), and implementing regulations at 49 CFR 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

### **Anti-Lobbying**

To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts,

subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

### Authority of Jurisdiction


The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

### Consistency with Plan

The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

### Section 3

It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

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Signature/Authorized Official

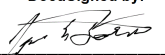
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\_\_\_\_\_  
Date

Christine Anderson  
Name

Chief Administrative Officer  
Title

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAIN, COUNTY ATTORNEY

DocuSigned by:  
  
20F85C88A4451A3  
Jason E. Fetterman  
Senior Assistant County Attorney

## SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

### Citizen Participation Plan

It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

### Community Development Plan

Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

### Following a Plan

It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

### Use of Funds

It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2023 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment

## Excessive Force

It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

## Compliance with Anti-Discrimination Laws

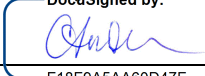
The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

## Lead-Based Paint

The County activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R.

## Compliance with Laws

The County will comply with applicable laws.

  
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Signature/Authorized Official

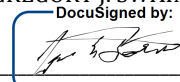
Christine Anderson  
Name

Chief Administrative Officer  
Title

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Date

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAIN, COUNTY ATTORNEY

  
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Jason E. Fetterman  
Senior Assistant County Attorney

## SPECIFIC HOME CERTIFICATIONS

The HOME participating jurisdiction certifies that:

### Tenant Based Rental Assistance


The use of HOME funds for tenant-based rental assistance is an essential element of the Anne Arundel County's Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

### Eligible Activities and Cost

The County is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

### Subsidy Layering

Before committing any funds to a project, the County will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official

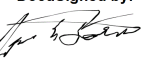
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Date

Christine Anderson  
\_\_\_\_\_  
Name

Chief Administrative Officer  
\_\_\_\_\_  
Title

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY I. SWAIN, COUNTY ATTORNEY

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Jason E. Fetterman  
Senior Assistant County Attorney

## **ESG CERTIFICATIONS**

The Emergency Solutions Grants Program Recipient certifies that:

### **Major Rehabilitation/Conversion**

If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

### **Essential Services and Operating Costs**

In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

### **Renovation**

Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

### **Supportive services**

The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

### **Matching funds**

The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

## Confidentiality

The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

## Homeless Persons Involvement

To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

## Consolidated Plan

All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

## Discharge Policy

The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

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Signature/Authorized Official

6/8/2023 | 15:46 EDT

Date

Christine Anderson

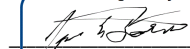
Name

Chief Administrative Officer

Title

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY J. SWAIN, COUNTY ATTORNEY

DocuSigned by:



Jason E. Fetterman...

Senior Assistant County Attorney

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

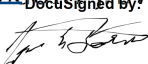
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Signature/Authorized Official

Christine Anderson  
\_\_\_\_\_  
Name

Chief Administrative Officer  
\_\_\_\_\_  
Title

6/8/2023 | 15:46 EDT  
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Date

APPROVED FOR FORM & LEGAL SUFFICIENCY  
GREGORY I. SWAIN, COUNTY ATTORNEY

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Jason E. Fetterman  
Senior Assistant County Attorney

## APPENDIX III

### AMENDMENTS TO PREVIOUS ACTION PLANS

#### CDBG Program

Budget Amendment	FFY/ LFY	Original Budget	Committed/ Expended	Balance	Budget Amendment	Remaining Balance
Chesapeake Arts Teen Club	19/20	\$ 35,000.00	\$ 23,146.98	\$ 11,853.02	\$ (11,853.02)	\$0.00
Total					<b>\$11,853.02</b>	

\* Funds in the amount of \$11,853.02 reallocated to the FFY23/LFY24 Scattered Site Rental Program

## APPENDIX IV

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### Process for Soliciting Project and Programs for HOME Funding

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I)(2), the following describes Anne Arundel County's procedures for soliciting and funding applications or proposals for projects and programs to be funded through the HOME Investment Partnerships Program.

### Process for Soliciting Project and Programs for HOME Funding

The process for awarding HOME funds is the same as the process for awarding CDBG, HOPWA, and ESG funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low- and moderate-income County residents. At the hearing, staff describe the amount and nature of federal funds expected to be available, solicit proposals for the use of these funds, and explain the criteria for project selection.

Specific programs funded with HOME funds include the Mortgage Assistance Program (MAP), Property Rehabilitation Program, the Rental Production Program (RPP) and the Community Housing Development Organizations (CHDO) Program. These programs are marketed to the public through public hearings, the ACDS website, special outreach events, Homeownership Counseling classes conducted by ACDS staff, and through ACDS' participation in County and State affordable housing coalitions in which ACDS staff builds relationships with developers and other industry professionals.

Each program has a separate application process. The public can find applications online for programs such as MAP at [www.acdsinc.org](http://www.acdsinc.org) or by contacting the ACDS office. Additionally, developers wishing to obtain HOME funding from either the RPP or CHDO Program can schedule a meeting with ACDS staff to discuss their proposed project and available funding. RPP and CHDO projects chosen for HOME funding are typically on a first-come, first-served basis if they meet the County's development goals and the project is an eligible activity for HOME funding. New

construction multifamily rental projects which are in Opportunity Areas, as defined in Anne Arundel County's Consolidated Plan: 2021-2025, are given priority for HOME funds.

Redevelopment projects located in Priority Revitalization Communities are also given priority.

To be eligible for these programs, applicants must meet certain requirements. For the MAP program, applicants must first graduate from the Homeownership Counseling Program, have an income level under 80 percent of the area median income, have a total debt to income ratio under 45 percent, and cannot displace any tenants currently living in the home for which MAP funds are being requested. For the CHDO program, developers must first be certified as a CHDO before obtaining HOME funding. The developer must meet certain criteria, such as being a non-profit organization that operates independently from other entities and has experience developing group housing. Developers requesting HOME funding from the RPP program must also show experience developing multifamily affordable housing projects. Additionally, developers must adequately demonstrate their fiscal capacity to develop the project with the commitment of other funding sources as well as their ability to financially support the operation of the project during the affordability period.

### Emergency Solutions Grant Program

#### Policies and Procedures Manual

Pursuant to the regulations for Annual Action Plans at 24 CFR 91.220(I)(4), the following describes Anne Arundel County's Policies and Procedures for implementation of the Emergency Solutions Grant (ESG) Program.

#### **Policies and Procedures for Evaluation of Participant Eligibility for ESG Assistance**

##### **Eligibility for Emergency Shelter and Rapid Re-Housing Programs**

At a minimum, all participants must meet HUD's "literally homeless" definition at the time of acceptance into an ESG funded program; that is, the participants served must be an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) is living in publicly- or privately-operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); (iii) is exiting an institution where they have resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution; or (iv) is fleeing, or is attempting to flee, domestic violence and has no other residence, lacks the resources or support networks to obtain other permanent housing, and lives in an emergency shelter.

##### *Emergency Shelter*

ESG funds are awarded to Associated Catholic Charities, Inc., for the operation of their emergency shelter, Sarah's House. The Anne Arundel County Department of Social Services (DSS) Gatekeeper for the Anne Arundel County Coordinated Entry system screens applicants to ensure eligibility of applicants and to confirm that they have no other housing resource – such as friends or family they can stay with – prior to accepting them into the shelter. Sarah's House staff is responsible for documenting eligibility as determined initially by Coordinated Entry. At a minimum, all shelter guests must document they meet HUD's Homeless definition as stated in 24 CFR 576.2.

##### *Rapid Re-Housing*

The responsibility for evaluating a participant's eligibility for Anne Arundel County's ESG-funded rapid re-housing program is assigned to the agencies awarded contracts for operation

of rapid re-housing programs. The Light House has established standardized intake assessments for agencies to use when screening participants for eligibility. Rapid re-housing programs will target homeless families who have been referred from an emergency shelter or outreach program. Third party documentation will be required for all participants. Additionally, The Light House will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided.

### **Eligibility for Prevention Services**

To be eligible for prevention services, a household must be evaluated for their risk of homelessness. HUD defines “at risk of homelessness” to be a household with an annual income below 30% of median income for the area that does not have sufficient resources or support networks immediately available to prevent them from becoming homeless AND that meets one of the conditions specified at 24 CFR § [576.2](#). Examples of clients who are at risk of homelessness include but are not limited to: (i) households that have moved because of lack of economic resources two (2) or more times within 60 days of requesting assistance; (ii) households living in the home of another because of economic hardship; (iii) households that have been notified that their right to occupy their current housing or living situation will be terminated within 21 days after applying for assistance; (iv) households living in a motel or hotel that they are paying for; households living in overcrowded conditions, as defined by the U.S. Census Bureau, (v) individuals exiting a publicly-funded institution or system of care, such as a health care facility or foster care; or (vi) a household that is living in housing that has characteristics associated with instability and increased risk of homelessness, as identified in the County’s approved Consolidated Plan.

The responsibility for evaluating a participant’s eligibility for Anne Arundel County’s ESG-funded Prevention activities is assigned to the agency awarded the contract for operation of the program. Programs are expected to establish a standardized intake assessment for staff to use when screening participants for eligibility. Prevention funds will be targeted to homeless families and individuals who have been referred by an agency participating in the County’s Coordinated Entry system.

Funded programs will assess the ability of potential participants to maintain and increase their income as necessary to ensure they can remain housed once the temporary subsidy is no longer provided.

### **Standards for Targeting and Providing Essential Services Related to Street Outreach**

The County ESG funds will not be used for street outreach. ESG funds will be used for emergency shelter, rapid re-housing activities, and prevention.

## **Policies and Procedures for Admission, Diversion, Referral, and Discharge from ESG-funded Emergency Shelters**

### *Admissions*

The Department of Social Services (DSS) is the coordinated entry point for the County's emergency shelter system and houses the Emergency Shelter Gatekeeper who manages shelter access and maintains the emergency shelter list. Clients can be screened at Arundel House of Hope, The Light House and at the DSS locations in Annapolis and Glen Burnie. The CoC process gives priority for shelter to homeless persons assessed as vulnerable, on-the-street or residing in other places not fit for human habitation. At a minimum, all shelter guests must document that they meet HUD's Homeless definition as stated in [24 CFR 576.2](#).

### *Diversion*

All clients are screened by the staff from DSS and the various Coordinated Entry screening points. During the initial meeting, the screener assesses an individual or family resources and situation to determine if other housing options are available. Shelter is only offered when no other housing options are obtainable. Families and individuals assessed as "at-risk of homelessness" will be referred for prevention services.

### *Referral*

The DSS Gatekeeper will follow the procedures of the County's Coordinated Entry Process. If beds are not available at the time of screening, the DSS gatekeeper will refer an individual or family to other community resources, shelter, and support as needed. Otherwise, the DSS gatekeeper will refer the individual or family to an available bed in one of the County's shelters, including Sarah's House Family Shelter, the County's ESG-funded shelter. All shelter guests are referred to services as part of their case management while at the shelter.

### *Discharge*

Sarah's House Family Shelter may terminate assistance if an individual or family violates shelter expectations or program requirements in accordance with a formal written process that recognizes the rights of the individuals affected. Program expectations are reviewed with each guest upon entry into the program. Violation of expectations, either through inability or unwillingness, may result in an involuntary exit from the program. The guest is informed of being dismissed from the shelter and will be transported to DSS offices the next working day. An immediate dismissal is only enforced if the guest's behavior is deemed a threat to the safety of the facility and/or other guests and staff. If a guest leaves any belongings at the shelter, there is a 48-hour grace period before the belongings are discarded.

## **Safeguards to Meet the Safety and Shelter Needs of Special Populations**

Sarah's House, the ESG-funded shelter, has a disabled accessible unit and bathroom to serve those individuals with disabilities. Sarah's House also offers mental health and substance abuse assessments by licensed professionals. The program has 24-hour security and program staff available to meet the needs of shelter guests. Case management and support services are available to all guests including those with the highest barriers to housing. Families and individuals may apply for rapid re-housing or Project North, an on-site housing program. Project North provides supported housing for a period of 3 to 12 months, affording guests time to address housing barriers. Additionally, clients are assessed for the County's permanent supportive housing programs and other rapid re-housing programs.

## **Policies and Procedures for Assessing, Prioritizing, and Reassessing Individuals' and Families' Needs for Essential Services related to Emergency Shelter**

Upon entry into the ESG-funded emergency shelter, all guests meet with a case manager to develop a case plan. The case plan establishes goals for securing permanent housing and identifies barriers that may prevent a guest from achieving this goal. Specifically, within the first 48 business hours of arriving at the facility, an intake packet, including the completion of a needs assessment as well as the scheduling of a mental health assessment, substance abuse assessment, and legal assessment will be completed for the guest. The case manager will also create a three-month case plan outlining goals and a weekly calendar listing scheduled appointments and dates established for the completion of all goals. Essential services offered include, but are not limited to, housing search, addressing employment barriers, job training, education, transportation, childcare, health, mental health, substance abuse, and legal services. The program prioritizes the services which help guests obtain permanent housing, increase income, and save money.

## **Provider Coordination Policies and Procedures for all ESG Funds**

The Anne Arundel and Annapolis Coalition to End Homelessness (Homeless Coalition), which is the Continuum of Care planning group, includes providers of the following services: homeless, essential, homelessness prevention, rapid re-housing, mainstream and housing. Participation of all these groups ensures that all services available for addressing the needs of the homeless population are coordinated, and therefore efficient without duplication of efforts. The Homeless Coalition meets, at a minimum, monthly to share resources, review program progress, and plan for future efforts. In addition, the Homeless Coalition holds monthly case management meetings to share information on available housing resources and services. The providers who will be managing the ESG funds will be required to participate in these meetings. Additionally, the Homeless Coalition will continue to implement to County's Coordinated Entry system, which will assess participant needs and provide guidance on

referrals utilizing uniform criteria to ensure homeless persons have access to the best services based on their needs.

Anne Arundel County will continue to require all providers receiving ESG funds to participate in the County's Homeless Management Information System (HMIS). The HMIS administrator is located at the Department of Social Services and is responsible for assisting providers and coordinating all data reports to ensure accuracy of the information. The HMIS administrator also has the ability to track client services and may make referrals to mainstream resources. The participation of homeless clients in receiving mainstream resources is reviewed and monitored to evaluate providers' success at helping clients move towards independence.

### **Policies and Procedures for ESG Funded Rapid Re-Housing Program**

Currently, the County has prioritized its funding for rapid re-housing activities. All recipients must meet HUD's definition of "literally" homeless. In addition, priority will be given to homeless individuals or families who are working, or have the potential to obtain resources, and can increase their resources so they are able to afford and maintain their housing when the period for receiving assistance ends.

#### *Standards for Determining Participant Share of Rent and Utility Costs*

The ESG-funded Rapid Re-Housing Program will provide a rent allowance to offset the overall housing cost for the participant household. The Program will evaluate each household to determine the minimum funds necessary to maintain housing.

#### *Standards for Determining Length and Level of Rental Assistance*

The ESG-funded Rapid Re-Housing Program will provide rental assistance payments to participant households for a period not to exceed 12 months. However, the goal is to provide between two to three months of assistance.

Providers shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who need rapid re-housing assistance through the initial evaluation, re-evaluation, and ongoing case management processes.

Standards for determining the share of rent and utility costs that each program participant must pay, if any, will be based on the following guidelines:

- ❖ Providers may provide up to 100 percent of the cost of rent in rental assistance to participants. However, to maximize the number of households that can be served with rapid re-housing resources, it is expected that providers will address the level of need based on the goal of giving only what is necessary for each household to be stably housed for the long term.

- ❖ Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD.
- ❖ The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be more than rents currently being charged by the owner for comparable unassisted units.

Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits, arrears, and moving costs will be provided based on the philosophy of giving the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Assistance with security deposits can equal no more than two months of rental payment.

#### *Standards for Determining Type, Amount, and Duration of Services*

All rapid re-housing participants must participate in stabilization services, including case management, while receiving tenant-based rental assistance. The service will be provided by Arundel House of Hope (AHOH) and The Light House in coordination with the provider who referred the participant to the program. A housing stability plan will be developed for each participant and may ensure the participant receives access to eligible mainstream benefits, job counseling, referral to workforce development services, transportation services, help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months but will receive no more than 12 months of rental assistance.

#### **Policies and Procedures for ESG Funded Prevention Services**

Currently, the County has not prioritized its funding for prevention activities. However, if prevention activities are funded then all participants must meet HUD's definition of "at-risk of homelessness." In addition, priority will be given to homeless individuals or families who demonstrate they are able to afford and maintain their housing upon program completion.

#### *Standards for Determining Participant Share of Rent and Utilities Costs*

The ESG-funded Prevention activities may provide funds to pay a portion or all a client's rent as well as one-time payment for rental arrears (not to exceed 6 months of rent in arrears). Total length of assistance may not exceed 12 months.

#### *Standards for Determining Length and Level of Rental Assistance*

The ESG-funded Prevention activities will provide rental assistance payments on behalf of participant households for a period not to exceed 12 months; however, the goal is to provide between one to three months of assistance.

Providers shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who need rapid re-housing assistance through the initial evaluation, re-evaluation, and ongoing case management processes. Standards for determining the share of rent and utility costs that each program participant must pay, if any, will be based on the following guidelines:

- ❖ Providers may provide up to 100 percent of the cost of rent in rental assistance to participants. However, to maximize the number of households that can be served with prevention resources, it is expected that providers will address the level of need based on the goal of giving only what is necessary for each household to be stably housed for the long term.
- ❖ Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD.
- ❖ The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be more than rents currently being charged by the owner for comparable unassisted units.

Other stabilization financial assistance, such as help with rental application fees, security deposit, last month's rent, utility deposits, arrears, and moving costs will be provided based on the philosophy of giving the least amount of assistance necessary to help a family become stably housed, as well as the availability of funds. Assistance with security deposits can equal no more than two months of rental payment.

#### *Standards for Determining Type, Amount, and Duration of Services*

All prevention participants must participate in stabilization services, including case management, while receiving tenant based rental assistance. Arundel House of Hope (AHOH) will provide the service. A housing stability plan will be developed for each participant and may include access for the participant to receive eligible mainstream benefits, job counseling, referral to workforce development services, transportation services, help with budgeting, etc. At a minimum, the case manager will have contact with the participant monthly to ensure the household is stable and the rent is paid. A participant may choose to continue stabilization services for an additional six months but will receive no more than 12 months of assistance.

#### **Centralized or Coordinated Assessment System**

The County has a coordinated entry system for both its shelter system and permanent supportive housing programs. The Department of Social Services oversees the County's Coordinated Entry, and screening for emergency shelter is conducted via a centralized telephone line. All individuals entering the homeless Continuum of Care (e.g., outreach, shelter,

day programs, etc.) are screened with the Coordinated Entry standard assessment, and priority for shelter is given to the most at-risk based on the results. Assessments are entered into the Homeless Management Information System (HMIS) database in real time to ensure timely services. The coordinated entry system's comprehensive assessment tool prioritizes shelter beds for homeless individuals and households based on:

- ❖ Housing situation
- ❖ Income
- ❖ Safety
- ❖ Health
- ❖ County residence

Those who seek Permanent Supportive Housing are additionally screened with the VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assessment Tool). Only those individuals with a completed VI-SPDAT and ranking on the ACCESS Housing List can access CoC-funded permanent supportive housing programs. If clients are at-risk for homelessness, they are referred to homelessness prevention services.

The continuum of support for the homeless has several outreach teams including the DSS Homeless Outreach Team, the Crisis Response Team and the Assertive Community Treatment (ACT) program. The DSS Homeless Outreach Team works to build relationships with individuals living in homeless camps to link them to services and housing. Utilizing ESG-CV funds, the Homeless Outreach Team was expanded from two to five workers during the pandemic. While ESG-CV funds will be fully expended in Local Fiscal Year 2023, the County will seek funding to continue to support the expanded Outreach Team. The Crisis Response Team and ACT Program receive referrals from the police, hospitals, and shelters when a homeless individual is in crisis. In addition, AHOH and The Light House provide outreach services, including case management, day shelter, meals, and links to mainstream resources. All individuals are entered into the County's Homeless Management Information System (HMIS). Shelter and program staff utilizing the HMIS system have been trained in the unified application and assessment process.

### **Process for Making Subawards**

The process for awarding ESG funds is the same as the process for awarding CDBG, HOPWA, and HOME funds. Proposals are solicited during the fall of each year from the community at large for projects for the next fiscal year. At the first of two annual public hearings held by ACDS on behalf of the County, the public is asked to comment on the needs of low- and moderate-income County residents. At the hearing, staff describe the amount and nature of federal funds expected to be available, solicit proposals for the use of these funds, and explain the criteria for project selection.

Additionally, staff from ACDS facilitate meetings throughout the year with County providers of homeless services where the needs and priorities of the homeless are identified and discussed. These ongoing discussions help to direct the use of ESG funds within the County. Based on local goals and outcomes established in the Consolidated Plan, and with insight gained during the monthly provider meetings, ACDS staff recommends specific projects for funding to the ACDS Board of Directors at the second public hearing, held in the winter of each year.

Once given approval by the County Executive, these recommendations become part of the County's budget process and awards are made official when the budget is adopted by the County Council each May. Any organization wishing to provide services for homeless people in Anne Arundel County is encouraged to submit a proposal for consideration. In Local Fiscal Year 2023, ESG funds will be awarded to Associated Catholic Charities, Inc. (Catholic Charities) to support Sarah's House, an emergency shelter for homeless families, located on the grounds of Fort Meade in the western part of the County and rapid re-housing funds will be awarded to both Arundel House of Hope, Inc. (AHOH) and The Light House.

### **Homeless Person Participation**

As Anne Arundel County is governed by elected officials, it cannot guarantee the participation of "not less than one homeless individual or formerly homeless individual" on the County Council, its policy making entity. Therefore, ACDS, on behalf of Anne Arundel County, will implement the procedures described herein to ensure various avenues for consulting with the homeless and ensure the participation of homeless individuals when possible.

ACDS is responsible for the staffing and oversight of the County's Homeless Coalition, which is Anne Arundel County's Continuum of Care entity and an equivalent policy-making entity for homeless issues. The Homeless Coalition is an active participant in the County's planning efforts for the development of its five-year Consolidated Plan and annual Action Plan. The Homeless Coalition has representation from formerly homeless people. ACDS will continue to utilize the Homeless Coalition to gain insight, direction, and policy guidance for the planning and implementation of its program for the homeless population.

Prior to the pandemic, the Homeless Coalition periodically conducted focus groups with homeless individuals at shelters and day resource centers to determine needs and provide insight to establish goals and strategies for planning purposes. Those focus group meetings were halted during the pandemic, but ACDS plans to resume conducting focus groups at the ESG-funded shelter as part of the County's planning process to ensure that homeless participants are consulted and considered when policies and decisions regarding ESG-funded facilities, services or other assistance are made.

Additionally, as part of the ESG grant management, all agencies awarded funding will be required to meet the homeless participation requirement of having representation of not less than one homeless individual or formally homeless individual on their board of directors or other equivalent policy making entity. All ESG-funded recipients will be encouraged to provide opportunities for employment or volunteer services for homeless clients of ESG-funded shelters or programs.

### **Performance Standards**

Anne Arundel County will use the two performance standards noted below to measure the ESG program impact. The Homeless Coalition will continue to explore the development of additional performance standards as it develops its new strategic plan to end homelessness.

#### *Targeting those who need the assistance most*

In designing the Rapid Re-Housing Program and Emergency Solutions Program, the community has already targeted those most in need – the homeless. All agencies that are awarded funds to provide these services will be required to document that this is the population being served.

#### *Reducing the number of people living on streets and in emergency shelters*

All participants of the Rapid Re-Housing Program must be documented as homeless when they enter the program. The County's HMIS system will be used to monitor the results. Because the demand for shelter currently exceeds the available resources, a reduction in the number of people sheltered is not anticipated; however, there may be an increase in turnover of shelter beds and shorter stays, allowing more people to access shelter instead of remaining unsheltered. Emergency shelters will be evaluated on their success in assisting guests to obtain permanent housing.

### **Consultation with Continuum of Care**

ACDS is a nonprofit organization under contract with Anne Arundel County to manage the homeless Continuum of Care planning process. This involves the application for, and administration of, the Continuum of Care-funded programs and ESG-funded programs as well as managing the coordination and facilitation of the Anne Arundel and Annapolis Coalition to End Homelessness (the Homeless Coalition) – the County's Continuum of Care Planning Group. Along with ACDS, this group is responsible for the overall planning, and development of programs and policies designed to address the needs of the homeless in the County.

The Homeless Coalition aspires to include representatives from (i) State, County, and the City of Annapolis agencies administering mainstream resources, (ii) shelter and nonprofit service providers, (iii) the FEMA Board, (iv) organizations serving individuals diagnosed with HIV/AIDS, and (v) formerly homeless persons, advocates, and others with roles, interests and responsibilities in addressing issues associated with homelessness in the County. The

Homeless Coalition has held several meetings to discuss priorities for the use of ESG funds and developing performance standards for activities.

The Homeless Coalition has already developed procedures for the operation and administration of the County's Homeless Management Information System (HMIS), which is funded through Anne Arundel County local funds and CoC funding. A committee made up of members of the Homeless Coalition currently utilizing the HMIS system meets on a bi-monthly basis to review policies, update users on program changes, and discuss other relevant issues associated with the use and management of the system. Currently all grantees receiving ESG funds are required to enter data into the County's HMIS, as will be all subrecipients receiving any of the new funds.

ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.  
2666 RIVA ROAD, SUITE 210 • ANNAPOLIS, MD 21401  
410.222.7600 • [www.acdsinc.org](http://www.acdsinc.org)