

ARDATH M. CADE SCHOLARSHIP FOR EMERGING LEADERS

ARUNDEL COMMUNITY DEVELOPMENT SERVICES, INC.

APPLICATION INSTRUCTIONS

Please note: Applications will be considered on a rolling basis until the Fund allotment has been expended for that calendar year; applicants should allow at least 4 weeks for consideration and approval.

ELIGIBILITY

Applicant must be employed by Arundel Community Development Services, Inc. (ACDS), be a member of the ACDS Board of Directors, or be a leader or emerging leader working in and serving Anne Arundel County communities.

AWARD GUIDELINES

1. Scholarship will be administered by an ACDS Committee consisting of including: the ACDS Chief Executive Officer or designee; and Scholarship Founder, Tara Clifford and Honoree Ardath Cade
2. Training must be identified before applying for the scholarship; scholarship funds must be expended within one year of scholarship commitment
3. Priority will be given to those applicants who plan to obtain certification and/or new credentials
4. Scholarship may be used only to cover costs for the training/course and/or associated travel, if applicable, and is reimbursable according to the ACDS Training and Professional Development Policies and Procedures
5. Recipient must provide a brief written summary of the value gained through the professional development opportunity and may be asked to share their experience during meetings with funders

CHECKLIST TO BE FOLLOWED WHEN COMPLETING THE SCHOLARSHIP APPLICATION

(Please check each item below to guarantee all information is submitted)

- Complete the application
- Prepare a separate narrative as follows: describe your position and provide two (2) examples of how the course will contribute to your serving ACDS' and/or community's clients and to the achievement of ACDS *(350 words or less)*

- Attach a statement of recommendation from your immediate supervisor in support of your application (or in the case of community leaders, a statement of recommendation from a community reference)
- Submit all information by e-mail to Lindsey Banks at lbanks@acdsinc.org, Attn: AMC Scholarship

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APPLICATION

Type all information. Submit the application and all checklist items by email to Lindsey Banks at lbanks@acdsinc.org.

EMPLOYMENT AND/OR BOARD INFORMATION

ACDS EMPLOYEE OR BOARD OF DIRECTOR

Name: _____

Position and Name of Department: _____

Telephone: _____

E-mail: _____

COMMUNITY APPLICANT

Name: _____

Address: _____

Name of Neighborhood or Community Association: _____

Telephone: _____

E-mail: _____

Course of Interest (online or in-person), and Institution/Organization Providing:

If Certification Sought, Identify Title and Accrediting Organization:

Estimated Course Cost: \$ _____

Estimated Date(s) of Course: _____

Travel/Lodging costs (if applicable): _____

ENDORSEMENT

I have reviewed the Application and support the individual's request for a Scholarship.

ACDS Chief Executive Officer:

Date:

Attachments: Narrative
Statement of Recommendation