



FY2026 Community Support Grant Application Training Questions

1. How do you sign up for an account?

Please refer to page 3 of the [Neighborly Software User Guide](#) for step-by-step instructions on how to register for a Neighborly account.

2. Can there be more than one login for collaborating partners?

Yes, it is encouraged that each person involved in the collaboration has their own participant account to access the application portal. To add a user to an existing application, please refer to page 11 of the [Neighborly Software User Guide](#) for detailed instructions.

3. Can the funding request include minor repairs for items like paint or lighting, which would be considered supplies rather than capital repairs?

Yes, the Community Support Grant allows for the inclusion of supplies such as paint or lighting, provided the request is included in the application and outlined in the grant agreement budget at the time of award.

4. How many consecutive years can you apply for and receive funding?

There is no limit on the number of times an organization can apply for funding.

5. How many times can you be funded for operating support?

An organization can only receive operating support funding once per year.

6. Does a funding request for operating funds need to be tied to a specific program for reporting purposes?

No. If an organization's Community Support Grant is approved as being for General Operating purposes, it does not need to report on any specific program, but instead will need to report on the overall outcomes that the organization is achieving due to receiving the funds.

7. Where is the new character limit?

The character limit has been updated to 600 and applies to the program description section, located in Section E of the application.



8. Do all the boxes have a 250-character limit?

No, only the boxes with a character limit will clearly indicate the restriction in the application.

9. Is the application downloadable in a Word document or other editable format so we can draft and collaborate offline before submitting?

Yes. To download the application, go to the Documents tab of your account and click the printer icon in the upper right corner. From there, you can select either the full application or specific steps to download, and choose between Word or PDF formats.

10. Can you explain what the "opportunity gap" is?

For more information on the County Executive's priorities, please visit [here](#).

11. Does providing services to clients outside of Anne Arundel County make the organization ineligible to apply?

No, the organization can serve clients in multiple counties as long as Anne Arundel County is one of them. The application should clearly explain how the grant funds will specifically serve Anne Arundel County residents.

12. Does ACDS need to be listed on the insurance before the grant is awarded?

No, ACDS does not need to be listed on the insurance prior to the award. Once the grant is awarded, the grantee is responsible for obtaining the required insurance and listing ACDS as an additional certificate holder to proceed with the grant agreement.

13. How extensive of a financial review or audit is required as part of the agreement?

The type of audit required depends on the size of the organization and its operational budget. If you're unsure, please reach out to your grant administrator once funds are awarded.

14. Is a financial review an eligible expense for reimbursement?

Yes, if awarded, the cost for a financial review (along with other expenses such as insurance) can be allocated to general operating or administrative costs, provided it is included in the budget and written into the grant agreement.



15. Are volunteer food pantries eligible for these grants?

Yes, volunteer-run food pantries are eligible if they address food insecurity within the county and collaborate with existing partners to fill a gap in services.

16. Is auto insurance required if transportation services are outsourced to a contractor (e.g., buses, Uber, Lyft)?

No, if transportation services are contracted, auto insurance is not required for your organization. You may submit a waiver stating on your organizational letterhead that no employees drive organizational vehicles or use personal vehicles for business purposes.

17. Is worker's compensation insurance required if there are no employees, only contractors and volunteers?

No, if the organization has no employees and only uses contractors and volunteers, you may submit a waiver for worker's compensation insurance. This waiver should be on your organizational letterhead and explicitly state that no employees are covered since the organization only employs contractors and volunteers.

18. Are grants only awarded for the amount requested?

No, grants are awarded on a competitive basis depending on available funds. We encourage you to request the full amount you need and explain in your application how you would proceed if only partial funding is awarded, as applicants may receive less than requested.