

# Community Reinvestment and Repair Commission Grant

Available January 14 – February 25, 2026



# Agenda

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- Welcome, Introductions, & Background on ACDS
- NonProfit Center Presentation
- CRRC Grant Eligibility and Priorities
- Application Process and Timeline
- Grant Requirements- *once funds have been awarded*

# NonProfit Center Annual Conference

You are invited to attend our 3rd Annual Conference, taking place Thursday, March 19 at the Nonprofit Center



**SAVE THE DATE!**  
THIRD ANNUAL NONPROFIT CONFERENCE



**LEADING  
WITH LESS**

**MARCH  
19  
2026**

**LOCATION:**  
NONPROFIT CENTER  
41 COMMUNITY PLACE  
CROWNSVILLE, MARYLAND

We share contact information with the Nonprofit Center to help foster connections. If you'd rather we didn't, just let us know!

# Arundel Community Development Services, Inc.

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- Nonprofit housing & community development agency established in 1993
- Housing rehabilitation, affordable rental development, housing counseling, financial empowerment, accessibility modifications, public facilities, and energy & weatherization improvements
- Experienced grant administrator & manager of capital projects

# Community Reinvestment and Repair Commission Grants

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- Community Reinvestment and Repair Commission Grants are funded by the sales and use tax on cannabis
- Tier 1 grants are multi-year grants for \$25,000 - \$75,000 per year for up to 3 years
- Tier 2 grants are one-time grants for \$25,000 - \$75,000
- Total funding for the FY27 cycle is \$3,300,000

# CRRC Grant Timeline

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- FY 2026 CRRC Grant Term is 10/1/2025-9/30/2026 but...
  - The CRRC grant is back on track with the County Fiscal Year!
- FY27 CRRC Grant Term 7/1/2026-6/30/2027 Meaning...
  - You could receive an FY27 CRRC award while still under agreement for your FY26 CRRC award.

# Eligible Grant Applicants

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**Applying organizations or their fiscal sponsor must meet the following eligibility requirements:**

- Nonprofit Organization - with 501 c 3 status
- Good standing with MD SDAT
- Provide a direct service to A.A. County residents
- Have an established Board of Directors
- Have filed IRS form 990 and/or audited financials from most recent fiscal year
- Meet ACDS insurance requirements
- Able to comply with all terms, conditions, and certifications of the required grant agreement
- Meet Faith-Based Guidelines

# Fiscal Sponsors

- What is a fiscal sponsor?
  - A registered 501(c)(3) organization that acts as the liaison between an unregistered group and a grant administrator
- What does a fiscal sponsor do?
  - Provide financial management and support
  - Provide administrative support
  - Receive and distribute grant funds to the sponsored group
- Who is eligible to apply with a fiscal sponsor?
  - Community-based organizations not registered as a 501(c)(3) with a mission to serve low- to moderate-income households in one of the four issue areas eligible for funding
- How to find a fiscal sponsor?
  - Contact organizations in your local community and inquire about their capacity / interest in serving as a fiscal sponsor
  - Contact ACDS for assistance with finding a fiscal sponsor
- Is it standard for a fiscal sponsor to require an administration fee?
  - Yes, it is not uncommon for a fiscal sponsoring organization to charge a fee associated with the costs of providing supporting services



# Community Reinvestment and Repair Commission Priorities

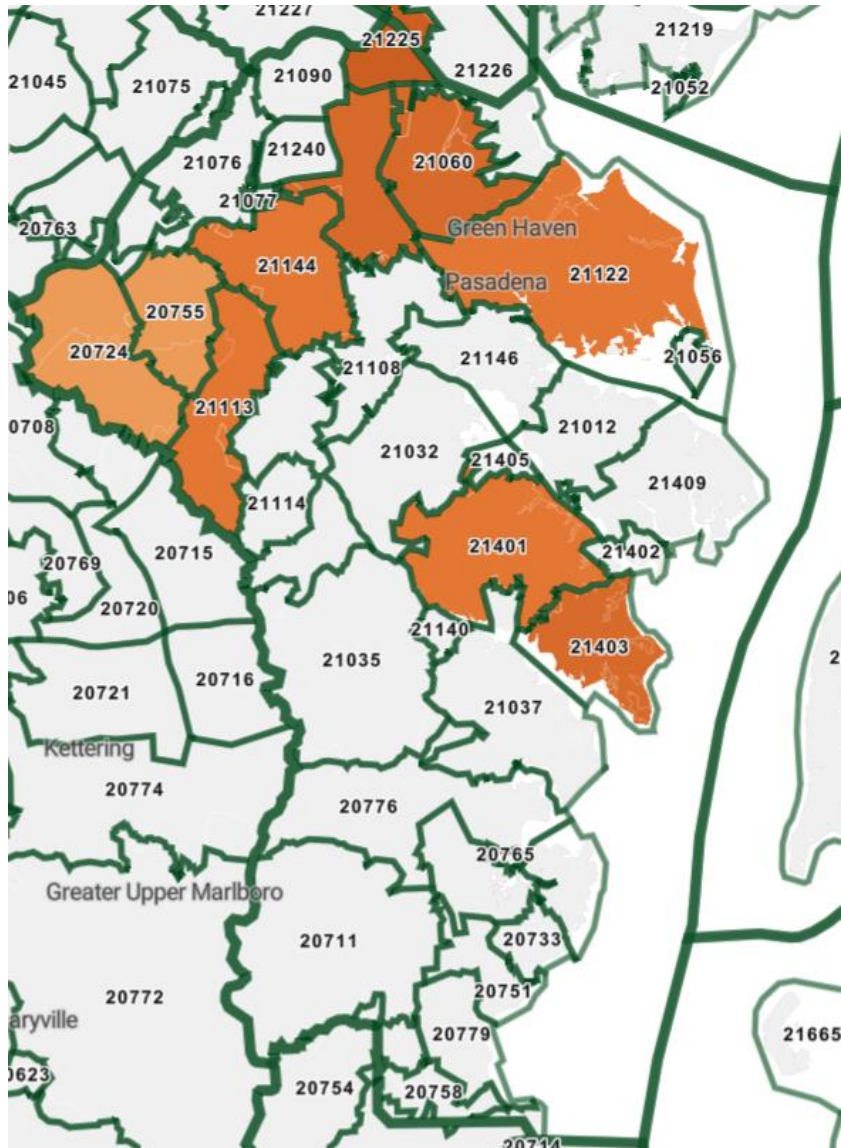
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**Support programming/initiatives that focus on one of the following in Anne Arundel County;**

- Mental Health and Substance Abuse Services
- Education, Youth Enrichment, and After-School Activities
- Housing and Homelessness Prevention
- Workforce Development and Employment Training

*All applicants will be asked to describe how they promote diversity, equity and inclusion in their organization and programs*

# Disproportionately Impacted Priority Areas



**21060, 21061,  
21113, 21122,  
21144, 21225,  
21401, 21403,  
20724, 20755**

# Eligible Activities

## Operating Costs

Staff costs, consultant fees, occupancy costs, insurance, program supplies, etc.

Should allow your organization to increase its impact and/or operate more efficiently

One-time equipment purchases needed for effective program delivery

## Administrative Overhead & Fringe Cost

Must not exceed 5% of total grant award amount

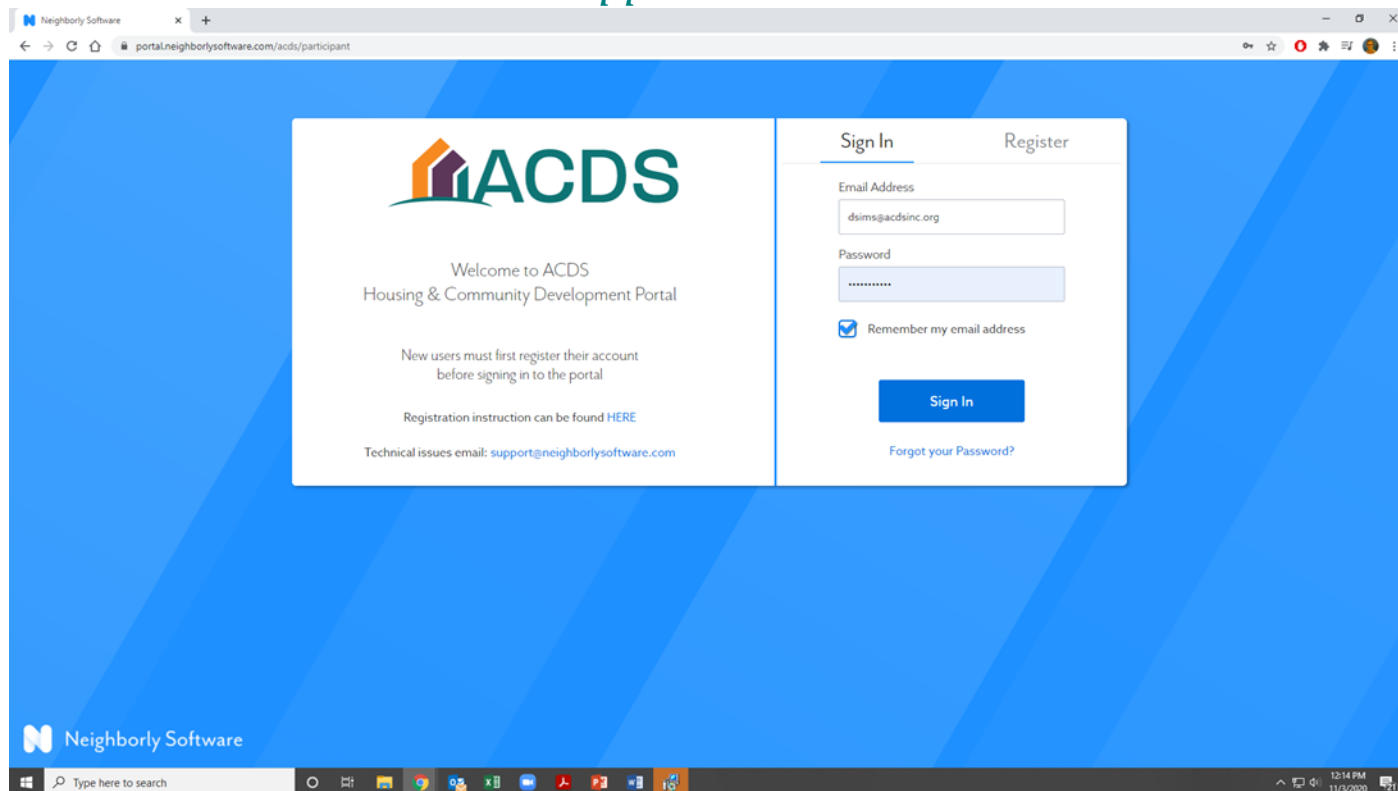
**NOTE: Capital Projects are not eligible for CRRC funding in FY27**

# Application Process

This year, all applications will be submitted through ACDS's Neighborly Portal.

<https://portal.neighborlysoftware.com/acds/participant>

*We strongly recommend that you use Google Chrome to complete the application.*



The screenshot shows a web browser window with the URL [portal.neighborlysoftware.com/acds/participant](https://portal.neighborlysoftware.com/acds/participant). The page features the ACDS logo (a stylized house icon) and the text "Welcome to ACDS Housing & Community Development Portal". Below this, it states "New users must first register their account before signing in to the portal" and provides a link "HERE" for registration instructions. A technical support email, [support@neighborlysoftware.com](mailto:support@neighborlysoftware.com), is also listed. On the right side, there is a "Sign In" section with fields for "Email Address" (containing [dsims@acdsinc.org](mailto:dsims@acdsinc.org)) and "Password" (masked with dots). A checkbox labeled "Remember my email address" is checked. A blue "Sign In" button is present, along with a link for "Forgot your Password?". The "Register" tab is also visible but not selected. The browser's address bar and various icons are visible at the top, and the Windows taskbar is at the bottom.

# Review Process

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Applications will be judged based on, but not limited to, the following criteria;

- Relevance to CRRC priorities
- Demonstrated need for the program
- Quality of proposed outcome measures
- Completeness/clarity of application
- History of compliance with grant requirements
- Organizational stability
- Demonstration of sound financial planning

# FY27 Grant Timeline

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*FY 2027 CRRC Grant Applications will be available through our Neighborly Portal*

**Wednesday, January 14, 2026 12:00 p.m.**

Community Reinvestment and Repair Commission Grant Application available through Neighborly

**Wednesday, February 25, 2026 at 12:00 p.m.**

Community Reinvestment and Repair Commission Grant Application Closes at 12:00 P.M. **(Noon)**

**March – April 2026**

ACDS staff and Community Reinvestment and Repair Commission review applications

**May 2026**

Community Reinvestment and Repair Commission makes final award recommendations to County Executive for inclusion in Fiscal Year 2027 Budget

**June 2026**

FY27 CRRC Budget presented to County Council for inclusion in FY27 County Budget

**July 2026**

All applicants receive notification of funding decisions and approved applicants receive award agreements for execution

***Grantees should not expend funding until agreements are executed by both parties, and they speak to their ACDS grant manager.***

# Grant Requirements

# Going Under Agreement

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## Required documents

- Insurance certificate
  - Comprehensive General Liability: \$2 million general aggregate, \$1 million per occurrence
  - Auto - \$1 million combined single limit
  - Workers' Comp
  - **Note: You may request a waiver for Auto, Workers' Comp, as applicable**
- Updated budget
- Authorized signatory confirmation
- Signed, executed agreement



# Invoicing

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- ***IMPORTANT: Do Not Start Spending money until you are under contract, and you have talked to your grant manager about how to invoice***
- All invoicing will be completed in your Neighborly portal
- Awards are paid out on a reimbursement basis
- ACDS strives to make payment within 30 days of receipt of a complete invoice
  - Signed Cover letter
  - Summary of expenses
  - Documentation of expenses (receipts, timesheets, payroll, etc.)
- Grantee trainings will occur between June and August. All grantees are strongly encouraged to attend. **New grantees who have not worked with ACDS previous, are required to attend prior to receiving reimbursement**

# Invoicing Requirements

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- **Detailed Invoice Sheet or Cover Letter**
  - Must detail amount requested from each budget category and the exact expenses included in that amount
- Any relevant bills, invoices, etc.
- **Proof of Payment!!!**
  - Photos of Paid Receipts
  - Scanned Checks
  - Invoices Marked PAID
  - Payroll Register
  - Screenshot of Electronic Payment
- **Personnel Draws**
  - Must include timesheets that indicate the number of hours spent working on this grant
  - Must include proof of payment (scanned checks, payroll, etc.)

# Reporting

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- Please communicate regularly with your grant manager!
- Operating Grants
  - **Bi-Annual Progress Reports**
  - Financial Review – Independent review of the organization finances as a whole
  - Monitoring – contact your grant manager to schedule a monitoring visit during program implementation
  - Pictures!

# Reporting

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## Accomplishments

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Please provide the following information, as applicable. Please only report NEW beneficiaries during this quarter that you did not report during the previous quarter(s). [Please refer to the table on the linked Self Certification Form for beneficiary income thresholds.](#)

Beneficiaries - Type	
Number of Households Assisted	140
Number of Individuals Assisted	1

Beneficiaries - Income	
Number of Low/Moderate Income Person Assisted (60% AMI or Below)	135
Number of persons assisted who are NOT Low to Moderate Income	6

Beneficiaries - Race/Ethnicity	
White - Hispanic	34
White - Non-Hispanic	27
Black/African American - Hispanic	0
Black/African American - Non-Hispanic	58
Asian - Hispanic	
Asian - Non-Hispanic	14
American Indian/Alaskan Native - Hispanic	
American Indian/Alaskan Native - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Hispanic	
Native Hawaiian/Other Pacific Islander - Non-Hispanic	
Other Multi-Racial - Hispanic	
Other Multi-Racial - Non-Hispanic	3
Not Reported	4

# Questions

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